

AIRPORTS OPERATIONS LEADWORKER

DEFINITION

Under general supervision, provides lead direction and participates in the maintenance, repair and construction work on airport grounds runway/taxiway complexes, aircraft parking aprons, aeronautical visual aids and associated facilities for the Airports Department.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from the Airports Airside Superintendent. This class does not exercise supervision. Provides lead direction to assigned staff.

DISTINGUISHING CHARACTERISTICS

Airports Operations Leadworker is the advanced working/lead class in the Airport Airside Maintenance series. Incumbents lead and participate in semi-skilled and skilled maintenance, repair, and construction activities involving airfields and airport facilities. This class is distinguished from Airports Operations Specialist in that incumbents of the latter perform routine airside maintenance and airfield construction duties and are not generally assigned lead responsibilities. This class is distinguished from Airports Airside Superintendent in that the latter is the first-line supervisory level.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but not limited to, the following:

Leads, trains, and provides instruction to assigned staff in proper work methods and equipment operation.

Constructs, installs, repairs, modifies, and removes fences, gates, barricades, signs, and similar structures and equipment.

Operates and services a variety of hand and power tools, equipment, automotive equipment, and facility maintenance and repair equipment (i.e. tractors and accessories, chemical sprayers, dump trucks, pavement line stripers, airless sprayers, pavement sweepers and scrubbing machines, fork lifts, crack filling machines, portable compressors, generators auto clave for disposal of international garbage, and graders for non-finish grades).

Conducts baggage screening operations.

Inspects airport grounds and facilities.

Repairs and maintains runways, taxiways, parking apron areas, roadways, landscaped and non-landscaped grounds, storm drains, parking lot equipment, and irrigation systems and their components.

May schedule, monitor, and evaluate pesticide and herbicide application on airport properties; May ensure compliance by securing permits and reporting pesticide and herbicide usage to regulatory agencies.

Safely applies pesticides and herbicides; implements wildlife management practices in accordance with regulatory standards.

Maintains records of, and submits reports on, maintenance activities.

Schedules, assigns, and inspects the work of assigned staff; may coordinate the activities of other maintenance agencies working at the airport.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Methods, tools, equipment, and materials used in the maintenance and repair of paved and unpaved surfaces.

State and federal airport safety, maintenance, and operations regulations.

Federal Aviation Administration (FAA) and State of California Aeronautics Program

Skill/Ability to:

Safely and effectively use of hand and power tools.

Safely operate a motor vehicle.

Effectively lead and train subordinates.

React quickly and calmly in emergency situations.

Follow and give oral and written instructions.

Deal with the general public in a courteous and cooperative manner.

Safely perform duties in the vicinity of aircraft, including the operation of radios in accordance with FAA established air traffic control communication procedures.

Establish and maintain effective working relationships with staff, tenants, customers, and the general public.

Prepare and maintain records, logs and related documentation.

MINIMUM QUALIFICATIONS

Education:

Possession of a High School Diploma or equivalent GED completion.

Experience

Three (3) years of experience performing a variety of semi-skilled and skill maintenance, repair, and construction work on airport-related equipment and infrastructure in a Part 139 certified Airport.

Special Requirements

Eligibles certified for consideration for hire will be required to successfully pass an extensive background investigation and Department of Justice fingerprinting process before being eligible for hire.

Possession of a valid California Class C Driver's license is required at the time of application and continued maintenance throughout the entire term of employment in this classification.

A valid Class B California Driver's License is required within twelve (12) months of appointment and must be maintained for the entire term of employment in this classification.

May be required to obtain and maintain throughout the term of employment in this classification a valid Qualified Applicator Certificate issued by the California Department of Pesticide Regulation within six (6) months of request from department.

PHYSICAL DEMANDS

The physical demands described here are representative of those that are necessary to safely, effectively, and efficiently perform the essential functions of this job with or without reasonable accommodation.

This classification's physical demands involve medium work exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Additionally, the following physical demands may be

required: balancing, climbing, crawling, crouching, feeling, manual dexterity, grasping, handling, hearing, kneeling, lifting, mental acuity, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, visual acuity, walking.

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Director of Personnel Services

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+211 /SPEC3

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