

**COVID-19 Substantial Amendment 2019-03 to the  
2019-2020 Annual Action Plan for Homeless Services  
and  
COVID-19 Amendments to the  
Citizen Participation Plan**

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**Planning and Development Department  
Housing and Community Development Division  
2600 Fresno Street Room 3065  
Fresno CA 93721  
(559) 621-8300  
June 11, 2020**

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## Summary

The City of Fresno (City) is a federal entitlement community that receives an annual allocation of grant funds from the U.S. Department of Housing and Urban Development (HUD) for the following entitlement programs:

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships (HOME)
- Emergency Solutions Grant (ESG)
- Housing Opportunities for Persons with HIV/AIDS (HOPWA)

As an entitlement community, the City is required to prepare an Annual Action Plan detailing the uses of entitlement funds to meet its affordable housing and community development goals as outlined in its Consolidated Plan, and to adopt and follow a Citizen Participation Plan in determining the priorities and projects to be included in the Consolidated Plan and Annual Action Plans.

As part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) passed by the U.S. Congress and signed into law by the President on March 27, 2020, HUD has allocated additional entitlement funds to the City to prevent, prepare for, and respond to the coronavirus (COVID-19). In order to expedite the implementation of programs and investments to address the COVID-19 pandemic, HUD has issued guidance to allow for remote citizen participation and shortened public comment periods for entitlement funds used to prevent, prepare for, and respond to the coronavirus (COVID-19).

For Program Year 2019–2020, the City is proposing to make a Substantial Amendment to its submitted Annual Action Plan to program additional funds allocated by HUD as part of the CARES Act to prevent, prepare for, and respond to the Coronavirus (COVID-19); and to amend its adopted Citizen Participation Plan to add provisions for citizen participation requirements associated with entitlement funds being programmed or re-programmed to address the COVID-19 pandemic, as well as to clarify requirements when physical locations such as municipal buildings are inaccessible due to federal, state, or local orders.

### **Funds To Be Programmed**

This Substantial Amendment will program \$2,196,084 allocated to the City by HUD through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The award is determined by HUD according to existing ESG and HOPWA formulas.

**Table 1: Source of Funds Being Programmed**

Program	Source of Funds	Eligible Uses	Award
ESG-CV	Public – Federal: Authorized by CARES Act (Public Law 116-136)	Expenditures are constrained to eligible activities for respective programs undertaken to prevent, prepare for, and respond to the coronavirus (COVID-19)	\$2,103,510
HOPWA-CV			\$92,574
Total Sources to Be Programmed:			\$2,196,084

#### **ESG-CV Eligible Activities**

These special ESG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families who are homeless or receiving homeless assistance; and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19.

#### **HOPWA-CV Eligible Activities**

The funds provided under the CARES Act are to be used by HOPWA grantees as additional funding to maintain operations and for rental assistance, supportive services, and other necessary actions, in order to prevent, prepare for, and respond to coronavirus for persons living with HIV/AIDS.

### **Uses of Funds**

The additional funds will be programmed to provide services and investments to prevent, prepare for, and respond to the coronavirus (COVID-19) and are summarized below.

**Table 2: Uses of Funds to Be Programmed**

Program Year (Action Plan to be Amended)	Project #	Project Name	Proposed Funding
2019	2019 / 23	COVID-19 Homelessness and Prevention of Homelessness Programs	ESG-CV: <b>\$2,103,510</b>
2019	2019 / 24	COVID-19 Housing Opportunities for Persons with HIV/AIDS Programs	HOPWA-CV: <b>\$87,020</b>
2019	2019 / 26	HOPWA-CV Program Administration	HOPWA-CV: <b>\$5,554</b>
<b>Total Uses to Be Programmed:</b>			<b>\$2,196,084</b>

#### **COVID-19 Homelessness and Prevention of Homelessness Programs**

\$2,103,510 ESG-CV funds will be sub-awarded to the County of Fresno and the Fresno Madera Continuum of Care to focus on the maintenance of COVID-19 homeless response strategies that include shelter housing and the provision of critical services and supplies.

#### **COVID-19 Housing Opportunities for Persons with HIV/AIDS Programs**

\$87,020 HOPWA-CV funds will be sub-awarded to WestCare, the City's current subrecipient providing HOPWA services, in order to provide housing assistance and housing-related supportive services for persons living with HIV/AIDS and their families. These HOPWA-CV funds are being provided to allow WestCare to provide services that prevent homelessness and minimize coronavirus exposure for persons living with HIV/AIDS and their families. Funds may be used for supportive services, housing and referral services, tenant-based rental assistance, and short-term rent, mortgage, and utility assistance.

#### **HOPWA-CV Program Administration**

\$5,554 HOPWA-CV funds will be used for grant administration to comply with all applicable regulations while expediting the implementation of services and investments to prevent, prepare for, and respond to the coronavirus (COVID-19).

**Integrated Data and Information System (IDIS) Project Information**

IDIS Project ID No.  2019 / 23	Project Name	COVID-19 Emergency Solutions Grant (ESG-CV)
	Target Area	Citywide
	Goals Supported	Homelessness and the Prevention of Homelessness
	Needs Addressed	Homelessness / Prevent, Prepare for, and Respond to the coronavirus (COVID-19)
	Funding	ESG-CV: \$2,103,510
	Description	<p>Funds will be sub-awarded to the County of Fresno to provide homeless prevention services, shelter assistance, and rapid rehousing services to homeless persons and persons at risk of homelessness, and to the administer the associated homeless programs. A portion of the Administration funds will be used by the City to administer the grant.</p> <ol style="list-style-type: none"> <li>1. County of Fresno Homeless Programs: \$1,893,159</li> <li>2. Homeless Programs Administration: \$210,351</li> </ol>
	Target Date	December 31, 2020
	Goal	374 persons assisted
	Location Description	Citywide
	Planned Activity	<p>Shelter Operations Homeless Outreach (COVID-19 mitigation) Grant Administration and Oversight</p>

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<p>IDIS Project ID No.  2019 / 24</p>	Project Name	COVID-19 Housing Opportunities for Persons with HIV/AIDS (HOPWA-CV)
	Target Area	Fresno County
	Goals Supported	Homelessness and the Prevention of Homelessness
	Needs Addressed	Homelessness / Prevent, Prepare for, and Respond to the coronavirus (COVID-19)
	Funding	HOPWA-CV: \$87,020
	Description	HOPWA-CV funds will be sub-awarded to WestCare, the City's current subrecipient providing HOPWA services, in order to provide housing assistance and housing-related supportive services for persons living with HIV/AIDS and their families. These HOPWA-CV funds are being provided to allow WestCare to provide services that prevent homelessness and minimize coronavirus exposure for persons living with HIV/AIDS and their families. Funds may be used for supportive services, housing and referral services, tenant-based rental assistance, and short-term rent, mortgage, and utility assistance.
	Target Date	June 30, 2021
	Goal	75 persons assisted
	Location Description	Countywide
	Planned Activity	<p>Supportive Services</p> <p>Housing Information/ Referral</p> <p>Tenant-Based Rental Assistance</p> <p>Short-Term Rent, Mortgage, and Utility Assistance</p>

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<p> IDIS Project ID No.   2019 / 26 </p>	Project Name	HOPWA-CV Program Administration
	Target Area	Fresno County
	Goals Supported	Homelessness and the Prevention of Homelessness
	Needs Addressed	Homelessness and the Prevention of Homelessness / Prevent, Prepare for, and Respond to the coronavirus (COVID-19)
	Funding	HOPWA-CV: \$5,554
	Description	Funds will be used for grant administration to comply with all applicable regulations while expediting the implementation of services and investments to prevent, prepare for, and respond to the coronavirus (COVID-19)
	Target Date	June 30, 2021
	Goal	Not applicable to IDIS technical entry; Stated goal: Full compliance with adopted Consolidated Plan, Annual Action Plans, Citizen Participation Plans, and all other applicable regulations (Federal, State, Local, and HUD)
	Location Description	2600 Fresno Street, Fresno CA 93721
	Planned Activity	Objective not applicable for administrative funds



### **Amendment to Citizen Participation Plan**

In response to the Coronavirus (COVID-19) Pandemic, HUD has issued guidance and waivers for Citizen Participation Plans. In response, jurisdictions are required to revise their Citizen Participation Plans to adopt requirements for Substantial Amendments to Consolidated Plans (including Annual Action Plans). The two waivers are:

- **Citizen Participation Public Comment Period for Consolidated Plan Amendment (including Annual Action Plan)**

Through the end of the recipient's 2020 program year, the 30-day minimum for the required public comment period (CFR 91.505(c)(2)) is waived for Substantial Amendments. Grantees must provide no less than 5 days for public comments on each Substantial Amendment. The City of Fresno's 2020 program year ends on June 30, 2021.

- **Citizen Participation Reasonable Notice and Opportunity to Comment**

HUD waives 24 CFR 91.105(c)(2) and (k), 24 CFR 91.115(c)(2) and (i) and 24 CFR 91.401 to allow grantees to determine what constitutes reasonable notice and opportunity to comment given their circumstances.

The City will make the following changes to its 2015-2019 Citizen Participation Plan:

1. COVID-19 Substantial Amendments will be specifically defined in the 'definitions' section to clarify which amendments are subject to the 5-day Public Comment period. The definition is provided below.

*COVID-19 Substantial Amendment:* A Substantial Amendment to a Consolidated Plan or Annual Action Plan made for Program Year 2019 to enable expending of funds to prevent, prepare for, and respond to the coronavirus (COVID-19) either specifically allocated through and authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) passed by the U.S. Congress and signed into law by the President on March 27, 2020, or which include the programming or reprogramming of other entitlement funds to prevent, prepare for, and respond to the coronavirus (COVID-19).

2. The 'Notice of Hearing and Review Periods' section will be revised to indicate the following:
  - a. The City will establish a 5-day minimum public review period for COVID-19 Substantial Amendments.
  - b. Substantial Amendments will be made available on the website of the Housing and Community Development Division at <http://www.fresno.gov/housing>.

- c. In the event that City Hall, Fresno County Libraries, or City Neighborhood and Community Centers are closed to the Public due to a local, state, or federal order, the requirement to post notices at these locations will be waived, and the City will instead distribute the notices through digital channels to include at least two internet-based communication platforms maintained by City of Fresno Public Affairs, such as Facebook or Twitter.
  - d. In the event that a Public Hearing will be conducted remotely, instructions will be distributed at least five days before the Public Hearing on the website of the Housing and Community Development Commission website at <http://www.fresno.gov/housing> and sent by email to the contact list maintained by the City for those parties expressing interest in receiving information and updates related to the City's Consolidated Plan, Action Plan, CAPER, Substantial Amendments and CPP. Interested parties may request to be added to this contact list by sending an email to HCDD@fresno.gov, by calling (559) 621-8300 or by writing to the Fresno Planning and Development, Room 3065, 2600 Fresno Street, Fresno, CA 93721. The instructions must also be included with the meeting Agenda which must be published at minimum 72 hours in advance of the Public Hearing.
3. The 'Public Hearings' section will be revised to indicate the following:
- a. Public Hearings are not required for COVID-19 Substantial Amendments.
  - b. In the event that the City is unable to allow in-person citizen participation at a Public Hearing due to a local, state, or federal order, a Public Hearing may be conducted with remote citizen participation. Remote Citizen Participation options must include at a minimum a method for Citizens to listen to the Public Hearing, submit comments verbally by phone, and submit comments in writing or verbally using an internet application on an internet-enabled device.
4. The 'Availability of Draft and Approved Documents' section will be revised to indicate that:
- In the event that City Hall, Fresno County Libraries, or City Neighborhood and Community Centers are closed to the Public due to a local, state, or federal order, the requirement to distribute documents at these locations will be waived.
5. References to previous points of contact and previous department name (DARM) have been removed and replaced with correct information.

## **2015-2019 Citizen Participation Plan Amendment**

### **Introduction**

The City of Fresno (City) is a federal entitlement jurisdiction that receives federal grant funding from the U.S. Department of Housing and Urban Development (HUD).

The City of Fresno receives federal entitlement grant funding for the following program:

- Community Development Block Grants (CDBG)
- HOME Investment Partnership Program (HOME)
- Housing Opportunities for People with AIDS (HOPWA)
- Emergency Solutions Grants (ESG)

As an entitlement jurisdiction, the City is required to prepare a:

- Five Year Consolidated Plan (Consolidated Plan)
- Annual Action Plan (Action Plan)
- Annual Consolidated Annual Performance Evaluation Report (CAPER)

Under HUD's Code of Federal Regulations for the Consolidated Plan (24 CFR Part 91 Sec. 91.105), the City must adopt a Citizen Participation Plan (CPP) that sets forth the City's policies and procedures for citizen participation in the planning, execution, and evaluation of the Consolidated Plan, Action Plans, and CAPER. This CPP provides guidelines for the City to provide and encourage public participation by residents, community stakeholders, and grant beneficiaries in the process of drafting, implementing, and evaluating the Consolidated Plan and related documents. The citizen participation process includes outreach, public hearings, community forums, and opportunities for comment.

### **Definitions**

- **Annual Action Plan:** The Action Plan summarizes the activities that will be undertaken in the upcoming Fiscal Year (FY) to meet the goals outlined in the Consolidated Plan. The Action Plan also identifies the federal and non-federal resources that will be used meet the goals of the approved Consolidated Plan.
- **COVID-19 Substantial Amendment:** A Substantial Amendment to a Consolidated Plan or Annual Action Plan made for Program Year 2019 to enable expending of funds to prevent, prepare for, and respond to the coronavirus (COVID-19) either specifically allocated through and authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) passed by the U.S. Congress and signed into law by the President on March 27, 2020, or which include the programming or reprogramming of other entitlement funds to prevent, prepare for, and respond to the coronavirus (COVID-19).
- **Citizen Participation Plan:** The CPP provides guidelines by which the City will promote engagement in the planning, implementation, and evaluation of the

distribution of federal funds, as outlined in the Consolidated Plan, Action Plan, and CAPERs.

- **Community Development Block Grant:** HUD's CDBG program provides communities with resources to address a wide range of housing and community development needs that benefit very low and low-income persons and areas.
- **Consolidated Annual Performance Evaluation Report:** The CAPER assesses the City's annual achievements relative to the goals in the Consolidated Plan and proposed activities in the Action Plan. HUD requires the City to prepare a CAPER at the end of each fiscal year.
- **Department Of Housing And Urban Development:** HUD is the federal government agency that creates and manages programs pertaining to federal home ownership, affordable housing, fair housing, homelessness, and community and housing development.
- **Displacement:** Displacement refers to the involuntary relocation of individuals from their residences due to housing development and rehabilitation activities paid for by federal funds.
- **Eligible Activity:** Activities that are allowable uses of the CDBG funds covered by the CPP as defined in the Code of Federal Regulations Title 24 for HUD.
- **Emergency Solutions Grant:** HUD's ESG program provides communities with resources to serve homeless individuals and families via Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Re-Housing Assistance, Homeless Management Information System (HMIS), and Administrative Activities.
- **Entitlement Jurisdiction:** A city with a population of at least 50,000, a central city of a metropolitan area, or a qualified urban county with a population of at least 200,000 that receives grant funding from HUD.
- **Five Year Consolidated Plan:** HUD requires entitlement jurisdictions to prepare a Consolidated Plan every five years. The Consolidated Plan is a strategic plan that identifies housing, economic, and community development needs and prioritizes funding to address those needs over a five-year period.
- **HOME Investment Partnerships Program:** The HUD HOME program provides resources to fund a wide range of activities that build, buy, and/or rehabilitate affordable rental or homeownership housing or provide direct rental assistance to low-income people.
- **Housing Opportunities for Persons with AIDS:** The HUD HOPWA program provides resources that benefit low-income persons medically diagnosed with HIV/AIDS and their families, including housing and social services, chemical dependency treatment, nutritional services, case management, and assistance with daily living.
- **Low- and Moderate-Income:** As defined annually by HUD, Low- and Moderate-Income (LMI) is 0-80 percent of area median family income (AMI) for a

jurisdiction, with adjustments for smaller or larger families. This includes those individuals presumed by HUD to be principally LMI (abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant farm workers). HUD utilizes three income levels to define LMI households:

- Extremely low-income: Households earning 30 percent or less than the AMI (subject to specified adjustments for areas with unusually high or low-incomes)
- Very low-income: Households earning 50 percent or less than the AMI (subject to specified adjustments for areas with unusually high or low-incomes)
- Low- and moderate-income: Households earning 80 percent or less than the AMI (subject to adjustments for areas with unusually high or low-incomes or housing costs)
- **Public Hearing:** Public hearings are designed to provide the public the opportunity to make public testimony and comment. Public hearings related to the Consolidated Plan are to be advertised in local newspapers and made accessible to non-English speakers and individuals with disabilities.
- **Substantial Amendments:** Amendments are considered “Substantial” whenever one of the following is proposed:
  - A change in the allocation priorities or a change in the method of fund distribution.
  - A change which increases or decreases by 25 percent the amount allocated to a category of funding, or a project or activity budget funded by the entitlement grant programs.
  - To implement an activity using CDBG funds for new programs that were not described in the Consolidated Plan or the current year Annual Action Plan.
  - To change the purpose or intended beneficiaries of an activity approved for CDBG funding, e.g., instead of primarily benefitting lower income households the activity instead proposes to benefit mostly moderate income households.

### **Roles, Responsibilities, and Contact Information**

The City of Fresno is a federal entitlement jurisdiction and is a recipient of grant funding from the federal government.

The City of Fresno’s Charter established a council and manager form of government. Fresno’s City Council is the elected legislative body of the City and is responsible for

approving its Consolidated Plan, Action Plans, Substantial Amendments, and CAPERs prior to their submission to HUD.

It is the intent of the City to provide for and encourage citizen participation, with particular emphasis on participation by lower income persons who are beneficiaries of or impacted by entitlement- funded activities. The City encourages participation in all stages of the Consolidated Planning process by all residents, including minorities and non-English speaking persons, as well as persons with mobility, visual or hearing impairments, and residents of assisted housing developments and recipients of tenant-based assistance.

In general, hearings will be held at City Hall due to its central location, convenient access, and disability accessibility. Translation services will be provided when there is an indication that non- English speaking persons will be attending. Other reasonable accommodations will be provided on a case-by-case basis.

The General Contact Information for the City's HUD Entitlement Programs is:

### **City of Fresno**

Thomas Morgan  
Development and Resource Management  
Department (DARM) Housing and Community  
Development Division  
2600 Fresno Street Room 3065  
Fresno, CA 93721  
559.621.8300 Phone  
559.457.1579 Fax  
559.621.8721 TTY  
[thomas.morgan@fresno.gov](mailto:thomas.morgan@fresno.gov)

## **Citizen Participation Policies**

### **Public Hearings**

The City will hold public hearings for Consolidated Plans, Annual Action Plans, CAPERs, amendments made to the CPP, and Substantial Amendments.

The Consolidated Plans, Annual Action Plans, CPP amendments, and Substantial Amendments (excluding COVID-19 Substantial Amendments) require two public hearings. One required hearing is before the Housing and Community Development Commission (HCDC) and one required hearing is before City Council for document adoption. The CAPER requires one hearing before City Council for document adoption.

The HCDC public hearings will be held at Fresno City Hall Room 2165N, located at

2600 Fresno Street, Fresno, CA 93721. The City Council public hearings will be held at Fresno City Hall, Council Chambers located at 2600 Fresno Street, Room 2097, Fresno, CA 93721. Listening devices, interpretation services, and other assistance to disabled persons or those with limited English proficiency will be provided upon request, ranging up to five business days prior notification to the City Clerk. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters, require different lead times, ranging up to five business days. For this reason, it is important to provide as much advance notice as possible to ensure availability. Assistive Listening Devices (ALDs) are available upon request.

In the event that the City is unable to allow in-person citizen participation at a Public Hearing due to a local, state, or federal order, a Public Hearing may be conducted with remote citizen participation. Remote Citizen Participation options must include at a minimum a method for Citizens to listen to the Public Hearing, submit comments verbally by phone, and submit comments in writing or verbally using an internet application on an internet-enabled device.

### **Notice of Hearings and Review Periods**

To allow the public time to provide comments prior to the submission of approved documents to HUD, the City will hold a minimum 30-day public review and comment period for the Consolidated Plan, Action Plan, and Substantial Amendment. The City will establish a public review period of at least 15 days for each CAPER and amendments to the CPP. The City will establish a minimum 5-day public review period for COVID-19 Substantial Amendments. Copies of the draft plans will be available to the public at City of Fresno Development and Resource Management, Room 3065, 2600 Fresno Street, Fresno, CA 93721 and on the website of the Housing and Community Development division at <http://www.fresno.gov/housing>.

The City will place public notices at libraries, recreation centers, community centers, online through the City's website, and through advertisement in the Fresno Bee in advance of a 30-day public review and comment period.

To ensure that the public, including minorities, persons with limited English proficiency, persons with disabilities, residents of public housing, and LMI residents are able to participate in the public review process, the City will provide residents, public agencies, and other stakeholders with notices on applicable public review periods and public hearings that adhere to the following:

- The notices will be published prior to the start of the public comment period and at least 15 days before the final public hearing and will include information regarding how to request accommodation and services available for persons with disabilities who wish to attend the public hearings.

The notices will be distributed to persons and agencies on the contact list maintained by the City for those parties expressing interest in receiving information and updates related to the City's Consolidated Plan, Action Plan, CAPER, Substantial Amendments and CPP. Interested parties may request to be added to this contact list by sending an

email to [HCDD@fresno.gov](mailto:HCDD@fresno.gov), by calling (559) 621-8300, or by writing to the Fresno Planning and Development Department, Room 3065, 2600 Fresno Street, Fresno, CA 93721.

The notices will be distributed through a variety of methods, including e-mail, newspaper publications and the City's website at [www.fresno.gov](http://www.fresno.gov). The notices will include information on how to obtain a copy of the draft documents and scheduled hearing dates, times, and locations.

The public may file comments on draft plans in writing to the Fresno Planning and Development Department, Room 3065, 2600 Fresno Street, Fresno, CA 93721; via email to [HCDD@fresno.gov](mailto:HCDD@fresno.gov); by phone at (559) 621-8300. Comments may also be submitted in person to Fresno Planning and Development Department, Room 3065, 2600 Fresno Street, Fresno, CA 93721, Monday through Friday during business hours, and during the Council adoption hearing.

When necessary or applicable, the City may combine notices complying with several individual requirements into one comprehensive notice for dissemination and publication.

In the event that City Hall, Fresno County Libraries, or City Neighborhood and Community Centers are closed to the Public due to a local, state, or federal order, the requirement to post notices at these locations will be waived, and the City will instead distribute the notices through digital channels to include at least two internet-based communication platforms maintained by City of Fresno Public Affairs, such as Facebook or Twitter.

In the event that a Public Hearing will be conducted remotely, instructions must be distributed at least five days before the Public Hearing on the website of the Housing and Community Development Commission website at <http://www.fresno.gov/housing> and sent by email to the contact list maintained by the City for those parties expressing interest in receiving information and updates related to the City's Consolidated Plan, Action Plan, CAPER, Substantial Amendments and CPP. Interested parties may request to be added to this contact list by sending an email to [HCDD@fresno.gov](mailto:HCDD@fresno.gov), by calling (559) 621-8300 or by writing to the Fresno Planning and Development, Room 3065, 2600 Fresno Street, Fresno, CA 93721. The instructions must also be included with the meeting Agenda which must be published at minimum 72 hours in advance of the Public Hearing.

### **Comments/Complaints on Adopted Plans**

Comments or complaints from residents, public agencies, and other stakeholders regarding the adopted Consolidated Plan or related amendments and performance reports may be submitted in writing or verbally to the General Contact at Fresno Planning and Development Department, Room 3065, 2600 Fresno Street, Fresno, CA 93721. Written comments or complaints will be referred to appropriate City staff for



consideration and response. The City will attempt to respond to all comments or complaints within 15 business days and maintain a correspondence file for this purpose.

HUD officials will consider public concerns regarding the City's plans and programs described in this Citizen Participation Plan. Written concerns may be submitted to: Maria Cremer, Director Community Planning and Development Division U.S. Department of Housing & Urban Development San Francisco Regional Office, Region IX, One Sansome Street, Suite 1200, San Francisco, CA 94104-4430

### **Availability of Draft and Approved Documents**

The draft and final versions of the Consolidated Plan, Action Plan, CAPER, all related amendments, records, and regulations will be available online at the City's website: [www.fresno.gov/housing](http://www.fresno.gov/housing). Hard copies of all documents will be available at the Fresno Planning and Development Department, Room 3065, 2600 Fresno Street, Fresno, CA 93721 and upon written request. If the City is unable to provide immediate access to the documents requested, it will make every effort to provide the documents and reports within 15 business days from the receipt of the request.

During the public review and comment period, copies of the document will be available to the public for review at libraries, recreation centers, community centers, and through the City's website at [www.fresno.gov](http://www.fresno.gov). In the event that City Hall, Fresno County Libraries, or City Neighborhood and Community Centers are closed to the Public due to a local, state, or federal order, the requirement to distribute documents at these locations will be waived.

### **Displacement Policy**

As part of the CPP, the City must maintain a displacement policy. Displacement refers to the involuntary relocation of individuals from their residence due to housing development and rehabilitation paid for with federal funds. The City will continue to use existing federal and state relocation guidelines, as applicable, to minimize displacement and to alleviate the problems caused by displacement. Both the federal government and the State of California have specific requirements dictating the amount of benefits and assistance that must be provided to lower income persons and households relocated from their homes as a result of displacement. Depending on the funding source, displaced persons may be offered one or more of the following:

- A rent subsidy for another unit
- A cash payment to be used for rent or a down payment on the purchase of a dwelling unit
- Moving and related expenses

The City's rehabilitation programs may also incur relocation issues when they provide minor additions to existing dwellings in order to address overcrowding. Any temporary relocation costs are included in the rehabilitation package offered to clients.

### **Technical Assistance**

The City will, to the extent feasible, respond to requests for technical assistance from entities representing LMI groups who are seeking federal entitlement funding in accordance with grant procedures. This may include, but is not limited to, providing information regarding how to fill out applications, other potential funding sources, and referrals to appropriate agencies within and outside the City. "Technical assistance," as used here, does not include the provision of funds to the entities requesting such assistance. Assistance will also be provided by Department of Housing staff to interested individuals and resident groups who need further explanation on the background and intent of the Housing and Community Development Act, interpretation of specific HUD regulations, and project eligibility criteria for federal grants.

### **Appendix A: Public Notices and Citizen Outreach**

The following methods were used to communicate the 5-day Public Comment period:

- Public Notice in the Fresno Bee
- Public Notice posted to the website of the City Clerk
- Posting on City Facebook on Twitter pages
- Notice read on-air in Hmong on radio station KBIF
- Emails distributed to list of community stakeholders maintained by the Housing and Community Development division (500+ emails)

Public Notice – Fresno Bee (Page 1 of 2)

**The Fresno Bee**  
fresnobee.com

**Central Valley**  
The Valley's Lifestyle Magazine  
**SIERRA STAR**  
Serving Eastern Placer's Since 1957

**Vida**  
en el valle

**AFFIDAVIT OF PUBLICATION**

Account #	Ad Number	Identification	PO	Amount	Cols	Depth
560367	0004654546	#4654546 PUBLIC NOTICE PUBLIC REVIEW P	SA 2019-03	\$889.14	2	5.20 In

**Attention:** Edward Chinevere

CITY OF FRESNO  
HOUSING DIVISION  
2600 FRESNO ST, ROOM #3065  
FRESNO, CA 937213604

**COUNTY OF DALLAS  
STATE OF TEXAS**

The undersigned states:

McClatchy Newspapers in and on all  
dates herein stated was a corporation,  
and the owner and publisher of The  
Fresno Bee.

The Fresno Bee is a daily newspaper of  
general circulation now published, and on  
all-the-dates herein stated was published  
in the City of Fresno, County of Fresno,  
and has been adjudged a newspaper of  
general circulation by the Superior Court of  
the County of Fresno, State of California,  
under the date of November 28, 1994,  
Action No. 520058-9.

The undersigned is and on all dates  
herein mentioned was a citizen of the  
United States, over the age of twenty-one  
years, and is the principal clerk of the  
printer and publisher of said newspaper;  
and that the notice, a copy of which is  
hereto annexed, marked Exhibit A, hereby  
made a part hereof, was published in The  
Fresno Bee in each issue thereof (in type  
not smaller than nonpareil), on the  
following dates.

May 24, 2020

I certify (or declare) under penalty of  
perjury that the foregoing is true and  
correct.

Dated May 26, 2020



*[Signature]*

Extra charge for lost or duplicate affidavits.  
Legal document please do not destroy!

## Public Notice – Fresno Bee (Page 2 of 2)

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PUBLIC NOTICE

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#4654546

PUBLIC NOTICE

PUBLIC REVIEW PERIOD FOR SUBSTANTIAL AMENDMENT 2019-03 TO THE  
2019-2020 ANNUAL ACTION PLAN FOR COVID-19 RESPONSE AND  
AMENDMENT TO THE CITIZEN PARTICIPATION PLAN

The City of Fresno (City) is a federal entitlement community that receives an annual allocation of grant funds from the U.S. Department of Housing and Urban Development (HUD). As an entitlement community, the City is required to prepare an Annual Action Plan detailing the uses of entitlement funds to meet its affordable housing and community development goals as outlined in its Consolidated Plan, and to adopt and follow a Citizen Participation Plan in determining the priorities and projects to be included in the Consolidated Plan and Annual Action Plans.

As part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), HUD has allocated additional entitlement funds to the City of Fresno to prevent, prepare for, and respond to the coronavirus (COVID-19). In order to expedite the implementation of programs and investments to address the COVID-19 pandemic, HUD has issued guidance to allow for remote citizen participation and shortened public comment periods for entitlement funds used to prevent, prepare for, and respond to the COVID-19 pandemic.

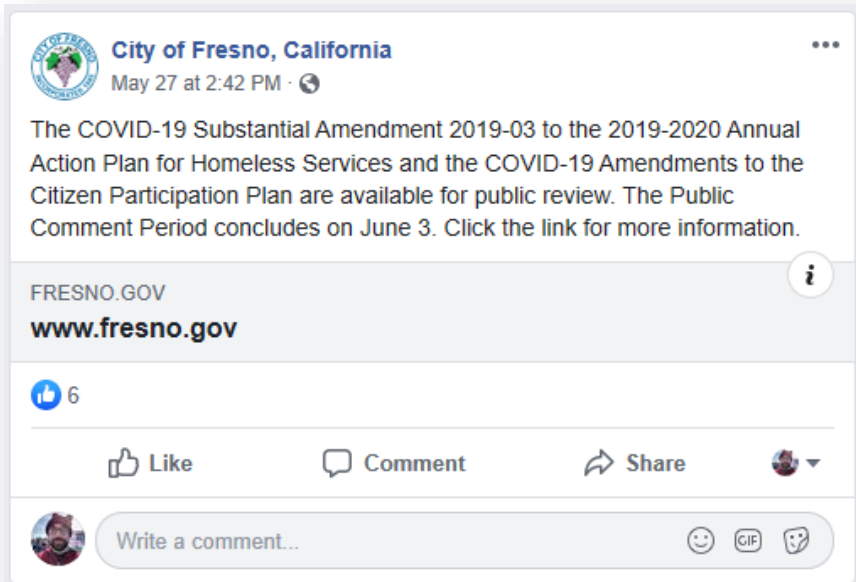
For Program Year 2019-2020, the City is proposing to make a \$2,196,084 Substantial Amendment to its Annual Action Plan for additional CARES Act funds to prevent, prepare for, and respond to COVID-19, and to amend its Citizen Participation Plan to add provisions for citizen participation requirements associated with entitlement funds to address the COVID-19 pandemic. The funds to be programmed include Emergency Solutions Grant-Coronavirus (ESG-CV) funds of \$2,103,510, and Housing Opportunities for Persons with AIDS-Coronavirus (HOPWA-CV) funds of \$92,574.

The Substantial Amendment is available for a 5-day review beginning May 27, 2020 and ending on June 3, 2020. The amendment can be viewed at [www.fresno.gov/housing/](http://www.fresno.gov/housing/) under 'Plans and Reports.' Comments are encouraged and may be submitted in writing to the City of Fresno, Housing and Community Development Division, 2600 Fresno Street, Room 3065, Fresno, California 93721; by emailing [HCDD@fresno.gov](mailto:HCDD@fresno.gov); by calling 559-621-8300; by TTY at 559-621-8721; or by fax to 559-457-1579.

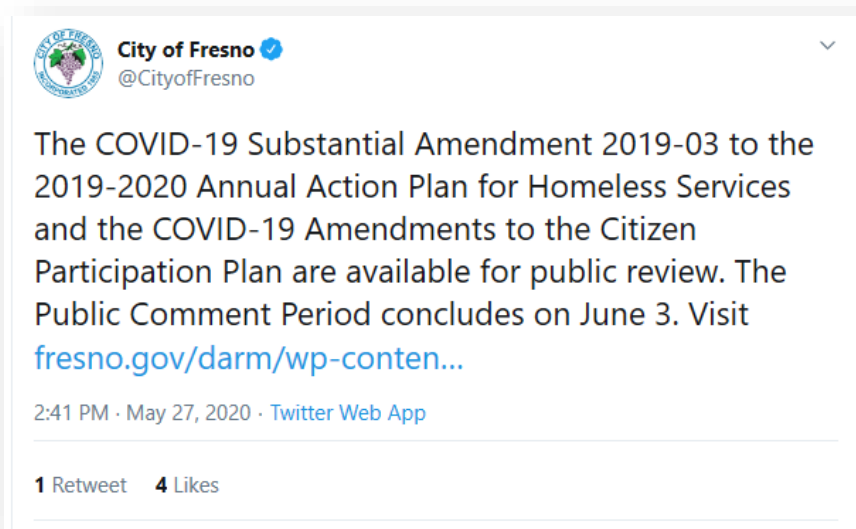
Si necesita información en español sobre este aviso, llame al 559-621-8300 o por correo electrónico a [HCDD@fresno.gov](mailto:HCDD@fresno.gov).

Yag xav paub nteiv hog hool nlawv eeeb taom no, hu rau 559-621-8300 lossis email rau [HCDD@fresno.gov](mailto:HCDD@fresno.gov).

## Social Media – Facebook



## Social Media – Twitter



COVID-19 Substantial Amendment 2019-03 to the  
2019-2020 Annual Action Plan and Citizen Participation Plan

**Email Distribution – Notice (Page 1 of 2)**

**From:** HCDD  
**Sent:** Tuesday, May 26, 2020 9:34 AM  
**Subject:** Notice of Public Review Period for Action Plan Amendment for COVID-19 Response

Dear Fresno Resident,

You are receiving this email because you have previously expressed interest in receiving updates related to the City of Fresno's (City) Housing and Community Development efforts. If you no longer wish to receive e-mails like this, please simply reply with the word STOP to be removed from future messages.

**PUBLIC NOTICE**  
**PUBLIC REVIEW PERIOD FOR SUBSTANTIAL AMENDMENT 2019-03 TO THE 2019-2020**  
**ANNUAL ACTION PLAN FOR COVID-19 RESPONSE AND AMENDMENT TO THE CITIZEN**  
**PARTICIPATION PLAN**

The City of Fresno (City) is a federal entitlement community that receives an annual allocation of grant funds from the U.S. Department of Housing and Urban Development (HUD). As an entitlement community, the City is required to prepare an Annual Action Plan detailing the uses of entitlement funds to meet its affordable housing and community development goals as outlined in its Consolidated Plan, and to adopt and follow a Citizen Participation Plan in determining the priorities and projects to be included in the Consolidated Plan and Annual Action Plans.

As part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), HUD has allocated additional entitlement funds to the City of Fresno to prevent, prepare for, and respond to the coronavirus (COVID-19). In order to expedite the implementation of programs and investments to address the COVID-19 pandemic, HUD has issued guidance to allow for remote citizen participation and shortened public comment periods for entitlement funds used to prevent, prepare for, and respond to the COVID-19 pandemic.

For Program Year 2019–2020, the City is proposing to make a \$2,196,084 Substantial Amendment to its Annual Action Plan for additional CARES Act funds to prevent, prepare for, and respond to COVID-19, and to amend its Citizen Participation Plan to add provisions for citizen participation requirements associated with entitlement funds to address the COVID-19 pandemic. The funds to be programmed include Emergency Solutions Grant-Coronavirus (ESG-CV) funds of \$2,103,510, and Housing Opportunities for Persons with AIDS-Coronavirus (HOPWA-CV) funds of \$92,574.

The Substantial Amendment is available for a 5-day review beginning May 27, 2020 and ending on June 3, 2020. The amendment can be viewed at [www.fresno.gov/housing/](http://www.fresno.gov/housing/) under 'Plans and Reports.' Comments are encouraged and may be submitted in writing to the City of Fresno, Housing and Community Development Division, 2600 Fresno Street, Room 3065, Fresno, California 93721; by emailing [HCDD@fresno.gov](mailto:HCDD@fresno.gov); by calling 559-621-8300; by TTY at 559-621-8721; or by fax to 559-457-1579.

Si necesita información en español sobre este aviso, llame al 559-621-8300 o por correo electrónico a [HCDD@fresno.gov](mailto:HCDD@fresno.gov).

Yog xav paub ntixv txog tsab ntawv ceeb toom no, hu rau 559-621-8300 lossis email rau [HCDD@fresno.gov](mailto:HCDD@fresno.gov).

## Email Distribution – Notice (Page 2 of 2)

**AVISO PÚBLICO**  
**PERÍODO DE REVISIÓN PÚBLICO DE LA ENMIENDA SUSTANCIAL 2019-03 AL PLAN DE**  
**ACCIÓN ANUAL 2019-2020 COMO RESPUESTA AL COVID-19 Y ENMIENDA AL PLAN DE**  
**PARTICIPACIÓN CIUDADANA**

La Ciudad de Fresno (Ciudad) es una comunidad de subsidio federal que recibe una asignación anual de fondos de subvención del Departamento de Vivienda y Desarrollo Urbano (HUD) de EE. UU. Como comunidad de subsidio, se requiere que la Ciudad prepare un Plan de Acción Anual que detalle los usos de los fondos de subsidio para cumplir con sus objetivos de vivienda asequible y desarrollo comunitario como se describe en el Plan Consolidado y que adopte y siga un Plan de Participación Ciudadana para determinar las prioridades y proyectos que se incluirán en el Plan Consolidado y Planes de Acción Anuales.

Como parte de Ayuda, Alivio y Seguridad Económica del Acto de Coronavirus (Acto CARES), HUD ha asignado fondos de subsidio adicionales a la Ciudad de Fresno para prevenir, preparar y responder al coronavirus (COVID-19). Con el fin de acelerar la implementación de programas e inversiones para abordar la pandemia de COVID-19, HUD ha proporcionado una guía para permitir la participación remota de los ciudadanos y acortar los períodos de comentarios públicos para los fondos de subsidio utilizados para prevenir, preparar y responder a la pandemia de COVID -19.

Para el Año de Programa 2019–2020, la Ciudad propone hacer una Enmienda Sustancial de \$2, 196,084 a su Plan de Acción Anual para fondos adicionales del Acto CARES para prevenir, prepararse y responder a la pandemia de COVID-19 y enmendar su Plan de Participación Ciudadana para agregar disposiciones para los requisitos de participación ciudadana asociados con los fondos de subsidio para abordar la pandemia de COVID-19. Los fondos que se programarán incluyen fondos de Subsidio de Soluciones de Emergencia-Coronavirus (ESG-CV) de \$ 2, 103,510 y fondos de Oportunidades de Vivienda para Personas con SIDA-Coronavirus (HOPWA-CV) de \$92,574.

La Enmienda Sustancial está disponible para revisión por 5 días a partir del 27 de mayo de 2020 hasta el 3 de junio de 2020. La enmienda se puede ver en [www.fresno.gov/housing/](http://www.fresno.gov/housing/) bajo 'Plans and Reports'. Se alientan los comentarios y pueden ser enviados por escrito a la Ciudad de Fresno, División de Vivienda y Desarrollo Comunitario, 2600 Fresno Street, Sala 3065, Fresno, California 93721; enviando un correo electrónico a [HCDD@fresno.gov](mailto:HCDD@fresno.gov); llamando al 559-621-8300; por TTY al 559-621-8721; o por fax al 559-457-1579.

Housing and Community Development Division  
City of Fresno Planning and Development Department  
2600 Fresno Street • CHN 3065 • Fresno CA 93721  
[HCDD@fresno.gov](mailto:HCDD@fresno.gov) • 559-621-8300





COVID-19 Substantial Amendment 2019-03 to the  
2019-2020 Annual Action Plan and Citizen Participation Plan

**Email Distribution – Public Review Document Available**

**From:** HCDD  
**Sent:** Wednesday, May 27, 2020 3:19 PM  
**Subject:** Public Review Document Available: COVID-19 Substantial Amendment 2019-03 to the 2019-2020 Annual Action Plan for Homeless Services and COVID-19 Amendments to the Citizen Participation Plan

Dear Fresno Resident,

You are receiving this email because you have previously expressed interest in receiving updates related to the City of Fresno's (City) Housing and Community Development efforts. If you no longer wish to receive e-mails like this, please simply reply with the word **STOP** to be removed from future messages.

The City's Housing and Community Development Division has published the following document for public comment:

- [COVID-19 Substantial Amendment 2019-03 to the 2019-2020 Annual Action Plan for Homeless Services and COVID-19 Amendments to the Citizen Participation Plan](#)

The COVID-19 Substantial Amendment is available for a 5-day review beginning May 27, 2020 and ending on June 3, 2020.

Written comments are encouraged and may be submitted to the City of Fresno, Housing and Community Development Division, 2600 Fresno Street, Room 3065, Fresno, California 93721, or via email to [HCDD@fresno.gov](mailto:HCDD@fresno.gov). Please also consider sharing the information attached to this message with your networks, and those who may be interested in providing public comments.

[AVISO PÚBLICO: PERÍODO DE REVISIÓN PÚBLICO DE LA ENMIENDA SUSTANCIAL 2019-03 AL PLAN DE ACCIÓN ANUAL 2019-2020 COMO RESPUESTA AL COVID-19 Y ENMIENDA AL PLAN DE PARTICIPACIÓN CIUDADANA](#)

Housing and Community Development Division  
City of Fresno Planning and Development Department  
2600 Fresno Street • Fresno CA 93721  
[HCDD@fresno.gov](mailto:HCDD@fresno.gov) | 559-621-8300



**Appendix B: Public Comments and City Responses**

The Public Comment period for COVID-19 Substantial Amendment 2019-03 to the 2019-2020 Annual Action Plan for Homelessness Services and COVID-19 Amendments to the Citizen Participation Plan began on May 27, 2020 and concluded on June 3, 2020 with no public comments received.

**Appendix C: Fresno City Council Resolution No.**



RESOLUTION NO. 2020-137

A RESOLUTION OF THE COUNCIL OF THE CITY OF FRESNO, CALIFORNIA, ADOPTING SUBSTANTIAL AMENDMENT 2019-03 TO THE 2019-2020 ANNUAL ACTION PLAN AND COVID-19 AMENDMENTS TO THE CITIZEN PARTICIPATION PLAN TO SUBMIT A REQUEST TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) TO PROGRAM EMERGENCY SOLUTIONS GRANT-CORONAVIRUS (ESG-CV) AND HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS-CORONAVIRUS (HOPWA-CV) FUNDS TO PREVENT, PREPARE FOR, AND RESPOND TO THE CORONAVIRUS (COVID-19) AND AUTHORIZING THE CITY MANAGER TO SIGN ALL NECESSARY IMPLEMENTING DOCUMENTS.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires jurisdictions that receive federal entitlement program funds to prepare an Annual Action Plan, which identifies the projects to be funded with Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with Aids (HOPWA) Program funds; and

WHEREAS, on May 2, 2019, the Council of the City of Fresno adopted Resolution 2019-096, approving the City of Fresno (City) FY 2019-2020 Annual Action Plan; and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, directed HUD to allocate additional entitlement funds to prevent, prepare for, and respond to the coronavirus (COVID-19); and

WHEREAS, HUD allocated ESG-CV funds of \$2,103,510 and HOPWA-CV funds of \$92,574 to the City; and

WHEREAS, HUD has issued a waiver allowing the City to amend its Citizen

1 of 3

Date Adopted: 06/18/2020  
Date Approved: 06/18/2020  
Effective Date: 06/18/2020

Resolution No. 2020-137

COVID-19 Substantial Amendment 2019-03 to the  
2019-2020 Annual Action Plan and Citizen Participation Plan



Participation Plan to conduct a 5-day public comment period and add provisions for remote citizen participation related to COVID-19; and

WHEREAS, the City has prepared Substantial Amendment 2019-03 to the FY 2019-2020 Annual Action Plan and COVID-19 amendments to the Citizen Participation Plan; and

WHEREAS, the five-day public review and comment period concluded on June 3, 2020, with no public comments received; and

WHEREAS, the City desires to submit Substantial Amendment No. 2019-03 to the FY 2019-2020 Annual Action Plan and COVID-19 Amendments to the Citizen Participation Plan (Exhibit A) to HUD to reflect changes made by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fresno as follows:

1. The above recitals are true and correct and incorporated herein.
2. The Council of the City of Fresno, California, approves submission of Substantial Amendment No. 2019-03 to the FY 2019-2020 Annual Action Plan and COVID-19 Amendments to the Citizen Participation Plan (Exhibit A) to HUD;
3. The City Manager is authorized to sign all reasonably required or implicated documents, instruments, and funding agreements in pursuit hereof, subject to prior approval as to form by the City Attorney's Office.

\* \* \* \* \*

COVID-19 Substantial Amendment 2019-03 to the  
2019-2020 Annual Action Plan and Citizen Participation Plan



Clerk's Certification

STATE OF CALIFORNIA )  
COUNTY OF FRESNO ) ss.  
CITY OF FRESNO )

I, YVONNE SPENCE, City Clerk of the City of Fresno, certify that the foregoing resolution was adopted by the Council of the City of Fresno, at a regular meeting held on the 18<sup>th</sup> day of June, 2020.

AYES : Bredefeld, Caprioglio, Chavez, Esparza, Karbassi, Soria, Arias  
NOES : None  
ABSENT : None  
ABSTAIN : None

YVONNE SPENCE, MMC CRM  
City Clerk

BY: Brian Pana 6/24/2020  
Deputy Date

APPROVE AS TO FORM:  
DOUGLAS T. SLOAN  
City Attorney

BY: Tracy N. Parvanyan 6-23-20  
Tracy N. Parvanyan Date  
Senior Deputy City Attorney

Exhibit A – Substantial Amendment No. 2019-03 to the FY 2019-2020 Annual Action Plan and COVID-19 Amendments to the Citizen Participation Plan