

TIRE MAINTENANCE WORKER

CLASS DEFINITION

Under general supervision, maintains, repairs, and replaces tires, tubes, and wheels used on construction equipment, trucks and automobiles.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from a Manager or designee. Exercises no supervision.

DISTINGUISHING CHARACTERISTICS

A Tire Maintenance Worker is responsible for the maintenance, repair, and replacement of tires, tubes, and wheels used on heavy trucks and automotive and construction equipment. The Tire Maintenance Worker is distinguished from Tire Maintenance and Repair Technician in that the incumbent of the latter provides technical direction and inventory control. The incumbent may be required to work outdoors under sometimes adverse climatic and hazardous conditions.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but are not limited to, the following:

Repairs worn or defective tires, tubes and wheels used on heavy trucks, construction equipment, and automobiles.

Mounts and balances tires and matches the diameter and tread design of replacement tires with tires already installed on heavy trucks, construction equipment, and automobiles.

Determines cause for tire wear and notifies driver and mechanics of problems.

Inspects heavy truck and construction equipment tires for compliance with minimum tread requirements.

Checks quantity and quality of items received against invoices, waybills and specifications.

Prepares vehicle condition reports.

Operates portable power equipment used in repairing worn or defective tires, tubes, and wheels.

Performs related duties as required.

JOB RELATED AND ESSENTIAL DUTIES

Knowledge of:

Methods, materials, tools and techniques used in the repair/replacement of tires, tubes and wheels used on construction equipment, trucks, and automobiles.

Occupational hazards and safety precautions of the trade.

Skill/Ability to:

Diagnose defects in worn tires, tubes, and wheels for tire wear.

Adapt available tools and repair parts to specific repair problems.

Understand and carry out written and oral instructions.

use and operate tools and machinery used in repairing worn or defective tires, tubes and wheels.

MINIMUM QUALIFICATIONS

Education:

Possession of a High School Diploma or equivalent GED completion.

Experience:

One (1) year of full-time experience, or equivalent, in repairing and replacing heavy truck and/or construction equipment tires.

SPECIAL REQUIREMENT(S)

Possession of a valid California Class C Driver's License is required at the time of application and continued maintenance throughout the entire term of employment in the classification.

Within ninety (90) days of appointment, must obtain a valid Commercial Instructional Permit.

Within twelve (12) months of appointment, must obtain and maintain throughout the entire term of employment in the classification a valid Commercial Class B California Driver's License with required endorsement and without airbrake restriction.

Tire Industry Association (TIA) certification, preferred.

PHYSICAL DEMANDS

The physical demands described here are representative of those that are necessary to safely, effectively, and efficiently perform the essential functions of this job with or without reasonable accommodation.

This classification's physical demands involve very heavy work exerting in excess of 100 pounds of force occasionally with assistance, and/or in excess of 50 pounds of force frequently with assistance, and/or in excess of 20 pounds of force constantly to move objects. Additionally, the following physical demands may be required: balancing, climbing, crawling, crouching, feeling, manual dexterity, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, speaking, standing, talking, visual acuity, walking.

APPROVED: Signature on File
Director of Personnel Services

DATE: 10/20/2025

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