

MAINTENANCE AND CONSTRUCTION WORKER

DEFINITION

Under general supervision, performs a variety of semi-skilled and skilled maintenance, repair, and construction work on streets, curbs, gutters, sidewalks, drainage facilities, and grounds.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from a Manager or designee. Exercises no supervision.

DISTINGUISHING CHARACTERISTICS

Maintenance and Construction Worker is a skilled working level class in which the incumbents perform a wide variety of semi-skilled and skilled duties requiring proficiency in the maintenance and repair of streets, curbs, gutters and sidewalks.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but are not limited to, the following:

Patches, repairs, and rebuilds streets, curbs, gutters, sidewalks, drainage facilities, and other similar projects.

Maintains, repairs and services hand and power tools and equipment such as jackhammers and concrete saws.

Assists a concrete finisher by setting forms, mixing, wheeling, and pouring concrete; helps finish sidewalks and other concrete construction work.

Breaks out and removes concrete and asphaltic concrete; saw cuts concrete.

Maintains and adjusts manholes, transfers and sets grades; posts traffic signs and routes traffic around work sites.

Operates automotive equipment such as light trucks, crack seal trailer, air compressor, or other related equipment.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Maintenance and Construction Worker
Page 2

Safety precautions, equipment and tools used in the construction, maintenance and repair of streets, curbs, gutters and sidewalks.

Skill/Ability to:

Establish and maintain effective working relationships with others.

Understand oral and written instructions.

Physical strength sufficient to work under adverse weather conditions.
Take care and safely operate power tools, automobiles, and equipment.

MINIMUM QUALIFICATIONS

Education:

Possession of a High School Diploma or equivalent GED completion.

Experience:

One (1) year of paid heavy labor experience working with asphalt or concrete.

SPECIAL REQUIREMENT(S):

Possession of a valid California Class C Driver's License is required at the time of application and continued maintenance throughout the entire term of employment in this classification.

PHYSICAL DEMANDS

The physical demands described here are representative of those that are necessary to safely, effectively, and efficiently perform the essential functions of this job with or without reasonable accommodation.

This classification's physical demands involve heavy work exerting up to 100 pounds of force occasionally with assistance, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Additionally, the following physical demands may be required: balancing, climbing, crawling, crouching, feeling, manual dexterity, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, visual acuity, walking.

APPROVED: _____
Signature on File
Director of Personnel Services

DATE: 10/20/2025

Maintenance and Construction Worker

Page 3

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