



# Consolidated Annual Performance Evaluation Report

U.S. Department of Housing and Urban Development  
Community Planning and Development Programs  
Program Year 2024 (July 1, 2024 - June 30, 2025)

## **Public Review Document**

Comment Period: August 11, 2025 – August 25, 2025



Planning and Development Department  
Community Development Division  
2600 Fresno Street, Room 3065  
Fresno, CA 93721  
559-621-8300  
[HCDD@fresno.gov](mailto:HCDD@fresno.gov)  
August 11, 2025

# **This is a draft document that has been made available for public review and comment.**

The Public Comment Period will begin August 11, 2025 and conclude on August 25, 2025. Residents are encouraged to submit comments by one of the following methods:

## **Submit Comments by Mail:**

City of Fresno  
Planning and Development Department  
Attn: Community Development Division  
2600 Fresno Street Room 3065  
Fresno CA 93721

## **Submit Comments by Email:**

[HCDD@fresno.gov](mailto:HCDD@fresno.gov)

Please include "2024 CAPER" in the subject line

## **Submit Comments by Phone:**

559-621-8300

## **Submit Comments by TTY:**

559-621-8721

## **Submit Comments by Fax:**

559-457-1579

## **Submit Comments Online:**

<https://www.surveymonkey.com/r/24-25CAPER>

Residents may also submit comments during a September 25, 2025, Public Hearing at approximately 9:10 AM or thereafter, prior to City Council consideration of the Report. For participation instructions, visit [www.fresno.gov/calendar.aspx](http://www.fresno.gov/calendar.aspx) and select the agenda for the September 25, 2025, meeting. For additional accommodations, please contact the office of the City Clerk at (559) 621-7650 or [clerk@fresno.gov](mailto:clerk@fresno.gov) at least three business days prior to the meeting.

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## Executive Summary

The Consolidated Annual Performance and Evaluation Report (CAPER) serves to meet the performance reporting requirements of the U.S. Department of Housing and Urban Development (HUD) as set forth with the Consolidated Plan Regulations at 24 CFR 91.520. The performance report describes the activities undertaken by the City of Fresno during Program Year 2024 (PY 2024), which began on July 1, 2024, and ended June 30, 2025, using the following HUD Community Planning & Development (HUD CPD) funds:

- Community Development Block Grant (CDBG) Program<sup>1</sup>
- HOME Investment Partnerships (HOME) Program<sup>2</sup>
- HOME American Rescue Plan (HOME-ARP) Program
- HEARTH<sup>3</sup> Emergency Solutions Grant (HESG or commonly ESG)
- Housing Opportunities for Persons with AIDS (HOPWA)<sup>4</sup>
- Community Development Block Grant – Coronavirus (CDBG-CV)<sup>5</sup>

The grants fund projects and programs that help the City meet its five-year Consolidated Plan goals are as follows:

- Increase development, preservation, and rehabilitation of affordable housing for low-income and special needs households.
- Provide assistance for the homeless and those at risk of becoming homeless through Housing First collaborations.
- Provide assistance to low-income and special needs households.
- Provide public facilities improvements to strengthen neighborhood revitalization.

The City uses grant funds to operate programs or implement projects that address these goals, as well as to administer the overall Community Development Grants Program, including planning activities, citizen engagement and outreach, financial and performance monitoring, coordination with community and regional organizations, and regulatory compliance. The CAPER evaluates the City's performance in the final year of the five-year Consolidated Plan period which began on July 1, 2020.

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<sup>1</sup> Title I of the Housing and Community Development Act of 1974

<sup>2</sup> Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990

<sup>3</sup> Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009

<sup>4</sup> Title VIII, Subtitle D of the Cranston-Gonzalez National Affordable Housing Act of 1990, also known as the AIDS Housing Opportunity Act

<sup>5</sup> Title VII of the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act

## CR-05 Goals and Outcomes

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
<b>Community Services</b>	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$652,588.27	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	11,300	6,593	58.35%	2,511	2,194	87.38%
			Businesses assisted	Businesses Assisted	200	247	123.50%	50	25	50.00%
<b>Homelessness and the Prevention of Homelessness</b>	Homeless	CDBG: \$438,985.73	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	180	14,784	8,213.33%	1,420	2,408	169.58%
		ESG: \$616,782	Tenant-based rental assistance / Rapid Rehousing	Persons Assisted	900	1,439	159.89%	158	498	315.19%
		HOME: \$436,098								
		HOME-ARP: \$274,887	Homeless Person Overnight Shelter	Persons Assisted	2,500	4,725	189%	0	132	-
		HOPWA: \$1,002,159								
<b>Public Infrastructure and Facilities</b>	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$3,043,594	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50,000	273,768	547.54%	4,360	15,145	347.36%
<b>Fair Housing</b>	Other- Fair Housing	CDBG: \$50,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	75	271	361.33%	0	0	0.00%
<b>Safe and Affordable Housing</b>	Affordable Housing	CDBG: \$3,589,582 HOME: \$3,220,275	Homeowner Housing Rehabilitated	Household Housing Unit	220	245	111.36%	55	56	101.82%
			Homeowner Housing Added		50	12	24.00%	2	1	50.00%
			Rental units constructed		130	152	116.92%	22	22	100.00%

<b>Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)</b>
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Program Year 2024 (PY 2024) was the fifth year of the City's 2020-2024 Consolidated Plan. Table 1 summarizes the City's accomplishments by the goals and objectives outlined in the PY 2024 Annual Action Plan and Consolidated Plan. Some of the highlights of the program year include:

#### Goal 1: Homelessness and the Prevention of Homelessness

##### *HEARTH Emergency Solutions Grant (ESG)*

The City acts as the pass-through agency for ESG program funds. While the City is responsible for the administration and oversight of the grant, 93% of funds were awarded to local homeless services providers (Poverello House, Central Unified School District, and WestCare California, Inc.) who performed the day-to-day program delivery. Based on the Homeless Management Information System (HMIS) reports provided to the City, 2,000 people were assisted with street outreach services, 62 people received rapid rehousing, 94 received homeless prevention, and 23 people received emergency shelter with PY 2024 ESG funding.

##### *Community Development Block Grant (CDBG)*

In PY 2024 the City contracted with Marjaree Mason Center to provide emergency shelter in its Safe House Shelter for up to 90 days. The Marjaree Mason Center also provided supportive services for individuals who were either homelessness or being at risk of homelessness due domestic violence. A total of 82 individuals received shelter from Marjaree Mason Center during PY 2024. Through the services offered to participants, Marjaree Mason Center exited 22 households into transitional housing and assisted 21 households in securing and obtaining permanent housing. On average, clients were housed for 23 days before moving to permanent housing.

##### *HOME-American Rescue Plan Act (HOME-ARP)*

The City contracted with WestCare California, Inc. to provide 264 individuals with case management services and financial assistance services that included short-term and medium-term rental assistance, security deposits, utility assistance, application fees, and moving expenses.

##### *Housing Opportunities for Persons with AIDS (HOPWA)*

The City contracted with WestCare California, Inc. to provide housing-related supportive services and housing assistance to people who are living with HIV/AIDS, and their families. During PY 2024 81 individuals were assisted with a housing subsidy including 27 who received short-term facility-based housing.

During PY 2024, 183 unduplicated individuals received housing information services, and 225 unduplicated individuals received supportive services. Supportive services included, but were not limited to, meals and nutritional services, transportation, outreach, employment assistance and training, education, and case management.

Some individuals received more than one form of housing assistance and more than one supportive service throughout the year. In total there were 497 duplicated supportive services accessed by HOPWA clients during the reporting period.

### *Tenant-Based Rental Assistance/Rapid Rehousing*

Using prior year funding that carried over into PY 2024, the City provided Tenant-Based Rental Assistance (TBRA) to a total of 24 households through an agreement with the Fresno Housing Authority. Furthermore, 21 households received TBRA through the HOPWA agreement with WestCare.

**Table 2 - Homeless Service Statistics**

<b>Homeless and Homelessness Prevention Recap</b>	
<b>Community Development Block Grant (CDBG)</b>	
Domestic Violence Survivor Safe House	82
<b>Subtotal – Homeless and At-Risk Persons Served</b>	<b>82</b>
<b>HEARTH Emergency Solutions Grant (ESG)</b>	
Street Outreach	2,000
Rapid Rehousing	62
Homeless Prevention	94
Emergency Shelter	23
<b>Subtotal - Homeless and At-Risk Persons Served</b>	<b>2,179</b>
<b>Housing Opportunities for Persons with AIDS/HIV (HOPWA)</b>	
Rapid Rehousing, Short Term Rent, Mortgage and Utility Assistance, Tenant-Based Rental Assistance, or Housing through Short-term or Transitional Facilities	81
Supportive, Referral and Housing Services, Non-Housing Services	408
<b>Subtotal – Homeless and At-Risk Persons and Families Served</b>	<b>489</b>
<b>HOME TBRA<sup>1</sup></b>	
Tenant Based Rental Assistance	24
<b>Subtotal – Homeless and At-Risk Families Served</b>	<b>24</b>
<b>HOME – American Rescue Plan (HOME-ARP)</b>	
Supportive Services	264
<b>Subtotal - Homeless and At-Risk Persons Served</b>	<b>264</b>
<b>Grand Total - Homeless and Homelessness Prevention</b>	<b>3,038</b>

### **Goal 2: Safe and Affordable Housing**

#### *Rehabilitation*

In total, 56 homes were rehabilitated to preserve affordable housing for low- and moderate-income homeowners. The projects included:

- City of Fresno Senior Paint and Exterior Repair Programs: Completed 43
- Self-Help Home Repair and Rehabilitation Program: Completed 13

Over the past year, home repair programs administered by the City and its subrecipient experienced delays due to the Historic Review process. Despite this challenge, programs

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<sup>1</sup> HOME-TBRA was not a funded activity in the PY 2024 Annual Action Plan; however, since the agreement to provide those services was not fully expended at the end of the 2020 or 2021 program years, the agreement was extended through PY 2024, and the amount of \$436,098.37 accounts for the PY 2020 HOME-TBRA dollars expended during the PY 2024.



serving low- and moderate-income households remained active and the City exceeded its goal of rehabilitating 55 houses.



**Figure 1 – Senior Exterior Repair**

#### *Housing Development for Home Ownership and Rental*

In PY 2024, a total of 83 affordable housing units were constructed, of which 23 were HOME funded. Below are descriptions of each completed housing project:

- Fresno Housing Authority – Avalon Commons, Phase I  
The project consisted of 60 new multi-family affordable rental units, of which 11 were HOME-funded, and on- and off-site improvements. The estimated project cost was \$40 million of which \$2,654,771 in HOME funds was provided for eligible construction costs. The project was successfully completed on December 22, 2024.



**Figure 2 – Avalon Commons, Phase I**

- Habitat for Humanity – 64 Atchison Single-Family Housing Project  
The project consisted of one 3-bedroom/2-bathroom home with an attached garage and on- and off-site improvements. The estimated project cost was \$526,326 of which \$181,200 in HOME CHDO funds was provided for eligible predevelopment and construction costs which subsequently converted to mortgage assistance for an owner-occupied homebuyer whose income was below 80% of area median income. The project was successfully completed on March 17, 2025.



**Figure 3 – 64 Atchison**

- Self-Help Enterprises – Annadale Phase II S-F Housing Project  
The project consisted of 22 single-family affordable homes, of which 11 are HOME-funded, and with on- and off-site improvements. The estimated project cost was \$2.9 million of which \$1,462,000 in HOME funds was provided for construction costs which subsequently converted to mortgage assistance for 11 homebuyers whose income was below 80% of the area median income. The project was successfully completed on March 10, 2025.



**Figure 4 – Annadale Phase II S-F**

In Program Year 2024, there were 6 housing projects underway. They included:

- Self-Help Enterprises – Walnut / Florence / Plumas  
The project consists of 17 single-family affordable homes, of which 11 are HOME-funded, and on- and off-site improvements. The estimated project cost is \$4.4 million of which \$800,000 in HOME funds were provided for eligible construction costs which will subsequently convert to mortgage assistance for 11 homebuyers whose income is at 60% to 80% of area median income. The project is underway with an estimated completion date of March 26, 2026.
- Fancher Creek Town Center LP – Sarah's Court Phase I  
The project consists of 120 newly constructed multi-family affordable rental units plus on- and off-site improvements. The estimated project cost is \$35 million of which \$2,480,000 in CDBG funds were provided for the acquisition of a 2-acre project site located at 200 N. Salma Avenue. In addition, \$3,169,034 in HOME funds were provided for eligible pre-development and construction costs. The project is anticipated to be fully leased up by July 30, 2025.
- Fancher Creek Town Center LP – Sarah's Court Phase II  
The project will consist of 120 new multi-family affordable rental units and on- and off-site improvements. The estimated project cost is \$38 million of which \$2.4 million in CDBG funds were provided for the acquisition of a 2-acre project site located at 200 N. Salma Avenue, just north of Sarah's Court Phase I. The developer submitted an application for senior financing and is hoping to start construction in late 2025.
- Fresno Housing Authority – Avalon Commons Phase II  
The project will consist of 45 new multi-family affordable rental units and on- and off-site improvements. The estimated project cost is \$70 million of which \$1,243,000 in CDBG funds were provided for the acquisition of a portion of 7521 N. Chestnut Avenue, just north of Avalon Commons Phase I. The developer submitted an application for senior financing and is expecting to start construction in late 2025.
- Fresno Housing Authority – Parkside Inn Motel Conversion  
The project will consist of the adaptive reuse of the 48-unit Parkside Inn Motel into 38 affordable permanent rental units and onsite improvements. The estimated project cost is \$20 million, of which \$3 million in CDBG funds were provided for acquisition cost of the motel property located at 1075 N. Warren Avenue. The developer has submitted a State HomeKey application for funding and is expecting to start construction in late 2025.
- Blythe Village LP – Blythe Village  
The project consists of a 67-unit manufactured rental housing property and on- and off-site improvements. The estimated project cost was \$14.5 million of which \$400,000 of CDBG funds were provided for partial acquisition cost of a 4.8-acre site located at 3572 N. Blythe Avenue. Additionally, \$2.6 million in HOME funds were provided for eligible pre-development and manufacturing and assembling costs. The project is expected to be completed in late 2025.

### Goal 3: Public Infrastructure and Facilities

#### *Neighborhood Street Improvements*

One neighborhood street improvement project was completed in Program Year 2024 benefiting 12,390 residents.

- The Rialto-Marks-Holland-Valentine Neighborhood Street Improvements – benefitted 12,390 individuals  
This activity included pavement removal, repair to the asphalt base, and reconstruction of each pavement section. City crews were also able to repair sidewalks, curb ramps, and gutters to improve ADA accessibility and the overall neighborhood commute.

The following activities received a CDBG allocation for improvements in PY 2024, or a prior program year, and are pending completion:

- The Highway City Neighborhood Street Reconstruction
- The Yosemite Middle School Complete Streets Design
- The Knight Avenue Neighborhood Street Improvements

#### *Park Facilities Improvements*

The PARCS Department was able to complete two park facility improvement activities during PY 2024.

- Senior Center Building Demolition  
The PARCS Department oversaw the site cleaning and building demolition on a parcel of land designated for the future development of a city-wide Senior Center.





**Figure 5 – Senior Center Building Demolition**

- Fink White Splash Park – benefitted 2,755 individuals  
The PARCS Department demolished a half-circular-shaped cast-in-place wading pool and constructed a new splash park that consists of a splash park pad. The splash park pad includes water spray nozzles and aboveground spray amenities.



**Figure 6 – Fink White Splash Park**

The following activities received a CDBG allocation for improvements in PY 2024, or in a prior year, and are pending completion:

- Frank H. Ball ADA Improvements
- Maxie L. Parks HVAC Design
- Bigby Villa Park Play Structure
- Lafayette Park Play Structure

#### Goal 4: Community Services – Assistance to Low-Income and Special Needs Households

The City of Fresno utilized grant funds to improve the living environment for its residents through a variety of public service programs and activities.

- Boys & Girls Clubs of Fresno County – Educate and Inspire Fresno Youth – benefitted 1,441 individuals

The Boys & Girls Clubs of Fresno County provided education, job training, and recreation to youth ages 6-18 at the East Fresno, West Fresno, Central Fresno, and Pinedale Boys & Girls Clubs. As a youth development organization with skilled caring professionals, the Clubs provided culturally relevant programs, helping kids shape their paths toward great futures. The Boys & Girls Clubs of Fresno County accomplished their goals throughout the year by providing different programs for the children.

The Power Hour program was utilized by members to help them complete homework assignments and maintain good grades throughout the school year. The SMART Girls and Passport 2 Manhood programs both played a huge role in teaching members important life lessons that will help them as they continue to grow. Lessons on personal hygiene were implemented where members learned the importance of proper hand washing and walked away with their very own hygiene kit which included shampoo, deodorant, toothbrushes, and feminine hygiene products for the female members. The Healthy Habits Cooking program continues to be very popular for Club members across all four Club sites by bringing teens from different social groups together at one Club site. Teens that normally don't interact find themselves working together to prepare meals such as Chicken Alfredo.

At one site, members had the opportunity to go out into the Club Garden and pick fresh produce such as tomatoes, peppers, and nectarines to enjoy. During summer, each Club site implemented a reading program that tracked the number of books each member read with the top readers from each Club being invited to a Fresno Grizzlies game where they were recognized for their accomplishments and treated to dinner, Grizzlies swag, and a meet and greet with Parker the mascot.

- Central Valley Justice Coalition – Youth Advocacy and Mentorship Program – benefitted 303 individuals

Through a combination of 1-on-1 mentorship and education and group programs, the Central Valley Justice Coalition's (CVJC) Advocacy and Mentorship Program aimed to connect with youth who had greater risk factors for human trafficking and exploitation. CVJC's advocates equipped young people with the tools they needed to recognize traffickers and identify resources that kept themselves and their community safe.

Throughout the program year CVJC conducted 1 on 1 Youth Mentoring for youth and their parent(s)/guardian(s). The CVJC Youth advocates met with these youths on a weekly, biweekly, or monthly basis. CVJC also conducted weekly therapeutic services for youth (ranging from middle school to high school ages) and provided educational classes to them in the "Cool Aunt Series" and the "Red Flags and Fine Lines" curriculums. In addition, CVJC provided Summer Enrichment Activities (Game Night, Crocheting, Meditation, Weekly Yoga, Arts and Crafts), a fall arts and crafts event, a holiday cookie decorating event, and spring break hosted activities. Staff also provided education to area foster parents entitled "Tech and Trafficking", online safety/digital literacy lessons in partnership with Every Neighborhood Partnership, and provided education to middle school girls utilizing the "Not a Number" curriculum, as well as prevention education about exploitation, healthy relationships, and online safety.

- Chinatown Fresno Foundation –The Pop-Up Program – benefited 25 microenterprises  
During PY 2024 Chinatown Fresno Foundation created The Pop-Up Place, located at 1029 F Street, which was a new program designed for new micro-enterprises. Through the program Chinatown Fresno Foundation paid rent, utilities, and wi-fi for six months to help new micro-enterprise owners with start-up costs. The program was promoted on social media and in the Chinatown Fresno Foundation newsletter, featuring a unique Pop-Up Place logo. During the marketing process seventeen inquiries were received, which resulted in five qualified applications, and two businesses opening in the Chinatown area. Local media provided ample promotion following an Open House. Chinatown Fresno Foundation also provided business counseling in an effort to permanently locate both businesses in Chinatown.

In addition to The Pop-Up Place, Chinatown Fresno Foundation continued their support of all Chinatown microenterprises. As part of our overall support of Chinatown microenterprises, Chinatown Fresno Foundation provided business counseling and workshop materials. Additionally, with all the construction in Chinatown, Chinatown Fresno Foundation augmented marketing efforts, especially social media, for the Chinatown microenterprise community. These efforts continue to bring more interest to the area's businesses.

- Poverello House Rehabilitation Aftercare Program – benefitted 50 individuals  
In PY 2024 Poverello House provided a workforce development program for individuals exiting substance abuse treatment. The program incorporated an in-house work readiness program that prepared participants for careers in the culinary services field through a professional culinary training program and comprehensive job placement support for individuals that were low-to-moderate income and that completed the first six months of Substance-Use Disorder treatment.

Overall, throughout the program year, there were fifty (50) low-income individuals that benefited from the program, which exceeded the program's overall goal of twenty-five individuals. Participants engaged in 12,500 hours of supervised mentorship experiences in Papa Mike's Café, the in-house restaurant at Poverello House, alongside culinary professionals. Thirty-five (35) individuals earned transferable certifications that would assist them in securing employment opportunities, twenty-five (25) were placed into full-time employment opportunities, forty (40) participants engaged in soft skills and culinary

classes that complement their hands-on activities, and thirty-five (35) participants engaged in developing career readiness documentation.

- Highway City Community Development – Moving Beyond COVID Health & Wellness Program – benefitted 245 individuals

The Highway City Community Development (HCCD) agency provided access to Health & Wellness Clinics in an underserved area of Fresno. The agency also provided Health & Outreach Resource Fairs for families to learn about additional opportunities. HCCD also partnered with Healthy Smiles to provide Dental Services for Children.

In partnership with Valley Children's, UCSF, Fresno County Office of Education Mobile Health clinic HCCD provided services for immunizations, sports physicals, wellness checks, asthma, blood pressure and diabetes care, wound care, and contraception. Multiple marketing tools were created in house, and included tools in English, Spanish, and Punjabi that were distributed to Central Unified School District and the area's Housing Authority complexes.

- Southwest Fresno Development Corporation Family Financial Literacy Nights – benefitted 155 individuals

The Southwest Fresno Development Corporation (SWFDC) provided a financial literacy program for individuals and families in the Southwest Fresno area. The program, Family Financial Literacy Nights, provided three 4-week, age-appropriate financial education series for families that helped them learn key money management tools to manage their household income, debt, credit, and savings.

SWFDC's program hosted events at Southwest Fresno locations. Over the four consecutive sessions, per age group (youth and adult), participants engaged in interactive lessons and individual counseling sessions. Financial basics, credit management, and actionable financial planning were core topics. Personalized counseling from financial planners and credit repair counselors addressed specific needs that ensured a hands-on approach to financial literacy. Each set of sessions ended with a celebration of participant progress and distribution of certificates to recognize efforts.

SWFDC also evaluated the program by monitoring participant progress through surveys, feedback, and individual follow-up sessions with counselors. A detailed analysis of the program's outcomes, including credit score improvements and financial goal achievements were gathered. SWFDC identified strengths and areas for improvement and celebrated successes through a community event, strengthening relationships with participants and partners while setting the stage for sustained financial literacy efforts in the community.

- Fresno Interdenominational Refugee Ministries – Fair Housing Program

Although Fair Housing data is not required to be reported when using administrative funds, it is important to note that the City again partnered with Fresno Interdenominational Refugee Ministries (FIRM) to provide Fair Housing outreach



throughout PY 2024. FIRM's HUD Certified Housing Counselors provided fair housing information in Hmong, Ukrainian, Pashto, Farsi, Dari, and English.

Through CDBG funding, FIRM staff conducted community workshops and distributed information at community farms, libraries, and community centers in the 93702, 93703, 93706, 93722, 93725, and 93727 ZIP codes, where the need for fair housing information was greatest.

Additionally, FIRM provided information about fair housing rights, low-income public housing, and housing voucher rights on its ethnic radio show and TV show.

In total, FIRM was able to reach 6,814 people through in-person events and outreach efforts, another 98,297 people through TV and radio, and 19,066 people through social media. A high percentage of individuals reached were Hmong, Cambodian, Lao, and Hispanic elders who indicated they had an extremely low- to moderate-income.

**Table 3 - Community Service Subrecipient Statistics**  
**Community Service Recap**

<b>Community Service Recap</b>	
<b>Afterschool and Youth Programs</b>	
Boys & Girls Clubs of Fresno County Educate & Inspire Fresno Youth Program	1,441
Central Valley Justice Coalition Youth Advocacy & Mentorship Program	303
<b>Subtotal - Youth Served</b>	<b>1,744</b>
<b>Microenterprise Business Programs</b>	
Chinatown Fresno Foundation	25
<b>Subtotal - Microenterprises Served</b>	<b>25</b>
<b>Employment Training Program</b>	
Poverello House	50
<b>Subtotal – Job Placements Provided</b>	<b>50</b>
<b>Health Services Program</b>	
Highway City Community Development	245
<b>Subtotal – Individuals Served</b>	<b>245</b>
<b>Housing Information and Referral Program</b>	
Southwest Fresno Development Corporation	155
<b>Subtotal – Individuals Served</b>	<b>155</b>
<b>Grand Total - Community Services</b>	<b>2,219</b>

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

In the fifth year of the 2020-2024 Consolidated Plan period, the City used CPD funds to implement projects and programs that address the priorities and specific objectives identified in the Plan, including:

Affordable Housing:

- 22 affordable rental units were constructed (100.00% of the City's total goal)
- 1 affordable home was constructed (50.00% of the City's total goal)
- 56 owner-occupied homes rehabilitated (101.82% of the City's total goal)

Homeless and Homelessness Prevention:

- 132 individuals were provided overnight shelter
- 498 individuals were provided rental assistance or rapid rehousing (315.19% of the City's total goal)
- 2,408 individuals were provided homelessness prevention or supportive services (169.58% of the City's total goal)

Community Services:

- 2,194 individuals benefited from the provision of community services (87.38% of the City's total goal)
- 25 businesses benefited from the disbursement of Federal funds (50.00% of the City's total goal)

Public Facilities and Infrastructure:

- 15,145 individuals have benefited from facility or infrastructure improvements (347.36% of the City's total goal)

Fair Housing:

- Although Fair Housing data is not required to be reported when using administrative funds and are, therefore, not included in the accomplishments included in Table 1, the City's partner, FIRM, was able to reach 6,814 individuals through in-person events and outreach efforts, another 98,297 individuals through TV and radio, and 19,066 individuals through social media.

## CR-10 - Racial and Ethnic composition of families assisted

**Describe the families assisted (including the racial and ethnic status of families assisted 91.520(a))**

**Table 4 - Table of assistance to racial and ethnic populations by source of funds<sup>1</sup>**

	CDBG	HOME	ESG	HOPWA
White	1,121	47	695	220
Black or African American	602	16	289	54
Asian	138	4	80	8
American Indian or American Native	38	3	69	7
Native Hawaiian or Other Pacific Islander	6	1	13	1
Multiple/Other Races	484	0	972	6
<b>Total</b>	<b>2,389</b>	<b>71</b>	<b>2,118</b>	<b>296</b>
Hispanic	1,307	40	927	155
Not Hispanic	1,082	31	1,191	141

Most of the City's housing and community development activities funded with CDBG are focused in low- or moderate-income areas (LMAs). If at least 51% of the households served by an activity have a low- or moderate-income, the area qualifies as an LMA under HUD's rules. Race and ethnicity data are not reported for these activities; therefore, the figures above do not represent a complete picture of the beneficiaries under the City's CDBG program. Activities completed which qualified for CDBG funding using LMA in PY 2024 provided an area benefit to 15,145 people.

The ESG program served 2,179 individuals of which 53 individuals did not know their race or ethnicity information or refused to answer. Data could not be collected for an additional 8 people. As such, an actual total of 2,118 individuals served had reportable data collected. Furthermore, updates to the Homeless Management Information System modified the way in which race and ethnicity data were presented by reporting participants who identified as ethnically Hispanic/Latina/e/o as racially Hispanic/Latina/e/o. During PY 2024, 424 individuals identified as racially Hispanic/Latina/e/o but chose to identify as White or Not Hispanic for data collection.

There were 296 unduplicated HOPWA beneficiaries and household members in PY 2024. Some people received more than one form of housing assistance or service which is reflected in the total number of beneficiaries captured in Table 2.

A total of 23 low-income households were assisted through the HOME Program during PY 2024 from the following projects: Avalon Commons Phase I, Atchison, and Annadale S-F housing project. Race and ethnicity information is collected upon occupancy of the units and is reported on the accomplishments page of HUD's Integrated and Disbursement and Information system.

Additionally, 24 households, or 48 individuals, were assisted through HOME-TRBA.

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<sup>1</sup> This table has been modified to include a "Multiple/Other Races" category.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available.

**Table 5 - Resources Made Available**

Source of Funds	Resources Made Available	Amount Expended During Program Year
CDBG	\$7,378,566	\$6,359,275.31
ESG	\$657,300	\$616,781.77
HOME	\$4,392,890.18	\$5,528,928.04
HOPWA	\$1,033,153	\$1,096,270.86
CDBG-CV	\$0	\$313,849.65
HOME-ARP	\$0	\$16,385.72

In PY 2024, the City was allocated \$7,013,935 in CDBG. The City received an additional \$364,631 in CDBG program income. Expenditures in PY 2024 included funds programmed in previous years and are not considered a resource made available in the 2024-2025 program year. Unspent PY 2024 funds allocated to multiyear projects will be expended in future program years.

In PY 2024, \$2,924,820 in HOME program funds were allocated, the City received an additional \$381,051.18 in program income, and \$1,087,019 in prior year resources were reprogrammed. A total of \$5,528,928.04 was expended during PY 2024 which included funds programmed in previous program years and are not considered a resource made available in PY 2024.

The City was also allocated \$1,033,153 in HOPWA funds and \$606,188 in ESG funds, and reprogrammed \$51,112 in prior year ESG funds. In PY 2024, the City expended \$1,096,270.86 in HOPWA and \$616,781.77 in ESG funds. Each of the expenditures included funds programmed in previous program years and are not considered a resource made available in PY 2024.

The City also expended \$313,849.65 in CDBG-CV funds and \$16,385.72 in HOME-ARP funds which were originally programmed in prior years and are not considered a resource made available during PY 2024.

### Identify the geographic distribution and location of investments.

**Table 6 - Geographic Distribution and Location of Investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide			
Low/Moderate Income Areas	100%	100%	See below

The Consolidated Plan did not identify any targeted areas. Instead, the City spread resources throughout the City, with the understanding that most funding went toward the improvement of predominately low- and moderate-income residential areas. In PY 2024, 100% of the allocation

was used to benefit low- and moderate-income individuals or for improvements to predominately low- and moderate-income areas.

**Leveraging**

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City uses a variety of federal, state, and local resources to achieve its housing and community development goals as outlined in the 2020-2024 Consolidated Plan and coordinates its resources with the County and local organizations. A selection of the coordination activities and additional resources leveraged are provided below.

***Rehabilitation Resources and Coordination***

Other City departments and divisions assisting in improving living conditions with non-HUD funding include Solid Waste, Streets, Parking, the Homeless Assistance Response Team, the Graffiti Abatement Team, the School Area Team, the Anti-Slum Enforcement Team, Proactive Rental Housing, and Code Enforcement. In PY 2024, these departments, divisions, and teams in partnership with community groups that brought private resources provided street sweeping, parking enforcement, community clean ups through graffiti abatement, street outreach, community engagement, and proactive abatement of blight and unsafe conditions.

The City received four rounds of the State of California Permanent Local Housing Allocation (PLHA) grant and is currently awaiting a standard agreement from the State from Round 5, expected during PY 2025. A total of \$1,672,735 was allocated to owner-occupied rehabilitation programs, which accounts for 9.58% of the PLHA funds received.

The City's Mobile Home Repair Program (MRP), launched in May 2024 to assist very low-income, owner-occupied mobile homeowners with home repairs. Since the program's launch, the City received nine applications: six were approved, two disqualified, and one remains under review. As of the reporting period, two mobile home repairs have been completed, two are currently in progress, and two additional homes have begun scope-of-work development. The City is currently accepting applications for eligible participants.

***Affordable Housing Resources, Coordination, and Matching Requirements***

During PY 2024, Community Development Division staff provided technical assistance to three developers that applied for either 4% or 9% Low-Income Housing Tax Credits (LIHTC) for their affordable housing projects (Sarah's Court Phase II, Avalon Commons Phase II, and Parkside Inn). In addition, staff supported other affordable housing developers in their pursuit of non-LIHTC funding for their affordable housing projects. As part of the City's housing activities, it routinely coordinates with local organizations and housing advocates to continuously improve on the development code and General Plan implementations to incentivize the creation and preservation of affordable housing and access to affordable housing opportunities.

PLHA funds were also used to rehabilitate multifamily affordable rental housing projects. Hotel Fresno, completed in December 2023 and awarded its Certificate of Occupancy in June 2024, has fully occupied PLHA assisted units to date. Avalon Commons Phase I reached construction completion in December 2024, and all PLHA-supported units are now fully occupied. Similarly, Sarah's Court completed Construction in April 2025, with PLHA-assisted units also fully occupied.

Utilizing PLHA funding, the City's Mortgage Assistance Program (MAP) successfully supported 41 low-income families in purchasing their first home by bridging the gap in closing cost and first needs. The program proved highly popular among City residents, and initial funds were exhausted in April 2025. A new round of MAP funding was received in May 2025, and preparations are underway to relaunch the program in August.

Homekey Round 3 and American Rescue Plan Act (ARPA) funds were used in FY24 to fund the development of 96 units of Permanent Housing for persons experiencing homelessness or at risk of homelessness, which 60 units will be reserved for Homeless Youth or at Risk of Homelessness and 35 units for the general homeless population. The project is underway with an expected completion date during PY 2025.

#### *Homelessness Resources and Coordination*

Utilizing \$40,955,771.25 in State of California Homeless Housing, Assistance, and Prevention (HHAP) Rounds 1-5 funds the City worked closely with the Fresno Madera Continuum of Care (FMCoC) and surrounding jurisdictions to reduce deficiencies in services to people experiencing homelessness by aligning funding and programs. The programs worked in tandem to support individuals through the process of obtaining housing.

The City was also awarded \$32,996,133.16 in State of California Encampment Resolution Funding (ERF) Rounds 1-3 to address a large encampment in downtown Fresno. ERF funding brought the City additional needed resources for individuals located at the identified encampments. The additional resources provide for alcohol and drug counselors, a licensed clinician, a licensed social worker, and an interim clinician.

The City contracted with the Fresno Housing Authority to provide \$1 million in ARPA funds for a voucher assistance and landlord incentive program, which ensures there are resources available to support permanent housing options for individuals as they exit emergency shelters or temporary housing. During PY 2024, 53 families were served through \$214,420 of the agreement's funding.

The voucher incentive program reached 53 families to provide them with housing assistance. Approximately 46 families completed the Resident Education program. During PY 2024, 53 individuals and families were housed, 47 families were provided deposit assistance, 15 people were assisted with application fee expenses, and 54 property owners were provided incentives for units.

#### *Community Services Resources and Coordination*

The City commits general funds, pursues other funding streams including federal, state and local grants to provide services to low- and moderate-income people. Most of the City's 20 community and neighborhood centers are in areas that serve predominantly low- and moderate-income people and provide numerous programs focused on bringing community members together for after school programming, aquatics, recreation, science education, digital literacy, fitness, and more.

#### *Infrastructure and Facilities Resources and Coordination*

The PARCS Department routinely pursues grant funding from federal, state, and local sources to augment local investment in capital improvements to infrastructure and facilities. For example, grant funding from the Prop 68 Statewide Park Development and Community Revitalization Program totaling nearly \$15 million is being used to reconstruct an existing park and develop new green space.

The City also anticipates using a portion of ARPA funds for public infrastructure and street improvement projects; however, no allocations have been made as of this report.

#### *Coronavirus Relief Funding*

Since the COVID-19 pandemic, the City received additional allocations of HUD CPD funds as a result of the Coronavirus, Aid, Relief, and Economic Security Act (CARES Act) and American Rescue Plan Act (ARPA). These one-time funds are meant to to prevent, prepare for, or respond to the Coronavirus. During PY 2024, the City is utilized \$274,886.94 in HOME-ARP funds to address the housing and supportive service needs of individuals experiencing homelessness or at risk of homelessness due to the pandemic.

In partnership with WestCare California, Inc. an extension to the Project Unite program was funded to provide supportive services like financial assistance, short- and medium-term rental assistance, and case management to HOME-ARP qualifying populations. Two hundred and sixty-four individuals were served with security deposit assistance to secure new permanent housing, rental assistance to prevent homelessness and/or secure permanent housing, utility assistance, and case management.



<b>Fiscal Year Summary – HOME Match</b>
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**Table 7 - Fiscal Year Summary - HOME Match Report**

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$6,118,398
2. Match contributed during current Federal fiscal year	\$2,098
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	<b>\$6,120,496</b>
4. Match liability for current Federal fiscal year	\$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	<b>\$6,120,496</b>

**Table 8 - Match Contribution for the Federal Fiscal Year**

Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated Labor	Bond Financing	Total Match
Promesa Commons	-	-	\$37	-	-	-	-	\$37
Fultonia West/Cedar Heights	-	-	\$31	-	-	-	-	\$31
Cedar Courts/Inyo Terrace	-	-	\$31	-	-	-	-	\$31
Lowell Neighborhood	-	-	\$31	-	-	-	-	\$31
Blythe Village	-	-	\$46	-	-	-	-	\$46
Barcus Rialto	-	-	\$490	-	-	-	-	\$490
Atchison	-	-	\$34	-	-	-	-	\$34
Avalon Commons Phase I	-	-	\$71	-	-	-	-	\$71
Annadale	-	-	\$1,326	-	-	-	-	\$1,326

**Table 9 - HOME Program Income**

Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$308,172.53	\$381,051.18	\$0	\$0	<b>\$689,223.71</b>

**HOME MBE/WBE Report**

Minority Business Enterprises and Women Business Enterprises - Indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

**Table 10 - HOME Minority- and Women-Owned Business Enterprises**

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	White Non-Hispanic
Contracts						
Number	1	0	0	0	0	1
Dollar Amount	\$12,600,614	\$0	\$0	\$0	\$0	\$12,600,614
Sub-Contracts						
Number	17	0	0	0	0	17
Dollar Amount	\$9,144,179	\$0	\$0	\$0		\$9,144,179

	Total	Women Business Enterprises	Male
<b>Contracts</b>			
Number	1	0	1
Dollar Amount	\$12,600,614	0	\$12,600,6140
<b>Sub-Contracts</b>			
Number	17	0	17
Dollar Amount	\$9,144,179	\$0	\$9,144,179

**Minority Owners of Rental Property**

Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

**Table 11 - HOME Minority Owners of Rental Property**

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0

**Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

**Table 12 - Relocation and Real Property Acquisition**

Statistic	Number	Cost
Parcels Acquired	1	\$3,000,000
Businesses Displaced	0	
Non-Profit Organizations Displaced		
Households Temporarily Relocated, not Displaced	48	\$200,000

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	\$0	\$0	\$0	\$0	\$0	\$0

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

**Table 13 - Number of Households Supported with Affordable Housing**

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	24	23
Number of special-needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>24</b>	<b>23</b>

For the purpose of this section, the term “affordable housing” does not include the provision of emergency shelter, transitional shelter, or social services.

**Table 14 - Number of Households Supported by Type of Support**

	One-Year Goal	Actual
Number of households supported through rental assistance	68	498
Number of households supported through the production of new units	24	23
Number of households supported through rehab of existing units	55	56
Number of households supported through acquisition of existing units	0	0
<b>Total</b>	<b>147</b>	<b>577</b>

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Since the normal construction period for large new developments is approximately 24 months, only one or two projects are reported as complete in any given program year. The 23 completed units listed above represent 11 HOME-assisted units in the Avalon Commons Phase I project, 1 HOME-assisted unit in the Atchison Street project, and 11 HOME-assisted units in the Annadale S-F project. In addition to the HOME-assisted units, there are an additional 60 units that are affordable as they were funded with Low-Income Housing Tax Credits and Self-Help Enterprise funding.

**Discuss how these outcomes will impact future annual action plans.**

During PY 2024, the City met its goals related to affordable housing development as indicated in Tables 13 and 14 above. The development of affordable housing continues to be a priority of the community as identified in the City's 2025-2029 Consolidated Plan. As such, the City continues to prioritize funding for affordable housing development, rehabilitation of existing housing, and other affordable housing programs for lower income households. Since HUD entitlement funds alone are not sufficient to meet the City's affordable housing needs, the City

will continue to utilize other available funding sources such as those from the State of California Local Housing Trust Fund (LHTF) and Permanent Local Housing Allocation (PLHA) funds. Although units created and preserved with other non-HUD entitlement funding are not counted in the accomplishment amounts reported to HUD, the infusion of these additional funding sources, and the units created, will be reported in the City of Fresno state-mandated Housing Element to help reduce the number of planned new housing construction established by the Regional Housing Needs Allocation.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

**Table 15 - Number of Households Served**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	14	2
Low-income	18	16
Moderate-income	24	5
<b>Total</b>	<b>56</b>	<b>23</b>

## CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**  
**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City continues to participate with volunteers and the Fresno Madera Continuum of Care (FMCoC) to collectively identify and confront systemic issues in mental health and homelessness service delivery. The FMCoC continues to expand its Multi-agency Access Program (MAP) Point by adding access points and an integrated intake process to connect people facing housing instability, substance abuse, physical health, or mental illness challenges to supportive services. MAP Point is considered the local coordinated entry point for the FMCoC Coordinated Entry System (CES). The CES uses a standard intake and assessment tool to link vulnerable people needing assistance to a multitude of mental health, substance abuse treatment, stable housing, and other social services. MAP Point's expansion includes additional locations that continue to target underserved populations with critical access needs. The Poverello House HOPE Team, funded with ESG funds, operates as a mobile MAP Point site. While the HOPE Team engages homeless individuals, the team members are also entering those individuals into the CES.

During PY 2024, the HOPE Team conducted street outreach on behalf of the City to engage with unsheltered people experiencing homelessness and connect them to shelter, supportive services, and navigation services. The HOPE Team works in collaboration with the City's Homeless Assistance Response Team (HART). The HART Team is comprised of a multi-departmental and multi-agency team, and assists homeless people to move from the streets into shelter, temporary housing, and, ultimately, permanent housing while keeping the City's vacant lots and properties in compliance with the Fresno Municipal Code. The HOPE Team uses its skill and training to build a rapport and connect with the individuals to deescalate potential crises and help people become more comfortable accepting shelter and navigation services.

The City leverages grant funding it receives from the State of California to expand the diversity and capacity of services provided to the homeless population in the City of Fresno. In PY 2024 the City funded emergency shelter operations, street outreach, mobile shower operations, and navigation services with Homeless Housing, Assistance, and Prevention (HHAP) funding. The City also funded the operations of three emergency shelters with Homekey Bonus Funding. Additionally, the City used Encampment Resolution Funding (ERF) for emergency shelter operations, street outreach, street navigation, housing stability case management, street mental health services, permanent housing, and rapid rehousing.

Furthermore, service agencies and volunteers organized in January 2025 to conduct a Point-in-Time Count. The City supported this effort and will continue to do so annually. When available, the 2025 Point-in-Time Count will be published at <https://fresnomaderahomeless.org/point-in-time>.

### **Addressing the emergency shelter and transitional housing needs of homeless persons.**

During PY 2024, the City provided HOPWA funding to WestCare California, Inc. for its The Living Room program. The HOPWA activities funded included short-term facility-based housing to homeless individuals with HIV/AIDS and their families. The program consists of 4 units with a total of 9 beds. The 9 beds remained occupied during PY 2024. The Living Room also offered motel vouchers for HOPWA participants while on the waiting list for the short-term facility-based housing units.

The City partnered with a new subrecipient, Central Unified School District (CUSD), through the use of ESG funds to provide homeless prevention services and motel vouchers to the students of CUSD and their families. The program aimed to prevent a disruption in education and achieve home life stability for students who are homeless or at risk of homelessness. Five households (8 adults and 15 children) received motel vouchers.

The City continued to partner with Marjorie Mason Center (MMC) to provide critical services for individuals impacted by domestic violence and either homeless or at risk of homelessness due to the abuse within the City of Fresno using CDBG funds. Eighty-two individuals received services through this program with the average stay being 23 days. Of the clients who have exited the project, 63% have exited safely, this includes 22 households who have exited to transitional housing and 21 households who have exited to permanent housing.

Additionally, the City continued to utilize Homeless Housing, Assistance and Prevention (HHAP), Encampment Resolution Fund (ERF) and Homekey funds to support the operations of emergency shelters at the Golden State Triage Center, Village of Hope, Homeless Youth Bridge House, HOPE Youth Bridge Housing, Ambassador Inn, Villa Motel, Valley Inn, and Travel Inn.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

During PY 2024, the City in close coordination with the Fresno Madera Continuum of Care and its members, provided ESG funding Central Unified School District, WestCare California, Inc., and Poverello House to provide street outreach, rapid rehousing, emergency shelter-motel vouchers, and homeless prevention using the “shelter-first” approach. Services were provided in accordance with 24 CFR 576 guidelines.

Using HOME-ARP funds, the City also continued to fund the expansion of the ESG Project Unite through its partnership with WestCare California, Inc. The expanded services included short- and medium-term rental assistance, financial assistance, and case management to rapidly rehouse and prevent individuals from becoming homeless. Since the qualifying populations for HOME-ARP expand beyond ESG’s qualifying population, the City was able to aid in the prevention of homelessness for even more individuals. This includes, but is not limited to, individuals who have an annual income that is less than or equal to 50% of the area median income, as determined by HUD, and cannot maintain housing without assistance from public or private agencies for housing, or with federal, state, or local government programs, and/or are

exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution).

The City also continued its partnership with WestCare California, Inc. to provide HOPWA services. WestCare California, Inc offered an array of programs including mental health, substance abuse, and transitional youth programs. All the programs within WestCare California, Inc. worked in coordination with each other, and referrals were often sent from one program to another. For example, The Living Room referred HOPWA participants who were homeless or at risk of homelessness and seeking sober living to WestCare California, Inc.'s treatment program for Substance Use Disorder services. While the participant was in the treatment program they continued to receive HOPWA case management. Upon exit of the program if the client was homeless, they were placed into short-term, facility-based housing where the HOPWA case managers continued to work with them to obtain permanent housing, income, and refer them to other services or programs to continue on a treatment plan.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

As part of the Fresno Madera Continuum of Care (FMCoC) Executive Board, the City continues to support and coordinate with multiple community organizations and governmental agencies that actively engage in planning and implementing discharge plans and protocols that address the needs of individuals at-risk of becoming homeless after receiving services. These individuals include youth who are exiting foster care, homeless people who are frequent users of health care or mental health services, and people leaving Fresno County correctional facilities who need assistance with reintegrating into the community. Members of the Continuum coordinate their efforts and build a community of agencies that provide supportive and preventative services to these people who are at high risk of becoming homeless.

The City requires that all ESG subrecipients participate in the Coordinated Entry System (CES). Participation in the CES allows agencies to link individuals with the best services and housing to meet their needs and ensure self-sufficiency. The FMCoC and participating jurisdictions continue to contract a CES management entity. The CES team is comprised of a community coordinator, two housing matchers, a data analyst, a trainer, and an assistant administrator. The management entity has streamlined and sped up matching individuals to services and housing especially for people experiencing homelessness who fall into the category of "special populations".

The HOME-ARP Project Unite expansion not only expanded the qualifying population but did not require the use of CES and allowed the City to adopt a referral process. The ability to receive referrals directly from agencies for clients in emergency situations allowed WestCare California, Inc., to provide immediate services thus reducing the time households experienced homelessness.

All the ESG and HOPWA agreements provide case management to clients receiving services. The case managers assisted the clients in not only securing housing but in maintaining housing. This was done by case managers working with clients to increase their income through job



searches; assistance completing applications; referrals for other federal, state, or local benefits; and referrals to education and employment training programs. The ESG and HOPWA subrecipients also worked with other FMCoC agency members to link clients that are exiting the programs to other programs that can offer ongoing support.

## CR-30 - Public Housing 91.220(h); 91.320(j)

### **Actions taken to address the needs of public housing**

The Housing Authority of the City of Fresno (Fresno Housing Authority) continued to manage the HOME-TBRA program on behalf of the City as a grant subrecipient in PY 2024. This partnership allowed the City and the Fresno Housing Authority to maintain frequent communication regarding the program and any issues outside of the HOME-TBRA assistance. The Fresno Housing Authority also worked in Partnership with the HOPWA project sponsor, WestCare California, Inc., to assist in operating the TBRA activity for the City's HOPWA Grant.

The Fresno Housing Authority is also the lead agency for the Homeless Management Information System (HMIS) and participates in the Point in Time Count and ensures the Point in Time is conducted in accordance with HUD mandates. Additionally, Fresno Housing Authority is a member of the FMCoC, and assists the FMCoC communities to apply for HUD funding to provide housing and services for persons/families experiencing homelessness as the Collaborative Applicant; having the responsibility of submission of HUD reports and annual HUD funding. The City works to support the Fresno Housing Authority with these projects.

The U.S. Department of Housing and Urban Development has designated the Fresno Housing Authority as a high performer.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City's Planning and Development Department, Community Development Division staff continued to partner with the Fresno Housing Authority to coordinate services and program delivery for households of low- and moderate-income. Both agencies are involved with collaborative efforts such as the FMCoC and the Multi-agency Access Program (MAP), Fresno Developing the Regions Inclusive and Vibrant Economy Initiative, and the Anti-Displacement Task Force.

Also, during PY 2024, Fresno Housing Authority began development of Heritage Estates, a 33-unit single-family subdivision at E. Florence and S. Plumas Avenue in southwest Fresno. The subdivision will offer three-bedroom/two-bath single family units with 1,393 square feet and attached garage and four bedroom/two-bath single family units with 1,606 square feet and attached garage. This development is situated between two other single-family projects underway at the same location and are being developed by Self-Help Enterprises, a local non-profit and certified Community Housing Development Organization.

### **Actions taken to provide assistance to troubled PHAs**

The Fresno Housing Authority is not considered troubled.

## CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The Multi-Jurisdictional Housing Element includes *Program 25 - Development Code Amendments for Compliance with State Law and to Reduce Barriers to Housing Development* which proposes amendments to zoning ordinances to accomplish the following: increase density bonus percentages and concessions for affordable housing; improve provisions for ADUs like improving parking requirements for ADUs, Residential Care Facilities, and Emergency Shelters to reduce barriers to development; permit Low-Barrier Navigation Centers to help homeless individuals and families to quickly obtain permanent housing as a permitted use; permit Single Room Occupancy Units in multifamily and mixed-use zone districts; permit employee and farmworkers housing in all zone districts that allow agriculture; allow the approval of 100% affordable developments that include supportive housing without conditional use permit or discretionary review in all multifamily and mixed-use zone districts.

The Housing Element also contains *Program 6 – Objective Design Standards* which proposes to amend site development standards and façade design standards in the Development Code for residential and mixed-use zones to accelerate housing production by ensuring development standards are clear and objective.

Additionally in the Housing Element, *Program 7 – Adaptive Reuse* it is proposed to evaluate, and if appropriate, amend the Development Code to remove constraints for adaptive reuse and consider regulatory incentives or waivers related to parking, open space, trash, and landscape standards. It also proposes to evaluate the California Building Code to determine if there are alternate means and methods which if applied could reduce the construction costs related to adaptive reuse.

Two Specific Plans, the West Area Neighborhoods Specific Plan (WANSP) and the Southeast Development Area Specific Plan (SEDA), along with each of their Environmental Impact Reports (EIRs) were underway in PY2024. These plans will open the door for residential development in the western and eastern growth areas of Fresno. SEDA is scheduled for adoption in September 2025 and WANSP in December 2025.

On October 1, 2022, in an effort to remove ‘red tape,’ mandatory pre-planning Development Review Committee (DRC) meetings were no longer required, and the City created a New Streamlined Development Review Committee (DRC) voluntary project review which began in January 2023. The physical sign-in sheet for the voluntary DRC review changed to an online check-in process to help the City know when customers have signed in and allow the customer to receive initial information to review prior to their appointment. The City also set up a customer review questionnaire that is automatically sent to the customer. In PY 2024, the Subdivision Review Committee provided pre-application assistance to 20 projects, all of which were housing related.

Between July 1, 2024, and June 30, 2025, the City worked on an Office-to-Dwelling Text Amendment that would allow the following: Office-to-dwelling conversions in existing buildings on office zoned property and new residential development on office zoned vacant property. These amendments could result in a reasonably foreseeable buildout of 4,868 dwelling units over the next 30 years. The final adoption hearing for the item is currently scheduled for September 2025.

Planning for the Climate Adaptation Plan and Environmental Justice (CAP-EJ) updates to the Fresno General Plan were also underway in PY 2024. There are no land use changes proposed, but there will likely be additional policies recommended. One pillar of this work is “promoting affordable, safe, and sanitary housing. The CAP/EJ is scheduled for adoption in July 2025.

<b>Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)</b>
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As part of the 2020-2024 Consolidated Plan, the City identified several obstacles to meeting underserved needs. Below are some of the actions the City has taken to overcome the obstacles:

- Increased development, preservation, and rehabilitation of affordable housing for low-income and special needs households.
- Assistance for the homeless and those at risk of becoming homeless through Housing First collaborations.
- Assistance to low-income and special needs households.
- Cooperation with, and assistance to, for-profit and non-profit developers to facilitate construction of housing units through new housing development, including assistance to projects applying for the State of California for Low Income Housing Tax Credits, and other federal and state funding sources.
- Provision of funds to programs and projects to rehabilitate the City’s substandard housing stock, ensuring continued housing affordability for current homeowners, and improving housing quality for multi-family housing tenants.
- Reduction of administrative requirements by streamlining the permitting process for constructing Accessory Dwelling Units (ADUs).

The City also continued to address the limitation of resources available for the needs identified in the 2020-2024 Consolidated Plan by rigorously managing HUD entitlement funds through a citizen engagement process, monitoring, and the provisions of technical assistance to subrecipients to ensure the efficient and effective use of funds. The City also received additional federal and state funding through the Economic Development Initiative Community Project Funding; Permanent Local Housing Allocation; Local Housing Trust Fund; Homeless Housing, Assistance, and Prevention; Transformative Climate Communities Program; Local Early Action Planning; and Encampment Resolution Funding to further leverage its existing grant funding. Details regarding these pursuits can be found in the CR-15: Leveraging section of this report.

<b>Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)</b>
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The City's federally funded housing programs remain in compliance with the lead-based paint regulations found in 24 CFR Part 35. Program recipients receive lead-based paint educational materials and inspection reports. The Community Development Division Housing Program Supervisor holds both EPA RRP Lead Safe and California Department of Public Health (CDPH) Inspector Assessor Certifications. In addition, two Housing Rehabilitation Specialists are RRP certified and are actively pursuing CDPH Inspector/Assessor credentials. The City and its subrecipients continue efforts to remediate lead hazards through home repair programs. Furthermore, the County of Fresno, also a recipient of federal funds, continues to address the homes of children who are identified as having high levels of lead and homes found to have lead hazards.

<b>Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)</b>
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The City continues to partner with local agencies to help improve education and job readiness for individuals who are low-income. These include the Workforce Development Board and the Fresno Economic Opportunities Commission. A few of the programs are described below.

Through a \$7.4 million grant from California Volunteers and the State of California, the City created the One Fresno Youth Jobs Corps program. Through this program, the City is able to hire youth ages 16-30 years old, pay them a livable wage, provide training and wrap-around services, and put them on a career pathway for future City or outside organization employment in that field.

**Workforce Development:**

The Fresno Regional Workforce Development Board (FRWDB) is a Joint Powers Authority between the City of Fresno and Fresno County. Its primary mission is to support local businesses in meeting their workforce needs by screening and training prospective employees and providing upskilling opportunities for current employees. The FRWDB also delivers comprehensive job search and assessment services to unemployed and underemployed individuals through four Workforce Connection centers located strategically throughout Fresno County: Fresno-East, Fresno-West, Parlier, and Mendota. Each center employs professional staff ready to support individuals in successfully re-entering the workforce.

- **Basic Career Services**

The FRWDB's basic career services empower Fresno residents by equipping them with resources to independently conduct job searches. Residents have access to labor market information, career exploration tools, and current job listings. Additional support includes access to computers, fax machines, copiers, and telephones to facilitate communication with potential employers.

- **Individualized Career Services**

Residents enrolled in FRWDB's individualized career services receive personalized support from an Employment Readiness Specialist (ERS). ERSs provide tailored career guidance, assess skill levels, identify relevant education and training opportunities, and offer job readiness workshops designed to prepare residents for employment.

- **Training and Supportive Services**

The FRWDB provides scholarships to in-demand training programs offered at adult schools, community colleges, and private institutions throughout Fresno County. Additionally, residents have opportunities for hands-on experience through Work Experience (WEX) and On-the-Job Training (OJT) programs. Supportive services are also available to address barriers to employment, such as assistance with interview attire, required work supplies, and transportation costs, helping residents secure and retain employment.

- **Job Placement Assistance and Retention Services**

FRWDB connects residents with unsubsidized, well-paying jobs in key industry sectors. After successful placement, residents receive ongoing support through regular follow-ups for up to one year, which helps promote job stability, addresses any emerging barriers, and ensures long-term retention in the workforce.

Additionally, the FRWDB administers multiple discretionary grant programs aimed at enhancing workforce opportunities for Fresno residents. Programs such as Valley Build provide specialized training and employment opportunities within the construction industry, while the Greater Sierra Forestry Corps targets job creation and workforce development in forestry and wildfire mitigation. The Fatherhood Program supports participants through comprehensive services, assisting fathers in developing skills that strengthen their family dynamics and employment prospects.

The FRWDB also operates an English Language Learner (ELL) Integrated Education & Training (IET) Program designed specifically to assist adult immigrants and non-native English speakers. This program integrates language instruction with job readiness training, providing participants with essential language proficiency alongside occupational skills. Comprehensive support services, including case management, educational assessments, citizenship preparation, and assistance with employment-related expenses, help remove barriers and ensure successful entry into the workforce.

## **Fresno Economic Opportunities Commission**

Fresno EOC is considered one of the largest Community Action Agencies in the country employing over 1,200 full- and part-time staff members committed to transforming lives by obtaining a fair opportunity in education, employment, health, and living conditions for every member of the community. With over 30 programs to serve the community, Fresno EOC bridges gaps of almost every aspect of the underserved population with one mission: fighting to end poverty.

Fresno EOC operates over 35 human services programs designed to reduce poverty, increase self-sufficiency, and build stronger communities with a budget of approximately \$100 million annually through private, local, regional, state, and federal funding. Those resources allow Fresno EOC to serve over 100,000 Fresno County residents each year through programs that make a real, measurable difference—giving families the immediate help they need to weather day-to-day crises and the long-term support that allows them to build better lives. Programs provided by Fresno EOC include:

- **Advancing Fresno County Guaranteed Basic Income**

The Advancing Fresno County Guaranteed Income Program offers a monthly supplement of \$500 for one year to 150 households with young children (5 and under) in southwest Fresno and Huron, addressing concentrated poverty in these areas.

- **Local Conservation Corps**  
Fresno EOC's Local Conservation Corps (LCC) provides young adults (ages 18-26) with paid job training and educational opportunities.
- **Workforce Connection Young Adult Program**  
Provides young people (ages 14-24) with educational and employment training opportunities to enhance their academic proficiency and to facilitate their transition into self-sufficiency.
- **Valley Apprenticeship Connections**  
Provides a 12-week pre-apprenticeship training to prepare individuals for the construction industry.
- **Central Valley Against Human Trafficking (CVAHT)**  
Provides services to victims of human trafficking regardless of age or gender including direct outreach, training, and public awareness.
- **Advance Peace Fresno**  
A community-based public health and safety strategy that aims to transform lives and build healthier, safer, and more just communities by putting an end to cyclical and retaliatory gun violence in urban neighborhoods.
- **Foster Grandparent Program**  
Seniors provide personalized tutoring and mentoring support to contribute toward the academic success of underserved children and teenagers.
- **Fresno EOC Head Start 0 to 5**  
Offers child development and family support services for pregnant women and families with infants, and toddlers (ages 0-3); educational, emotional, social, health, and nutritional services to preschool-aged children (ages 3-5) and their families.
- **School of Unlimited Learning (SOUL)**  
A public charter school that uses unique, innovative approach to education, targeting students in grades 9-12.
- **YouthBuild Charter High School of California**  
Provides a project-based high school curriculum to young adults (ages 18-24) obtaining their high school diploma.
- **Fresno EOC Food Distributions**  
Provides food to families residing in rural communities and inner-city areas.

- **Food Services Home Delivery**  
Economical prepared food delivery service designed to fit the needs of anyone who cannot or prefers not to prepare all of their own daily meals.
- **Summer Meals for Kids**  
Provides free meals to children ages 1-18 during summer break.
- **Fresno EOC WIC (Women, Infants, and Children)**  
Provides healthy foods, nutrition education, breastfeeding support, health, and community referrals to pregnant women, new moms, dads, and children up to age 5.
- **Adolescent Family Life Program (AFLP)**  
Provides teen parents (ages 18 and younger) with support and guidance to enhance their parenting skills and obtain social and economic independence.
- **California Personal Responsibility Education Program (CAPREP)**  
Educates at-risk youth in Fresno County about teen pregnancy, sexually transmitted infection prevention, healthy relationships, clinical linkages, and substance abuse.
- **Community Health Center**  
A primary care, comprehensive family planning, and reproductive health clinic helping men, women, and teens.
- **Tobacco Education Program**  
Educates the community about the dangers and increased risk of tobacco-related diseases and smoke-free policies; provides presentations and resources to live a tobacco-free lifestyle.
- **School-Based Sealant Program**  
Improve the oral health of elementary school-aged children by providing preventative oral health services, such as oral health education, dental sealants, and fluoride varnishes.
- **Safe Place**  
Provides access to immediate help and supportive resources for youth in crisis. Sites display the yellow and black Safe Place signs.
- **Sanctuary Bridge Services**  
Provides bridge housing for homeless young adults (ages 18-24) and families.
- **Sanctuary Transitional Shelter**  
Provides overnight shelter for homeless young adults (ages 18-24) and Drop-In services for those under age 24.
- **Energey Services**



Provides low-income residents with no-cost conservation measures and energy education to reduce utility bills.

- **Fresno EOC Food Services**

Contracts with organizations to provide healthy and nutritious meals to preschool and school-age children, young adults, seniors, and organizations.

- **Fresno EOC Transit Systems**

Provides safe and reliable contract transportation services for school children, the elderly, the disabled community, and the general public in Fresno and Madera counties.

<b>Actions taken to develop institutional structure. 91.220(k); 91.320(j)</b>
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Throughout PY 2024, the City coordinated with community development agencies and non-profits serving the community to identify and implement initiatives to meet underserved needs. Collaborating organizations include the FMCoC, the Fresno Housing Authority, and many more. The City also worked to build new partnerships with local non-profits, faith-based groups, for-profits, and other governmental institutions. Other notable activities include:

- Adoption by the City Council on June 19, 2025, of Development Code amendments for consistency with State Law in relation to manufactured homes, tiny houses on wheels, accessory dwelling units, and agricultural labor housing.
- Adoption and California Department of Housing and Community Development (CA HCD) certification of the 6<sup>th</sup> Cycle Multi-Jurisdictional Housing Element by the City Council on December 12, 2024, and by CA HCD on January 21, 2025.
- The One Fresno Housing Strategy was presented to the City Council on April 27, 2022, as a three-year framework for fast-tracking the implementation of the City's existing housing plans by "create[ing] an environment that leads to the 3-year completion, rehabilitation, and preservation of 6,926 affordable and 4,110 market-rate housing units by identifying available land, vacant property and financial resources while deploying a wide range of development partners to increase housing options across the housing spectrum throughout the City." The One Fresno Housing Strategy contains 71 programs for accomplishing this goal, organized under the objectives of housing preservation, displacement prevention, and promotion of equity, with a special set of programs designed to house the unhoused. Programs that were adopted by the City Council in 2022 include: allocating \$1.95 million to the Central Fresno Neighborhood Trust, to prevent displacement and acquire and rehabilitate 50 units of rental housing; allocating \$222,500 to Central California Land Trust, a mechanism that allows for permanent affordability; allocating an additional \$2 million to the City's Eviction Protection Program; allocating an additional \$3.5 million to the City's recently created Local Housing Trust Fund; allocating \$5 million for a No Place Like Home Downpayment Assistance Program; allocating \$5 million for two (2) No Place Like Home tiny home villages; and allocating \$850,000 to Fresno City College to allow students to create 24 tiny homes for low-income people.
- The City's ADU Incentive Program is well underway, with approximately 55 ADUs completed or permitted since the program's inception.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City is an active member of the Fresno Madera Continuum of Care (FMCoC). The Assistant Director of Planning and Development is a voting member of the FMCoC Executive Committee. The Housing & Neighborhood Revitalization Manager over the Homeless Services Division serves as an alternate. Both City representatives regularly participate in FMCoC general meetings and events.

The City collaborates with other local jurisdictions when new grants are received to ensure there is no excessive duplication of services being provided, services are well rounded, and needed by the homeless population. For example, the City consulted and collaborated with the County of Fresno Department of Social Services, the Fresno Housing Authority, the FMCoC when planning the uses for the state issued HHAP funding.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City's 2020 Analysis of Impediments to Fair Housing Choice Report (AI), published August 24, 2020, identified nine impediments and proposed actions and measurable objectives to address the impediments.

Utilizing CDBG administrative funds, the City was able to partner with Fresno Interdenominational Refugee Ministries (FIRM), an organization dedicated to educating residents on Fair Housing rights through targeted workshops, residential canvassing, and media to address Fair Housing obstacles.

In this section, activities undertaken during PY 2024 are presented for each activity.

**Impediment 1: Lack of Safety Net Programs for Renters Increases Housing Instability Among Protected Classes**

The City worked toward increasing rental housing stability by partnering with the Fresno Interdenominational Refugee Ministries to provide Fair Housing education and resources to people and families most vulnerable to housing instability.

Additionally, the City was able to provide voucher assistance, landlord incentives, and education on housing rights through a partnership with the Fresno Housing Authority under the ARPA grant. During PY 2024, 174 individuals and families were housed, 157 families were provided deposit assistance, 83 people were assisted with application fee expenses, and 98 property owners were provided incentives for units.

Additionally, the City continued its Eviction Protection Program to defend tenants against unlawful eviction.

**Impediment 2: Insufficient Employment Supports Leave Residents of Color with Lower Incomes and Limited Housing Choices**

During PY 2024, Chinatown Fresno Foundation aided neighborhood microenterprise business owners through classes and hands-on workshops focused on financial management, personnel

management, business management, and communications. In addition to helping the businesses, they also helped individual workers within the businesses and launched a targeted program for those interested in starting a microenterprise by providing outreach and education services, as well as assisting the business' with start-up costs via free rent and utilities in a designated space for six months.

Additionally, a new employment training program started in PY 2024 through the Poverello House. This program was targeted to low-income individuals that completed Poverello House's substance abuse program and allowed them to be trained at their in-house restaurant by culinary professionals for future jobs in the culinary services field.

### Impediment 3: Need Neighborhood Infrastructure Development and Expanded Access to Opportunity in Areas of Concentrated Poverty

The City allocated CDBG funds to the City's Public Works Department to make improvements to streets, sidewalks, and neighborhoods. The areas targeted for improvement included:

- The Rialto-Marks-Holland-Valentine Neighborhood Street Improvements – benefitted 12,390 individuals  
This activity included pavement removal, repair to the asphalt base, and reconstructing each pavement section. City crews were also able to repair sidewalks, curb ramps and gutters to improve ADA accessibility and the overall neighborhood commute.

The following activities received a CDBG allocation for improvements in PY 2024, or a prior program year, and are pending completion:

- The Highway City Neighborhood Street Reconstruction
- The Yosemite Middle School Complete Streets Design
- The Knight Avenue Neighborhood Street Improvements

### Impediment 4: Poor Housing Conditions

In total, 56 homes were rehabilitated to preserve affordable housing for low- and moderate-income homeowners. The projects included:

- City of Fresno Senior Paint and Exterior Repair Programs: Completed 43  
Self-Help Home Repair and Rehabilitation Program: Completed 13

### Impediment 5: Racial Disparities Limit Access to Homeownership for Some Protected Classes

The City and its community partners work to develop programs and practices that reduce barriers to homeownership for protected classes. Reducing administrative barriers to new affordable housing construction and broadening the educational opportunities surrounding affordable housing were key objectives over PY 2024.

### Impediment 6: Publicly Supported Housing Options Are Concentrated Outside of Areas of Opportunity

In accordance with the 2020-2024 Consolidated Plan, the City prioritizes projects located in areas of opportunity. During PY 2024, the Housing Authority of the City of Fresno completed one project and had two in pre-development, as follows:

- Fresno Housing Authority – Avalon Commons, Phase I

The project consisted of 60 new multi-family affordable rental units and on- and off-site improvements. The estimated project cost was \$40 million of which \$2,654,771 in HOME funds were provided for eligible construction costs. The project was completed in PY 2024.

- Fresno Housing Authority – Avalon Commons Phase II  
The project will consist of 45 new multi-family affordable rental units and on- and off-site improvements. The estimated project cost is \$40 million of which \$1,243,000 in CDBG funds were provided for the acquisition of a portion of 7521 N. Chestnut Avenue, just north of Avalon Commons Phase I.
- Fresno Housing Authority – Parkside Inn Motel Conversion  
The project will consist of the adaptive reuse of the 48-unit Parkside Inn Motel into 38 affordable permanent rental units and onsite improvements. The estimated project cost is \$20 million, of which \$3 million in CDBG funds were provided for acquisition cost of the motel property located at 1075 N. Warren Avenue.

In PY 2024, there were six other housing projects in pre-development or under construction as follows:

- Habitat for Humanity – 64 Atchison Single-Family Housing Project  
The project consisted of one 3-bedroom/2-bathroom home with an attached garage and on- and off-site improvements. The estimated project cost was \$526,326, of which \$181,200 in HOME CHDO funds were provided for eligible predevelopment and construction costs which subsequently converted to mortgage assistance for an owner-occupied homebuyer whose income was below 80% of area median income. The project was completed during PY 2024.
- Self-Help Enterprises – Annadale Phase II S-F Housing Project  
The project consisted of 22 single-family affordable homes, of which 11 were HOME-funded, and on- and off-site improvements. The estimated project cost was \$2.9 million of which \$1,462,000 in HOME funds were provided for construction costs which subsequently converted to mortgage assistance for 11 homebuyers whose incomes were below 80% of the area median income. The project was completed during PY 2024.
- Self-Help Enterprises – Walnut / Florence / Plumas  
The project will consist of 17 single-family affordable homes, of which 11 are HOME-funded, and on- and off-site improvements. The estimated project cost is \$4.4 million of which \$800,000 in HOME funds were provided for eligible construction costs which will subsequently convert to mortgage assistance for 11 homebuyers whose income are below 80% of area median income. The project will be completed during PY 2025.
- Fancher Creek Town Center LP – Sarah's Court Phase I  
The project consists of 120 newly constructed multi-family affordable rental units plus on- and off-site improvements. The estimated project cost was \$35 million of which \$2,480,000 in CDBG funds were provided for the acquisition of a 2-acre project site located at 200 N. Salma Avenue. In addition, \$3,169,034 in HOME funds were provided for eligible pre-development and construction costs. The project will be 100% occupied by July 2025.

- Fancher Creek Town Center LP – Sarah’s Court Phase II  
The project will consist of 120 new multi-family affordable rental units and on- and off-site improvements. The estimated project cost is \$38 million of which \$2.4 million in CDBG funds were provided for the acquisition of a 2-acre project site located at 200 N. Salma Avenue, just north of Sarah’s Court Phase I.
- Blythe Village LP – Blythe Village  
The project consists of a 67-unit manufactured rental housing property and on- and off-site improvements. The estimated project cost is \$14.5 million of which \$400,000 of CDBG funds were provided for partial acquisition cost of the 4.8-acre site located at 3572 N. Blythe Avenue. In addition, \$1.8 million in HOME funds were provided for eligible pre-development and manufacturing costs. The project will be completed within PY 2025.

#### Impediment 7: Many Communications and Marketing Efforts Regarding Fair Housing Are Not Effectively Targeted to Protected Classes and Non-English Speakers

The City of Fresno’s Fair Housing provider, Fresno Interdenominational Refugee Ministries (FIRM), provided outreach throughout PY 2024. FIRM’s HUD Certified Housing Counselors provided fair housing information in Hmong, Ukrainian, Pashto, Farsi, Dari, and English.

Through CDBG funding, FIRM staff conducted community workshops and tabled at community farms, libraries, and community centers in the 93702, 93703, 93722, 93725, and 93727 ZIP codes where the need for fair housing information was greatest.

Additionally, FIRM provided information about fair housing rights, low-income public housing, and housing voucher rights on its ethnic radio show and TV show.

In total, FIRM was able to reach 6,814 people through in-person outreach and another 98,297 people by TV and radio. A high percentage of individuals reached were Hmong, Cambodian, Lao, and Hispanic elders who indicated they had an extremely low to moderate income.

#### Impediment 8: NIMBYism and Prejudice Reduces Housing Choice for Protected Classes

The City’s 2020-2024 Consolidated Plan includes a goal to improve access to affordable housing for low-income and special needs households by partnering with interested developers to increase development of low-income and affordable housing in high opportunity areas. The City’s continued to prioritize projects located in areas of opportunity.

#### Impediment 9: Individuals Not Understanding Their Housing Rights May Prevent Access to Fair Housing

The City continued to partner with Fair Housing advocacy groups in PY 2024 to provide multi-lingual Fair Housing educational opportunities.

### CR-40 - Monitoring 91.220 and 91.230

**Describe the standards and procedures that will be used to monitor activities carried out in furtherance of the plan and will be used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and comprehensive planning requirements.**

The City's Community Development Division (CDD) serves as the lead for monitoring compliance of the CDBG, HOME, ESG, and HOPWA Programs. CDD has established procedures for the monitoring of the programs/activities. These procedures mandate compliance and timely implementation of the projects/activities being executed by internal departments, developers, and subrecipients. CDD staff utilizes internal policies and procedures, HUD monitoring handbooks, guidelines, and technical assistance publications to ensure HUD-funded programs and activities are following all applicable program rules and regulations.

Monitoring ranges from screening applicants for income program eligibility and calculating income levels, to on-site inspections and document review. CDD staff review these reporting documents on a regular basis and provide technical assistance where needed to ensure compliance. Additionally, the CDD staff conduct on-site, in-unit, and property inspections of completed federally funded affordable housing complexes.

#### Minority Business Outreach:

The City established standards and procedures through Ordinance 2000-248, as amended, establishing its Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the U.S. Department of Transportation (DOT) at 49 CFR Parts 23 and 26, U.S. Department of Housing and Urban Development (HUD) at 2 CFR Part 200, and U.S. Environmental Protection Agency (EPA) at 40 CFR Part 33. It is the policy and commitment of the City to ensure that DBEs as defined in Part 26, Part 23, Part 200 and Part 33 have an equal opportunity to receive and participate in DOT, HUD, and EPA-funded contracts.

It is also the City's policy to:

- Ensure nondiscrimination in the award and administration of DOT, HUD, and EPA-funded contracts;
- Create a level playing field on which DBEs can compete fairly for contracts and subcontracts relating to construction, professional services, supplies, equipment, materials, and other services for DOT, HUD, and EPA-funded contracts;
- Ensure that the DBE Program is narrowly tailored in accordance with applicable law;
- Ensure that only firms that meet 49 CFR Part 23, 49 CFR Part 26, 2 CFR Part 200 and 40 CFR Part 33 eligibility standards are permitted to participate as DBEs;
- Help remove barriers to the Participation of DBEs in DOT, HUD, and EPA-funded contracts;
- Assist the development of firms that can compete successfully in the marketplace outside the DBE Program; and
- Outreach to local firms and encourage certification and participation in the DBE Program.

It is the objective of the DBE Program to:

- Aggressively seek out and identify firms owned and controlled by socially and economically disadvantaged individuals who are qualified to provide the City of Fresno with required goods, materials, supplies, and services needed for the City's operations;
- Develop and implement information and communication programs and procedures geared to acquaint prospective DBEs with the City's contracting and procurement procedures and requirements;
- Develop the necessary interdepartmental relationships within the City, which will promote, foster, and facilitate the implementation of this program;
- Contribute to the economic stability and growth of DBEs in the Fresno metropolitan area; and
- Attain the annual DBE overall goals as established with the federal agencies and to meet all federal guidelines in the administration of this program.

#### *DBE Program Procedural Framework*

The Disadvantaged Business Enterprise (DBE) Program, which was most recently updated in 2016, established a framework and a comprehensive set of procedures that have broad applicability across a variety of federal programs, including HUD entitlement programs. The DBE Program policy and procedures document established standards and procedures for Program administration, DBE certification standards and procedures, goal setting, good faith efforts, counting, recordkeeping, compliance, monitoring, and enforcement. The procedural framework called for each Department, in conjunction with the DBE Program Coordinator, to develop a comprehensive record keeping system which will facilitate the monitoring and progress assessment of the DBE Program. This system also provided necessary data for compliance reviews and uniform reporting requirements. More information about the City's DBE Program can be found at <https://www.fresno.gov/generalservices/disadvantaged-business-enterprise-dbe/>.

#### *DBE Program-Specific HUD CDBG and HOME Standards and Requirements*

The DBE Program policy and procedures also include CDBG and HOME specific requirements for recordkeeping and reporting, including a section entitled: SECTION 24 CFR 570.506(g)(6) and 24 CFR 92.508(a)(7)(ii)(B).

Data indicating the racial/ethnic character of each business entity receiving a contract or subcontracts of \$25,000 or more, paid or to be paid, with CDBG and/or HOME funds, data indicating which of those entities are women business enterprises as defined in Executive Order 12138, the amount of the contract or subcontract, and documentation of recipient affirmative steps to assure that minority business and women business enterprise have an equal opportunity.

Attachment 11 of the DBE Program policy and procedures incorporate additional guidance, forms and related instructions. These items include: i) HUD, Contract Provisions Required by Federal Law or Owner Contract with the U.S. Department of Housing and Urban Development, ii) HUD CPD Information Bulletin, Issue No. 2015-02, Minority Business Enterprise Contract and Subcontract Activity, Report HUD -2516 and Section 3 Reporting, November 30, 2014, iii) HUD Section 3 and MBE Pre-award Compliance Certification, iv) City of Fresno, Final Report, v)

Utilization of Minority and Women Business Enterprises and First-Tier Subcontractors, vi) HUD Contract and Subcontract report, and vii) HUD, HOME Program, Annual Performance Report.

### CDBG Monitoring Schedule and Results

The monitoring process includes desk audits of reports and supporting documentation, on-site monitoring reviews, frequent telephone contacts, written communications, and meetings. Through regular monitoring of its sub-recipients, City staff ensures they abide by all applicable federal, state, and local standards and work with subrecipients to increase efficiencies and augment their performance. As part of this process, City staff watches for the potential of fraud, waste, mismanagement, and/or other opportunities for potential abuse. Contract provisions are in place that provide for the suspension of funds, termination of the contract, and disallowance of reimbursement requests at any time during the program year based on performance deficiencies. On an individual basis, staff works with subrecipients to correct identified deficiencies through discussion and/or technical assistance, prior to imposing any sanctions.

During the program year, the City conducted desk reviews of all reimbursement requests submitted by subrecipients administering CDBG programs to ensure compliance. These monitoring efforts were carried out in alignment with applicable regulatory standards.

### HOME Monitoring Schedule and Results

During PY 2024, a total of 30 completed apartment complexes were monitored:

- Annadale Commons Senior Housing
- Arbor Court
- Bridges at Florence
- Brierwood Court
- Calaveras Court
- Cedar Court Apartments
- City View Apartments
- Echo Duplex
- Glen Avenue Apartments
- Geneva Village
- Parc Grove Commons II
- Parc Grove NW
- Plaza Mendoza
- Brand Haven Senior Housing
- Monarch at Chinatown
- Inyo Terrace Apartments
- Oak Park Senior Villas
- Renaissance at Santa Clara Apartments
- Sandstone Apartments
- Sierra Gateway I Senior Residences
- Sierra Gateway II Senior Residence
- Van Ness Cottages
- Village at Kings Canyon
- Tyler Street Duplex
- Tanager Springs I
- Tanager Springs II
- Viking Village
- Fultonia West
- Cedar Heights
- MLK Square

The monitoring included evaluation of the operational, procedural, managerial, and financial compliance for each property. There were no properties out of compliance during PY 2024, and the Community Development Division continues to receive residual receipt payments from those properties that have year-end cash flow to disburse, which is typically two or three properties each year.

### HESG and HOPWA Monitoring

In PY 2024, remote reviews were performed monthly when a reimbursement request was received from subrecipients. Staff audited each reimbursement request and followed up with the subrecipient via email or phone to request additional information as needed and to provide the outcome. Throughout PY 2024, the City worked to stay in close contact with subrecipients to



ensure the success and compliance of the projects through regular check in meetings held in person or via Teams with subrecipients. The City also provided technical assistance to new subrecipients to address questions regarding the eligibility of activities and cost or to address noted inconsistencies in reimbursement requests.

**Citizen Participation Plan 91.105(d); 91.115(d)**

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City will publish a public notice of the review and comment period for the Program Year 2024 Draft CAPER in the Fresno Bee. Public notices will be distributed on the City's social media accounts, and the City website. The City will also utilize an email distribution list of over 500 interested individuals to share the Public Notice and advertise the comment and community engagement process. The email distribution list will contain addresses which ranged from residents to community-based organizations and public/private agencies, all were encouraged to share the information with their networks as well.

The City will make available a Public Review Draft of this document for a fifteen-day review and comment period on the City's website at [www.fresno.gov/housing](http://www.fresno.gov/housing).

The Fresno City Council will conduct a Public Hearing to receive comments on the CAPER on September 25, 2025, at 9:10 AM or thereafter.

The City's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. The City will promote the availability of additional accommodations such as interpreters, signers, assistive listening devices, or the services of a translator, and individuals will be instructed to contact the Office of the City Clerk to request accommodations 48 hours prior to the meeting at (559) 621-7650 or [clerk@fresno.gov](mailto:clerk@fresno.gov). The agenda and related staff reports will be available at [www.fresno.gov/cityclerk](http://www.fresno.gov/cityclerk), as well as in the Office of the City Clerk at City Hall.

In addition to the in-person Public Hearing option, the public will have an option to view the meeting electronically. Instructions to view the meeting will be published with the agenda made available on the City Council website at <https://fresno.legistar.com/Calendar.aspx>.

**Public Comments**

The City accepted public comments in any form convenient to the public, including those listed below. Comments will be addressed in the final version of the PY 2024 CAPER.

**Submit Comments by Mail:**

City of Fresno  
Planning and Development Department  
Attn: Community Development Division  
2600 Fresno Street Room 3065  
Fresno CA 93721

**Submit Comments by Email:**

[HCDD@fresno.gov](mailto:HCDD@fresno.gov)

Please include "2024 CAPER" in the subject line

**Submit Comments by Phone:**

559-621-8300

**Submit Comments by TTY:**

559-621-8721

**Submit Comments by Fax:**

559-457-1579

**Submit Comments Online:**

<https://www.surveymonkey.com/r/24-25CAPER>

Residents may also submit comments during a September 25, 2025, Public Hearing at approximately 9:10 AM or thereafter, prior to City Council consideration of the Report. For participation instructions, residents can visit <http://www.fresno.gov/calendar.aspx> and select the agenda for the September 25, 2025, meeting. For additional accommodations, residents can contact the office of the City Clerk at (559) 621-7650 or [clerk@fresno.gov](mailto:clerk@fresno.gov) at least three business days prior to the meeting.

## CR-45 - CDBG 91.520(c)

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Program Year 2024 represents the fifth and final year of the City's 2020-2024 Consolidated Plan. The 2020-2024 Consolidated Plan outlines the City's strategies for program years 2020 through 2024. There have been no major changes in the City's objectives since development of the plan.

The City certifies that:

- The City provided certifications of consistency in a fair and impartial manner;
- The City did not hinder Consolidated Plan implementation by action or willful inaction;
- Pursued all resources described in the Consolidated Plan; and
- All CDBG funds used went toward meeting a national objective. The City spent 100% of its CDBG program funds (not including administrative and loan payments) on activities that met a low- and moderate-income national objective.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

Not applicable

## CR-50 - HOME 91.520(d)

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Community Development Division (CDD) staff completed on-site monitoring of 30 completed HOME-funded properties to evaluate their operational, procedural, managerial, and financial compliance. In addition, staff inspected the exterior of 30 apartment complex structures and grounds for health and safety conditions. There were no unresolved monitoring findings at any of the properties during PY 2024. CDD has procedures for annual monitoring and uses a check list of items to inspect the unit interiors, building exteriors, and grounds. Discrepancies were addressed and resolved with the property management company and/or the property owner. Once all the findings were resolved, a closeout letter was sent to the owner with a copy to the property management company for their records.

The apartment complexes at which inspections took place were:

- Annadale Commons Senior Housing
- Arbor Court
- Bridges at Florence
- Brierwood Court
- Calaveras Court
- Cedar Court Apartments
- City View Apartments
- Echo Duplex
- Glen Avenue Apartments
- Geneva Village
- Parc Grove Commons II
- Parc Grove NW
- Plaza Mendoza
- Brand Haven Senior Housing
- Monarch at Chinatown
- Inyo Terrace Apartments
- Oak Park Senior Villas
- Renaissance at Santa Clara Apartments
- Sandstone Apartments
- Sierra Gateway I Senior Residences
- Sierra Gateway II Senior Residence
- Van Ness Cottages
- Village at Kings Canyon
- Tyler Street Duplex
- Tanager Springs I
- Tanager Springs II
- Viking Village
- Fultonia West
- Cedar Heights
- MLK Square

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

Affirmative marketing consists of additional actions taken beyond typical advertising efforts that are established to attract eligible persons who may otherwise not apply.

The HOME Agreement for funding requires that each HOME-assisted property prepare an Affirmative Fair Housing Marketing Plan for available units in developments that consist of five or more HOME-assisted units. During PY 2024, Avalon Commons Phase I and Sarah's Court Phase I were required to submit an Affirmative Fair Housing Marketing Plan to the Community

Development Division for approval. All existing HOME-assisted apartment properties have an approved Affirmative Fair Housing Marketing Plan.

Affirmative marketing of business opportunities under the HOME Program includes, but is not limited to, hiring of people and businesses for consultant services, vendors, contractors, developers, and property owners that enter into agreements funded by the HOME Program. The City has adopted procedures to ensure that minorities and women, to the maximum extent possible, are afforded contracting opportunities through HOME funded projects, programs, and activities. These include opportunities for all types of businesses, including but not limited to real estate agents and brokers, construction companies, appraisal services, property management firms, financial institutions, investment banking firms, underwriters, accountants, and other professional services.

The City's policies and procedures call for the following affirmative marketing actions:

- Soliciting qualified vendors who have received the Minority and Women Business Enterprise (MWBE) Certification from the State of California when they are potential sources.
- Dividing large contracts, when economically feasible, into smaller tasks or quantities to permit maximum participation by small, women-owned, and minority-owned business.
- Requiring all prime contractors to take the affirmative steps listed above.

In addition, the City has incorporated the following language into its HOME Program contracts between the City and developers to ensure HUD's Affirmative Fair Housing Marketing Plan requirements are met:

"The developer warrants, covenants and agrees with the City that it shall comply with all affirmative marketing requirements, including without limitation, those set out at 24 C.F.R. 92.350 and 92.351, in order to provide information and otherwise attract eligible persons from all racial, ethnic and gender groups in the housing market in the rental of the project units. The developer shall maintain records of actions taken to affirmatively market units constructed in the future, and to assess the results of these actions."

Community Development Division staff performing annual monitoring follow up with property managers to ensure an Affirmative Fair Housing Marketing Plan is completed and provided to staff for review at monitoring.

In addition, staff issued notices of HOME Program funding availability specifically to encourage minority- and women-owned firms to submit an application in response to the notices consistent with the City policy to ensure that minority- and women-owned firms are afforded the maximum practical opportunity to compete for and obtain public sector contracts for services.

<b>Data on the amount and use of program income for projects, including the number of projects and owner and tenant characteristics.</b>
--

During PY 2024, the City received a total of \$381,051 in HOME Program Income (PI) which was receipted at the start of PY2025. All PI received during PY 2024 will be used to support affordable housing development as outlined in the Annual Action Plan.

**Other actions taken to foster and maintain affordable housing. 91.220(k)**

(STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The State of California has approved the City's Housing Element that identifies the housing needs of the City and introduces programs, projects, and activities aimed at addressing those needs. This Housing Element will address the housing needs during the 2023 to 2031 plan period. In addition, the Housing Element examines the housing needs of the City, the long-term strategies to meet those needs, and determines the priority needs for a five-year period. A summary of accomplishments is presented to the Fresno City Council annually. In general, the Housing Element, which is a required chapter of the City General Plan, includes data on housing demographics, existing housing stock, sites available for housing, affirmatively furthering fair housing analysis, housing constraints, a review of the previous housing element, and programs that can be implemented during the Housing Element period.

The Community Development Division (CDD) currently administers a New Development / Substantial Rehabilitation Program, which requires coordination with the State's Low Income Housing Tax Credit (LIHTC) Program. CDD is the Local Reviewing Agency for the State's LIHTC Program and annually receives two to three new development or substantial rehabilitation LIHTC applications for evaluation and comment. In return for the City's evaluation of the applications, the State provides the City with a nominal stipend to cover the review cost since the review is not an eligible use of entitlement funds.

Additionally, the City periodically releases Notices of Funding Availability to solicit developers to create and preserve affordable housing.

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

**Table 16 - HOPWA Number of Households Served**

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance payments	35	24
Tenant-based rental assistance	13	21
Units provided in transitional housing facilities developed, leased, or operated with HOPWA funds	6	4
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
<b>Total</b>	<b>54</b>	<b>49</b>

Housing Opportunities for Persons with AIDS (HOPWA) is the only Federal program dedicated to the housing needs of people living with HIV/AIDS and their families. In PY 2024, the City partnered with WestCare California, Inc. to administer the funding and provide services in the metropolitan area. WestCare California, Inc. operated The Living Room and provided Tenant Based Rental Assistance (TBRA), Short-term Rental Mortgage and Utilities (STRMU), Short-term facility based housing, and Permanent Housing Placements (PHP). Seven facilities were utilized; this includes four apartment units and motel vouchers. A total of 24 individuals received short-term facility-based housing. Participants in the program were referred to the Fresno Housing Authority for long-term housing.



## CR-58 – Section 3

**Table 17 - Total Labor Hours**

	CDBG	HOME	ESG	HOPWA
Total Number of Activities	0	0	0	0
Total Labor Hours	0	0	0	0
Total Section 3 Worker Hours	0	0	0	0
Total Targeted Section 3 Worker Hours	0	0	0	0

All developers that received HOME and/or CDBG funding agree to comply with Section 3 requirements as part of their development funding agreements with the City.

Sarah's Court Phase I and Phase II have posted signage advertising new jobs at these developments as a way to attract Section 3 workers.

Annadale S-F project and Atchison S-F project were both sweat equity builds and did not use Section 3 hires.

The Fresno Housing Authority, the developer of Avalon Commons Phase I and II, and Parkside Inn, held a Zoom meeting to attract possible apprentices and adopted the following as part of its outreach efforts for projects funded with HOME and CDBG: resident outreach for Section 3 recruitment; soft skills workshops; Partnerships, a hands-on training program; GRID Alternatives, a solar basic training program; Youth Build Fresno, in partnership with Fresno EOC; Veteran's Employment Services; Vocational Rehabilitation Specialist, Inc.; and Safeway to Work Program, which assists unemployed military veterans with vocational assistance and mentoring. Despite these efforts, there were no new Section 3 hires during PY 2024.

There were no reportable CDBG contracts in PY 2024, nor were there any ESG or HOPWA projects subject to Section 3 requirements.

**Table 18 - Qualitative Efforts - Number of Activities by Program**

	CDBG	HOME	ESG	HOPWA
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	N/A	3	N/A	<b>N/A</b>
Outreach efforts to generate job applicants who are Other Funding Targeted Workers	N/A	0	N/A	<b>N/A</b>
Direct, on-the-job training (including apprenticeships)	N/A	0	N/A	<b>N/A</b>
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training	N/A	3	N/A	<b>N/A</b>
Technical assistance to help Section 3 workers compete for jobs (e.g., resumé assistance, coaching)	N/A	3	N/A	<b>N/A</b>
Outreach efforts to identify and secure bids from Section 3 business concerns	N/A	0	N/A	<b>N/A</b>
Technical assistance to help Section 3 business concerns understand and bid on contracts	N/A	0	N/A	<b>N/A</b>
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns	N/A	0	N/A	<b>N/A</b>
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services	N/A	3	N/A	<b>N/A</b>
Held one or more job fairs	N/A	0	N/A	<b>N/A</b>
Provided or connected residents with supportive services that can provide direct services or referrals	N/A	0	N/A	<b>N/A</b>
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation	N/A	0	N/A	<b>N/A</b>
Assisted residents with finding child care	N/A	0	N/A	<b>N/A</b>
Assisted residents to apply for, or attend community college or a four-year educational institution	N/A	0	N/A	<b>N/A</b>
Assisted residents to apply for, or attend vocational/technical training	N/A	0	N/A	<b>N/A</b>
Assisted residents to obtain financial literacy training and/or coaching	N/A	0	N/A	<b>N/A</b>
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns	N/A	0	N/A	<b>N/A</b>
Provided or connected residents with training on computer use or online technologies	N/A	0	N/A	<b>N/A</b>
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses	N/A	0	N/A	<b>N/A</b>
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act	N/A	0	N/A	<b>N/A</b>
Other	N/A	0	<b>N/A</b>	<b>N/A</b>

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in e-snaps For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	FRESNO
Organizational DUNS Number	071887855
EIN/TIN Number	946000338
Identify the Field Office	SAN FRANCISCO
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

##### ESG Contact Name

Prefix	
First Name	Philip
Middle Name	
Last Name	Skei
Suffix	
Title	Assistant Director

##### ESG Contact Address

Street Address 1	2600 Fresno Street Room 3065
Street Address 2	
City	Fresno
State	CA
ZIP Code	-
Phone Number	559-621-8012
Extension	
Fax Number	559-457-1316
Email Address	philip.skei@fresno.gov

##### ESG Secondary Contact

Prefix	
First Name	Karen
Last Name	Jenks
Suffix	
Title	Housing & Neighborhood Revitalization Manager
Phone Number	559-621-8001
Extension	
Email Address	karen.jenks@fresno.gov

#### 2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2024
Program Year End Date	06/30/2025

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** WestCare California, Inc.

**City:** Fresno

**State:** CA

**Zip Code:** 93703

**UEI Number:** CBQUXGEXW5Y7

**Is subrecipient a victim services provider:** No

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** \$95,153.00

**Subrecipient or Contractor Name:** Poverello House

**City:** Fresno

**State:** CA

**Zip Code:** 93706

**UEI Number:** VD7WB8T67MK7

**Is subrecipient a victim services provider:** No

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** \$195,351.00

**Subrecipient or Contractor Name:** Poverello House

**City:** Fresno

**State:** CA

**Zip Code:** 93706

**UEI Number:** VD7WB8T67MK7

**Is subrecipient a victim services provider:** No

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** \$168,294.61

**Subrecipient or Contractor Name:** Central Unified School District

**City:** Fresno

**State:** CA

**Zip Code:** 93722

**UEI Number:** ZVKGX82TLR3

**Is subrecipient a victim services provider:** No

**Subrecipient Organization Type:** A Public School

**ESG Subgrant or Contract Award Amount:** \$132,000.00

**Subrecipient or Contractor Name:** Housing Authority of the City of Fresno

**City:** Fresno

**State:** CA

**Zip Code:** 93721

**UEI Number:** SVT8JXSLA7J7

**Is subrecipient a victim services provider:** No

**Subrecipient Organization Type:** A Public Body Corporate and Politic

**ESG Subgrant or Contract Award Amount:** \$21,037.00

## CR-65 - Persons Assisted

Per HUD ESG CAPER guidelines, data is no longer reported in CR-65. Required data is provided in the attached HESG SAGE CAPER Report.

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

Per HUD ESG CAPER guidelines, data is no longer reported in CR-70. Required data is provided in the attached HESG SAGE CAPER Report.

## CR-75 – Expenditures

Per HUD ESG CAPER guidelines, data is no longer reported in CR-75. Required data is provided in the attached HESG SAGE CAPER Report.

## Appendix A: HEARTH Emergency Solutions Grant SAGE CAPER



## Appendix B: Community Development Block Grant (CDBG) Financial Summary Report – PR 26

## Appendix C: Community Development Block Grant – Coronavirus (CDBG-CV) Financial Summary Report – PR 26

## Appendix D: Housing Opportunities for Persons with AIDS (HOPWA) Consolidated Annual Performance Evaluation Report

## Appendix E: Public Comments and City Responses




## Submission Overview: ESG: CAPER

Report: **CAPER**Period: **7/1/2024 - 6/30/2025**Your user level here: **Data Entry and Account Admin**

Welcome,  
**Erika Lopez**

 [Log out](#)

 [Update my account](#)

 [Admin tools](#)

 [Reports](#)

### Step 1: Dates

7/1/2024 to 6/30/2025

### Step 2: Contact Information

First Name	<b>Erika</b>
Middle Name	
Last Name	<b>Lopez</b>
Suffix	
Title	
Street Address 1	<b>2600 Fresno St</b>
Street Address 2	
City	<b>Fresno</b>
State	<b>California</b>
ZIP Code	<b>93721</b>
E-mail Address	<b>erika.lopez@fresno.gov</b>
Phone Number	<b>(559)621-8403</b>
Extension	
Fax Number	

## Step 4: Grant Information

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### Emergency Shelter Rehab/Conversion

Did you create additional shelter beds/units through an ESG-funded rehab project	No
Did you create additional shelter beds/units through an ESG-funded conversion project	No

### Data Participation Information

Are there any funded projects, except HMIS or Admin, which are not listed on the Project, Links and Uploads form? This includes projects in the HMIS and from VSP No

## Step 5: Project Outcomes

---

*Project outcomes are required for all CAPERS where the program year start date is 1-1-2021 or later. This form replaces the narrative in CR-70 of the eCon Planning Suite.*

From the Action Plan that covered ESG for this reporting period copy and paste or retype the information in Question 5 on screen AP-90: "Describe performance standards for evaluating ESG."

The following performance standards are outlined in the City's adopted written policies; however, updates to the standards are currently under way:

- Increase the percentage of participants in temporary housing placements (e.g. emergency shelter, transitional housing, and bridge housing) into permanent housing by 10% over the prior program year.
- Increase the number of participants who entered an employment program with no income and exited the program with earned income or an alternate source of income.

*Based on the information from the Action Plan response previously provided to HUD:*

1. Briefly describe how you met the performance standards identified in A-90 this program year. *If they are not measurable as written type in N/A as the answer.*

1) Increase the percentage of participants in temporary housing placements (e.g. emergency shelter, transitional housing, and bridge housing) into permanent housing by 10% over the prior program year.

Answer: Through assistance from the ESG projects, which included case management and housing navigation, 115 individuals reported exiting to permanent housing while 27 individuals reported exiting homelessness to temporary housing.

2. Briefly describe what you did not meet and why. *If they are not measurable as written type in N/A as the answer.*

N/A

OR

3. If your standards were not written as measurable, provide a sample of what you will change them to in the future? *If they were measurable and you answered above type in N/A as the answer.*

1) Increase the number of participants who entered an employment program with no income and exited the program with earned income or an alternate source of income.

Answer: The ESG CSV reports do not capture data on participants who have entered into employment programs; therefore, this item cannot be measured. However, the ESG CSV reports show that of the 1,399 participants who entered into the ESG programs with no income, 545 were able to obtain income upon their exit of the program.

## Step 6: Financial Information

## ESG Information from IDIS

As of 7/11/2025

FY	Grant Number	Current Authorized Amount	Funds Committed By Recipient	Funds Drawn	Balance Remaining	Obligation Date	Expenditure Deadline
2024	E24MC060001	\$606,188.00	\$372,815.00	\$112,758.28	\$493,429.72	9/23/2024	9/23/2026
2023	E23MC060001	\$601,082.00	\$601,082.00	\$473,761.70	\$127,320.30	8/1/2023	8/1/2025
2022	E22MC060001	\$603,908.00	\$603,908.00	\$603,908.00	\$0	9/26/2022	9/26/2024
2021	E21MC060001	\$606,586.00	\$606,586.00	\$606,586.00	\$0	10/27/2021	10/27/2023
2020	E20MC060001	\$610,018.00	\$610,018.00	\$610,018.00	\$0	8/21/2020	8/21/2022
2019	E19MC060001	\$585,863.00	\$585,863.00	\$585,863.00	\$0	7/23/2019	7/23/2021
2018	E18MC060001	\$578,163.00	\$578,163.00	\$578,163.00	\$0	9/12/2018	9/12/2020
2017	E17MC060001	\$569,903.00	\$569,903.00	\$569,903.00	\$0	9/22/2017	9/22/2019
2016	E16MC060001	\$565,293.00	\$565,293.00	\$565,293.00	\$0	8/22/2016	8/22/2018
2015	E15MC060001	\$559,850.00	\$559,850.00	\$559,850.00	\$0	9/14/2015	9/14/2017
Total		\$6,822,447.00	\$6,589,074.00	\$6,201,696.98	\$620,750.02		

Expenditures	2024 Yes	2023 Yes	2022 Yes	2021 No	2020 No	2019 No	2018 No	2017 No	2016 No
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for						
Homelessness Prevention	Non-COVID	Non-COVID	Non-COVID						
Rental Assistance	6,123.25	5,767.49	9,827.06						
Relocation and Stabilization Services - Financial Assistance									
Relocation and Stabilization Services - Services									
Hazard Pay (unique activity)									
Landlord Incentives (unique activity)									
Volunteer Incentives (unique activity)									
Training (unique activity)									

Homeless Prevention Expenses	6,123.25	5,767.49	9,827.06
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for
Rapid Re-Housing	Non-COVID	Non-COVID	Non-COVID
Rental Assistance		222,428.00	98,758.78
Relocation and Stabilization Services - Financial Assistance			
Relocation and Stabilization Services - Services			
Hazard Pay (unique activity)			
Landlord Incentives (unique activity)			
Volunteer Incentives (unique activity)			
Training (unique activity)			
RRH Expenses	0.00	222,428.00	98,758.78
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for
Emergency Shelter	Non-COVID	Non-COVID	Non-COVID
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Hazard Pay (unique activity)			
Volunteer Incentives (unique activity)			
Training (unique activity)			
Emergency Shelter Expenses	0.00	0.00	0.00
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for
Temporary Emergency Shelter	Non-COVID	Non-COVID	Non-COVID



Essential Services			
Operations			
Leasing existing real property or temporary structures			
Acquisition			
Renovation			
Hazard Pay (unique activity)			
Volunteer Incentives (unique activity)			
Training (unique activity)			
Other Shelter Costs			
<b>Temporary Emergency Shelter Expenses</b>			
	<b>FY2024 Annual ESG Funds for</b>	<b>FY2023 Annual ESG Funds for</b>	<b>FY2022 Annual ESG Funds for</b>
<b>Street Outreach</b>	<b>Non-COVID</b>	<b>Non-COVID</b>	<b>Non-COVID</b>
Essential Services	90,827.78	83,005.85	20,707.54
Hazard Pay (unique activity)			
Volunteer Incentives (unique activity)			
Training (unique activity)			
Handwashing Stations/Portable Bathrooms (unique activity)			
<b>Street Outreach Expenses</b>	<b>90,827.78</b>	<b>83,005.85</b>	<b>20,707.54</b>
	<b>FY2024 Annual ESG Funds for</b>	<b>FY2023 Annual ESG Funds for</b>	<b>FY2022 Annual ESG Funds for</b>
<b>Other ESG Expenditures</b>	<b>Non-COVID</b>	<b>Non-COVID</b>	<b>Non-COVID</b>
Cell Phones - for persons in CoC/YHDP funded projects (unique activity)			
Coordinated Entry COVID Enhancements (unique activity)			

Training ( <i>unique activity</i> )			
Vaccine Incentives ( <i>unique activity</i> )			
HMIS			21,137.00
Administration	15,807.25	42,391.77	
<b>Other Expenses</b>	15,807.25	42,391.77	21,137.00
	<b>FY2024 Annual ESG Funds for</b>	<b>FY2023 Annual ESG Funds for</b>	<b>FY2022 Annual ESG Funds for</b>
	<b>Non-COVID</b>	<b>Non-COVID</b>	<b>Non-COVID</b>
<b>Total Expenditures</b>	112,758.28	353,593.11	150,430.38
Match			
<b>Total ESG expenditures plus match</b>	112,758.28	353,593.11	150,430.38

**Total expenditures plus match for all years**

**616,781.77**

## Step 7: Sources of Match

	FY2024	FY2023	FY2022	FY2021	FY2020	FY2019	FY2018	FY2017	FY2016	FY2015
Total regular ESG plus COVID expenditures brought forward	\$112,758.28	\$353,593.11	\$150,430.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total ESG used for COVID brought forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total ESG used for regular expenses which requires a match	\$112,758.28	\$353,593.11	\$150,430.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Match numbers from financial form	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Match Percentage	0.00%	0.00%	0.00%	0%	0%	0%	0%	0%	0%	0%

Match Source	FY2024	FY2023	FY2022	FY2021	FY2020	FY2019	FY2018	FY2017	FY2016	FY2015
Other Non-ESG HUD Funds										
Other Federal Funds		137,235.15	82,414.80							
State Government		24,671.79								
Local Government										
Private Funds	90,827.78	149,294.40	46,878.58							
Other	21,930.50	42,391.77	21,137.00							
Fees										
Program Income										
<b>Total Cash Match</b>	112,758.28	353,593.11	150,430.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non Cash Match										
<b>Total Match</b>	112,758.28	353,593.11	150,430.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00

## Step 8: Program Income

Program income is the income received by the recipient or subrecipient directly generated by a grant supported activity. Program income is defined in 2 CFR §200.307. More information is also available in the ESG CAPER Guidebook in the resources tab above.

Did the recipient earn program income from any ESG project during the program year?

No



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	11,351,696.29
02 ENTITLEMENT GRANT	7,013,935.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	364,631.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	(94,272.28)
08 TOTAL AVAILABLE (SUM, LINES 01-07)	18,635,990.01

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	4,888,060.15
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	4,888,060.15
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,486,237.79
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	6,374,297.94
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	12,261,692.07

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	4,888,060.15
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	4,888,060.15
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	684,090.10
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	170,192.62
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	79,055.50
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	775,227.22
32 ENTITLEMENT GRANT	7,013,935.00
33 PRIOR YEAR PROGRAM INCOME	111,557.87
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	7,125,492.87
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.88%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,486,237.79
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	353,173.33
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	463,127.27
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	1,376,283.85
42 ENTITLEMENT GRANT	7,013,935.00
43 CURRENT YEAR PROGRAM INCOME	364,631.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	7,378,566.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.65%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	8	6235	7014507	Fink White Splash Park	03F	LMA	\$272,208.90
2019	7	6422	6977696	Frank H Ball ADA Improvements	03F	LMA	\$150,352.24
					03F	Matrix Code	\$422,561.14
2020	12	6336	6989594	Yosemite Middle School - Street Improvements	03K	LMA	\$22,416.92
2020	12	6336	6989765	Yosemite Middle School - Street Improvements	03K	LMA	\$5,159.00
2020	12	6336	6998602	Yosemite Middle School - Street Improvements	03K	LMA	\$552.14
2020	12	6336	7018564	Yosemite Middle School - Street Improvements	03K	LMA	\$4,263.98
2020	12	6337	6989231	Highway City - Street Improvements	03K	LMA	\$8,761.54
2020	12	6337	6989512	Highway City - Street Improvements	03K	LMA	\$2,628.84
2020	12	6337	6998624	Highway City - Street Improvements	03K	LMA	\$1,269.99
2020	12	6337	7018920	Highway City - Street Improvements	03K	LMA	\$2,950.73
2023	13	6528	6978179	Rialto-Marks-Holland-Valentine Neighborhood Street Improvements	03K	LMA	\$1,053,166.83
2023	13	6529	6988568	Knight Avenue - Jensen to Grove Ave Neighborhood Street Improvements	03K	LMA	\$21,106.33
2023	13	6529	6995979	Knight Avenue - Jensen to Grove Ave Neighborhood Street Improvements	03K	LMA	\$6,357.58
2023	13	6529	6995989	Knight Avenue - Jensen to Grove Ave Neighborhood Street Improvements	03K	LMA	\$13,517.75
2023	13	6529	6999384	Knight Avenue - Jensen to Grove Ave Neighborhood Street Improvements	03K	LMA	\$9,106.50
2023	13	6529	7017378	Knight Avenue - Jensen to Grove Ave Neighborhood Street Improvements	03K	LMA	\$11,124.23
					03K	Matrix Code	\$1,162,382.36
2023	7	6505	6920302	PY 23 MMC Safe House	03T	LMC	\$5,453.09
2023	7	6505	6920303	PY 23 MMC Safe House	03T	LMC	\$2,556.10
2023	7	6505	6920304	PY 23 MMC Safe House	03T	LMC	\$4,973.65
2023	7	6505	6920305	PY 23 MMC Safe House	03T	LMC	\$13,905.31
2023	7	6505	6944256	PY 23 MMC Safe House	03T	LMC	\$15,521.06
2023	7	6505	6966008	PY 23 MMC Safe House	03T	LMC	\$7,290.41
					03T	Matrix Code	\$49,699.62
2023	14	6522	6918621	Senior Center - Building Demolition	04	LMC	\$186,234.15
2023	14	6522	7009829	Senior Center - Building Demolition	04	LMC	\$138,776.00
					04	Matrix Code	\$325,010.15
2023	7	6508	6941908	Central Valley Justice Coalition Youth Advocacy and Mentorship Program	05D	LMC	\$29,355.88
2024	8	6563	6978217	PY24 Boys & Girls Clubs Educate & Inspire Fresno Youth	05D	LMC	\$20,786.76
2024	8	6563	7007263	PY24 Boys & Girls Clubs Educate & Inspire Fresno Youth	05D	LMC	\$11,667.40
2024	8	6563	7011751	PY24 Boys & Girls Clubs Educate & Inspire Fresno Youth	05D	LMC	\$11,334.81
2024	8	6563	7022022	PY24 Boys & Girls Clubs Educate & Inspire Fresno Youth	05D	LMC	\$34,569.56
2024	11	6559	6978228	PY24 Central Valley Justice Coalition Youth Advocacy and Mentorship Program	05D	LMC	\$26,854.94
2024	11	6559	6997589	PY24 Central Valley Justice Coalition Youth Advocacy and Mentorship Program	05D	LMC	\$20,136.60
2024	11	6559	7007323	PY24 Central Valley Justice Coalition Youth Advocacy and Mentorship Program	05D	LMC	\$22,208.28
2024	11	6559	7028417	PY24 Central Valley Justice Coalition Youth Advocacy and Mentorship Program	05D	LMC	\$7,905.85
					05D	Matrix Code	\$184,820.08
2024	6	6541	6966078	MMC Safe House	05G	LMC	\$28,900.83
2024	6	6541	6985938	MMC Safe House	05G	LMC	\$28,312.25
2024	6	6541	6985944	MMC Safe House	05G	LMC	\$34,023.41
2024	6	6541	6990224	MMC Safe House	05G	LMC	\$34,863.84
2024	6	6541	6996844	MMC Safe House	05G	LMC	\$35,588.62
2024	6	6541	6996846	MMC Safe House	05G	LMC	\$34,606.67
2024	6	6541	7007369	MMC Safe House	05G	LMC	\$34,162.17
2024	6	6541	7032896	MMC Safe House	05G	LMC	\$38,335.32
					05G	Matrix Code	\$268,793.11
2024	10	6562	7000793	PY24 Poverello House's Rehabilitation-Aftercare Program	05H	LMC	\$77,016.40
2024	10	6562	7007349	PY24 Poverello House's Rehabilitation-Aftercare Program	05H	LMC	\$18,313.40

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	10	6562	7015019	PY24 Poverello House's Rehabilitation-Aftercare Program	05H	LMC	\$16,823.40
2024	10	6562	7029968	PY24 Poverello House's Rehabilitation-Aftercare Program	05H	LMC	\$32,692.28
					05H	Matrix Code	\$144,845.48
2024	9	6561	7000773	PY24 Highway City Community Development: Moving Beyond COVID Health & Wellness Program	05M	LMC	\$8,384.49
2024	9	6561	7004844	PY24 Highway City Community Development: Moving Beyond COVID Health & Wellness Program	05M	LMC	\$5,029.54
					05M	Matrix Code	\$13,414.03
2024	12	6564	7017356	PY24 Southwest Fresno Development Corporation Family Financial Literacy Services	05X	LMC	\$22,517.78
					05X	Matrix Code	\$22,517.78
2023	20	6523	6941911	Blackstone Tenant Relocation Assistance	08	LMC	\$259,922.13
2023	20	6523	6978198	Blackstone Tenant Relocation Assistance	08	LMC	\$9,165.25
					08	Matrix Code	\$269,087.38
2023	2	6509	6948961	PY23 Self-Help Home Repair Program	14A	LMH	\$32,503.46
2023	2	6509	6948963	PY23 Self-Help Home Repair Program	14A	LMH	\$143,325.96
2023	2	6509	6971208	PY23 Self-Help Home Repair Program	14A	LMH	\$211,815.34
2023	2	6509	7011573	PY23 Self-Help Home Repair Program	14A	LMH	\$73,012.13
2023	2	6509	7048189	PY23 Self-Help Home Repair Program	14A	LMH	\$8,885.34
2023	4	6512	6924124	PY23 Senior Exterior Repair Program	14A	LMH	\$158,171.84
2023	4	6512	6950005	PY23 Senior Exterior Repair Program	14A	LMH	\$71,006.50
2023	4	6512	6950016	PY23 Senior Exterior Repair Program	14A	LMH	\$4,569.00
2023	4	6512	6988416	PY23 Senior Exterior Repair Program	14A	LMH	\$18,708.47
2024	1	6570	7011578	PY24 Self-Help Enterprises Home Repair Program	14A	LMH	\$12,840.22
2024	1	6570	7031512	PY24 Self-Help Enterprises Home Repair Program	14A	LMH	\$44,682.91
2024	1	6570	7034514	PY24 Self-Help Enterprises Home Repair Program	14A	LMH	\$104,029.62
2024	3	6540	6988975	PY24 Senior Exterior Repair Program	14A	LMH	\$212,151.90
2024	3	6540	7011567	PY24 Senior Exterior Repair Program	14A	LMH	\$257,455.23
2024	3	6540	7033361	PY24 Senior Exterior Repair Program	14A	LMH	\$168,421.50
2024	3	6540	7050255	PY24 Senior Exterior Repair Program	14A	LMH	\$131,525.90
					14A	Matrix Code	\$1,653,105.32
2023	3	6513	6947025	PY23 Housing Rehabilitation Program Delivery	14H	LMH	\$20,616.01
2023	3	6513	6992337	PY23 Housing Rehabilitation Program Delivery	14H	LMH	\$161,185.37
2024	2	6571	6992337	PY24 Housing Rehabilitation Program Delivery	14H	LMH	\$26,486.60
2024	2	6571	7016091	PY24 Housing Rehabilitation Program Delivery	14H	LMH	\$88,784.02
2024	2	6571	7027764	PY24 Housing Rehabilitation Program Delivery	14H	LMH	\$40,058.18
					14H	Matrix Code	\$337,130.18
2023	8	6506	6941909	Chinatown Fresno Foundation - Open For Business	18C	LMCMC	\$9,127.38
2024	7	6560	7000740	PY24 Chinatown Fresno Foundation Pop-Up Project	18C	LMCMC	\$15,430.25
2024	7	6560	7004228	PY24 Chinatown Fresno Foundation Pop-Up Project	18C	LMCMC	\$6,663.78
2024	7	6560	7007275	PY24 Chinatown Fresno Foundation Pop-Up Project	18C	LMCMC	\$3,472.11
					18C	Matrix Code	\$34,693.52
Total							\$4,888,060.15

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2023	7	6505	6920302	No	PY 23 MMC Safe House	B23MC060001	EN	03T	LMC	\$5,453.09
2023	7	6505	6920303	No	PY 23 MMC Safe House	B23MC060001	EN	03T	LMC	\$2,556.10
2023	7	6505	6920304	No	PY 23 MMC Safe House	B23MC060001	EN	03T	LMC	\$4,973.65
2023	7	6505	6920305	No	PY 23 MMC Safe House	B23MC060001	EN	03T	LMC	\$13,905.31
2023	7	6505	6944256	No	PY 23 MMC Safe House	B23MC060001	EN	03T	LMC	\$15,521.06
2023	7	6505	6966008	No	PY 23 MMC Safe House	B23MC060001	EN	03T	LMC	\$7,290.41
								03T	Matrix Code	\$49,699.62
2023	7	6508	6941908	No	Central Valley Justice Coalition Youth Advocacy and Mentorship Program	B23MC060001	EN	05D	LMC	\$29,355.88
2024	8	6563	6978217	No	PY24 Boys & Girls Clubs Educate & Inspire Fresno Youth	B24MC060001	EN	05D	LMC	\$20,786.76
2024	8	6563	7007263	No	PY24 Boys & Girls Clubs Educate & Inspire Fresno Youth	B24MC060001	EN	05D	LMC	\$11,667.40
2024	8	6563	7011751	No	PY24 Boys & Girls Clubs Educate & Inspire Fresno Youth	B24MC060001	EN	05D	LMC	\$11,334.81
2024	8	6563	7022022	No	PY24 Boys & Girls Clubs Educate & Inspire Fresno Youth	B24MC060001	EN	05D	LMC	\$34,569.56
2024	11	6559	6978228	No	PY24 Central Valley Justice Coalition Youth Advocacy and Mentorship Program	B24MC060001	EN	05D	LMC	\$26,854.94
2024	11	6559	6997589	No	PY24 Central Valley Justice Coalition Youth Advocacy and Mentorship Program	B24MC060001	EN	05D	LMC	\$20,136.60
2024	11	6559	7007323	No	PY24 Central Valley Justice Coalition Youth Advocacy and Mentorship Program	B24MC060001	EN	05D	LMC	\$22,208.28
2024	11	6559	7028417	No	PY24 Central Valley Justice Coalition Youth Advocacy and Mentorship Program	B24MC060001	EN	05D	LMC	\$7,905.85
								05D	Matrix Code	\$184,820.08
2024	6	6541	6966078	No	MMC Safe House	B24MC060001	EN	05G	LMC	\$28,900.83



Housing Opportunities for Persons With AIDS (HOPWA) Program	
Revised: 05/01/2025	
Consolidated APR/CAPER – HOPWA Grantee	
OMB Approval No. 2506-0133 (Expiration Date: 12/31/2027).	
Burden Statement	
The purpose of this information collection is to meet the Housing Opportunities for Persons With AIDS (HOPWA) annual reporting requirements. Reporting is required for all HOPWA grantees pursuant to 42 U.S.C. § 12911; 24 CFR §§ 574.520(a) and (b); and 24 CFR § 91.520(f). The information collected on this form is required to obtain a benefit. It will not be confidential. The public reporting burden for this collection of information is estimated to average 40 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. This includes the time for collecting, reviewing, and reporting the data. HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a currently valid OMB control number. OMB Approval No. 2506-0133 (Expiration Date: 12/31/2027).	
Term	Definition
Viral Suppression	When the load or volume of HIV virus present in a person's blood is measured at less than 200 copies per milliliter of blood.
Adjustment for Duplication	Removal of duplicate entries when a household/unit received more than one type of HOPWA assistance, which enables the calculation of unduplicated output totals. For example, if a household received both HOPWA TBRA and HOPWA PHP from the same project sponsor, adjusting for duplication would ensure that household was only counted once when calculating the HOPWA housing subsidy assistance household total.
Administrative Agent	An entity the grantee has selected to carry out administrative activities on behalf of the grantee. When a grantee utilizes another organization to carry out some or all of the grantee's administrative functions, the administrative activities, costs, and terms of payment should be clearly delineated in a contract or other written agreement between the parties. All costs associated with administering the grant, whether incurred by the grantee or the other organization, are subject to the 3% administrative cost limit. For the purposes of HOPWA annual performance reporting, the administrative agent would not complete a separate "Provider Workbook."
Administrative Costs	Costs for general management, oversight, coordination, evaluation, and reporting (24 CFR § 574.3). By statute, grantee administrative costs are limited to 3% of the total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive (42 U.S.C. § 12911).
Anti-Retroviral Therapy	A use of a combination of medications to treat HIV.
Area Median Income (AMI)	The Department of Housing and Urban Development (HUD) sets income limits that determine eligibility for assisted housing programs including the HOPWA program. HUD develops income limits based on Median Family Income estimates and Fair Market Rent area definitions for each metropolitan area, parts of some metropolitan areas, and each non-metropolitan county. AMI values vary by location and are published at <a href="https://www.huduser.gov/portal/datasets/il.html">https://www.huduser.gov/portal/datasets/il.html</a>
Beneficiary(ies)	All members of a household (with or without HIV) who benefitted from HOPWA assistance during the operating year, not including the HOPWA-eligible individual (see definition).
Chronically Homeless Person	A person defined as chronically homeless under 24 CFR 578.3. ((1) A homeless individual with a disability as defined in section 401(9) of the McKinney-Vento Assistance Act (42 U.S.C. 11360(9)) who: a) lives in a place not meant for human habitation, a safe haven, or in an emergency shelter, and b) has been homeless and living as described for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive night of not living as described; (2) An individual who has been residing in an institutional care facility, including jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria of this definition before entering that facility; or (3) A family with an adult head of household (or, if there is no adult in the family, a minor head of household) who meets all of the criteria of this definition, including a family whose composition has fluctuated while the head of household has been homeless).)
Contractor	A contractor is an entity that receives a legal instrument (contract) by which a grantee or project sponsor purchases property or services needed to carry out the project or program under a Federal award. The purpose of the contract is to obtain goods and services for the grantee/project sponsor's own use and creates a procurement relationship with the contractor. Characteristics indicative of a procurement relationship between the grantee and a contractor are when the contractor: provides the goods and services within normal business operations; provides similar goods or services to many different purchasers; normally operates in a competitive environment; provides goods or services that are ancillary to the operation of the HOPWA program; and is not subject to compliance requirements of the HOPWA program as a result of the agreement, though similar requirements may apply for other reasons (2 CFR 200.331(b)). For purposes of HOPWA annual performance reporting, contractors do not submit a separate "Provider Workbook."
Facility-Based Housing Assistance	Leasing, operating, and hotel/motel expenditures to support units or facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.
Faith-Based Organization	Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.
Grassroots Organization	An organization that is headquartered in the local community where it provides services, has a social services budget of \$300,000 or less annually, and has six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."
HOPWA-Eligible Individual	The one low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." A child may also qualify the household for HOPWA assistance. When the annual performance report asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).
Housing Information Services	Costs to provide counseling, information, or referral services to assist an eligible person to locate, acquire, finance, and maintain housing (24 CFR § 574.300(b)(1)). Some eligible costs under Housing Information Services include staff time to assist eligible clients in searching for or locating appropriate housing whether HOPWA-subsidized or not; staff time to provide fair housing guidance for eligible households who may encounter discrimination on the basis of race, color, religion, sex,, age, national origin, familial status, or disability; staff time to provide housing counseling to acquire and finance housing; and development and use of Homeless Management Information System (HMIS) elements to coordinate housing assistance for eligible households. HMIS costs billed to housing information services must be pro-rated and not include HMIS reporting. Use of HMIS for reporting purposes is considered an administrative activity and must be billed to administrative costs.
HOPWA Housing Subsidy Assistance Total	The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the program year for formula grantees and the operating year for competitive grantees.
Household	A single individual or a family, as defined in 24 CFR 574.3. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-household members (e.g., a shared housing arrangement with a roommate) who resided in the unit are not reported in the annual performance report.
Improved HIV Viral Load	A reduction in the load or volume of HIV present in the HOPWA-eligible individual's blood at the end of the operating year compared to the beginning of the operating year. Most people with HIV/AIDS (PWH) who are engaged in medical care have routine laboratory tests. The HOPWA-eligible individual's two most recent laboratory reports can be used to determine viral load improvement, even if the first laboratory test was performed in a prior operating year.
In-kind Leveraged Resources	These are additional types of support provided to assist HOPWA-eligible individuals such as volunteer services, materials, use of equipment, and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR part 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sale, advertised prices, appraisals, or other information for comparable property similarly situated.



<b>Leasing Costs</b>	Costs used to lease all or a portion of a building as needed to provide housing to eligible households. For eligible individuals or families unable to hold leases in their names, funding may be used to “master lease” units, where the eligible households choose the units, the grantee or project sponsor leases the units and pays the full rent to the landlord, and the eligible households pay the grantee or project sponsor the amount required by 24 CFR 574.310(d). This type of master leasing can be administered as “turn-key” housing assistance, to be replaced with Tenant-Based Rental Assistance (TBRA) if the landlord agrees to transfer the lease to the eligible person. Funding may also be used to master lease units to be operated as transitional housing for eligible households. For example, post-incarceration programs often lease a unit to temporarily house an eligible household returning to the community until other more permanent housing arrangements can be made. The lease is always in the organization’s name. The furniture, housing equipment, and supplies, eligible under the operating budget line item, belong to the organization and remain in the unit for the next household’s use. Eligible leasing costs include the cost to lease a housing facility or scattered-site units, staff time to negotiate lease terms with lessor or landlord, and annual housing inspections to ensure HOPWA habitability standards are met for scattered-site units assisted with Leasing.
<b>Leveraged Funds</b>	The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources. Leveraged funds are used to further support HOPWA clients receiving assistance during the operating year for formula grants, or under the applicable competitive grant.
<b>Live-In Aide</b>	A person who resides with the HOPWA-Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See 24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.
<b>Master Leasing</b>	Applies to the leasing of units of housing (scattered-sites or entire buildings) from a landlord by a nonprofit or public agency that subleases the units to HOPWA-eligible tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.
<b>Minimum Use Periods</b>	Grantees that used HOPWA funding for new construction, acquisition, conversion, lease, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible individuals for a 10-year period. In the case of non-substantial rehabilitation or repair of a building or structure, the minimum use period is not less than 3 years. If no further HOPWA funds are used to support the facility, in place of completing the “CAP DEV” tab in the Performance Report Worksheet, the grantee must complete an “Annual Report of Continued Project Operation” throughout the required use periods. This report is found on the “STEWARDSHIP” tab of the Grantee Workbook.
<b>Medically Assisted Living Facilities</b>	HOPWA facility-based housing that assists residents with most or all activities of daily living, such as meals, bathing, dressing, and toileting. Regular medical care, supervision, and rehabilitation are also often available.
<b>Operating Costs</b>	Costs of operating a housing facility owned or leased by the grantee or project sponsor, to the extent the costs are necessary to house eligible households. Eligible operating costs include utilities, property insurance, minor repairs, and upkeep of the facility, maintenance both inside and outside the facility, procurement and contracting of services for facility operation or maintenance, furniture and appliances that will remain with the facility, food purchases and kitchen operation for HOPWA household at the facility, and staff time for directing any of the eligible operating costs mentioned above at the facility for eligible households (24 CFR §574.300(b)(8)).
<b>Operating Year – Competitive grantees</b>	HOPWA competitive grants are awarded for a 3-year period of performance with annual performance reports submitted for each of the 3 operating years. The information contained in this performance report should reflect the grantee’s operating year with the beginning date determined at the time the grant agreement is signed. Project sponsor accomplishment information must coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for one additional operating year. A PSH renewal/replacement grant start date would be coordinated with the close out of the existing grant. Grantees with an approved extension period of less than 6 months must submit the Performance Report for the third year of the grant term at the end of the approved extension period and incorporate data from the additional months. Grantees with an approved extension period of 6 months or more must turn in a Performance Report at the end of the operating year and submit a separate extension Performance Report at the end of the extension period.
<b>Operating Year – Formula grantees</b>	HOPWA Formula Grantees follow the Grantee Program Year as established by the Consolidated Planning Processes. All CPD Programs (HOME/ESG/CDBG/HOPWA) use the same 12-month period as their Operating Year for performance reporting. The information contained in each annual performance report must represent a one-year time period of HOPWA program operation that coincides with the grantee’s program year.  HOPWA Formula Grantees are annually awarded grants with a 3-year period of performance, as established by the Grantee signature date on the Grant Agreement. Since Grant period of performances vary from Fiscal Year to Fiscal Year, and do not necessarily coincide with a Grantee’s Operating Year, funds from more than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the annual performance report must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also align with the operating year the annual performance report covers.
<b>Outcome</b>	The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness and improve access to HIV treatment and other health care and support.
<b>Output</b>	The number of units of housing or households that receive HOPWA assistance during the operating year.
<b>Permanent Housing Placement (PHP)</b>	Eligible costs under PHP include security deposits not to exceed two months of rent, rental application fees, credit checks, one-time utility hook-up fees paid directly to the utility company, utility arrears only if the cost is creating a barrier to establishing permanent housing in a new unit, rent arrears only if past due rent debt at a prior unit is a barrier to accessing a new unit, initial housing inspections, reasonable travel costs to units for initial housing inspections, staff time to review and identify causes for eviction and responsibilities of the tenant within the least, staff time for assisting clients with executing the lease, and staff time for resolving landlord issues directly related to the PHP assistance being provided. PHP can be used in conjunction with TBRA where PHP pays the security deposit and TBRA covers ongoing monthly rent payments starting with the first month. PHP must only be used to assist the client in entering permanent housing. PHP must never be used for monthly rent or on-going utility costs where a client is already in permanent housing. Although PHP is included as a supportive service under 24 CFR 574.300(b)(7), HUD has established a dedicated BLI for PHP to distinguish it from other supportive services.
<b>Program Income</b>	As defined in 2 CFR 200.1, program income is income earned by the grantee or project sponsor that is directly generated by a supported activity or earned as a result of the grant during the period of performance (except as provided by 2 CFR 200.307). See grant administration requirements on program income at 2 CFR 200.307 and the Federal award.
<b>Project-Based Rental Assistance (PBRA)</b>	A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.
<b>Project Sponsor Organizations</b>	Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.
<b>Resource Identification</b>	Resource identification funds may be used to establish, coordinate, and develop permanent housing assistance resources for eligible persons (including conducting preliminary research and making expenditures necessary to determine the feasibility of specific housing-related initiatives) (24 CFR § 574.300(b)(2)). Activities can include increasing coordination with local initiatives, systems, or strategies (such as the local Continuum of Care or Ryan White Planning Council) to house HOPWA-eligible individuals, development of new housing resources, and conducting community needs assessments to inform system design.
<b>Rural</b>	For purposes of HOPWA reporting, a rural county is a county in which: (1) Has no part of it within an area designated as a standard metropolitan statistical area by the Office of Management and Budget; or (2) Is within an area designated as a metropolitan statistical area or considered as part of a metropolitan statistical area and at least 75% of its population is local on U.S. Census blocks classified as non-urban; or (3) is located in a state that has a population density of less than 30 persons per square mile (as reported in the most recent decennial census), and of which at least 1.25% of the total acreage of such State is under Federal jurisdiction.
<b>Short-Term Rent, Mortgage, and Utility (STRMU) Assistance</b>	Short-term rent, mortgage, and utility payments to prevent the homelessness of the tenant or mortgagor of a dwelling (24 CFR 574.300(b)(6)). Eligible STRMU costs include up to 21 weeks of the HOPWA-eligible individual’s rent, mortgage, and/or utility costs, and the costs of staff time to review and determine household’s need for STRMU assistance and make the STRMU payments. For the purposes of STRMU assistance, to the extent that taxes, insurance, condominium fees, or other building operation costs are included in the monthly mortgage payment either by federal regulation or the terms of the mortgage, these expenses are eligible to be included in the STRMU mortgage assistance payments. STRMU mortgage assistance for taxes, insurance, or condo fees that are not included on the monthly mortgage statement are not eligible.
<b>Stewardship Units</b>	Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction, and/or rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the 3-year use agreement if rehabilitation is non-substantial and to the 10-year use agreement if rehabilitation is substantial.
<b>Sub-Recipient</b>	For the purposes of the HOPWA program, a sub-recipient is an organization that receives funds under a contract with the project sponsor to carry out eligible HOPWA activities. For the purposes of HOPWA annual performance reporting, a sub-recipient organization does not need to submit a separate “Provider Workbook.” The sub-recipient’s HOPWA activities should be included in the “Provider Workbook” of the project sponsor with whom they have a contract.

<b>Supportive Services</b>	Costs include providing housing stability services, assistance in gaining access to mainstream resources, public benefits, healthcare and support positive health outcomes. However, health services may only be provided to individuals with acquired immunodeficiency syndrome or related diseases and not to family members of these individuals. Eligible supportive services costs include staff time to develop, update and review individualized housing and service plans for clients; staff time to connect households to appropriate services and treatment in accordance with their housing and service plans, management-level consultation (case staffing); health and mental health assessment services; direct outpatient treatment by licensed professionals of mental health services; substance use disorder services provided by licensed or certified professionals; individual, family, or group therapy to address co-occurring disorders; nutritional services including food banks, nutritional supplements, and counseling by certified nutrition specialists; life skills trainings such as budgeting resources, resolving conflict, using public transportation, unit maintenance; credit counseling; education services including instruction or training in consumer education, health education, substance use prevention, literacy, English as a Second Language, and General Educational Development (GED); job training or job coaching including resume development; client transportation to and from medical care, employment, child care, or other eligible essential services facilities; and HOPWA provider transportation to meet with clients for supportive service needs (24 CFR §574.300(b)(7)).
<b>Tenant-Based Rental Assistance (TBRA)</b>	TBRA is a rental subsidy program that grantees can provide to help low-income households access affordable housing. HOPWA does not place restrictions on the length of time eligible persons may receive TBRA. Grantees should provide the opportunity for eligible households to transition in place to self-sufficiency or another subsidy. Eligible TBRA costs include rental payments, staff time to verify household income for TBRA assistance, calculation of resident rent payment, monthly rental payments, processing a TBRA rental payment on behalf of the HOPWA-eligible individual, annual housing inspections to ensure HOPWA habitability standards are met for units being assisted with TBRA, reasonable travel costs to units for housing inspections, review of a client's selected unit for rent reasonableness and rent standard, annual recertification for households receiving ongoing TBRA, and staff time for resolving landlord issues directly related to providing the TBRA assistance.
<b>VAWA Internal Emergency Transfers</b>	Per 24 CFR 5.2005e, an internal emergency transfer under the Violence Against Women Act (VAWA) protections refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process.
<b>VAWA External Emergency Transfers</b>	Per 24 CFR 5.2005e, an external emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is, the tenant must undergo an application process in order to reside in the new unit.
<b>Veteran</b>	A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

## Instructions for Completing the HOPWA Grantee Performance Report Workbook

### What is the HOPWA Grantee Performance Report Workbook?

This workbook provides information at the Grantee Administration level, including grantee contact information, annual performance report narratives, and stewardship unit information.  
This data will be compiled by the HOPWA Formula or Competitive Grantee, as part of providing annual performance reporting to HUD.

### Who completes this form?

This workbook will be completed by the HOPWA Formula or Competitive **Grantee ONLY**.

**Reminder:** ANY entity that provides DIRECT HOPWA services - including the HOPWA Grantee - must also complete a separate HOPWA Provider Performance Report Workbook.

### What tabs should be completed for this report?

EVERY GRANTEE USER should complete these tabs:

- **GRANTEE**
- **CONTACT**
- **Narrative**

**STEWARDSHIP:** The Stewardship tab should only be completed if the Grantee is reporting on HOPWA Stewardship

Units.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period.

If no further HOPWA funds are used to support the facility, in place of completing the "CAP DEV" tab in the Provider Performance Report workbook, the grantee must complete an Annual Report of Continued Project Operation throughout the required use periods found on the "STEWARDSHIP" tab of this workbook. The required use period is three (3) years if the rehabilitation is non-substantial.

### Important Information:

To ensure the integrity of this workbook, please do not DELETE or ALTER any rows, columns, tabs, or the NAME of the report.

This workbook requires the entry of data only where applicable, with no other actions required.

- 1 Enter text in empty cells next to questions.
- 2 Enter numbers where the entry reads "0" and the answer is an amount.

The workbook MUST be submitted in this Excel format. The Grantee will be **unable to submit it** to HUD if it has been converted to any other format, such as a Word or PDF file.

### HOPWA Grantee Performance Report Submission Instructions:

HOPWA Annual Performance reporting is collected and submitted at both the Grantee and Project Provider levels.

HUD or a HUD contractor will provide HOPWA Grantees annually with an advance set of named Grantee and Project Sponsor files, based on Project Sponsor activity logged in HUD's IDIS system relative to the Grantee's Accomplishment Year on which it will be reporting.

**Grantees** complete this high-level *Grantee* workbook covering: Grantee organizational information, Grantee contact information, a narrative of all activities provided by the Grantee and its Project Sponsors, and Stewardship Unit information, as applicable.

**Project Sponsors (and any Grantee that provides direct HOPWA activities)** will complete a separate detailed annual report, called the "Provider Performance Report Workbook," with every Project Sponsor completing a workbook and submitting it to the Grantee.

The Grantee will then:

- Review all Provider Performance Report Workbooks for accuracy and will request that the Project Sponsor correct any missing or incorrect information.
- Collect all of the Grantee and Project Sponsor workbooks together.
- Submit the collection of all separate workbook files in a **single transmission to [HOPWAReports@HUD.gov](mailto:HOPWAReports@HUD.gov)**.
- The entire collection of HOPWA workbook files is considered the Grantee's submission of annual performance reporting under its HOPWA grant agreement.
- Grantees shall submit their annual collection of workbooks within 90 days of the completion of their operating (or Accomplishment) year (except competitive Grantees submitting their grant's 3rd year report have 120 days to submit).
- Submission of the collection of separate workbook files satisfies the HOPWA annual performance reporting submission requirements to HUD.

No additional uploads or submission methods (i.e., eCon Planning Suite, SharePoint, etc.) are required.

Once submitted, the Grantee will receive confirmation regarding the submitted files and may be contacted by HUD or a HUD contractor to confirm or correct reported information, as necessary.

For assistance with this process, please submit a query to [HOPWAReports@HUD.gov](mailto:HOPWAReports@HUD.gov).

Grantee	Grant ID	Sponsor(s)	File ID
FRESNO	FCA78422	S00776A_WestCare, CA Inc.	25162_5743241

## GRANTEE SUMMARY

**Complete the chart below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program.**

Question	Responses
<b><i>For Competitive Grantees Only</i></b>	
For Competitive Grantees only, what is the grant number?	
For Competitive Grantees only, which year (1, 2, or 3) of the grant does this report cover?	
Is the Competitive Grantee a nonprofit organization? <b>Yes or No.</b>	
Is the Competitive Grantee a grassroots organization? <b>Yes or No.</b>	
For Competitive Grantees only, how much was expended on an "Other Housing Activity" (as approved in the grant agreement)?	
<b><i>For All HOPWA Grantees</i></b>	
What is the name of the Grantee organization?	City of Fresno
What is the Grantee's Unique Entity Identifier (UEI)?	ELPGKCJ7DJK7
What is the Employer ID Number (EIN) or Tax ID Number (TIN) of the Grantee?	94-6000338
For formula grantees only, are there any changes to your program year? <b>Yes or No.</b>	No
<b><i>Note: HUD must be notified of consolidated program year changes at least two months before the date the program year would have ended if it had not been lengthened, or at least two months before the end of a proposed shortened program year.</i></b>	
If yes above, what is the <b>revised</b> program start date?	
If yes above, what is the <b>revised</b> program end date?	
What is the street address of the Grantee's office?	2600 Fresno Street
In what city is the Grantee's business address?	Fresno
In what county is the Grantee's business address?	Fresno
In what state is the Grantee's office located?	California
What is the zip code for the Grantee's business address?	93721
What is the parent company of the Grantee (if applicable)?	
What department at the Grantee organization administers the grant?	Planning and Development
What is the Grantee organization's website address?	www.fresno.gov
What is the Facebook name or page of the Grantee?	fresno.com/FresnoCA
What is the Twitter handle of the Grantee?	City of Fresno
What are the cities of the primary service area of the Grantee?	Fresno
What are the counties of the primary service area of the Grantee?	Fresno and Madera County
What is the congressional district of the Grantee's business address?	CA-21
What is the congressional district of the Grantee's primary service area?	CA-21
Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee service area? <b>Yes or No.</b>	Yes

Is the Grantee's System for Award Management (SAM) status currently active for this report? <b>Yes or No.</b>	Yes
What is the Grantee's SAM registration number for this report?	47PF6
Does the Grantee provide HOPWA-funded services directly to clients? <b>Yes or No.</b>	No
Does the Grantee take the allowable 3% Grantee Administration allowance? <b>Yes or No.</b>	Yes
How much was expended on Grantee Administration?	37148.61

Contact Information for your Organization	
Question	Responses
<b>Contact Information for Authorizing Official</b>	
What is the Authorizing Official contact name?	Georgeanne A. White
What is the Authorizing Official contact title?	City Manager
In what department does the Authorizing Official contact work?	Office of the Mayor and City
What is the Authorizing Official contact email?	goergeanne.white@fresno.gov
What is the Authorizing Official contact phone number (including extension)?	559-621-7795
What is the Authorizing Official contact fax number?	
<b>Contact Information for Reporting (APR/CAPER) Contact</b>	
What is the Reporting contact name?	Erika Lopez
What is the Reporting contact title?	Senior Management Analyst
In what department does the Reporting contact work?	Planning & Development
What is the Reporting contact email?	erika.lopez@fresno.gov
What is the Reporting contact phone number (including extension)?	559-621-8403
What is the Reporting contact fax number?	
<b>Contact Information for HMIS User</b>	
What is the HMIS User contact name?	
What is the HMIS User contact title?	
In what department does the HMIS User contact work?	
What is the HMIS User contact email?	
What is the HMIS User contact phone number (including extension)?	
What is the HMIS User contact fax number?	
<b>Contact Information for IDIS User</b>	
What is the IDIS User contact name?	Erika Lopez
What is the IDIS User contact title?	Senior Management Analyst
In what department does the IDIS User contact work?	Planning & Development
What is the IDIS User contact email?	erika.lopez@fresno.gov
What is the IDIS User contact phone number (including extension)?	559-621-8403
What is the IDIS User contact fax number?	
<b>Contact Information for Primary Program Contact</b>	
What is the Primary Program contact name?	Phillip Skei
What is the Primary Program contact title?	Assistant Director
In what department does the Primary Program contact work?	Planning & Development
What is the Primary Program contact email?	Phillip.Skei@fresno.gov
What is the Primary Program contact phone number (including extension)?	559-621-8012
What is the Primary Program contact fax number?	
<b>Contact Information for Secondary Program Contact</b>	
What is the Secondary Program contact name?	Karen Jenks
What is the Secondary Program contact title?	Housing & Neighborhood
In what department does the Secondary Program contact work?	Planning & Development
What is the Secondary Program contact email?	karen.jenks@fresno.gov
What is the contact Secondary Program phone number (including extension)?	559-621-8507
What is the Secondary Program contact fax number?	
<b>Contact Information for Individuals Seeking Services</b>	
What is the Services contact name?	Erika Lopez
What is the Services contact title?	Senior Management Analyst
In what department does the Services contact work?	Planning & Development
What is the Services contact email?	erika.lopez@fresno.gov
What is the Services contact phone number (including extension)?	559-621-8403
What is the Services contact fax number?	

*This information may be published on HUD websites as a resource for clients seeking services.*

Narrative Questions: Any information provided in this tab could be used for monitoring grant compliance with HOPWA requirements and Executive Orders.	Response - Maximum 4,000 characters for each question.	Character Count
<p>Provide a maximum of 4,000 characters narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website.</p>	<p>The City of Fresno in partnership with WestCare continues to provide TBRA, STRMU, Housing Information Resources, Supportive Services, PHP, and Short-Term facility based housing. The Living Room, a project of WestCare Ca., Inc. mission is to, "empower everyone with whom we come into contact to engage in a process of healing, growth, change, and change, benefiting themselves, their families, coworkers, and communities." The Living Room is the longest running, and currently the only HIV/AIDS drop-in center servicing the Central Valley. While our service domains exceed Fresno County and city limits, we do prioritize these residents. The housing activities and supportive services include short-term emergency shelter; short-term transitional living; tenant-based rental assistance (TBRA); short-term rental, mortgage, utility assistance (STRMU); permanent housing placement (PHP); case management; client navigation; transportation; hygiene; clothing; food pantry/hot meals; support group; SUD treatment services; recovery residence; and linkages to care.</p> <p>Over the past year, The Living Room has significantly expanded its housing and supportive service offerings. Two new housing units were acquired, replacing two older units that faced several maintenance issues and rising rental costs. The new units—each offering two bedrooms and two bathrooms—are in a more desirable area with improved maintenance responsiveness, allowing for enhanced service delivery and a safer, more stable environment for residents.</p> <p>The Living Room also launched a bi-weekly Women's HIV Support Group to provide gender-specific peer support and health education. Through PHP assistance, nine (9) households secured permanent housing. Additionally, seven (7) clients from the short-term transitional housing program and three (3) clients from our Emergency Housing program (motel voucher) have successfully completed these programs and are now self-sustaining in their own permanent housing. Lastly, through intensive case management and client centered case planning, seven (7) households exited the two-year TBRA voucher program and are now independently maintaining stable housing.</p>	2170
<p>Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.</p>	<p>During this reporting period, the program either met or exceeded our projected goals. The goals were to provide STRMU to 35 Households. We were able to provide 24 Households with STRMU. Related to TBRA, our goal was to provide 13 families with this assistance, and we surpassed that goal serving 21 households with TBRA. In total the program set out to provide 97 housing subsidies including short-term facility-based housing, PHP, STRMU, and TBRA. Eighty-one housing subsidies were provided during the reporting period. Finally, the goal was to provide 66 clients with supportive services and 225 clients received this service. Beyond the numerical representation, The Living Room has worked diligently in prioritizing the holistic wellness of the community we serve through a combination of resources, services, and hands-on work with our participants. Collectively, the team works to maintain consistent oversight of our participants' housing conditions, and access to resources, that will contribute to and increase their quality of life. We develop and implement housing plans with each of our households, identifying and addressing the unique needs of each, as they pertain to sustained, quality living.</p> <p>As previously mentioned two new housing units were acquired, replacing two older units that faced several maintenance issues and rising rental costs. The new units each offer two bedrooms and two bathrooms. These units are located in a more desirable area closer to the public transportation, shopping centers, in a safer neighborhood with lower crime rates, and with improved maintenance responsiveness, allowing for enhanced service delivery and a safer, more stable environment for residents. The Living Room also launched a bi-weekly Women's HIV Support Group to provide gender-specific peer support and health education.</p>	1839
<p>Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.</p>	<p>The program has made significant accomplishments in serving the target population and their families. During the reporting period housing services PHP assisted 9 households to secure permanent housing. Two new housing units were acquired to provide ST-TFBH for a total bed count of 9. The new units are located in a more desirable area closer to public transportation, shopping centers, in a safer neighborhood with lower crime rates. One of the most highly funded and utilized services in our housing prevention service, STRMU. With this service, we were able to provide homeless intervention to 24 households, that may have otherwise become unsheltered. In addition to providing housing options, our program also strives to provide ancillary support to mitigate life barriers and increase overall self-efficacy for our participants.</p>	834
<p>Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.</p>	<p>WestCare, Inc./The Living Room collaborates closely with Fresno Housing Authorities (FHA), Fresno Madera Continuum of Care (FMCOC), and other WestCare Ca., Inc. housing partners to coordinate services, utilizing our partnerships to identify and serve clients. Through partnerships, they can exchange referrals, address potential gaps in services, and maximize the effectiveness of service delivery and positive housing outcomes.</p> <p>During the reporting period The Living Room worked on strengthening coordination with the FHA and FMCOC, while expanding partnerships to further enhance client outcomes. The Living Room also enhanced and developed new collaborations with the following agencies:</p> <p>RH Community Builders and Saint Vincent Preventative Health under CalAIM, offering enhanced case management and housing services.</p> <p>Expanded collaboration with other WestCare programs such as HDAP (Housing Disability Advocacy Program) and ARG (Adult Reentry Grant), Home ARP, and Wings Advocacy.</p> <p>Expanded collaborations with LGBTQ+ service providers such as Casita Feliz, The Source, FAIHP, Fresno EOC, Spectrum Transgender Services, and Trans-emotion.</p> <p>Expanded collaboration of sober living environments, Centers for Living (2 clients were placed within the reporting period), A Villa Sober Living (2 clients were placed within the reporting period) and North Star Transitional Housing.</p> <p>Mental health services providers including Cultural Family Therapy, Deeply Rooted Family Counseling, and the Department of Behavioral Health (DBH).</p> <p>Legal advocacy agencies Oasis Legal Services, Centro La Familia, Central California Legal Services (CCLS), and the Education &amp; Leadership Foundation.</p> <p>Utility assistance collaboration through Selma COM's REACH Program.</p>	1750
<p>Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.</p>	<p>Community trends continue to shape service delivery strategies. A notable shift has developed with the implementation of the City of Fresno's ordinance prohibiting camping on a public place resulting in an increased demand for emergency and transitional housing. In response, The Living Room is working closely with other WestCare programs such as Overdose Education and Naloxone Distribution (OEND) street outreach team to identify and engage unsheltered individuals in need of housing and support, offering harm reduction supplies such as naloxone and fentanyl test strips to our unhoused community. The Living Room has strengthened pathways into the FMCOC system, expanded referrals to Substance Use Disorder (SUD) treatment programs such as WestCare's BEAT (Behavioral Education &amp; Treatment) program, and utilized HOPWA housing options—including transitional, emergency, and PHP—to support stable transitions into permanent housing. Substance use, particularly among younger populations, remains a growing concern. WestCare's programs emphasize harm reduction, treatment referrals, and housing stability as foundational interventions. The increase in utility rates has had direct impacts to the Short-Term Facility Based Housing Activity, STRMU activity, and TBRA activity. The Living Room experienced more requests for utility assistance than in prior years. There was also a significant increase in the cost of utilities for the short-term facility based housing units which led to budget amendments to cover the expenses.</p>	1528



[illegible]

**Complete for all households served with HOPWA funded Supportive Services by your organization in the reporting year.**

*Note that this table also collects **HOPWA Supportive Service expenditures.***

Questions	This Report	
	Number of Households	Expenditures
<b>Households and Expenditures for Supportive Service Types</b>		
What were the expenditures and number of households for each of the following types of supportive services in the program year?		
Adult Day Care and Personal Assistance	0	0
Alcohol-Drug Abuse	0	0
Child Care	0	0
Case Management	106	76617.13
Education	97	0
Employment Assistance and Training	1	0
Health/Medical Services	0	0
Legal Services	0	0
Life Skills Management	1	0
Meals/Nutritional Services	120	28729.82
Mental Health Services	0	0
Outreach	52	24344.48
Transportation	120	13042.85
Any other type of HOPWA funded, HUD approved supportive service?	0	0
What were the other type(s) of supportive services provided? (150 characters)		
<b>Deduplication of Supportive Services</b>		
How many households received more than one of any type of Supportive Services?	272	

<b>Deduplicated Supportive Services Household Total (based on amounts reported in Rows 5-21 above):</b>	<b>225</b>	
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**General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.**

**Column B:** enter the unduplicated number of households served by each type of **HOPWA-FUNDED** Supportive Services

**Column C:** Report all HOPWA expenditures associated with delivering each type of **HOPWA-FUNDED** Supportive Services. This total should include overhead (staff costs, fringe, etc.).

**NOTE:** The grantee can determine how to report/distribute overhead costs (i.e., all overhead included in one row, or divided across categories with expenditures. All sponsors should report in the same manner.

**Data Check: If your unduplicated household total calculated in Cell B23 appears incorrect, adjust Row 21.**

Housing Opportunities for Persons With AIDS (HOPWA) Program	
Revised: 05/01/2025	
Consolidated APR/CAPER – HOPWA Grantee	
OMB Approval No. 2506-0133 (Expiration Date: 12/31/2027).	
Burden Statement	
The purpose of this information collection is to meet the Housing Opportunities for Persons With AIDS (HOPWA) annual reporting requirements. Reporting is required for all HOPWA grantees pursuant to 42 U.S.C. § 12911; 24 CFR §§ 574.520(a) and (b); and 24 CFR § 91.520(f). The information collected on this form is required to obtain a benefit. It will not be confidential. The public reporting burden for this collection of information is estimated to average 40 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. This includes the time for collecting, reviewing, and reporting the data. HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a currently valid OMB control number. OMB Approval No. 2506-0133 (Expiration Date: 12/31/2027).	
Term	Definition
Viral Suppression	When the load or volume of HIV virus present in a person's blood is measured at less than 200 copies per milliliter of blood.
Adjustment for Duplication	Removal of duplicate entries when a household/unit received more than one type of HOPWA assistance, which enables the calculation of unduplicated output totals. For example, if a household received both HOPWA TBRA and HOPWA PHP from the same project sponsor, adjusting for duplication would ensure that household was only counted once when calculating the HOPWA housing subsidy assistance household total.
Administrative Agent	An entity the grantee has selected to carry out administrative activities on behalf of the grantee. When a grantee utilizes another organization to carry out some or all of the grantee's administrative functions, the administrative activities, costs, and terms of payment should be clearly delineated in a contract or other written agreement between the parties. All costs associated with administering the grant, whether incurred by the grantee or the other organization, are subject to the 3% administrative cost limit. For the purposes of HOPWA annual performance reporting, the administrative agent would not complete a separate "Provider Workbook."
Administrative Costs	Costs for general management, oversight, coordination, evaluation, and reporting (24 CFR § 574.3). By statute, grantee administrative costs are limited to 3% of the total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive (42 U.S.C. § 12911).
Anti-Retroviral Therapy	A use of a combination of medications to treat HIV.
Area Median Income (AMI)	The Department of Housing and Urban Development (HUD) sets income limits that determine eligibility for assisted housing programs including the HOPWA program. HUD develops income limits based on Median Family Income estimates and Fair Market Rent area definitions for each metropolitan area, parts of some metropolitan areas, and each non-metropolitan county. AMI values vary by location and are published at <a href="https://www.huduser.gov/portal/datasets/il.html">https://www.huduser.gov/portal/datasets/il.html</a>
Beneficiary(ies)	All members of a household (with or without HIV) who benefitted from HOPWA assistance during the operating year, not including the HOPWA-eligible individual (see definition).
Chronically Homeless Person	A person defined as chronically homeless under 24 CFR 578.3. ((1) A homeless individual with a disability as defined in section 401(9) of the McKinney-Vento Assistance Act (42 U.S.C. 11360(9)) who: a) lives in a place not meant for human habitation, a safe haven, or in an emergency shelter, and b) has been homeless and living as described for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive night of not living as described; (2) An individual who has been residing in an institutional care facility, including jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria of this definition before entering that facility; or (3) A family with an adult head of household (or, if there is no adult in the family, a minor head of household) who meets all of the criteria of this definition, including a family whose composition has fluctuated while the head of household has been homeless).)
Contractor	A contractor is an entity that receives a legal instrument (contract) by which a grantee or project sponsor purchases property or services needed to carry out the project or program under a Federal award. The purpose of the contract is to obtain goods and services for the grantee/project sponsor's own use and creates a procurement relationship with the contractor. Characteristics indicative of a procurement relationship between the grantee and a contractor are when the contractor: provides the goods and services within normal business operations; provides similar goods or services to many different purchasers; normally operates in a competitive environment; provides goods or services that are ancillary to the operation of the HOPWA program; and is not subject to compliance requirements of the HOPWA program as a result of the agreement, though similar requirements may apply for other reasons (2 CFR 200.331(b)). For purposes of HOPWA annual performance reporting, contractors do not submit a separate "Provider Workbook."
Facility-Based Housing Assistance	Leasing, operating, and hotel/motel expenditures to support units or facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.
Faith-Based Organization	Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.
Grassroots Organization	An organization that is headquartered in the local community where it provides services, has a social services budget of \$300,000 or less annually, and has six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."
HOPWA-Eligible Individual	The one low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." A child may also qualify the household for HOPWA assistance. When the annual performance report asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).
Housing Information Services	Costs to provide counseling, information, or referral services to assist an eligible person to locate, acquire, finance, and maintain housing (24 CFR § 574.300(b)(1)). Some eligible costs under Housing Information Services include staff time to assist eligible clients in searching for or locating appropriate housing whether HOPWA-subsidized or not; staff time to provide fair housing guidance for eligible households who may encounter discrimination on the basis of race, color, religion, sex,, age, national origin, familial status, or disability; staff time to provide housing counseling to acquire and finance housing; and development and use of Homeless Management Information System (HMIS) elements to coordinate housing assistance for eligible households. HMIS costs billed to housing information services must be pro-rated and not include HMIS reporting. Use of HMIS for reporting purposes is considered an administrative activity and must be billed to administrative costs.
HOPWA Housing Subsidy Assistance Total	The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the program year for formula grantees and the operating year for competitive grantees.
Household	A single individual or a family, as defined in 24 CFR 574.3. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-household members (e.g., a shared housing arrangement with a roommate) who resided in the unit are not reported in the annual performance report.
Improved HIV Viral Load	A reduction in the load or volume of HIV present in the HOPWA-eligible individual's blood at the end of the operating year compared to the beginning of the operating year. Most people with HIV/AIDS (PWH) who are engaged in medical care have routine laboratory tests. The HOPWA-eligible individual's two most recent laboratory reports can be used to determine viral load improvement, even if the first laboratory test was performed in a prior operating year.
In-kind Leveraged Resources	These are additional types of support provided to assist HOPWA-eligible individuals such as volunteer services, materials, use of equipment, and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR part 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sale, advertised prices, appraisals, or other information for comparable property similarly situated.

<b>Leasing Costs</b>	Costs used to lease all or a portion of a building as needed to provide housing to eligible households. For eligible individuals or families unable to hold leases in their names, funding may be used to “master lease” units, where the eligible households choose the units, the grantee or project sponsor leases the units and pays the full rent to the landlord, and the eligible households pay the grantee or project sponsor the amount required by 24 CFR 574.310(d). This type of master leasing can be administered as “turn-key” housing assistance, to be replaced with Tenant-Based Rental Assistance (TBRA) if the landlord agrees to transfer the lease to the eligible person. Funding may also be used to master lease units to be operated as transitional housing for eligible households. For example, post-incarceration programs often lease a unit to temporarily house an eligible household returning to the community until other more permanent housing arrangements can be made. The lease is always in the organization’s name. The furniture, housing equipment, and supplies, eligible under the operating budget line item, belong to the organization and remain in the unit for the next household’s use. Eligible leasing costs include the cost to lease a housing facility or scattered-site units, staff time to negotiate lease terms with lessor or landlord, and annual housing inspections to ensure HOPWA habitability standards are met for scattered-site units assisted with Leasing.
<b>Leveraged Funds</b>	The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources. Leveraged funds are used to further support HOPWA clients receiving assistance during the operating year for formula grants, or under the applicable competitive grant.
<b>Live-In Aide</b>	A person who resides with the HOPWA-Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See 24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.
<b>Master Leasing</b>	Applies to the leasing of units of housing (scattered-sites or entire buildings) from a landlord by a nonprofit or public agency that subleases the units to HOPWA-eligible tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.
<b>Minimum Use Periods</b>	Grantees that used HOPWA funding for new construction, acquisition, conversion, lease, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible individuals for a 10-year period. In the case of non-substantial rehabilitation or repair of a building or structure, the minimum use period is not less than 3 years. If no further HOPWA funds are used to support the facility, in place of completing the “CAP DEV” tab in the Performance Report Worksheet, the grantee must complete an “Annual Report of Continued Project Operation” throughout the required use periods. This report is found on the “STEWARDSHIP” tab of the Grantee Workbook.
<b>Medically Assisted Living Facilities</b>	HOPWA facility-based housing that assists residents with most or all activities of daily living, such as meals, bathing, dressing, and toileting. Regular medical care, supervision, and rehabilitation are also often available.
<b>Operating Costs</b>	Costs of operating a housing facility owned or leased by the grantee or project sponsor, to the extent the costs are necessary to house eligible households. Eligible operating costs include utilities, property insurance, minor repairs, and upkeep of the facility, maintenance both inside and outside the facility, procurement and contracting of services for facility operation or maintenance, furniture and appliances that will remain with the facility, food purchases and kitchen operation for HOPWA household at the facility, and staff time for directing any of the eligible operating costs mentioned above at the facility for eligible households (24 CFR §574.300(b)(8)).
<b>Operating Year – Competitive grantees</b>	HOPWA competitive grants are awarded for a 3-year period of performance with annual performance reports submitted for each of the 3 operating years. The information contained in this performance report should reflect the grantee’s operating year with the beginning date determined at the time the grant agreement is signed. Project sponsor accomplishment information must coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for one additional operating year. A PSH renewal/replacement grant start date would be coordinated with the close out of the existing grant. Grantees with an approved extension period of less than 6 months must submit the Performance Report for the third year of the grant term at the end of the approved extension period and incorporate data from the additional months. Grantees with an approved extension period of 6 months or more must turn in a Performance Report at the end of the operating year and submit a separate extension Performance Report at the end of the extension period.
<b>Operating Year – Formula grantees</b>	HOPWA Formula Grantees follow the Grantee Program Year as established by the Consolidated Planning Processes. All CPD Programs (HOME/ESG/CDBG/HOPWA) use the same 12-month period as their Operating Year for performance reporting. The information contained in each annual performance report must represent a one-year time period of HOPWA program operation that coincides with the grantee’s program year.  HOPWA Formula Grantees are annually awarded grants with a 3-year period of performance, as established by the Grantee signature date on the Grant Agreement. Since Grant period of performances vary from Fiscal Year to Fiscal Year, and do not necessarily coincide with a Grantee’s Operating Year, funds from more than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the annual performance report must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also align with the operating year the annual performance report covers.
<b>Outcome</b>	The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness and improve access to HIV treatment and other health care and support.
<b>Output</b>	The number of units of housing or households that receive HOPWA assistance during the operating year.
<b>Permanent Housing Placement (PHP)</b>	Eligible costs under PHP include security deposits not to exceed two months of rent, rental application fees, credit checks, one-time utility hook-up fees paid directly to the utility company, utility arrears only if the cost is creating a barrier to establishing permanent housing in a new unit, rent arrears only if past due rent debt at a prior unit is a barrier to accessing a new unit, initial housing inspections, reasonable travel costs to units for initial housing inspections, staff time to review and identify causes for eviction and responsibilities of the tenant within the least, staff time for assisting clients with executing the lease, and staff time for resolving landlord issues directly related to the PHP assistance being provided. PHP can be used in conjunction with TBRA where PHP pays the security deposit and TBRA covers ongoing monthly rent payments starting with the first month. PHP must only be used to assist the client in entering permanent housing. PHP must never be used for monthly rent or on-going utility costs where a client is already in permanent housing. Although PHP is included as a supportive service under 24 CFR 574.300(b)(7), HUD has established a dedicated BLI for PHP to distinguish it from other supportive services.
<b>Program Income</b>	As defined in 2 CFR 200.1, program income is income earned by the grantee or project sponsor that is directly generated by a supported activity or earned as a result of the grant during the period of performance (except as provided by 2 CFR 200.307). See grant administration requirements on program income at 2 CFR 200.307 and the Federal award.
<b>Project-Based Rental Assistance (PBRA)</b>	A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.
<b>Project Sponsor Organizations</b>	Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.
<b>Resource Identification</b>	Resource identification funds may be used to establish, coordinate, and develop permanent housing assistance resources for eligible persons (including conducting preliminary research and making expenditures necessary to determine the feasibility of specific housing-related initiatives) (24 CFR § 574.300(b)(2)). Activities can include increasing coordination with local initiatives, systems, or strategies (such as the local Continuum of Care or Ryan White Planning Council) to house HOPWA-eligible individuals, development of new housing resources, and conducting community needs assessments to inform system design.
<b>Rural</b>	For purposes of HOPWA reporting, a rural county is a county in which: (1) Has no part of it within an area designated as a standard metropolitan statistical area by the Office of Management and Budget; or (2) Is within an area designated as a metropolitan statistical area or considered as part of a metropolitan statistical area and at least 75% of its population is local on U.S. Census blocks classified as non-urban; or (3) is located in a state that has a population density of less than 30 persons per square mile (as reported in the most recent decennial census), and of which at least 1.25% of the total acreage of such State is under Federal jurisdiction.
<b>Short-Term Rent, Mortgage, and Utility (STRMU) Assistance</b>	Short-term rent, mortgage, and utility payments to prevent the homelessness of the tenant or mortgagor of a dwelling (24 CFR 574.300(b)(6)). Eligible STRMU costs include up to 21 weeks of the HOPWA-eligible individual’s rent, mortgage, and/or utility costs, and the costs of staff time to review and determine household’s need for STRMU assistance and make the STRMU payments. For the purposes of STRMU assistance, to the extent that taxes, insurance, condominium fees, or other building operation costs are included in the monthly mortgage payment either by federal regulation or the terms of the mortgage, these expenses are eligible to be included in the STRMU mortgage assistance payments. STRMU mortgage assistance for taxes, insurance, or condo fees that are not included on the monthly mortgage statement are not eligible.
<b>Stewardship Units</b>	Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction, and/or rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the 3-year use agreement if rehabilitation is non-substantial and to the 10-year use agreement if rehabilitation is substantial.
<b>Sub-Recipient</b>	For the purposes of the HOPWA program, a sub-recipient is an organization that receives funds under a contract with the project sponsor to carry out eligible HOPWA activities. For the purposes of HOPWA annual performance reporting, a sub-recipient organization does not need to submit a separate “Provider Workbook.” The sub-recipient’s HOPWA activities should be included in the “Provider Workbook” of the project sponsor with whom they have a contract.

<b>Supportive Services</b>	Costs include providing housing stability services, assistance in gaining access to mainstream resources, public benefits, healthcare and support positive health outcomes. However, health services may only be provided to individuals with acquired immunodeficiency syndrome or related diseases and not to family members of these individuals. Eligible supportive services costs include staff time to develop, update and review individualized housing and service plans for clients; staff time to connect households to appropriate services and treatment in accordance with their housing and service plans, management-level consultation (case staffing); health and mental health assessment services; direct outpatient treatment by licensed professionals of mental health services; substance use disorder services provided by licensed or certified professionals; individual, family, or group therapy to address co-occurring disorders; nutritional services including food banks, nutritional supplements, and counseling by certified nutrition specialists; life skills trainings such as budgeting resources, resolving conflict, using public transportation, unit maintenance; credit counseling; education services including instruction or training in consumer education, health education, substance use prevention, literacy, English as a Second Language, and General Educational Development (GED); job training or job coaching including resume development; client transportation to and from medical care, employment, child care, or other eligible essential services facilities; and HOPWA provider transportation to meet with clients for supportive service needs (24 CFR §574.300(b)(7)).
<b>Tenant-Based Rental Assistance (TBRA)</b>	TBRA is a rental subsidy program that grantees can provide to help low-income households access affordable housing. HOPWA does not place restrictions on the length of time eligible persons may receive TBRA. Grantees should provide the opportunity for eligible households to transition in place to self-sufficiency or another subsidy. Eligible TBRA costs include rental payments, staff time to verify household income for TBRA assistance, calculation of resident rent payment, monthly rental payments, processing a TBRA rental payment on behalf of the HOPWA-eligible individual, annual housing inspections to ensure HOPWA habitability standards are met for units being assisted with TBRA, reasonable travel costs to units for housing inspections, review of a client's selected unit for rent reasonableness and rent standard, annual recertification for households receiving ongoing TBRA, and staff time for resolving landlord issues directly related to providing the TBRA assistance.
<b>VAWA Internal Emergency Transfers</b>	Per 24 CFR 5.2005e, an internal emergency transfer under the Violence Against Women Act (VAWA) protections refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process.
<b>VAWA External Emergency Transfers</b>	Per 24 CFR 5.2005e, an external emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is, the tenant must undergo an application process in order to reside in the new unit.
<b>Veteran</b>	A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

## Instructions for Completing the HOPWA Provider Performance Report Workbook

### What is the HOPWA Provider Performance Report Workbook?

This workbook provides annual performance data for HOPWA activities. This includes outputs (e.g., households served and demographic information), outcomes (e.g., access to care and support outcomes) and expenditures (for HOPWA-eligible costs). This data will be compiled by the HOPWA Formula or Competitive Grantees, as part of providing annual performance reporting to HUD.

### Who completes this form?

This workbook will be completed by **any organization** that conducts any HOPWA activities other than administrative activities. This includes HOPWA Formula or Competitive Grantees that conduct other HOPWA activities besides administrative activities, and the **Project Sponsor** organizations that Grantees contract to provide HOPWA services (as defined in 24 CFR 574.3). There should be one organization's HOPWA activities reported in each workbook. Each organization should complete a separate performance report workbook that only includes the HOPWA activities conducted by that organization.

### What tabs should be completed for this report?

The Performance Report Workbook requires the completion of the following tabs:

- **DEM (Demographics) & Prior Living (see Note)**
- **Leveraging**
- **ATC (Access to Care) & Totals**

ONLY PROJECT SPONSORS\* should complete these tabs:

- **HOPWA Provider**
- **CONTACT**

\* For **Grantees** that are approved to conduct Resource Identification or Technical Assistance activities, please report your expenditure amounts for those budget line items in the **HOPWA Provider tab**. These are the only cells that you will need to complete in the **HOPWA Provider** tab.

**Note:** Complete Prior Living information only for individuals served by TBRA, P-FBH, ST-TFBH or PHP.

The remaining tabs should **ONLY** be completed **based on HOPWA services provided by the organization completing this workbook**.

Leave tabs untouched if the activity is not provided by the organization.

- **TBRA (Tenant-Based Rental Assistance)**
- **P-FBH (Permanent Facility-Based Housing)**
- **ST-TFBH (Short-Term or Transitional Facility-Based Housing)**
- **STRMU (Short-Term Rent, Mortgage and Utilities Assistance)**
- **PHP (Permanent Housing Placement Assistance)**
- **Housing Info (Housing Information Services)**
- **Supp Svcs (HOPWA Supportive Services)**
- **Other Competitive Activity**
- **CAP DEV (Capital Development)**
- **VAWA (Housing Transfers for Households Covered by the Violence Against Women Act)**

### Important Information

To ensure the integrity of this reporting form, please do not DELETE or ALTER any rows, columns, tabs, or the NAME of the report.

This form requires the entry of data only where applicable, with no other actions required.

- 1 Enter text in empty cells next to questions.
- 2 Enter numbers where the entry reads "0" and the answer is an amount greater than zero.

### SUBMISSION INSTRUCTIONS

- Once complete, the Project Sponsor should return the entire workbook *to the Grantee* in the manner and timeline prescribed by the Grantee.
- The report **MUST** be submitted in this Excel format.
- DO NOT alter the name of this file; return it to the Grantee with the file name as provided.
- The Grantee is responsible for reviewing this report and submitting it to HUD. Project Sponsors **should not** submit this report to HUD; only to the Grantee.
- The Grantee may be contacted by HUD or a HUD contractor regarding the accuracy of this report.
- Please contact the Grantee if you require support submitting this form.
- Submission of the collection of separate workbook files satisfies the HOPWA annual performance reporting submission requirements to HUD. No additional uploads or submission methods (i.e., eCon Planning Suite, SharePoint, etc.) are required.

Grant ID	Grantee	Sponsor ID	Sponsor	File ID
FCA78422	FRESNO	S00776A	S00776A_WestCare, CA Inc.	25162_5743176

<b>Optional Data Quality Notes</b>
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Use the space below to add notes about the data provided in the workbook that you would like communicated to your HOPWA grantee or HUD's Office of HIV/AIDS Housing staff. Use the ALT+enter keys to create a return in this section.

**GENERAL PROVIDER DATA COMMENTS:**

--

**HOPWA PROVIDER TAB DATA COMMENTS:**

Row 28: During the PY 24 period the project sponser still operated under the PY 23 agreement which did not allocate funding to the Admin activity. All cost associated with the PY 23 agreement were allocated to other HOPWA activites.

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**CONTACT TAB DATA COMMENTS:**

--

**DEMOGRAPHICS & PRIOR LIVING TAB (DEM & Prior Living) DATA COMMENTS:**

--



--

**LEVERAGING AND PROGRAM INCOME TAB DATA COMMENTS:**

--

**TENANT-BASED RENTAL ASSISTANCE TAB (TBRA) DATA COMMENTS:**

ROW 16: The amount reported is 47 sources of income. All HH members receiving income are included in this breakdown. Additionally, 20 HHs are receiving 'Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)' in addition to their primary income source. Lastly, for all clients who reported receiving more than one income source, all income sources are included in this breakdown.

ROW 31-37: The amount reported is 24 sources of medical benefits. This includes each individual as well as HH members receiving separate medical benefits.

**PERMANENT FACILITY-BASED HOUSING TAB (P-FBH) ASSISTANCE DATA COMMENTS:**

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**SHORT-TERM/TRANSITIONAL FACILITY-BASED HOUSING TAB (ST-TFBH) ASSISTANCE DATA COMMENTS:**

ROW 9: Facility 1 & 2 were only in service for part of Quarter 1 of the reporting period; therefore, the number of HHs served between both units is 5 in total, and the total cost of for each facility was \$2,358.

ROW 9: Facility 5 & 6 were placed into service during the reporting period. Both facilities took time to set up, move furniture, purchase or replace needed items, etc. to become move-in ready. 6 HHs total were served in these facilities.

ROW 30: 4 sources of income were reported under Facility 3; this is due to one HH that had 3 separate sources of reportable income; Cash Aid, Employment income, and SNAP. 3 sources of income were reported under Facility 4; this is due to one HH that received 2 separate sources of reportable income; Financial AID and Employment income. 8 sources of income were reported under Facility 7; this is due to one HH that received SNAP along with their primary income source.

**SHORT-TERM RENT, MORTGAGE, AND UTILITY TAB (STRMU) ASSISTANCE DATA COMMENTS:****PERMANENT HOUSING PLACEMENT TAB (PHP) DATA COMMENTS:****HOUSING INFORMATION TAB DATA COMMENTS:****SUPPORTIVE SERVICES TAB DATA COMMENTS:****OTHER COMPETITIVE ACTIVITY TAB DATA COMMENTS:****ACCESS TO CARE TAB (ATC & Totals) DATA COMMENTS:**

CAPITAL DEVELOPMENT TAB (CAP DEV) DATA COMMENTS:

VIOLENCE AGAINST WOMENT ACT TAB (VAWA) DATA COMMENTS:

**Please complete for organizations designated to serve as project sponsor, i.e., organizations involved in the direct delivery of services for client households, as defined by 24 CFR 574.3.**

Project Sponsor Questions	Responses
What is the organization's name?	The Living Room /WestCare Ca., Inc.
What is the organization's Unique Entity Identifier (UEI)?	CBQUXGEXWSY7
What is the organization's Employer ID Number (EIN) or Tax ID Number (TIN)?	23-7368450
What is the HOPWA contract amount for this organization?	1,002,159.00
What is the organization's business street address?	1850 N Gateway Blvd Ste. 100
In what city is the organization's business address?	Fresno
In what county is the organization's business address?	Fresno
In what state is the organization's business address?	California
What is the organization's business address zip code?	93727
What is the organization's parent company, if applicable?	
What department administers the organization's grant?	The Living Room /WestCare Ca., Inc.
What is the organization's phone number (including extension)?	559-486-1469
What is the organization's fax number?	559-486-1910
What is the organization's website?	https://www.westcare.com/
What is the organization's Facebook page?	WestCare California
What is the organization's Twitter handle?	
Is this a faith-based organization? <b>Yes or No.</b>	No
Is this a nonprofit organization? <b>Yes or No.</b>	Yes
Is this a grassroots organization? <b>Yes or No.</b>	No
What are the cities of the organization's primary service area?	Fresno
What are the counties of the organization's primary service area?	Fresno
In what congressional district is the organization located?	21
In what congressional district is the primary service area?	21
Is there a waiting list for HOPWA housing subsidy assistance services in the organization's service area? <b>Yes or No.</b>	Yes
<b>Provider Non-Direct Service Expenditures</b>	
What were the total HOPWA funds expended for Administration costs?	0
How much was expended on Technical Assistance?	0
How much was expended on Resource Identification?	0

General data note: Do not enter "N/A" or "Not Applicable" - If a row does not apply, please skip and leave blank.

**NOTE:** The amount in Row 6 should be the amount of HOPWA funds the project sponsor receives from this grantee. It should not include any HOPWA funds received from other grantees.

**NOTE:** For **HOPWA GRANTEEES ONLY** who **ALSO** provide direct HOPWA services to HOPWA-eligible individuals:

You do not need to complete Rows 3 - 28: skip and complete Rows 29 & 30 only as applicable, and enter all HOPWA Grantee Admin expenditures in the Grantee workbook only: do not report any Admin expenditures in Row 28 of this tab.

**Data Check for Project Sponsors:** Rows 12, 15, 17, 18, 28, 29, & 30 need only be filled in if applicable: All other questions are mandatory).

**NOTE:** for **HOPWA Project Sponsors:** if Row 28 is "0", please provide a comment to confirm no Admin expenditures in the "HOPWA Provider" section of "Data Quality Notes" Tab.

Percentage of Total Grant amount expended on Admin:	0%
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**NOTE:** Project sponsor administrative costs are limited to 7% of the total HOPWA grant award amount they receive. If your administrative costs for the reporting period as calculated in Cell G30 are greater than 7% of the award amount reported for the period, please provide an explanation in "HOPWA Provider" section of the "Data Notes" Tab

Contact Information for your Organization	
Only organizations designated as project sponsors (see definition of "Project Sponsor Organization" in Performance Report Cover tab) should complete this tab.	
Question	Responses
<b>Contact Information for Primary Program Contact</b>	
What is the Primary Program contact name?	Ashley Morris
What is the Primary Program contact title?	Education & Prevention Director
In what department does the Primary Program contact work?	Education & Prevention
What is the Primary Program contact email?	ashley.morris@westcare.com
What is the Primary Program contact phone number (including extension)?	559-486-1469 ext. 21700
What is the Primary Program contact fax number?	559-486-1910
<b>Contact Information for Secondary Program Contact</b>	
What is the Secondary Program contact name?	Maria Rodriguez
What is the Secondary Program contact title?	Deputy Administrator
In what department does the Secondary Program contact work?	Administration Department
What is the Secondary Program contact email?	maria.rodriguez@westcare.com
What is the Secondary Program contact phone number (including extension)?	559-265-4800 Ext. 21230
What is the Secondary Program contact fax number?	559-265-4823
<b>Contact Information for Individuals Seeking Services</b>	
What is the Services contact name?	Ruben Cueva
What is the Services contact title?	Outreach Specialist/Case
In what department does the Services contact work?	Education & Prevention
What is the Services contact email?	ruben.cueva@westcare.com
What is the Services contact phone number (including extension)?	559-486-1469 ext. 21702
What is the Services contact fax number?	559-486-1910

General data note: Do not enter "N/A" or "Not Applicable" - If a row does not apply, please skip and leave blank.

For HOPWA **GRANTEES ONLY** who ALSO provided direct HOPWA services: You do not need to complete this tab.

Data Check for **Project Sponsors**: Rows 9, 16, & 23 need only be completed if applicable. All other contact information is mandatory. Complete even if a contact is duplicated across multiple roles.

This information may be published on HUD websites as a resource for clients seeking services.

Complete the age, sex, race, and ethnicity information for all individuals served with all types of HOPWA assistance.

See totals in rows 27 and 28. Each number cell must contain a number. If nothing to report, leave the zero.

A. For each racial category, how many HOPWA-eligible individuals were	Male				Female				Not Reported				Of the total number of individuals reported for each racial category, how many also identify as Hispanic?
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	
Asian	0	0	1	1	0	1	1	0	0	0	0	0	0
Asian & White	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/African American	0	4	7	12	0	1	10	10	0	0	0	0	2
Black/African American & White	0	0	0	0	0	0	1	0	0	0	0	0	1
American Indian/Alaskan Native	0	0	1	3	0	1	1	1	0	0	0	0	4
American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White	0	0	0	0	0	0	1	0	0	0	0	0	1
Native Hawaiian/Other Pacific Islander	0	0	1	0	0	0	0	0	0	0	0	0	1
Other Multi-Racial	0	0	1	0	0	0	0	0	0	0	0	0	0
White	0	15	76	44	0	6	15	13	0	0	0	0	126
B. For each racial category, how many other household members (beneficiaries) were	Male				Female				Not Reported				Of the total number of individuals reported for each racial category, how many also identify as Hispanic?
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30	31-50	51 or Older	
b. Asian	2	1	1	0	0	0	0	0	0	0	0	0	5
b. Asian & White	0	0	0	0	0	0	0	0	0	0	0	0	0
b. Black/African American	4	2	1	0	1	1	1	0	1	0	0	0	1
b. Black/African American & White	0	0	0	0	0	0	0	0	0	0	0	0	0
b. American Indian/Alaskan Native	0	0	0	0	0	0	0	0	0	0	0	0	0
b. American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0	0	0	0	0	0	0	0
b. American Indian/Alaskan Native & White	1	0	0	0	0	1	0	0	0	0	0	0	0
b. Native Hawaiian/Other Pacific Islander	0	0	0	0	0	0	0	0	0	0	0	0	0
b. Other Multi-Racial	0	0	1	0	0	0	0	0	0	0	0	0	0
b. White	5	5	8	8	14	2	6	3	0	0	0	0	14

Total number of HOPWA-eligible individuals served with HOPWA assistance (rows 4-13):

228

Total number of other household members (beneficiaries) served with HOPWA assistance (rows 16-25):

68

How many other household members (beneficiaries) are HIV+?

9

How many other household members (beneficiaries) are HIV negative or have an unknown HIV status?

59

Complete Prior Living Situations for HOPWA-eligible individuals served by TBRA, P-FBH, ST-TFBH, or PHP

How many HOPWA-eligible individuals continued receiving HOPWA assistance from the previous year?

35

How many individuals newly receiving HOPWA assistance came from:

A place not meant for human habitation?

1

An emergency shelter?

3

A transitional housing facility for formerly homeless persons?

1

A permanent housing situation for formerly homeless persons?

0

A psychiatric hospital or other psychiatric facility?

0

A substance abuse facility?

0

A non-psychiatric hospital?

1

A foster care home?

0

Jail, prison, or a juvenile detention facility?

1

A rented room, apartment or house?

0

A house the individual owned?

0

Staying at someone else's house?

2

A hotel or motel paid for by the individual?

0

Any other prior living situation?

0

How many individuals newly receiving HOPWA assistance didn't report or refused to report their prior living situation?

0

How many individuals newly receiving HOPWA assistance during this program year reported a prior living situation of homelessness (place not for human habitation, emergency shelter, transitional housing):

5

Also meet the definition of experiencing chronic homelessness?

1

Also were veterans?

0

Data Check: The total in Row 27 must = unduplicated household count across all activities.

Data Check: Sum of 29 & 30 must be = to Row 28

Data Check: SUM of rows 32 + 34 through 48 must equal your unduplicated household count for TBRA, P-FBH, ST-TFBH & PHP activities (Do not include Supportive Services or STRMU households in this section).

Data Checks: Row 50 cannot be > Row 49

Row 51 cannot be > Row 49

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in either the Consolidated or Annual Plan (for formula grantees) or the grant proposal/application (for competitive grantees) and used in the delivery of the HOPWA program and the amount of leveraged dollars.		
What is the amount and type of leveraged funding that was provided by any of these sources?	Funding for this Report	Was this a Housing Subsidy Assistance? Yes or No.
ESG	0	
HOME	0	
Ryan White	0	
Continuum of Care (CoC)	0	
Low-Income Housing Tax Credit	0	
Housing Choice Voucher Program	0	
Private grants	0	
In-kind resources	0	
Grantee cash	0	
<b>Other types of private or public funding:</b>		
Other FUNDING 1	0	
Other FUNDING 2	0	
Other FUNDING 3	0	
Other FUNDING 4	0	
Other FUNDING 5	0	
Other FUNDING 6	0	
Other FUNDING 7	0	
Other FUNDING 8	0	
Other FUNDING 9	0	
Other FUNDING 10	0	
Other FUNDING 11	0	
Other FUNDING 12	0	
Other FUNDING 13	0	
Other FUNDING 14	0	
Other FUNDING 15	0	
<b>Program Income</b>	<b>0</b>	
What was the amount of program income collected from resident rent payments in the program year?	0	
What was the amount of program income collected from other sources (non-resident payments) in the program year?	0	
<b>Uses of Program Income</b>	<b>0</b>	
What was the amount of total program income that was spent on housing assistance in the program year?	0	
What was the amount of total program income that was spent on supportive services or other non-housing costs in the program year?	0	
<b>Rent Payments Made by HOPWA Housing Subsidy Assistance Recipients Directly to Private Landlords</b>		
What was the amount of resident rent payment that residents paid directly to private landlords?	51,534.00	

Scroll to the bottom of this tab for required Program Income reporting questions.

Complete Rows 3-11 for specific leveraging sources listed in Column A.  
**Column B:** Should be a single dollar amount.  
**Column C:** Should be a "Yes" or "No" response only to indicate whether any of the reported funds were for Housing Subsidy Assistance. Do not add explanations on this tab.

**NOTE:** Enter any leveraged project sponsor cash in row 11, "Grantee cash."

In rows 13-27, enter other leveraged funds not included in the sources listed Rows 3-11.

**Column A:** Do not enter anything; you do not need to report the specific source of the leveraged funds.

**Column B:** Should be a single dollar amount.

**Column C:** Should have "Yes" or "No" response only as to whether any of the reported funds were for Housing Subsidy Assistance. Do not add explanations or other text.

If P-FBH or ST-TFBH activity reported and Row 29 is "0", provide an explanation in "Leveraging" section of the "Data Quality Notes" Tab  
 If Subsidy Assistance activity reported and Row 30 is "0", provide an explanation in "Leveraging" section of the "Data Quality Notes" Tab

If TBRA activity reported and Row 35 is "0", provide an explanation in "Leveraging" section of the "Data Quality Notes" Tab

**Complete this section for all Households served with HOPWA Tenant-Based Rental Assistance (TBRA) by your organization in the reporting year.**

Question	This Report
<b>TBRA Households Served and Expenditures</b>	
How many households were served with HOPWA TBRA assistance?	21
What were the total HOPWA funds expended for TBRA rental assistance?	226315.38
<b>Other (Non-TBRA) Rental Assistance Households Served and Expenditures (Other Non-TBRA Rental Assistance activities must be approved in the grant agreement).</b>	
How many total households were served with Other (non-TBRA) Rental Assistance?	0
What were the total HOPWA funds expended for Other (non-TBRA) Rental Assistance, as approved in the grant agreement?	0
Describe the Other (non-TBRA) Rental Assistance provided. (150 characters).	
<b>TBRA Household Total (TBRA + Other)</b>	<b>21</b>
<b>Income Levels for Households Served by this Activity</b>	<b>21</b>
What is the number of households with income below 30% of Area Median Income?	16
What is the number of households with income between 31% and 50% of Area Median Income?	4
What is the number of households with income between 51% and 80% of Area Median Income?	1
<b>Sources of Income for Households Served by this Activity</b>	
How many households accessed or maintained access to the following sources of income in the past year?	<b>47</b>
Earned Income from Employment	8
Retirement	0
SSI	9
SSDI	3
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	20
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	6
Unemployment Insurance	0
Other Sources of Income	1
How many households maintained <b>no</b> sources of income?	0
<b>Medical Insurance/Assistance for Households Served by this Activity</b>	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	18
MEDICARE Health Insurance or local program equivalent	5
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	0
State Children's Health Insurance Program (SCHIP) or Ryan White-funded Medical or Dental Assistance	1
	0
<b>Health Outcomes for HOPWA-Eligible Individuals Served by this Activity</b>	
How many HOPWA-eligible individuals served with TBRA this year have ever been prescribed Anti-Retroviral Therapy?	21

**General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.**

**Note:** This total should include overhead (staff costs, fringe, etc.).

**NOTE:** Rows 7-9 should not be completed unless you have been approved by HUD in your grant agreement to carry out these activities. Facilities-based Housing, STRMU & PHP activities should not be reported here.

**Income Levels in Rows 12-14:**

**Data Check: Sum of 12-14 as shown in Row 11 must be = to Row 10.**

**Sources of income in Rows 17-23: Report ALL sources of income to HOPWA-eligible households (including those for other household members).**

**Data Check: Sum of 17-29 as shown in Row 16 must be = or > than Row 10.**

**Medical Insurance in Rows 32-37:** Report ALL of the specific insurance types listed that were accessed by HOPWA-eligible households (including those for other household members). The sum of this section does NOT have to match your household total.

**Data Check: If 32-37 are all "0", provide explanation in TBRA section of Data Quality Notes Tab..**

**NOTE:** Health outcomes do NOT have to be supported by labs or other medical documentation. It can be self-report from clients.

**Data Check: If 38 and/or 40 are "0", provide**



How many HOPWA-eligible persons served with TBRA have shown an improved viral load or achieved viral suppression?	21
<b>Longevity for Households Served by this Activity</b>	<b>21</b>
How many households have been served with TBRA for less than one year?	1
How many households have been served with TBRA for more than one year, but less than five years?	20
How many households have been served with TBRA for more than five years, but less than 10 years?	0
How many households have been served with TBRA for more than 10 years, but less than 15 years?	0
How many households have been served with TBRA for more than 15 years?	0
<b>Housing Outcomes for Households Served by this Activity</b>	<b>21</b>
How many households continued receiving HOPWA TBRA assistance into the next year?	12
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	2
How many households exited to an emergency shelter?	0
How many households exited to private housing?	4
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to an institutional arrangement expected to last less than six months?	0
How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	1
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	2
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

**Data Check: If 39 and/or 40 are 0, provide explanation in TBRA section of Data Quality Notes Tab.**

**Longevity in Rows 42-46:**

**Data Check: Sum of 42-46 as shown in Row 41 Must be = to Row 10.**

**Housing Outcomes in Rows 48-61:**

**Data Check: Sum of 48-61 as shown in Row 47 Must be = to Row 10.**

1. General information		2. Financial data		3. Operational data		4. Environmental data		5. Social data		6. Governance data		7. Risk data		8. Performance data		9. Compliance data		10. Other data	
1.1. Company name		1.2. Company address		1.3. Company website		1.4. Company phone		1.5. Company email		1.6. Company fax		1.7. Company registration		1.8. Company status		1.9. Company type		1.10. Company sector	
2.1. Revenue		2.2. Profit		2.3. Expenses		2.4. Assets		2.5. Liabilities		2.6. Equity		2.7. Cash flow		2.8. Debt		2.9. Dividends		2.10. Other financial data	
3.1. Production		3.2. Sales		3.3. Inventory		3.4. Customers		3.5. Suppliers		3.6. Employees		3.7. Hours worked		3.8. Quality control		3.9. Safety		3.10. Other operational data	
4.1. Carbon footprint		4.2. Water usage		4.3. Waste management		4.4. Energy consumption		4.5. Pollution		4.6. Environmental impact		4.7. Sustainability		4.8. Greenhouse gases		4.9. Biodiversity		4.10. Other environmental data	
5.1. Diversity		5.2. Inclusion		5.3. Training		5.4. Community		5.5. Philanthropy		5.6. Human rights		5.7. Labor practices		5.8. Supplier practices		5.9. Customer practices		5.10. Other social data	
6.1. Board of directors		6.2. Executive management		6.3. Board committees		6.4. Board diversity		6.5. Board independence		6.6. Board effectiveness		6.7. Board transparency		6.8. Board accountability		6.9. Board ethics		6.10. Other governance data	
7.1. Risk assessment		7.2. Risk management		7.3. Risk monitoring		7.4. Risk reporting		7.5. Risk mitigation		7.6. Risk culture		7.7. Risk appetite		7.8. Risk tolerance		7.9. Risk awareness		7.10. Other risk data	
8.1. Performance metrics		8.2. Performance targets		8.3. Performance review		8.4. Performance improvement		8.5. Performance incentives		8.6. Performance evaluation		8.7. Performance feedback		8.8. Performance recognition		8.9. Performance development		8.10. Other performance data	
9.1. Compliance requirements		9.2. Compliance standards		9.3. Compliance monitoring		9.4. Compliance reporting		9.5. Compliance training		9.6. Compliance documentation		9.7. Compliance audits		9.8. Compliance violations		9.9. Compliance remediation		9.10. Other compliance data	
10.1. Other data		10.2. Other data		10.3. Other data		10.4. Other data		10.5. Other data		10.6. Other data		10.7. Other data		10.8. Other data		10.9. Other data		10.10. Other data	

[illegible]

[illegible]

A blank sheet of graph paper with a grid pattern. The grid consists of small squares formed by thin black lines. There are no margins or additional markings on the page.

**Complete this section for all Households served with HOPWA Short-Term Rent, Mortgage, and Utilities Assistance (STRMU) by your organization in the reporting year.**

Question	This Report
<b>Households Served by this Activity - STRMU Breakdown</b>	
a. How many households were served with STRMU mortgage assistance <b>only</b> ?	22
b. How many households were served with STRMU rental assistance <b>only</b> ?	1
c. How many households were served with STRMU utilities assistance <b>only</b> ?	1
d. How many households received more than one type of STRMU assistance?	0
<b>STRMU Households Total</b>	<b>24</b>
<b>STRMU Expenditures</b>	
What were the HOPWA funds expended for the following budget line items?	
STRMU mortgage assistance	2070.75
STRMU rental assistance	34181.7
STRMU utility assistance	320.95
<b>Total STRMU Expenditures</b>	<b>36573.4</b>
<b>Income Levels for Households Served by this Activity</b>	<b>24</b>
What is the number of households with income below 30% of Area Median Income?	17
What is the number of households with income between 31% and 50% of Area Median Income?	4
What is the number of households with income between 51% and 80% of Area Median Income?	3
<b>Sources of Income for Households Served by this Activity</b>	
How many households accessed or maintained access to the following sources of income in the past year?	<b>29</b>
Earned Income from Employment	17
Retirement	0
SSI	3
SSDI	2
Other Welfare Assistance (Supplemental Nutrition	5
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service	0
Regular contributions or gifts from organizations or	0
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0
Other Sources of Income	2
How many households maintained <b>no</b> sources of income?	0
<b>Medical Insurance/Assistance for Households Served by this Activity</b>	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	21
MEDICARE Health Insurance or local program equivalent	1
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	0
State Children's Health Insurance Program (SCHIP) or local program equivalent	1
Ryan White-funded Medical or Dental Assistance	0
<b>Longevity for Households Served by this Activity</b>	<b>24</b>

**General Data Check:** If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

This total should include overhead (staff costs, fringe, etc.). **NOTE:** The grantee determines how to report/distribute overhead costs (i.e., all overhead included in one row, or divided across categories with expenditures). All sponsors should report in the same manner.

**Income Levels in Rows 16-18:**

**Data Check:** Sum of 16-18 as shown in Row 15 must be = to Row 8

**Income Sources in Rows 21-33:**

Report ALL sources of income for HOPWA-eligible households (including those for other household members).

**Data Check:** Sum of 21-33 as shown in Row 20 must be = to or > than Row 8

**Medical Insurance in Rows 36-41:** Report ALL of the specific insurance types listed that were accessed by HOPWA-eligible households (including those for other household members). The sum of this section does NOT have to match your household total.

**Data Check:** If 36-41 are all "0", provide explanation in TBRA section of Data Quality Notes Tab.

How many households have been served by STRMU for the first time this year?	15
How many households also received STRMU assistance during the previous STRMU eligibility period?	3
How many households received STRMU assistance <b>more than twice</b> during the previous five eligibility periods?	6
How many households received STRMU assistance during the last five <b>consecutive</b> eligibility periods?	0
<b>Housing Outcomes for Households Served by this Activity</b>	<b>24</b>
How many households continued receiving this type of HOPWA assistance into the next year?	0
How many households exited to other HOPWA housing programs?	1
How many households exited to other housing subsidy programs?	0
How many households exited to an emergency shelter?	0
How many households served with STRMU were able to maintain a private housing situation without subsidy?	22
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to institutional arrangement expected to last less than six months?	0
How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	1
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

**Longevity in Rows 43-46:**

The total of this section does NOT have to match your household total for this activity.

**Data Check: Individually, Rows 44-46 cannot be > than Row 8**

**Housing Outcomes in Rows 48-61:**

**Data Check: Sum of 48-61 as shown in Row 47 must be = to Row 8**

**Complete this section for all Households served with HOPWA Permanent Housing Placement (PHP) assistance by your organization in the reporting year.**

Question	This Report
<b>Households Served by this Activity</b>	
How many households were served with PHP assistance?	9
<b>PHP Expenditures for Households Served by this Activity</b>	
What were the HOPWA funds expended for PHP?	13972.7
<b>Sources of Income for Households Served by this Activity</b>	
How many households accessed or maintained access to the following sources of income in the past year?	12
Earned Income from Employment	3
Retirement	0
SSI	1
SSDI	3
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	1
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	1
Regular contributions or gifts from organizations or persons not residing in the residence	1
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0
Other Sources of Income	2
How many households maintained <b>no</b> sources of income?	0
<b>Medical Insurance/Assistance for Households Served by this Activity</b>	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	8
MEDICARE Health Insurance or local program equivalent	1
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	0
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	0
<b>Housing Outcomes for Households Served by this Activity</b>	9
<i>In the context of PHP, "exited" means the housing situation into which the household was placed using the PHP assistance.</i>	
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	0
How many households exited to private housing?	9

**General Data Check:** If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

The total in Row 6 should include overhead (staff costs, fringe, etc.).

**Income Sources in Rows 9-21:**

Report ALL sources of income for HOPWA-eligible households (including those for other household members).

**Data Check:** Sum of 9-21 as shown in Row 8 must be = to or > than Row 4

**Medical Insurance in Rows 24-29:** Report ALL of the specific insurance types listed that were accessed by HOPWA-eligible households (including those for other household members). The sum of this section does NOT have to match your household total.

**Data Check:** If 24-29 are all "0", provide explanation in "PHP" section of "Data Quality Notes" Tab.

**Housing Outcomes in Rows 32-34:**

**Data Check:** Sum of 32-34 as shown in Row 30 must be = to Row 4: if not, provide explanation in "PHP" section of "Data Quality Notes" Tab.



**Complete for all households served with HOPWA-funded Housing Information Services by your organization in the reporting year.**

See definition of "Housing Information Services" on "Performance Report Cover" tab.

Question	This Report
<b><i>Households Served by this Activity</i></b>	
How many households were served with housing information services?	183
<b><i>Housing Information Services Expenditures</i></b>	
What were the HOPWA funds expended for Housing Information Services?	116832.48

**General Data Check:** If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

**NOTE:** The total in Row 6 should include overhead (staff costs, fringe, etc.).

**Only Competitive Grantees with an "Other Housing Activity" approved in their grant agreement should complete this tab.**

"Other" Housing Activities -- Households and Expenditures Served by this Activity	This Report
How many households were served with "Other Housing Activity" assistance?	0
What were the HOPWA funds expended for "Other Housing Activity" assistance?	0
What is the "Other" HOPWA budget line item approved in the grant agreement? (150 characters)	

**General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.**

Complete this tab ONLY if you have been approved by HUD in your grant agreement to carry out "Other Housing Activities."

The total in Row 4 should include overhead (staff costs, fringe, etc.).

Activity Review		TBRA	P-FBH	ST-TFBH	STRMU	PHP	Housing Info	SUPP SVC	Other Competitive Activity
Total Households Served in ALL Activities from this report for each Activity .		21	0	27	24	9	183	225	0
Housing Subsidy Assistance Household Count Deduplication		<p><b>Data Check: The highest unduplicated activity total shown in row 2 on this ATC tab must be equal to or less than the HOPWA-Eligible individual total reported in row 27 on the DEM &amp; Prior Living Tab. The HOPWA-Eligible individual total from row 27 is also shown directly to the right for your reference.</b></p>							
Total Housing Subsidy Assistance (from the TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity counts above)	81								
How many households received more than one type of HOPWA Housing Subsidy Assistance for TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity?	8								
Total Unduplicated Housing Subsidy Assistance Household Count	73								
<p><b>Access to Care (ATC)</b></p> <p>Complete HOPWA Outcomes for Access to Care and Support for all households served with HOPWA housing assistance and "other competitive activities" in the reporting year.</p>									
Questions		This Report		<p><b>Rows 10-15: Data Checks:</b></p> <p>The values entered in each of these rows individually cannot be greater than the value calculated in Row 6.</p> <p>If insurance or income were reported on any of the activity tabs, Rows 12 &amp; 14 should be completed accordingly.</p> <p>If all Rows are "0", provide explanation in Access to Care section of Data Quality Notes Tab.</p> <p><b>Reminders:</b> 1. Contact with a case manager does not have to be a HOPWA-funded case manager.</p> <p>2. Access to medical insurance can include those who accessed other types of insurance not included in the activity tabs.</p>					
How many households had contact with a case manager?		73							
How many households developed a housing plan for maintaining or establishing stable housing?		73							
How many households accessed and maintained medical insurance and/or assistance?		73							
How many households had contact with a primary health care provider?		73							
How many households accessed or maintained qualification for sources of income?		71							
How many households obtained/maintained an income-producing job during the program year (with or without any HOPWA-related assistance)?		37							
<p><b>Subsidy Assistance with Supportive Service, Funded Case Management</b></p>									
Questions		This Report		<p><b>Data Check: Individually, Rows 18 &amp; 19 cannot be &gt; than the lesser of Cells H2 or B6.</b></p> <p>In Rows 18 &amp; 19, report on Housing Subsidy Assistance households as calculated in Row 6 ONLY.</p> <p>Case management is a supportive service; therefore, all individuals reported in Row 18 should be included in total reported in Row 19.</p>					
How many households received any type of HOPWA Housing Subsidy Assistance and HOPWA Funded Case Management?		73							
How many households received any type of HOPWA Housing Subsidy Assistance and HOPWA Supportive Services?		73							

<b>Response to COVID-19 Early Warning System (EWS) for Importers</b> Response to the EWS is required for all importers of goods from high-risk countries. The EWS is a system that provides information on the health status of countries and regions. It is used to assess the risk of importing goods from high-risk countries. The EWS is a system that provides information on the health status of countries and regions. It is used to assess the risk of importing goods from high-risk countries.		<b>Importers of goods from high-risk countries</b> Importers of goods from high-risk countries are required to provide information on the health status of the country of origin. This information is used to assess the risk of importing goods from high-risk countries. The EWS is a system that provides information on the health status of countries and regions. It is used to assess the risk of importing goods from high-risk countries.		<b>Importers of goods from low-risk countries</b> Importers of goods from low-risk countries are not required to provide information on the health status of the country of origin. This information is used to assess the risk of importing goods from low-risk countries. The EWS is a system that provides information on the health status of countries and regions. It is used to assess the risk of importing goods from low-risk countries.	
1. Name of the importer		2. Name of the exporter		3. Name of the consignee	
4. Address of the importer		5. Address of the exporter		6. Address of the consignee	
7. Country of origin		8. Country of destination		9. Country of transit	
10. Date of import		11. Date of export		12. Date of transit	
13. Type of goods		14. Value of goods		15. Quantity of goods	
16. HS Code		17. EORI Number		18. VAT Number	
19. Name of the carrier		20. Name of the vessel		21. Name of the aircraft	
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190. Name of the customs office of origin		191. Name of the customs office of destination		192. Name of the customs office of transit	
191. Name of the customs office of origin		192. Name of the customs office of destination		193. Name of the customs office of transit	
192. Name of the customs office of origin		193. Name of the customs office of destination		194. Name of the customs office of transit	
193. Name of the customs office of origin		194. Name of the customs office of destination		195. Name of the customs office of transit	
194. Name of the customs office of origin		195. Name of the customs office of destination		196. Name of the customs office of transit	
195. Name of the customs office of origin		196. Name of the customs office of destination		197. Name of the customs office of transit	
196. Name of the customs office of origin		197. Name of the customs office of destination		198. Name of the customs office of transit	
197. Name of the customs office of origin		198. Name of the customs office of destination		199. Name of the customs office of transit	
198. Name of the customs office of origin		199. Name of the customs office of destination		200. Name of the customs office of transit	
199. Name of the customs office of origin		200. Name of the customs office of destination		201. Name of the customs office of transit	
200. Name of the customs office of origin		201. Name of the customs office of destination		202. Name of the customs office of transit	
201. Name of the customs office of origin		202. Name of the customs office of destination		203. Name of the customs office of transit	
202. Name of the customs office of origin		203. Name of the customs office of destination		204. Name of the customs office of transit	
203. Name of the customs office of origin		204. Name of the customs office of destination		205. Name of the customs office of transit	
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209. Name of the customs office of origin		210. Name of the customs office of destination		211. Name of the customs office of transit	
210. Name of the customs office of origin		211. Name of the customs office of destination		212. Name of the customs office of transit	
211. Name of the customs office of origin		212. Name of the customs office of destination		213. Name of the customs office of transit	
212. Name of the customs office of origin		213. Name of the customs office of destination		214. Name of the customs office of transit	
213. Name of the customs office of origin		214. Name of the customs office of destination		215. Name of the customs office of transit	
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227. Name of the customs office of origin		228. Name of the customs office of destination		229. Name of the customs office of transit	
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237. Name of the customs office of origin		238. Name of the customs office of destination		239. Name of the customs office of transit	
238. Name of the customs office of origin		239. Name of the customs office of destination		240. Name of the customs office of transit	
239. Name of the customs office of origin		240. Name of the customs office of destination		241. Name of the customs office of transit	
240. Name of the customs office of origin		241. Name of the customs office of destination		242. Name of the customs office of transit	
241. Name of the customs office of origin		242			

[illegible]

**Complete for all households who requested Violence Against Women Act (VAWA) protections per 24 CFR 5.2005 with your organization in the reporting year.**

Question	This Report
How many <b>internal</b> emergency transfers were requested?	0
How many <b>internal</b> emergency transfers were granted?	0
How many <b>external</b> emergency transfers were requested?	0
How many <b>external</b> emergency transfers were granted?	0
How many emergency transfers were denied?	0

If you have this data, please complete Rows 3-7. If you do not have this data, it is currently NOT an error to leave this chart blank.