

TRAFFIC MAINTENANCE LEADWORKER

DEFINITION

Under general supervision, provides lead direction for and participates in the installation, maintenance, and removal of traffic control signs and markings on City streets for effective traffic control.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from Street Maintenance Supervisor or designee. Provides lead direction to assigned staff. Exercises no supervision.

DISTINGUISHING CHARACTERISTICS

Traffic Maintenance Leadworker is the advanced working/lead level class in the Traffic Maintenance Worker series. Incumbents lead a small crew and participate in maintenance and construction duties. Incumbents install, maintain, and remove traffic control signs and markings. This class differs from Traffic Maintenance Worker II in that the latter is the journey level class in which incumbents perform the full range of duties but do not have on-going responsibility for providing lead direction to others. Traffic Maintenance Leadworker differs from Street Maintenance Supervisor in that the incumbent of the latter has full supervisory responsibilities.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but are not limited to, the following:

Assigns work and provides lead direction to a small crew of semi-skilled workers in the traffic control program.

Fabricates, assembles, installs, maintains, and removes traffic control signs and markings.

Places traffic control markings through the application of paints, plastics, and reflective markers.

Operates and maintains equipment required to accomplish the work in traffic control maintenance.

Trains and instructs subordinate employees in the performance of their duties and ensures compliance with safety procedures.

Interprets drawings and sketches in preparation for measuring, tracking, and painting newly paved streets.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Methods, materials, equipment, tools, and practices used in preparing traffic signs and marking streets for traffic control purposes.

Standard designs and uses of traffic signs, and of the practices commonly employed to direct and control traffic by means of street striping and marking.

Operation and maintenance of street marking machines and equipment.

Hazards and safety precautions applicable to traffic maintenance work.

Skill/Ability to:

Provide lead direction to subordinate personnel engaged in the installation and maintenance of traffic signs and markings.

Interpret drawings and sketches and to layout and direct the markings of newly paved streets following standards established by engineering computations.

Maintain accurate time and work records.

Estimate, recommend, and assist with the purchase and inventory of needed materials.

Read and write at a level necessary to perform the duties of the job.

Read and understand City street maps.

Establish and maintain effective working relationships with those contacted in the course of work.

Use standard office equipment including computers, laptops, cell phones, handheld tablets, and various software applications.

Use of small hand tools and equipment used in traffic maintenance work.

Operate a motor vehicle safely.

MINIMUM QUALIFICATIONS

Education:

Possession of a High School Diploma or equivalent GED completion.

Experience:

Three (3) years of experience performing a wide variety of skilled traffic safety maintenance tasks, including installation, maintenance, and removal of traffic control signs and markings on City

streets for effective traffic control.

NECESSARY SPECIAL REQUIREMENTS

Possession of a valid California Class B Driver's License without airbrake restriction at the time of application and maintain the license for the entire term of employment in this class.

Certification in Work Zone Traffic Safety is required at the time of application and continued maintenance throughout the entire term of employment in the classification.

PHYSICAL DEMANDS

The physical demands described here are representative of those that are necessary to safely, effectively, and efficiently perform the essential functions of this job with or without reasonable accommodation.

This classification's physical demands involve heavy work exerting up to 100 pounds of force occasionally with assistance, and/or up to 50 pounds of force frequently with assistance, and/or up to 20 pounds of force constantly to move objects. Additionally, the following physical demands may be required: balancing, climbing, crouching, feeling, manual dexterity, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, visual acuity, walking.

APPROVED: (Signature on File)
Director of Personnel Services

DATE: 4/14/2026