

COMMUNITY REVITALIZATION TECHNICIAN**DEFINITION**

Under supervision, performs office and field work related to enforcement of the City's public nuisance and zoning requirements including, but not limited to, tall grass and weeds, unsanitary conditions, encampments, inoperable vehicles, junk and rubbish, and attractive nuisances.

SUPERVISION RECEIVED/EXERCISED

Receives overall supervision from a Division Manager or designee. Exercises no supervision.

DISTINGUISHING CHARACTERISTICS

This is the entry level classification in the community revitalization series. Community Revitalization Technicians enforce regulations, Fresno Municipal Code ordinances, and laws specific to public nuisance and zoning. This class works with property owners to achieve ordinance compliance through inspections, photo documentation and notice preparation. This classification requires the management of case files and providing court testimony regarding code and ordinance violations. This class differs from the Community Revitalization Specialist in that incumbents of the latter are responsible for enforcement of housing violations.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but are not limited to, the following:

Performs property inspections related to public nuisance and zoning regulations, ordinances, and laws.

Performs follow-up inspections/investigations to determine if compliance has been obtained or if subsequent action needs to be taken.

Issues notices and citations for violations of City, State and applicable codes.

Meets with residents and property owners and encourages compliance with established codes; provides relevant resource information.

Appears as an expert witness during administrative and judicial hearings.

Coordinates and works with law enforcement agencies.

Gathers meaningful evidence, contacts responsible persons, and prepares and/or composes clear and concise notices, reports, records, correspondence, documentation, and other written materials and takes detailed photographs.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Fresno Municipal Code public nuisance and zoning regulations, and local laws.

Local geography including the location of streets, public buildings, and other public facilities.

Proficient recordkeeping, research techniques, and organizational skills.

Skill/Ability to:

Safely operate a motor vehicle.

Operate office equipment, including but not limited to computer equipment, computer software, copiers, printers, and mobile devices

Read, understand and interpret Fresno Municipal Code ordinances, laws, departmental policies, rules and instructions related to public nuisance, abatement, zoning and compliance.

Establish and maintain effective working relationships with those contacted in the course of work. Maintain integrity when de-escalating potential conflict.

Communicate clearly and concisely, both orally and in writing.

Prepare clear and concise notices, reports, records, documentation, correspondence, and other written and electronic materials. Catalog photos and document all case activities.

Understand and follow written and oral instructions.

MINIMUM QUALIFICATIONS

Education:

Possession of a High School Diploma or GED.

Experience:

One (1) year of work experience working with Federal, State, or local codes and regulations involving substantial public contact and using general computer systems and applications, including Microsoft Office.

Special Requirements

Possession and maintenance of a valid California Driver's License is required during the entire term of employment in this class.

APPROVED: (Signature on File)
Director of Personnel Services

DATE: 10/28/2025

New: JTC:scm 09/10/15
Revised: SM:ek 10/22/2025