

URBAN FORESTRY SUPERVISOR II

DEFINITION

Under direction, plans, coordinates, and supervises the activities of the Fresno Municipal Tree Management Program.

SUPERVISION RECEIVED/EXERCISED

The Urban Forestry Supervisor II receives supervision from the Public Works Manager or designee. This class exercises supervision over assigned staff.

DISTINGUISHING CHARACTERISTICS

The Urban Forestry Supervisor II is a single position class that assists in the administration of the Fresno Municipal Tree Planting and Maintenance Program. The incumbent plans, schedules and manages the activities of the City's tree crews which are engaged in tree planting, pruning, removal, pest control and other tree care. The incumbent also coordinates the tree services provided by contractors. The Urban Forestry Supervisor II is distinguished from the Urban Forestry Supervisor I in that the incumbent of the latter is a first line supervisor and provides supervision to the City tree planting, trimming and maintenance crews.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but are not limited to, the following:

Plans, schedules, coordinates, and supervises the activities of the Fresno Municipal Tree Program.

Prepares schedules for general tree fertilization, pruning, pest control and removal.

Plans and supervises the tree planting operation of the Municipal Street Program.

Supervises staff involved in determining street tree requirements through the subdivision and special permit process.

Addresses inquiries by residents, property owners, landscape architects, contractors, various firms and City departments concerning tree care, program activities, City tree ordinances and policies.

Administers contractual work concerning municipal trees.

Investigates and resolves complaints regarding tree planting, maintenance and removal.

Plans, coordinates, and supervises other tree related projects as requested by various City departments.

Diagnoses City owned tree problems and provides recommendations for treatment to property owners and residents requesting service.

Supervises the maintenance of equipment. and instructs personnel in the mixing and application of pesticides.

Assists in the preparation and maintenance of the program's annual budget.

Prepares reports relating to work programs, equipment needs, and personnel evaluations.

Leads, prepares, and directs training and safety programs in proper use of equipment and processes for trimming, pruning, and removal of City Trees.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Culture of trees, shrubs, and other plants and effective methods of their maintenance.

Soils, fertilizers, pesticides, and methods of controlling infections and diseases of trees and plants.

The principles and practices of modern supervision and municipal administration.

Tree care equipment and its usage.

Occupational hazards and safety precautions including CAL-OSHA requirements pertinent to this trade.

Skill/Ability to:

Prepare and maintain accurate detailed reports and records.

Plan, coordinate and supervise subordinates in methods of planting, caring for and removing trees and other plants.

Diagnosing tree problems and appraising trees to determine their value.

Establish and maintain effective working relationships with fellow employees, representatives of other agencies, and the public.

Develop and direct training and safety programs pertinent to this trade.

Operate modern office equipment including computer hardware and software applications.

Effectively communicate both orally and in writing.

Operate a motor vehicle safely.

MINIMUM QUALIFICATIONS

Education

Possession of a bachelor's degree from an accredited college or university with a in Forestry, Ornamental Horticulture or a related field.

Experience

Two (2) years of experience supervising tree maintenance. Additional qualifying experience may be substituted for the required education on a year-for-year basis.

SPECIAL REQUIREMENT

Obtain and maintain Certified Arborist certification by the International Society of Arboriculture (ISA) by time of appointment. Failure to maintain the Certified Arborist certification for the entire term of employment in this class will be cause for termination.

Possession of a valid California Driver's License at time of appointment.

APPROVED: _____ (Signature on File)
Director of Personnel Services

DATE: 12/17/2024

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