



# Annual Action Plan

U.S. Department of Housing and Urban Development  
Community Planning and Development Programs  
Program Year 2024 (July 1, 2024 – June 30, 2025)



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June 6, 2024

## Contents

AP-05: Executive Summary .....	1
PR-05: Lead and Responsible Agencies .....	15
AP-10: Consultation .....	16
AP-12: Participation .....	23
AP-15: Expected Resources .....	26
AP-20: Annual Goals and Objectives .....	33
AP-35: Projects .....	37
AP-50: Geographic Distribution .....	50
AP-55: Affordable Housing .....	51
AP-60: Public Housing .....	52
AP-65: Homeless and Other Special Needs Activities .....	54
AP-70: HOPWA Goals .....	57
AP-75: Barriers to Affordable Housing .....	58
AP-85: Other Actions .....	59
AP-90: Program Specific Requirements .....	63
Appendix A: Public Notices and Citizen Outreach .....	68
Appendix B: Citizen Input and Public Comments .....	99
Appendix C: List of Acronyms .....	106
Appendix D: ESG Policies and Procedures .....	107
Appendix E: Tables .....	143



## AP-05: Executive Summary

The City of Fresno (City) receives annual allocations from the U.S. Department of Housing and Urban Development (HUD) through four grant programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships Program (HOME)
3. Emergency Solutions Grant (ESG), and
4. Housing Opportunities for People with AIDS/HIV Grant (HOPWA)

The purpose of these four programs is to assist low- and moderate-income families and households, which are those that earn less than 80% of the area median income. The funds are used to pursue three goals:

1. Provide decent, affordable housing,
2. Create suitable living environments, and
3. Expand economic opportunities.

In order to access these federal funds, the City must carry out a planning process to identify the scope of housing and community development needs in its jurisdiction and how the available funding can best be used to meet those needs. This planning process, called the Consolidated Plan, was conducted in late 2019 and early 2020. The term of the plan began on July 1, 2020, and will end on June 30, 2025. A full copy of the Consolidated Plan is available for review at the City's Planning and Development Department's Housing and Community Development Division (HCDD) web page at [www.fresno.gov/housing](http://www.fresno.gov/housing).

Each year, the City prepares an Annual Action Plan that describes the projects and actions it will undertake to carry out the strategies outlined in the Consolidated Plan. This document is the Fifth Year Annual Action Plan, covering the period from July 1, 2024, to June 30, 2025 (Program Year 2024 and City Fiscal Year 2025).

## Sources and Uses of Funds

More detailed information on sources can be found in AP-15 Expected Resources and more detailed information on uses can be found in AP-35 Projects.

**Table 1 – CDBG Sources and Uses**

Sources – CDBG	Amount	Uses – CDBG	%	Amount
Annual Entitlement	\$7,013,935	Public Infrastructure	13.2%	\$975,276
Program Income	\$364,631	Affordable Housing	23.3%	\$1,720,929
		Public Services	14.3%	\$1,051,574
		Micro-Enterprise Assistance	>1%	\$40,000
		Fair Housing	>1%	\$50,000
		Section 108 Loan Payment	29.7%	\$2,188,000
		Administration & Compliance	18.3%	\$1,352,787
<i>Subtotal</i>	<i>\$7,378,566</i>	<i>Subtotal</i>	<i>100%</i>	<i>\$7,378,566</i>

**Table 2 – HOME Sources and Uses**

Sources – HOME	Amount	Uses – HOME	%	Amount
Annual Entitlement	\$2,924,820	Affordable Housing	85%	\$3,637,696
Program Income	\$264,580	CHDO Housing Development	10.3%	\$438,723
Reprogrammed Funds	\$1,087,019	Administration & Compliance	4.7%	\$200,000
<i>Subtotal</i>	<i>\$4,276,419</i>	<i>Subtotal</i>	<i>100%</i>	<i>\$4,276,419</i>

**Table 3 – ESG Sources and Uses**

Sources – ESG	Amount	Uses – ESG	%	Amount
Annual Entitlement	\$606,188	Rapid Rehousing	40.1%	\$263,448
Reprogrammed Funds	\$51,112	Emergency Shelter/Street Outreach	34.7%	\$228,351
		Homelessness Prevention	15.1%	\$99,000
		HMIS	3.2%	\$21,037
		Administration & Compliance	6.9%	\$45,464
<i>Subtotal</i>	<i>\$657,300</i>	<i>Subtotal</i>	<i>100%</i>	<i>\$657,300</i>

**Table 4 – HOPWA Sources and Uses**

Sources – HOPWA	Amount	Uses – HOPWA	%	Amount
Annual Entitlement	\$1,033,153	Housing Opportunities for People with AIDS/HIV	97%	\$1,002,159
		Administration & Compliance	3%	\$30,994
<i>Subtotal</i>	<i>\$1,033,153</i>	<i>Subtotal</i>	<i>100%</i>	<i>\$1,033,153</i>

## Summary of Objectives and Outcomes

The City of Fresno's 2020-2024 Consolidated Plan identified six strategic priority areas to be addressed using HUD Community Planning & Development funding. Consistent with these six priorities, and in response to the community needs assessment conducted for the 2024-2025 Annual Action Plan, the City issued or will issue requests for applications to address each priority area. Eligible applicants are City of Fresno departments, units of local government, and non-profit organizations. Applications for funding will also be requested from developers of affordable housing. Applications are reviewed by staff and the Administration. Projects and activities recommended for funding are listed below by strategic priority area.

### Homeless and Homelessness Prevention

Need: Provide assistance for the homeless and those at risk of becoming homeless through safe low-barrier shelter options, housing first collaborations, and associated supportive services.

Projects and activities for funding in program year 2024-2025:

- **Central Unified School District – Student Services Rapid Outreach Project**  
The Student Support Services Rapid Outreach Project will be an extension of support and resources for unhoused families and those at-risk of becoming unhoused in the Central Unified School District. The Central Unified Student Support Services department will focus on 3 main areas: homelessness outreach, housing assistance, and short-term assistance to prevent homelessness.
- **Poverello House – Homeless Outreach Progressive Engagement (HOPE) Team**  
The Homeless Outreach Progressive Engagement (HOPE) Team provides street outreach to people experiencing homelessness who live in the city of Fresno. The team aims to link people experiencing homelessness to navigation services and emergency shelters.
- **Poverello House – Rapid Re-Housing Program**  
Poverello House Rapid Re-Housing Program is to provide direct case management and rental support for those unhoused in the city of Fresno for up to one year. This program will support security deposits, pay for costs associated with arrears, and direct rental support. Case managers will work with program participants during this timeframe to develop a plan to sustain housing beyond the Rapid Re-Housing Program support.
- **WestCare California – Project Unite**  
WestCare California, Inc. will provide rapid rehousing and homelessness prevention services through Project Unite. Over the course of the year, Project Unite will provide 1) four households with homelessness prevention services, 2) twelve households with rapid rehousing assistance, and 3) sixteen households with case management services. The program will engage homeless and chronically homeless individuals and families with extremely low incomes (less than 30% of the area median income), including Veterans who are not eligible for housing assistance through SSVF or HUD-VASH.
- **WestCare California – The Living Room**

WestCare California, Inc. is the lead agency partnering with Fresno Housing to continue providing housing assistance and related support for people living with HIV and their families in Fresno County. Specific services include Rapid Rehousing; Tenant-Based Rental Assistance (TBRA); Short-Term Rent, Mortgage, and Utility (STRMU) assistance; Supportive Services; and Housing Information. The primary goals of the proposed program are to help participants achieve permanent housing and health stability.

## Affordable Housing

Need: Improve access to affordable housing for low-income and special needs households by partnering with interested developers to increase development of low-income and affordable housing in high opportunity areas, and by promoting the preservation and rehabilitation of existing affordable housing units.

Projects and activities for funding in program year 2024-2025:

- **City of Fresno – Senior Exterior Repair Program & Housing Rehabilitation Program Delivery**  
CDBG funds to provide an exterior home repair program for low- and moderate-income owner-occupied senior households. The repairs may include but are not limited to: health & safety, paint, windows, screens, water heaters, roofs, doors, minor electrical, accessibility, fencing, and lead hazards.
- **Self-Help Enterprises – Housing Rehabilitation Program**  
This program is dedicated to implementing housing rehabilitation efforts within the city of Fresno. The primary focus of the program is to address pressing health and safety issues, property aging, and maintenance concerns, along with addressing code violations within existing units. Self-Help Enterprises' staff will collaborate with low-income homeowners and local contractors to address vital building features, including roofing, windows, and flooring, as well as property systems like basic plumbing, electrical, cooling, and/or security. The program is committed to significantly improving living conditions for vulnerable populations, ensuring the wellbeing of owner-occupied households, and enhancing the overall safety and quality of housing for residents in the city of Fresno.
- **Affordable Housing Development or Substantial Rehabilitation**  
The City of Fresno has requested applications to develop or rehabilitate single-subdivisions and multi-family affordable housing units for low- and moderate-income people that meet the guidelines of the HOME program. However, developers have not been selected.
- **Community Housing Development Organization (CHDO) Affordable Housing Development**  
The City of Fresno requested applications from Community Housing Development Organizations for funding to develop units affordable to low- and moderate-income people that meet the guidelines of the HOME program. However, developers have not been selected.

## Public Infrastructure and City-Owned Facilities

Need: Promote quality of life and neighborhood revitalization through improvements to current public infrastructure and facilities, and by closing gaps in areas with aging, lower quality, or nonexistent public infrastructure and facilities.

Projects and activities for funding in program year 2024-2025:

- **City of Fresno – Play Structure Projects**

This project will improve two existing play areas at parks around Fresno. Improvements will include installation of shade structures and rubberized soft-fall safety surfacing as well as improvements to accessibility. The play areas will be updated and play structures fully replaced at Bigby Villa Park and Lafayette Park, as they are end-of-life.

## Public and Community Services

Need: Provide services to low-income and special needs households that develop human capital and improve quality of life.

Projects and activities for funding in program year 2024-2025:

- **Boys & Girls Clubs of Fresno County – Educate and Inspire Fresno Youth**

This program will provide afterschool enrichment programs to 950 young people living in low-income, high-crime neighborhoods in East, West, and Central Fresno and Pinedale. The organization will provide programs that help girls and boys develop and adopt a healthy attitude and lifestyle; develop academic, behavioral, and social skills through homework completion, learning activities, and tutoring; and support and guide teens in setting career goals and hands-on work experience.

- **Central Valley Justice Coalition – Youth Advocacy and Mentorship Program**

Central Valley Justice Coalition's (CVJC) Youth Advocacy and Mentorship Program engages and supports youth with greater risk factors for human trafficking and exploitation to prevent them from becoming victims, through a combination of 1-on-1 mentorship, education, individual support, and group programs. CVJC is a certified provider of three anti-human trafficking curriculums, in addition to these tools, training, and resources developed over more than a decade of fighting trafficking in the Central Valley. CVJC advocates equip young people with tools to recognize traffickers and help them access resources to keep them and their communities safe.

- **Chinatown Fresno Foundation – The Pop-Up Project**

The Pop-Up Project is a new component of the Chinatown Open for Business initiative. It specifically targets entrepreneurs with an idea and helps them develop that into a business through offering a physical location for six months rent-free and provides accompanying workshops on business concepts.

- **Highway City Development Corporation – Moving Beyond COVID: Health and Wellness Access to Care West of 99**

The Highway City Development Corporation (HCDD) project has a health and wellness focus primarily towards making sure children, youth, and families are healthy and well by coordinating, marketing, and hosting health and wellness clinics that keep children in

school; sports physicals clinics that also have a wellness focus and family support; and youth mentorship that focuses on mental health and positive interactions. The partners include Central Unified, Valley Childrens, Fresno County Office of Ed Mobile Health, UCSF, and InsideOut Mentors as well as support from Anthem and CalViva. HCCD coordinates and provides these services in a safe, trusted environment that is open to all. There are also monthly wellness clinics, outreach, health education, and mentoring opportunities that will be held at the Teague Resource Center, open to all families West of Highway 99 and Central Unified School District.

- **Marjaree Mason Center – Critical Services for Domestic Violence Survivors**  
Marjaree Mason Center is providing critical services for survivors of domestic violence by increasing the agency's capacity to provide stabilization services for the rising number of individuals and families who are recovering from domestic violence. Funds through this program will be used to provide comprehensive supportive services to children and adults who are considered low- and moderate-income and fleeing from domestic violence while they work toward becoming self-sufficient.
- **Poverello House – Rehabilitation Aftercare Program**  
Poverello House will enhance the workforce development program for those exiting substance abuse treatment. The program will incorporate an in-house work readiness program to prepare participants for careers in culinary services.
- **Southwest Fresno Development Corporation – Family Financial Literacy Nights**  
The Southwest Fresno Development Corporation (SWFDC) Family Financial Literacy Nights will offer three, 4-week, age-appropriate financial education series for families to learn key money management tools to manage their household income, debt, credit, and savings so they can have better financial outcomes and save toward their life goals of buying a home, paying off debt, going to college, going back to school, or retiring. SWFDC will offer a series of classes and have age-appropriate exercises that families can do with their children who are in K-12 or are young adults. Classes will be taught in-person by SWFDC staff and bank volunteers. Meals, childcare, and transportation will be provided, and families will be given tools to apply their learnings.

## Fair Housing

Need: Provide services to residents and housing providers to advance fair housing.

Projects and activities for funding in program year 2024-2025:

- **Fresno Interdenominational Refugee Ministries (FIRM) – Immigrant and Refugee Inclusion in Fair Housing Program**  
FIRM will provide fair housing education and outreach through workshops, ethnic media, and the distribution of information in five languages to increase awareness about fair housing rights and resources to diverse and low-income communities.

## Programmatic Compliance

Need: Plan and administer funding for community development, housing, and homelessness activities with improved transparency, increased community involvement, and full compliance with federal regulations.

- **City of Fresno – Planning, Grant Administration, and Compliance**

The City of Fresno will use grant funding to conduct public participation in support of planning activities; issue NOFAs and conduct project and activity selection; consult with subrecipients in program implementation; conduct environmental reviews; conduct historic preservation reviews; monitor subrecipient activities; prepare performance reports; and undertake other administrative and program tasks to effectively support the funded activities in compliance with all local, state, and federal requirements.

## Evaluation of Past Performance

Below is a summary of activities recently completed and reported in the City's 2022 Consolidated Annual Performance Evaluation Report (CAPER):

### Rehabilitation

In total, 48 homes were rehabilitated to preserve affordable housing for low- and moderate-income homeowners. The projects included:

- City of Fresno Senior Paint and Exterior Repair Programs: Completed 16
- Self-Help Home Repair and Rehabilitation Program: Completed 16
- Habitat for Humanity Housing Rehabilitation/Repair Program: Completed 7
- Fresno EOC Roof Program: 9

In the past year, home repair programs administered by the City and its subrecipients experienced delays due to staff turnover, the Historic Review process, and increased construction costs for material and labor since the Pandemic. However, home repair programs for low- and moderate-income households continue to operate. The City has filled vacancies, acquired a consultant to assist with Historic Reviews, obtained additional general contractors to participate in the programs, and expects project costs to slowly decline.

### Housing Development

In PY 2022, the Fresno Housing Authority constructed the Monarch at Chinatown. The total project cost \$32,239,714 of which \$397,118 in HOME funds were provided for eligible construction costs. Monarch at Chinatown was successfully completed on March 7, 2023, and is fully occupied.

- Housing Authority – Monarch at Chinatown Project

The project consisted of new construction of 57 multi-family affordable housing units, of which 11 were HOME funded, and on- and off-site improvements. Located in the Fresno Unified School District, the Monarch features easy access to public transportation and freeways; floor plans with studios, one-, two-, and three-bedroom units for rent; and accessibility features for people with disabilities.

In PY 2022, there were 8 housing projects underway. They included:

- Habitat for Humanity – Barcus and Rialto Single-Family Housing Project  
The project consists of new construction of two 3-bedroom, 2-bathroom homes with attached garages, and on- and off-site improvements. The estimated project cost is \$924,550 of which \$392,000 in HOME CHDO funds are being provided for eligible predevelopment and construction cost and subsequent homebuyer mortgage assistance for households at 60% to 80% of area median income.
- FCTC, L.P. – Brand Haven Senior Housing Project  
The project consists of new construction of 180 multi-family senior housing units and on- and off-site improvements. The City provided \$2,259,784 in CDBG funds to acquire a 2-acre project site located at Fancher Creek Drive and Marion Avenue. In addition, the City provided \$1,420,500 in HOME funds for eligible pre-development and construction costs. The estimated project cost is \$31 million.
- Self-Help Enterprises – Annadale Phase II S-F Housing Project  
The project consists of new construction of a 22-unit single-family affordable housing subdivision and on- and off-site improvements. The City provided \$1,462,000 in HOME funds for construction of 11 HOME-assisted units. The estimated project cost is \$2.9 million.
- Self-Help Enterprises – Walnut/Florence/Plumas  
The project consists of the development of a 17-unit single-family affordable housing subdivision and on- and off-site improvements. The estimated project cost is \$4.4 million of which \$800,000 in HOME funds is being provided for eligible construction costs.
- Housing Authority – The Arthur at Blackstone  
The project consists of the renovation of an existing retail building and new construction to create 41 multi-family affordable housing units along with on- and off-site improvements. The estimated project cost is \$26 million of which \$1,633,112 in HOME funds is being provided for eligible construction costs.
- Housing Authority – Promesa Commons  
The project consists of the renovation of the 98-unit Days Inn motel with the introduction of new construction of additional housing units at the site. The 98-unit motel will be converted into 64 housing units with a mix of bedroom types. The estimated project cost is \$36 million of which \$2.7 million in HOME funds is being provided for eligible construction costs.
- FCTC, L.P. – Sarah’s Court Phase I  
The project consists of new construction of 120 multi-family affordable housing units and on- and off-site improvements. The City provided \$2,480,000 in CDBG funds to acquire a 2-acre project site located at 200 N. Salma Avenue. Additionally, the City provided \$3,169,034 in HOME funds for eligible pre-development and construction costs. The estimated project cost is \$35 million.
- Housing Authority – Avalon Commons



The project consists of new construction of 60 multi-family affordable housing units and on- and off-site improvements. The estimated project cost is \$40 million of which \$2,654,771 in HOME funds is being provided for eligible construction costs.

## Homelessness

### *HEARTH Emergency Solutions Grant (ESG)*

The City acts as the pass-through agency for ESG program funds. While the City is responsible for the administration and oversight of the grant, 93% of funds were awarded to local homeless services providers (Poverello House and WestCare) who performed the day-to-day program delivery. Based on the Homeless Management Information System (HMIS) reports provided to the City, 397 people were assisted with emergency shelter, 1,736 people were assisted with street outreach services, 108 people received rapid rehousing, and 56 received homeless prevention with PY 2022 ESG funding.

### *Community Development Block Grant (CDBG)*

In PY 2021 the City contracted with Marjaree Mason Center to provide safehouse shelter rooms for individuals who were fleeing domestic violence. The term of the PY 2021 agreement carried over to the first quarter of the program year (July 01, 2022 – September 30, 2022). A total of 26 adults and children received shelter during the first quarter of PY 2022.

### *Community Development Block Grant - Coronavirus (CDBG-CV)*

The City funded three (3) emergency shelters to prepare for, prevent, and reduce the spread of COVID-19. Fresno Housing Authority was awarded funds to operate Journey Home and Step Up at 99, and Elevate was awarded funds to operate Travel Inn. Two thousand forty-one (2,041) people were given emergency shelter at these three sites.

The Community Housing Council of Fresno (CHC) was awarded funds for its Tenant and Landlord Counseling program to provide no-cost counseling services to low- to moderate-income tenants living in Fresno and landlords of properties with low- to moderate-income Fresno residents who were impacted by COVID-19. Services provided by CHC included providing information on its website, which explained the program and the services that were provided. CHC also helped tenants develop a crisis budget, an action plan, and provided information regarding Fair Housing laws as they relate to tenant-landlord relationships. The program served 5 people.

### *Housing Opportunities for Persons with AIDS (HOPWA)*

The City contracted with WestCare California, Inc. to provide housing-related supportive services and housing assistance to people living with HIV/AIDS and their families. Eighty-six (86) people were assisted with a housing subsidy, 59 people received housing through transitional or short-term facilities, and 193 people received housing information services, and 847 people received supportive services or outreach; please note some people received more than one activity component.

### *Tenant-Based Rental Assistance/Rapid Rehousing*

Using prior year funding that carried over into PY 2022, the City provided Tenant-Based Rental Assistance (TBRA) to a total of 16 households through agreements with the Fresno Housing Authority. Furthermore, 47 households received TBRA through the HOPWA agreement with WestCare.

## Community Services

The City of Fresno utilized grant funds to improve the living environment for its residents through a variety of public service programs and activities, including those specifically made for seniors and youth.

- Boys and Girls Club of Fresno County  
The afterschool program provided education, job training, and recreation for 873 youth, ages 6-18, at the Zimmerman, West Fresno, and East Fresno Boys and Girls Club locations. As a youth development organization with skilled, caring professionals, the Boys and Girls Club provided culturally relevant programs, helping kids shape their paths toward great futures. Funding was used to provide afterschool enrichment programs that included educational and recreational activities, as well as youth mentorship activities that allowed the older youth to earn stipends and gain employment experience.
- Resources for Independence Central Valley (RICV) Fair Housing Outreach Program  
The RICV Fair Housing Outreach Program referred 54 people to the Eviction Protection Program and agencies that help with legal aid and Section 8 issues using CDBG Public Services funds. Although Fair Housing data is not required to be tracked when using administrative funds, it is important to note that RICV also provided information about Fair Housing rights, responsibilities, and regulations during 44 community events in the program year. It also canvassed 212 homes with Fair Housing educational materials and shared two (2) quarterly newsletters with 1,746 subscribers. RICV utilized its social media platforms to provide information about Fair Housing resources. In total, its social media posts had 1,878 engagements.
- Valley Caregiver Resource Center OASIS Adult Day Care Program  
The Valley Caregiver Resource Center relaunched its OASIS Adult Day Care which was forced to close operations because of the Pandemic. Since reopening in July 2022, OASIS provided services to dependent adults who have early symptoms of Alzheimer's disease and other mild cognitive impairments. The program provided personal care in a licensed, supervised, protective, and congregate setting that enabled stimulating recreational and therapeutic activities, and meaningful interactions alongside friends. CDBG funding allowed Valley Caregiver Resource Center to emphasize marketing efforts targeting low-income and minority groups in the community that are underserved and helped ensure that community members in the greatest need were aware of the services offered. The OASIS Adult Day Care Program served 53 people during the program year.
- Chinatown Fresno Foundation Business Visibility Initiative Microenterprise Program  
The commercial neighborhood in the Chinatown area of Fresno consisted primarily of microenterprise businesses that were suffering from a lack of community attention and were in need of assistance to revitalize the area and its businesses. Chinatown Fresno Foundation connected with businesses through community meetings, direct outreach and workshops, and learned about the challenges they faced. Chinatown Fresno Foundation developed the Business Visibility Initiative to bring recognition and new customers to these businesses. The program helped 32 microenterprises by fostering job growth and an overall improved quality of life in the Chinatown area.

## Public Infrastructure and Facilities

### *Neighborhood Street Improvements*

Five (5) neighborhood street improvement projects were completed in PY 2022 benefiting 67,930 residents. Each project included pavement removal, repair to the asphalt base, and reconstructing each pavement section. City crews were also able to repair curb ramps and gutters to improve ADA accessibility and an overall neighborhood commute.

- The Burroughs Elementary Neighborhood Street Reconstruction – Phase II: Benefitted 20,170 people
- The Ivy – Annadale to Chester Neighborhood Street Improvements : Benefitted 3,665 people
- The Shields-Cedar-Dakota-Millbrook Street Reconstruction: Benefitted 15,755 people
- The Olive-Maple-Whitney-Chestnut Street Reconstruction: Benefitted 17,750 people
- The Maple – Gettysburg to Holland Street Reconstruction: Benefitted 10,590 people

The following activities received a CDBG allocation for improvements in PY 2022, or a prior year, and are pending completion:

- The Roberts & 10<sup>th</sup> Neighborhood Street Improvements
- The Webster Community Canal Barricade
- The Ericson Elementary Neighborhood Street Reconstruction
- The Highway City Neighborhood Street Reconstruction
- The Yosemite Middle School Complete Streets Design

The Webster Community Canal Project will provide a barricade along Clark Street and Floradora Avenue, while each of the other neighborhood street improvement projects will receive pavement reconstruction including complete pavement removal, re-compacting, and repairing the asphalt base (as needed).

### *Park Facilities Improvements*

The PARCS Department, in conjunction with the Department of Public Works, completed repairs to the learner pool at the Fink White Community Center. Repairs to the surrounding sidewalks and the creation of wheelchair access to the outside shower improves access for people with disabilities. Other improvements included the completion of health department compliance measures, making repairs to the surrounding gates, and minor concrete repairs.

- The Fink White Learner Pool: Benefitted 2,755 people

The following activities received a CDBG allocation for improvements either in PY 2022 or in a prior year and are pending completion:

- Frank H. Ball ADA Improvements
- Maxie L. Parks HVAC Design
- Hinton Restroom and Field Lighting
- JSK Victoria West Playground and Shade Structure

- Dickey Playground Tot Lot Replacement
- Fink-White Splash Park

#### *Non-Profit Facility Improvements*

Prior year CDBG funds provide needed capital improvements to community facilities owned by non-profit organizations that deliver services to predominantly low- and moderate-income people. While no non-profit facility improvements were completed in PY 2022, the Saint Rest Community Economic Development Corporation Plaza Improvements project is anticipated to be completed in PY 23.

### **Summary of Citizen Participation and Consultation Process**

A comprehensive list of participation and consultation activities is available in sections AP-10 and AP-12 of this plan.

Among the actions the City took to collect community and stakeholder input are:

- A community needs questionnaire completed by 2 Community Development stakeholders (units of local government, non-profits, affordable housing developers, etc.)
- Four virtual and four in-person workshops broadly promoted through email, social media, newspaper, door-to-door, on Fresno Area Express (FAX) buses, and local media to collect broad-based community input and identify the most-needed activities, attended by 60 people
- Thirteen (13) stakeholder meetings with local non-profit and advocacy organizations
- A community needs public hearing held before City Council with 3 public comments
- Four (4) webinars held to provide technical support for the 2024-2025 Consolidated Notice of Funding Available
- A web page maintained at [www.fresno.gov/housing](http://www.fresno.gov/housing) explaining the Annual Action Plan process and timeline, with links to relevant notices, recordings, and presentations
- A 30-day public comment period from March 4, 2024 – April 4, 2024, to collect input from members of the community on the draft Annual Action Plan and recommended activities for funding
- A public hearing to review activities recommended for funding was held on June 6, 2024, prior to City Council consideration of Plan adoption

### **Summary of Public Comments**

A summary of all comments is included in Appendix B.

### **Summary of Comments Not Accepted**

The City accepted all comments.

### **Summary**

During development of the 2020-2024 Consolidated Plan, participants consistently identified homelessness, affordable housing, neighborhood infrastructure improvements, and fair housing among their top priorities. The community needs assessment conducted for the 2024-2025

Annual Action Plan continued to support these needs. In PY 2024, the City will invest approximately \$11.5 million to address the needs identified in this plan. While the needs of the community far outstrip the ability of this plan to address the needs in their entirety, the investments selected address the most pressing needs with the most appropriate funding available, while adhering to all regulations governing the use of HUD Community Planning and Development funds.

## Project Funding Summary

**Table 5 - Project Funding Summary**

PRIORITY AREA	PROJECT	CDBG	HOME	ESG	HOPWA
Homeless & Homelessness Prevention	Emergency Solutions Grant			\$657,300 <sup>1</sup>	
Homeless & Homelessness Prevention	Housing Opportunities for People with AIDS/HIV				\$1,002,159
Affordable Housing	Housing Rehabilitation (Non-Profit)	\$500,000			
Affordable Housing	Housing Rehabilitation (City Provided)	\$1,220,929			
Affordable Housing	Affordable Housing Development		\$3,637,695		
Affordable Housing	Affordable Housing Development – CHDO		\$438,724		
Public Infrastructure & Facilities	Facility Improvements	\$975,276			
Community Services	Non-Profit Public Services	\$1,051,574			
Community Services	Microenterprise Assistance	\$40,000			
Section 108 Loan Payment		\$2,188,000			
Administration & Compliance	Program Administration	\$1,402,787 <sup>2</sup>	\$200,000	See note	\$30,994
<b>TOTALS</b>		<b>\$7,378,566</b>	<b>\$4,276,419</b>	<b>\$657,300</b>	<b>\$1,033,153</b>

<sup>1</sup> Administration funds of \$45,464 are included in the ESG project total.

<sup>2</sup> Includes \$50,000 allocation to Fair Housing

## PR-05: Lead and Responsible Agencies

The City of Fresno Planning and Development, Community Development Division is responsible for the administration of HUD Entitlements including the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME), the Emergency Solutions Grant program (ESG), and the Housing Opportunities for People with AIDS/HIV (HOPWA).

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## AP-10: Consultation

### Introduction

Public participation plays a central role in the development of the Consolidated Plan. To develop its 2020-2024 Consolidated Plan, the City launched an in-depth and collaborative effort to consult with community stakeholders, elected offices, City and County departments, and beneficiaries of entitlement programs to inform and develop the priorities and strategies. For the PY 2024 Annual Action Plan, the City followed up with many of the same organizations to identify shifts and trends within the needs of the community.

### Efforts to Enhance Coordination

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies (91.215(l)).

In addition to the citizen engagement process, the City asked all organizations who participated in the 2023 Annual Action Plan, 2020-2024 Consolidated Plan, or the 2023 Consolidated Notice of Funding Availability (NOFA) to complete a community needs questionnaire. Two responses were collected, and the responses were used in conjunction with the community needs assessment to prepare the NOFA. The City released a Consolidated NOFA for CDBG, HOME, ESG, and HOPWA to coordinate with local non-profits on the provision of public services and homelessness services.

### Continuum of Care Consultation – Homeless Needs

Describe coordination with the Continuum of Care and efforts to address the needs of homeless people (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and people at risk of homelessness.

The Fresno Madera Continuum of Care (FMCoC) is comprised of organizations and individuals working to address homelessness in the counties of Fresno and Madera. Members of the FMCoC include representatives of federal, state, and local government agencies, nonprofits, the private sector, and faith-based organizations. The FMCoC holds monthly meetings to coordinate the efforts of its members to efficiently provide housing and services to the homeless population.

As part of the PY 2024 planning process, the City coordinated with the FMCoC to develop a recommendation for funding priorities utilizing ESG funds. The FMCoC board of directors presented their recommendation to the general membership at their December 7, 2023, meeting, and its recommendation was adopted. The City included the breakdown by funding categories recommended by the board of directors and noted that the recommendation was not binding, with the expectation that the constituent members of the FMCoC could propose any alternatives through the NOFA process.

The City also coordinates with the FMCoC related to allocations of State of California Homeless Housing, Assistance, and Prevention (HHAP) funding.



### **Continuum of Care Consultation – Program Design**

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

#### Allocation

The City of Fresno acts as a pass-through agency for ESG funds. While the City is responsible for the administration and oversight of the grant, most funds are awarded to local homeless service providers who perform the day-to-day operation of the funded programs. As part of the PY 2024 planning process, the City coordinated with the FMCoC to recommend the amount of the ESG allocations that should be used for each eligible use. The City used the breakdown by funding categories to inform the allocations included in the NOFA. Based on the NOFA responses received, the City may make minor adjustments to the allocations by activity.

#### Development of Standards and Policies

ESG standards and policies were developed by the City, County, and the FMCoC when the ESG program transitioned from the Emergency Shelter Grant to the Hearth Emergency Solutions Grant in 2011. These standards are included in Appendix D of this document. The City will continue to work cooperatively with Fresno County and the FMCoC to update the ESG Policies and Procedures. The City will also continue to coordinate with its public and private partners to ensure that the local FMCoC meets all HEARTH requirements with respect to ESG funds.

#### HMIS and Coordinated Entry System

The Homeless Management Information System (HMIS) is used by all local homeless providers participating in the FMCoC. HMIS is a database used to track performance and outcomes for the agencies. As the HMIS Lead of the FMCoC, the Fresno Housing Authority plays a critical role in coordinating the annual Point-in-Time Count, collecting data, and distributing results from the annual count. The work of the Fresno Housing Authority in this regard meets and exceeds HUD requirements for the implementation and compliance of Homeless Management Information System Standards.

The FMCoC's Coordinated Entry System utilizes a common assessment tool – the Vulnerability Index. All member agencies of the FMCoC have committed to using both the assessment tool and the Coordinated Entry System.

**List of Consultations**

Describe agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.

**Table 6 - List of Agencies, Groups, and Organizations Consulted**

No.	Agency / Group / Organization	Type	Section of Plan Addressed	Consultation Method <sup>1</sup>
1	Arte Americas	Community organization	Action Plan	Questionnaire
2	California Apartment Association	Housing	Action Plan	Questionnaire & Interview
3	California Virtual Academy – Fresno	Services – education	Action Plan	Questionnaire
4	CARE Fresno	Civic organization	Action Plan	Questionnaire
5	Central California Hispanic Chamber of Commerce	Civic organization	Action Plan	Questionnaire
6	Central California Legal Services	Civic organization	Action Plan	Questionnaire
7	Central Unified School District	Services – education	Action Plan	Questionnaire*
8	Central Valley Community Foundation	Civic organization	Action Plan	Questionnaire
9	Chinatown Fresno Foundation	Civic organization	Action Plan	Questionnaire & Interview
10	City of Clovis Affordable Housing	Other government – city	Action Plan	Questionnaire
11	City of Fresno Department of Public Works	Other government – city	Action Plan	Questionnaire
12	City of Fresno Disability Advisory Commission	Other government – city	Action Plan	Questionnaire
13	City of Fresno Community Revitalization	Other government – city	Action Plan	Questionnaire
14	City of Fresno PARCS Department	Other government – city	Action Plan	Questionnaire
15	Community Housing Council	Services – fair housing	Action Plan	Questionnaire & Interview
16	Community Regional Medical Centers	Services – medical	Action Plan	Questionnaire & Interview
17	County of Fresno	Other government – county	Action Plan	Questionnaire* & Interview
18	Deaf and Hard of Hearing Service Center	Services – deaf and hard of hearing	Action Plan	Questionnaire
19	Downtown Business Hub	Services – business	Action Plan	Questionnaire
20	Edison Bethune Charter Academy	Services – education	Action Plan	Questionnaire

<sup>1</sup> Completed questionnaires are noted with an asterisk (\*).

No.	Agency / Group / Organization	Type	Section of Plan Addressed	Consultation Method <sup>1</sup>
21	Elder Abuse Services, Inc.	Civic organization	Action Plan	Questionnaire & Interview
22	El Dorado Community Development Center	Civic organization	Action Plan	Questionnaire
23	Every Neighborhood Partnership	Services – education	Action Plan	Questionnaire
24	FACE Fresno	Civic organization	Action Plan	Questionnaire
25	Fair Housing Council of Central California	Services – fair housing	Action Plan	Questionnaire
26	Focus Forward	Services – youth	Action Plan	Questionnaire
27	Fresno Area Hispanic Foundation	Civic organization	Action Plan	Questionnaire
28	Fresno Building Healthy Communities	Services - youth	Action Plan	Questionnaire
29	Fresno Center	Services – personal development	Action Plan	Questionnaire
30	Fresno Chamber of Commerce	Civic organization	Action Plan	Questionnaire & Interview
31	Fresno Coalition for Digital Inclusion	Civic organization – broadband	Action Plan	Questionnaire & Interview
32	Fresno Council of Governments	Civic organization	Action Plan	Questionnaire*
33	Fresno County Superintendent of Schools	Services – education	Action Plan	Questionnaire
34	Fresno Economic Development Corporation	Civic organization	Action Plan	Questionnaire
35	Fresno Economic Opportunities Commission	Civic organization	Action Plan	Questionnaire
36	Fresno Interdenominational Refugee Ministries	Services – vulnerable populations	Action Plan	Questionnaire & Interview
37	Fresno/Madera Continuum of Care	Other government – agency	Action Plan	Interview
38	Fresno Metro Black Chamber of Commerce	Civic organization	Action Plan	Questionnaire
39	Fresno Metro Ministry	Civic organization	Action Plan	Questionnaire
40	Fresno Metropolitan Flood Control District	Other government – special district	Action Plan	Questionnaire
41	Fresno Pacific University	Services – education	Action Plan	Questionnaire
42	Fresno Realtors Association	Civic organization	Action Plan	Questionnaire
43	Fresno Unified School District	Services – education	Action Plan	Questionnaire
44	Habitat for Humanity Greater Fresno Area	Housing	Action Plan	Questionnaire & Interview
45	Helping Others Pursue Excellence	Services – business	Action Plan	Questionnaire & Interview
46	Highway City Community Development, Inc.	Civic organization	Action Plan	Questionnaire

No.	Agency / Group / Organization	Type	Section of Plan Addressed	Consultation Method <sup>1</sup>
47	Leadership Counsel for Justice and Accountability	Civic organization	Action Plan	Questionnaire
48	Live Again Fresno	Services – youth	Action Plan	Questionnaire
49	Lowell Community Development Corporation	Civic organization	Action Plan	Questionnaire
50	Marjaree Mason Center	Housing; services – domestic violence	Action Plan	Questionnaire & Interview
51	Neighborhood Church – Fresno	Religious institution	Action Plan	Questionnaire
52	North Fresno Church	Religious institution	Action Plan	Questionnaire
53	Orange Center School District	Services – education	Action Plan	Questionnaire
54	Poverello House	Housing	Action Plan	Questionnaire
55	RH Community Builders	Housing	Action Plan	Questionnaire
56	Saint Rest Community Development Center	Civic organization	Action Plan	Questionnaire
57	Sanger Unified School District	Services – education	Action Plan	Questionnaire
58	Self-Help Enterprises	Housing	Action Plan	Questionnaire
59	Southeast Fresno EDC	Civic organization	Action Plan	Questionnaire
60	SW Fresno Community Development Center	Civic organization	Action Plan	Questionnaire
61	Trans-E-Motion	Services – vulnerable populations	Action Plan	Questionnaire & Interview
62	Turning Point of Central California	Housing	Action Plan	Questionnaire
63	WestCare California, Inc.	Services – health, mental health	Action Plan	Questionnaire
64	Workforce Connection	Services – business	Action Plan	Questionnaire

**Identify any Agency Types not consulted and provide rationale for not consulting**

Not applicable

**List other local/regional/state/federal planning efforts considered when preparing the Plan and how the goals of the Strategic Plan overlap with the goals of each plan**

**Table 7 - Other Planning Efforts Considered**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Downtown Neighborhoods Community Plan	City of Fresno	The Downtown Neighborhoods Community Plan covers long range planning topics such as urban form, transportation, natural resources, historical/cultural resources and health and wellness. Specific housing related goals including increasing quality of housing and homeownership, and increased access to health and mental health services are also reflected in the strategic plan.
Drive Plan	City of Fresno	The DRIVE Plan has goals to improve housing affordability and stability, reduce racial and economic isolation and support environmental justice and sustainability, most of which are addressed in the strategic plan.
Fresno Parks Master Plan	City of Fresno	The Fresno Parks Master Plan includes goals to maintain, improve and expand its existing parks, to include associated recreational facilities; strategic plan.
2015 - 2023 Housing Element	City of Fresno	The goals of the 2015-2023 Housing Element are for the City of Fresno to meet its RHNA housing requirements, assist in the development of housing for low-income households, remove government constraints on housing development, conserve existing affordable housing, and to promote equal housing opportunity, which are shared goals with this strategic plan.
Permanent Local Housing Allocation 5-Year Plan	City of Fresno	The Permanent Local Housing Allocation 5-Year Plan qualifies the City of Fresno to receive funding over 5 years from the State of California to address housing quality and increase affordable housing supply. The five-year plan goals are to invest in affordable housing development, rehabilitation for owner-occupied homes to include mobile homes, and to provide down-payment assistance for first-time homebuyer with low incomes.
Here to Stay Report	City of Fresno	The Here to Stay report is an overview of the 46 anti-displacement policies the City recommends based on the first-hand experiences of Fresno residents and supported by research, data, and lessons learned in other cities with anti-displacement policies.
Street2Home Fresno County	Fresno Housing Authority	Street2Home Fresno County identifies solutions to help reduce and ultimately end unsheltered homelessness. Several recommendations focused on affordable housing and resources for survivors of domestic violence align with the goals and priorities identified in the strategic plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
HHAP 3 Homeless Action Plan	City of Fresno	The HHAP 3 Homeless Action Plan is a cross-jurisdictional plan that identifies improvements in the delivery of housing and services to people experiencing homelessness or who are at risk of homelessness through partnerships with local health, behavioral health, social services, justice entities, and people with lived experiences of homelessness.
One Fresno Housing Strategy	City of Fresno	Fresno's Housing Strategy aims to analyze Fresno's housing needs, identify areas where policy objectives will need to be employed to achieve strategic goals, identify current resources available to meet goals, identify funding sources and contingencies to meet goals, develop a plan for implementing recommended approaches to goal achievement, and establish a list of numerical goals and milestones to track progress.

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))**

The City works closely with the Fresno Housing Authority, the County of Fresno, and the State of California on several affordable housing programs.

For HOPWA, the City is responsible for administering the grant on behalf of the entire metropolitan statistical area, which includes all of Fresno County. In addition, the City coordinates with the County Public Health Department and the State of California to ensure the needs of people living with AIDS/HIV are addressed.

The City collaborates with a variety of public and private sector agencies. One of the main avenues the City has been able to gain partnerships through is participation in the Fresno Madera Continuum of Care (FMCoC). The general membership for the FMCoC includes government, public agencies, and non-profit organizations throughout the region. Being a partner of the FMCoC has given the City of Fresno the ability to collaborate with other agencies to help serve unhoused individuals within the region.

## AP-12: Participation

### Summary

Summarize the citizen participation process and efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal setting.

The City provided several opportunities for the public to participate in the PY 2024 planning process:

**Table 8 - Annual Action Plan Schedule of Activities**

Program Year 2024-2025 (PY 2024) Annual Action Plan Timeline	
<b>October 30, 2023</b>	<b>Public Notice</b> Publish Notice for all Community Workshops and Community Needs Hearing
<b>November 7, 2023 at 11 AM</b>	<b>Community Workshop - Chinatown Fresno Foundation</b>
<b>November 8, 2023 at 11 AM</b>	<b>Virtual Community Workshop #1</b>
<b>November 13, 2023 at 6 PM</b>	<b>Community Workshop - West Fresno Family Resource Center</b>
<b>November 14, 2023 at 6 PM</b>	<b>Community Workshop - Live Again Fresno</b>
<b>November 16, 2023 at 6 PM</b>	<b>Community Workshop - Teague Community Resource Center</b>
<b>November 27, 2023 at 6 PM</b>	<b>Virtual Community Workshop #2</b>
<b>November 28, 2023 at 6 PM</b>	<b>Virtual Community Workshop #3</b>
<b>November 29, 2023 at 11 AM</b>	<b>Virtual Community Workshop #4</b>
<b>December 7, 2023</b>	<b>Public Needs Hearing</b> (Council Chambers in City Hall) Public Hearing on community development needs
<b>December 7, 2023</b>	<b>FMCoC Executive Meeting</b> Consultation for ESG allocations
<b>December 14, 2023</b>	<b>FMCoC General Membership Meeting</b> Consultation for ESG allocations
<b>January 2, 2024</b>	<b>Release of Consolidated NOFA for PY 2024</b> Consolidated CDBG, ESG, HOME, and HOPWA applications available January 2, 2024 – February 16, 2024
<b>January 22, 2024 – January 23, 2024</b>	<b>Consolidated NOFA webinars</b> Virtual webinars for NOFA applicants
<b>February 16, 2024 at 5 PM</b>	<b>All CDBG, HOME, ESG and HOPWA Applications Due</b>
<b>March 4, 2024 – April 4, 2024</b>	<b>Public Review of Draft 2024-2025 Annual Action Plan</b> 30-day public review period
<b>June 6, 2024 at 9:25 AM (timed item)</b>	<b>Public Hearing and City Council Meeting</b> Council considered adoption the Draft 2024-2025 Annual Action Plan after Public Hearing
<b>July 5, 2024</b>	<b>Adopted PY 2024 Annual Action Plan Due to HUD</b> Statutory Due Date

Between November 7 and November 29, 2023, the City conducted four in-person and four virtual meetings to gather community input on allocating Federal housing and community development funds. The in-person meetings were conducted at Chinatown Fresno Foundation, Live Again Fresno, West Fresno Family Resource Center, and Teague Community Center located in the areas of West Fresno, Southwest Fresno, and Downtown Fresno. Each of the eight community meetings had Spanish, Hmong, Punjabi, and American Sign Language interpretation available upon request. In addition to the promotional methods undertaken for the previous year's Annual Action Plan, community meetings were promoted with flyers delivered door-to-door in the neighborhoods surrounding each venue. In total, 60 people participated in the community needs workshops.

On December 7, 2023, the City conducted a public hearing to gather additional input on the perspective 2024-2025 Annual Action Plan. An additional public hearing was conducted on June 6, 2024 prior to the City Council adopting the 2024-2025 Annual Action Plan.



## Citizen Participation Outreach

**Table 9 - Citizen Participation Outreach**

Mode of Outreach	Target of Outreach	Number of Participants	Summary of Comments Received
Community Meetings – November 7, 2023 – November 29, 2023	Non-targeted/broad community	60 attendees	See Appendix B
Public Hearing – Community Needs Public Hearing – December 7, 2023	Non-targeted/broad community	3 attendees	See Appendix B
FMCoC Consultation for ESG – Executive Meeting December 7, 2023; General Meeting December 14, 2023	Homeless Services Providers		Made recommendations on the use of ESG allocation in consultation with FMCoC board of directors
Stakeholder Meetings November 3, 2023 – November 29, 2023	Housing and service providers; community development practitioners; advocacy groups	14 interviews	See Appendix B
Web Form – Consultation Questionnaire	Housing and service providers; community development practitioners; advocacy groups	2 responses	See Appendix B
Notice of Funding Available Webinars – January 22-23, 2024	Housing and service providers		Provided technical assistance for community organizations and units of government wishing to apply for funding
Public Comment Period – March 4, 2024 – April 4, 2024	Non-targeted/broad community	0 responses	
Public Hearing – Annual Action Plan Public Hearing – June 6, 2024	Non-targeted/broad community	5 responses	See Appendix B

## AP-15: Expected Resources

### Introduction

Provide a short summary of the anticipated resources that the jurisdiction will have at their disposal over the course of the Strategic Plan.

On June 4, 2024, the City received notice that approximately \$11.5 million in 2024 annual entitlement funds through the CDBG, HOME, ESG, and HOPWA programs were awarded.

Also, housing developers receiving HOME Program funds to help develop multi-family affordable housing projects have also leveraged State of California 9% and 4% Low Income Housing Tax Credits, Infill Infrastructure Grant, and the Affordable Housing Sustainable Communities funding.

### Private, State, and Local Funds

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied.

As a recipient of HOME and ESG funding, the City is required to generate matching funds. Examples of matching funds under the HOME Program include private finance and interest subsidies from homebuyer and residential rehabilitation programs. For the HOME Program, the City is required to match 25% of all project expenditures. HUD has waived the City's HOME match requirement based on fiscal distress criteria every year since fiscal year 2014.

ESG requires a 100% match of program funds. The City passes this matching requirement to the service providers receiving ESG funds. ESG providers meet this requirement using private donations, state grants, and/or volunteer hours. The City may also provide general funds to service providers to meet match requirements.

The City was awarded \$17 million through the State of California's Encampment Resolution Fund Round 2 Program. Funds are used to provide street outreach to people experiencing homelessness in encampments within a specified area downtown. The funds are also used to provide shelter operations to house those individuals identified in the encampment and will acquire a 44-unit motel to convert into 33 permanent housing units, as well as develop surplus land into 24 permanent housing units. The City has applied for another \$11 million through Round 3 of this program.

The City was also awarded a fourth allocation of the Homeless Housing Assistance and Prevention (HHAP) Program totaling \$11,265,425.10 of which a maximum of 10 percent of the total allocation will be used to support the operations of permanent supportive housing for youth experiencing homelessness. The City is applying for a fifth allocation of HHAP funding totaling \$13,096,671.82, a portion of the funding will be dedicated to funding homelessness prevention and rapid rehousing programs.

In the pursuit of obtaining funding sources for the development of affordable housing, the Housing Finance Department submitted numerous applications for State grant opportunities in 2023. Staff applied for the third round of the State's Local Housing Trust Fund grant for \$5,000,000. Staff applied for the second round of the State's Multifamily SuperNOFA for \$1,189,500. The City also applied for the Department of Toxic Substances Control's Equitable Community Revitalization Grant and was awarded \$3,122,648.

In addition, the City submitted three applications to the State's Homekey Round 3 NOFA. The City applied jointly with Valley Teen Ranch for \$21,983,607 to build 96 units of permanent supportive housing for youth and general homeless. The City applied jointly with UPholdings for \$16,450,000 to develop 59 units of permanent supportive housing for general homeless. The City applied jointly with Fresno Mission for \$9,800,000 to develop 34 units of permanent supportive housing for youth and general homeless.

The City was awarded Homekey Round 3 grants for two of the three applications and is continuing to work with the State on the third application for funding. The City was awarded \$21,983,604 for the Valley Teen Ranch project, and \$9,598,131 for the City Studios project.

The City also submitted an application to the State's Prohousing Incentive Pilot Program NOFA and was awarded \$2,064,891.45.

## Anticipated Resources / Priority Table

**Table 10 - Anticipated Resources / Priority Table**

Program / Source	Uses of Funds	Expected Amount Available in Program Year		Narrative Description
CDBG / Public-Federal	<ul style="list-style-type: none"> <li>Public Improvements</li> <li>Public Services</li> <li>Homeowner Rehab</li> <li>Housing</li> <li>Microenterprise Assistance</li> <li>Fair Housing</li> <li>Admin and Planning</li> </ul>	Annual Entitlement:	\$7,013,935	Anticipated funding will include entitlement grant funds
		Program Income:	\$364,631	
		Prior Year Resources:	\$0	
		Total:	\$7,378,566	
		Anticipated for Con Plan Year 5	\$0	
ESG / Public-Federal	<ul style="list-style-type: none"> <li>Financial assistance</li> <li>Overnight shelter</li> <li>Rapid re-housing (rental assistance)</li> <li>Rental assistance</li> <li>Services</li> <li>Transitional housing</li> </ul>	Annual Entitlement:	\$606,188	Anticipated funding consists of entitlement grant funds
		Program Income:	\$0	
		Prior Year Resources:	\$51,112	
		Total:	\$657,300	
		Anticipated for Con Plan Year 5	\$0	
HOME / Public-Federal	<ul style="list-style-type: none"> <li>Acquisition</li> <li>Multifamily rental new construction</li> <li>Multifamily rental rehab</li> <li>New constructions for ownership</li> </ul>	Annual Entitlement:	\$2,924,820	Anticipated funding will include entitlement grant funds
		Program Income:	\$264,580	
		Prior Year Resources:	\$1,087,019	
		Total:	\$4,276,419	
		Anticipated for Con Plan Year 5	\$0	
HOPWA / Public-Federal	<ul style="list-style-type: none"> <li>Permanent housing in facilities</li> <li>Permanent housing placement</li> <li>STRMU</li> <li>Short term or transitional housing facilities</li> <li>Supportive services</li> <li>TBRA</li> </ul>	Annual Entitlement:	\$1,033,153	Anticipated funding consists of entitlement grant funds
		Program Income:	\$0	
		Prior Year Resources:	\$0	
		Total:	\$1,033,153	
		Anticipated for Con Plan Year 5	\$0	

**Publicly Owned Land**

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

In accordance with AB 1486, the City provides a notice of availability for surplus properties to be posted on the California Housing and Community Development (HCD) website and gives priority consideration to the development of affordable housing. Active and prior notices can be viewed at <https://data.ca.gov/dataset/surplus-land-act-notices-of-availability-received>. The City will continue to assess its inventory of publicly owned land for opportunities to meet the strategic needs of this plan, as well as offering notices of availability in advance of any disposition of City-owned property, placing particular emphasis on potential sites of affordable housing in areas of high opportunity.

Recently, the City released a notice of availability for three surplus properties. Below are the properties that were listed.

**Table 11 - Noticed Surplus Properties**

APN	Address	Lot Area	ZIP	Zoning
449-321-18	NW Corner of N. Parkway and W. Dennett	0.84	93728	Neighborhood Mixed Use
449-335-25	817 N. Parkway Dr.	0.83	93728	Neighborhood Mixed Use
449-3434-07T	1444 W. White Ave.	1.55	93728	Neighborhood Mixed Use

Additionally, the below land is noted as vacant on the City's current inventory and will be assessed for inclusion in future notices and development opportunities.

**Table 12 - Vacant City-Owned Parcels**

APN	Address	Lot Area	ZIP	Zoning
47019611T	3590 E. Liberty Ave	0.25	93702	Residential Single-family, Medium Density
44707521T	2929 N. Barton	0.09	93703	None
45809063T	None Assigned	2.25	93706	Park and Recreation
46404017T	1333 W Whitesbridge Ave	2.62	93706	Open Space
46404068T	None Assigned	1.06	93706	Open Space
46404085T	None Assigned	0.72	93706	Open Space
46410207T	None Assigned	0.11	93706	Corridor/Center Mixed Use
46410208T	2022 S. West Ave	0.44	93706	Corridor/Center Mixed Use
46427237T	1212 S. West Ave	1.05	93706	Residential Single-Family, Medium Density

46413222T	105 W. Kearney Blvd	1.24	93706	Park and Recreation
47810219T	None Assigned	0.34	93721	Light Industrial
47810220T	None Assigned	0.45	93721	Light Industrial
44204026T	Shields/Marks	1.42	93722	Commercial General
51134327ST	None Assigned	0.3	93722	Residential Single-Family, Medium low Density
51134121ST	5990 W. Robinson Ave	0.16	93722	Residential Single-Family, Medium low Density
50703048ST	6785 N Brawley Ave	14.58	93722	Office; Open Space
50808202ST	5166 N Market St	0.78	93722	Residential Single-Family, Medium Density
51135125ST	5980 W Fedora Ave	0.49	93722	Residential Single-Family, Medium low Density
51135201ST	5986 W Dayton Ave P/S	0.28	93722	Residential Single-Family, Medium low Density
51135225ST	None Assigned	0.31	93722	Residential Single-Family, Medium low Density
48130033ST	5344 E. Church Ave S/A	5.76	93725	Residential Single-Family, Medium low Density
48111053T	2546 S Willow Ave S/A	1.03	93725	Residential Sing-Family, low density
43814245T	3682 N Dearing Ave	3.03	93726	Open Space; Residential Single-Family, extremely low density
49420301T	4988 E Andersen Ave	0.26	93727	Light Industrial
49420303T	4998 E Andersen Ave	0.28	93727	Light Industrial
49420305T	5006 E Andersen Ave	0.28	93727	Light Industrial
49420307T	5012 E Andersen Ave	0.28	93727	Light Industrial
49420309T	5018 E Andersen Ave	0.28	93727	Light Industrial
49420311T	5024 E Andersen Ave	0.3	93727	Light Industrial
49420313T	2859 N Fine Ave	1.97	93727	Light Industrial
49420317T	2588 N Air Fresno Dr	1.15	93727	Light Industrial
49420319T	2694 N Air Fresno Dr	1.46	93727	Light Industrial
49622012T	None Assigned	7.9	93727	Public and Institutional
31332107T	None Assigned	0.46	93727	Residential Single-Family, Medium low Density

31382049T	None Assigned	0.15	93727	Residential Single-Family, Medium low Density
31644158T	1146 S Armstrong Ave	0.26	93727	Residential Single-Family, Medium low Density
49418020T	2880 N Grove Industrial Dr S/A	2.18	93727	Light Industrial
49420213T	2537 N Air Fresno Dr	1.18	93727	Light Industrial
49420426T	2560 N Fine Ave	4.3	93727	Light Industrial
49622004T	None Assigned	33.65	93727	Open Space; public and Institutional
45021106T	929 N Fruit Ave	0.21	93728	Residential Single-Family, Medium Density
45026003T	507 N Thorne Ave P	0.21	93728	Commercial Main Street
45211434T	724 E Elizabeth St	0.64	93728	Public and Institutional
48111042T	None Assigned	10.23	93725	Residential Single-Family, Medium Density
46411313T	130 W Lemon Ave	0.14	93706	Residential Single-Family, Medium Density
46715507T	1107 B St	0.15	93706	Residential Single-Family, Medium Density
48128117ST	2507 S Rabe Ave	0.27	93727	Residential Multi-Family, Medium High Density
45603034T	5471 E Belmont Ave	4.17	93727	Residential Multi-Family, Medium High Density
51120030T	3520 N Milburn Ave	4.05	93722	Park and Recreation
43811227T	4727 E GARLAND AVE	5.50	93726	OS+RS-1
43814127T	4777 E FEDORA AVE	2.54	93726	OS+RS-2
49408103T	4826 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408104T	4832 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408105T	4838 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408106T	4844 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408107T	4850 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408108T	4856 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density

49408109T	4862 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408110T	4868 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408111T	4874 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408112T	4880 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408115T	None Assigned	0.18	93703	Residential Single-Family, Medium low Density
31399070ST	None Assigned	1.06	93727	Residential Single-Family, Medium low Density
31399071ST	None Assigned	0.16	93728	Residential Single-Family, Medium low Density



## AP-20: Annual Goals and Objectives

### Goals Summary Information

**Table 13 - Goals Summary Information**

Goal Name	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Homelessness and the Prevention of Homelessness	Homeless	Citywide	Homelessness	ESG: \$611,836 HOPWA: \$1,002,159	<ul style="list-style-type: none"> <li>Tenant-Based Rental Assistance/Rapid Rehousing: 158 households assisted</li> <li>Permanent Housing Placement: 20 households</li> <li>Public service activities for low/moderate-income housing benefit/homelessness prevention: 1,420 people assisted</li> </ul>
Safe and Affordable Housing	Affordable Housing	Citywide	Affordable Housing	CDBG: \$1,720,929 HOME: \$4,076,419	<ul style="list-style-type: none"> <li>Rental Units Constructed / Rehabilitated: 22 household housing units</li> <li>Homeowner Housing Added / Rehabilitated: 57 household housing units</li> </ul>
Public Infrastructure and Facilities	Non-Housing Community Development / Non-Homeless Special Needs	Citywide	Public Infrastructure and City-Owned Facilities	CDBG: \$3,163,276	<ul style="list-style-type: none"> <li>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4,360 people assisted</li> </ul>
Community Services	Non-Housing Community Development / Non-Homeless Special Needs	Citywide	Public Services	CDBG: \$1,091,574	<ul style="list-style-type: none"> <li>Public Services Activities other than Low/Moderate Income Housing Benefit: 2,511 people assisted; 50 businesses assisted</li> </ul>
Fair Housing	Other: Fair Housing	Citywide	Promote Fair Housing	CDBG: \$50,000 <sup>1</sup>	<ul style="list-style-type: none"> <li>Outreach, education, and referral services for low- and moderate-income prospective homebuyers and tenants. \$50,000 from Administration funds</li> </ul>
Compliance	Other: Administration	Citywide	Programmatic Compliance	CDBG: \$1,352,787 HOME: \$200,000 ESG: \$45,464 HOPWA: \$30,994	<ul style="list-style-type: none"> <li>Full compliance with adopted Consolidated Plan, Annual Action Plans, Citizen Participation Plans, and all other applicable regulations (Federal, State, local, and HUD)</li> </ul>

<sup>1</sup> CDBG funds used for Fair Housing are considered administrative funds and are part of the 20% administrative cap.

**Goal 1: Homelessness and the Prevention of Homelessness**

Provide assistance for the homeless and those at risk of becoming homeless through safe low-barrier shelter options, housing first collaborations, and associated supportive services.

Projects funded through this Plan are expected to result in the following accomplishments:

- Emergency Shelter & Street Outreach:
  - Poverello House – Homeless Outreach Progressive Engagement (HOPE): 600 people
- Rapid Rehousing:
  - Poverello House – Rapid Rehousing Program: 15 households
  - WestCare California – Project UNITE: 24 households
- Homelessness Prevention:
  - Central Unified School District – Student Services Rapid Outreach Projects: 775 people
  - WestCare California – The Living Room: 45 people
- Homeless Management Information System:
  - Fresno Housing Authority: 5,000 people
- Rental Assistance and/or Subsidy:
  - WestCare California – The Living Room: 119 households
- Permanent Housing Placement:
  - WestCare California – The Living Room: 20 households

**Goal 2: Safe and Affordable Housing**

Improve access to affordable housing for low-income and special needs households by partnering with interested developers to increase development of low-income and affordable housing in high opportunity areas, and by promoting the preservation and rehabilitation of existing affordable housing units.

Projects funded through this Plan are expected to result in the following accomplishments:

- Rental Units Constructed:
  - HOME-Assisted Projects: 22 household housing units
- Homeowner Housing Added:
  - HOME-Assisted Projects: 2 household housing units
- Homeowner Housing Rehabilitated:
  - City of Fresno – Senior Exterior Repair Program: 40 households assisted
  - Self-Help Enterprises – Housing Rehabilitation Program: 15 households assisted

**Goal 3: Public Infrastructure and Facilities**

Promote quality of life and neighborhood revitalization through improvements to current public infrastructure and facilities, and by closing gaps in areas with aging, lower quality, or nonexistent public infrastructure and facilities.

Projects funded through this Plan are expected to result in the following accomplishments:

- Public Facility or Infrastructure Activities:
  - Play Structure Project – 4,360 people assisted (area benefit)

- Section 108 Loan Payment:
  - The City entered into an agreement with HUD for a \$20 million loan to finance a senior activity center on Blackstone Avenue between Swift and Holland Avenues. The payment totals \$2,188,000, and it is comprised of a principal payment of \$1 million and \$1,188,000 in interest during the first year.
  - For more information on the Section 108 Loan for the senior activity center, go to <https://www.fresno.gov/wp-content/uploads/2024/03/2023-07-17-Section-108-Application-Senior-Center-v11.pdf> to review Substantial Amendment 2023-01 to the 2023-2024 Annual Action Plan.

#### **Goal 4: Community Services**

Provide services to low-income and special needs households that develop human capital and improve quality of life.

Projects funded through this Plan are expected to result in the following accomplishments:

- Public Service Activities:
  - Marjaree Mason Center – Critical Services for Domestic Violence Survivors: 746 people assisted
  - Boys & Girls Clubs of Fresno and Madera Counties – Educate and Inspire Fresno Youth: 950 people assisted
  - Highway City Development Corporation – Health and Wellness Access to Care: 300 people assisted
  - Poverello House – Rehabilitation-Aftercare Program: 25 people assisted
  - Central Valley Justice Coalition – Youth Advocacy and Mentorship Program: 300 people assisted
  - Southwest Fresno Development Corporation – Family Financial Literacy Nights: 180 people assisted
- Microenterprises Assisted:
  - Chinatown Fresno Foundation – The Pop-Up Project: 50 microenterprises assisted

#### **Goal 5: Fair Housing**

Provide services to residents and housing providers to advance fair housing.

Projects funded through this Plan are expected to result in the following accomplishments:

- Administrative Activities:
  - Accomplishment information is not reported for administrative activities. The City will work with its subrecipients to identify appropriate reporting metrics related to outreach, education, and referral services for low- and moderate-income prospective homebuyers and tenants

#### **Goal 6: Compliance**

Plan and administer funding for community development, housing, and homelessness activities with improved transparency, increased community involvement, and full compliance with federal regulations.

Accomplishment activities are not reported for administrative activities; however the City's goal is full compliance with adopted Consolidated Plan, Annual Action Plans, Citizen Participation Plans, and all other applicable regulations (Federal, State, and local).

## AP-35: Projects

<b>Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.</b>
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The City's allocation priorities reflect alignment to the 2020-2024 Consolidated Plan, and to the needs assessment conducted in support of the 2024 Annual Action Plan. The Consolidated Plan identified highest priority needs through data analysis, extensive community engagement, public survey results, consultation with stakeholders, and reviews of other plans and studies developed for the City and its region. The needs assessment conducted in support of the 2024 Annual Action Plan supported the Consolidated Plan allocation priorities and was used to inform the activities selected to address each priority. The key strategic priorities that emerged from the Consolidated Plan process that these projects are designed to address are listed below:

### Homelessness

The 500 respondents to the Consolidated Plan Housing and Community Needs Survey ranked the City's homelessness needs above all other types of needs surveyed. Additionally, public meeting participants frequently discussed needs related to homelessness. These included needs for more low-barrier shelter space, case management for people experiencing homelessness, job and skills training, drug/alcohol counseling, and shelters for LGBTQ people that are not coupled to requirements for religious participation. The 2024 Annual Action Plan needs assessment identified a particular need to provide residents with assistance paying utility bills; provide behavioral health and medical services when providing outreach at encampments; operate a mentorship program to enable people who were formerly homeless to mentor people who are currently experiencing homelessness; develop and maintain an online database of resources for people experiencing homelessness; provide rental assistance to residents; reduce client-to-case manager ratios in funded programs; and provide lockers or other storage for people experiencing homelessness. Applications which included these services received additional points in accordance with the scorecard released with the NOFA.

### Affordable Housing

Two-bedroom rental prices have increased year-over-year (2.6%<sup>1</sup>) since January 2023, nearly three-in-five (57.5%) of Fresno renters are considered cost burdened in 2022 – spending more than 30% of their household income on rent; nearly half (48.3%) of Fresno renters spend more than 35%<sup>2</sup> according to the Federal Reserve Bank of St. Louis.

Compounding the housing affordability issue is the fact that the median sale price has increased 4.9% from January 2023 to January 2024<sup>3</sup>. The change in home prices translates to a \$17,126 median increase during that time.

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<sup>1</sup> Zumper. (2024, January 24). *Zumper National Rent Report*. Retrieved from Zumper.com: <https://www.zumper.com/blog/rental-price-data/>

<sup>2</sup> *Data Profiles*. (2021). Retrieved from Census.gov: <https://www.census.gov/acs/www/data/data-tables-and-tools/data-profiles/>

<sup>3</sup> Redfin. (2024, February 24). *Fresno, CA Housing Market*. Retrieved from Redfin: <https://www.redfin.com/city/6904/CA/Fresno/housing-market>

Public meeting participants and stakeholders interviewed as part of the development of the Consolidated Plan identified a wide variety of needs related to housing affordability in the City. For many, the issue was primarily related to expanding the supply and improving the quality of rental housing.

The needs assessment conducted in support of the 2024 Annual Action Plan further identified the particular need for owner-occupied home repair among people with disabilities, people who are deaf or hard-of-hearing, elderly people, and non-English speaking residents or residents with low English proficiency. Residents also conveyed the need for the development of tiny home villages with a rent-to-own option, more permanent housing for low-income families, rental units for low-income households, temporary housing for youth, vouchers for families to utilize accessory dwelling units (ADUs) as transitional housing, and housing programs for undocumented immigrants. Applications which included these populations received additional points in accordance with the scorecard released with the Consolidated NOFA on January 2, 2024.

### Public Infrastructure & City-Owned Facilities

Other than homelessness-related needs, street, road, and sidewalk improvements were ranked more highly than any other needs queried in the Consolidated Plan survey. Participants also ranked parks, gymnasiums, outdoor recreation space, and youth centers among the highest priorities just behind street, road, and sidewalk improvements.

During the needs assessment conducted in support of the 2024 Annual Action Plan, residents strongly identified the need for ADA improvements and sidewalk construction in the area around Hughes Ave. and Highway 99; landscape improvements, tree planting, and additional greenery to be added to the scope of work in areas that receive funds for street improvements; more lighting in the area around Live Again Fresno (north of Roeding Park); sidewalks in the Jane Addams area around Olive Ave. and Marks Ave.; more drainage in the area around Dudley Ave. and Hughes Ave.; parks in the Olive Ave. and Brawley Ave. and 8<sup>th</sup>/Orange Ave and Ventura Ave. areas; and development of more emergency shelters, including shelters that allow men. The needs identified align with the 2020 Analysis of Impediments to Fair Housing Choice, and for this reason, additional points were awarded to applications which improved neighborhoods in locations designated as racially and ethnically concentrated areas of poverty (RECAPs) as defined by HUD and met the needs identified during the community needs assessment.

### Community Services

Stakeholders and public meeting participants, including groups of seniors and teens, were instrumental in identifying these high-priority community services needs during the development of the Consolidated Plan. The Community Need Scorecard exercise used in public meeting settings generally shows these types of needs as lower priority than those related to homelessness and affordable housing, yet many of the activity types included in the description of this priority were nonetheless ranked highly by survey respondents. The top five public service needs ranked by survey respondents included drug abuse and crime prevention, child abuse prevention, afterschool services, employment training, and neighborhood deterioration. These needs were frequently mentioned in public meeting settings as well.

During the needs assessment conducted in support of the 2024 Annual Action Plan, residents identified particular need for better coordination of funds, goal, and operations between the City

and other governmental and agency partners; the provision of services focusing on youth and future opportunities; vocational training; and partnering with other community agencies, schools, outreach organizations, and satellite centers to provide senior services in the Olive Ave. and Brawley Ave. area. Applications which included these services received additional points in accordance with the scorecard released with the Consolidated NOFA on January 2, 2024. In alignment with the needs assessment and the 2020 Analysis of Impediments to Fair Housing Choice, applications also received additional points if they benefited people primarily residing in racially and ethnically concentrated areas of poverty (RECAPs).

### Fair Housing

Survey responses reveal a gap in the community's understanding of fair housing and a need for greater education and enforcement around this subject. While 64% of respondents reported knowing their fair housing rights, fewer than half (45%) knew where to file a complaint of housing discrimination. Further, 20% of respondents (91 individuals) said they had experienced some form of housing discrimination since living in the City, with more than four in five of those instances going unreported. Stakeholder interviews further support this priority and particularly indicate wrongful evictions as a fair housing issue to be addressed. The 2024 needs assessment continued to support these needs, and for this reason, the 2024 Annual Action Plan includes funding for Fair Housing. The notice of funding availability was developed in consultation with Fair Housing subject matter experts and was responsive to the needs identified by the Consolidated Plan, the 2020 Analysis of Impediments to Fair Housing Choice, and the 2024 needs assessment.

### Programmatic Compliance

These are necessary administrative costs associated with ensuring effective coordination and delivery of services to City residents and compliance with federal regulations. Additionally, during the needs assessment conducted in support of the 2024 Annual Action Plan, participants identified the need for increased outreach and community engagement.

**Project Summary****Table 14 - Project Summary**

#	Project Name
1	Housing Rehabilitation (Non-Profit)
2	Housing Rehabilitation Program Delivery
3	Senior Exterior Repair Program
4	Affordable Housing Development or Rehabilitation
5	Community Housing Development Organization (CHDO) Set-Aside
6	Non-Profit Public Services
7	Micro-Enterprise Assistance
8	Emergency Solutions Grant (ESG)
9	Housing Opportunities for People with AIDS/HIV
10	PARCS Play Structures Project
11	Section 108 Loan Payment
12	CDBG Program Administration and Planning
13	HOME Program Administration
14	Housing Opportunities for People with AIDS/HIV Program Administration
15	Fair Housing



**Table 15 - IDIS Entry: Housing Rehabilitation (Non-Profit)**

IDIS Field	IDIS Entry
IDIS Project ID Number	1
Project Name	Housing Rehabilitation (Non-Profit)
Target Area	Citywide
Goals Supported	Safe and Affordable Housing
Needs Addressed	Affordable Housing
Funding	CDBG: \$500,000
Description	Address the home repair, building systems, and housing rehabilitation needs of low-income homeowners: <ul style="list-style-type: none"> <li>• Self-Help Enterprises - \$500,000</li> </ul>
Target Date	6/30/2025
Goal Indicators	Homeowner housing rehabilitations: 15 household housing units
Location Description	Citywide
Planned Activity	14A: Single-Unit Residential Rehabilitation (24 CFR 570.202)

**Table 16 - IDIS Entry: Housing Rehabilitation Program Delivery**

IDIS Field	IDIS Entry
IDIS Project ID Number	2
Project Name	Housing Rehabilitation Program Delivery
Target Area	Citywide
Goals Supported	Safe and Affordable Housing
Needs Addressed	Affordable Housing
Funding	CDBG: \$270,000
Description	CDBG funds will pay for the delivery costs associated with housing rehabilitation targeted to income-eligible households
Target Date	6/30/2025
Goal Indicators	N/A
Location Description	2600 Fresno Street, Room 3065, Fresno CA 93721
Planned Activity	14H: Rehabilitation Administration (24 CFR 570.202)

**Table 17 - IDIS Entry: Senior Exterior Repair Program**

IDIS Field	IDIS Entry
IDIS Project ID Number	3
Project Name	Senior Exterior Repair Program
Target Area	Citywide
Goals Supported	Safe and Affordable Housing
Needs Addressed	Affordable Housing
Funding	CDBG: \$950,929
Description	CDBG funds to provide an exterior home repair program for low-moderate-income owner-occupied senior households. The repairs may include but are not limited to: health & safety, paint, windows, screens, water heaters, roofs, doors, minor electrical, accessibility, fencing, and lead hazards.
Target Date	6/30/2025
Goal Indicators	Homeowner housing rehabilitated: 40 household housing units
Location Description	Citywide
Planned Activity	14A: Single-Unit Residential Rehabilitation (24 CFR 570.202)

**Table 18- IDIS Entry: Affordable Housing Development or Rehabilitation**

IDIS Field	IDIS Entry
IDIS Project ID Number	4
Project Name	Affordable Housing Development or Rehabilitation
Target Area	Citywide
Goals Supported	Safe and Affordable Housing
Needs Addressed	Affordable Housing
Funding	HOME: \$3,637,694 (including prior year reprogram funds)
Description	HOME funds will be loaned to local affordable housing developers to finance the development or rehabilitation of single- or multi-family housing projects affordable to low-income households.
Target Date	6/30/2025
Goal Indicators	Units constructed: 22 household housing units
Location Description	To Be Determined
Planned Activity	Development/Rehabilitation of Affordable Housing

**Table 19 - IDIS Entry - Community Housing Development Organization Set-Aside**

IDIS Field	IDIS Entry
IDIS Project ID Number	5
Project Name	Community Housing Development Organization (CHDO) Set-Aside
Target Area	Citywide
Goals Supported	Safe and Affordable Housing
Needs Addressed	Affordable Housing
Funding	HOME (CHDO): \$438,724
Description	HOME funds will be loaned to a qualified CHDO to finance the development of housing affordable to low-income households. Developments may be either rental or homebuyer.
Target Date	6/30/2025
Goal Indicators	Homeowner housing added: 2 household housing units
Location Description	To Be Determined
Planned Activity	Rental housing development or homebuyer housing development

**Table 20 - IDIS Entry: Non-Profit Public Services**

IDIS Field	IDIS Entry
IDIS Project ID Number	6
Project Name	Non-Profit Public Services
Target Area	Citywide
Goals Supported	Community Services
Needs Addressed	Community Services
Funding	CDBG: \$1,051,574
Description	<p>CDBG funds will be provided to local non-profits to support programs that serve predominantly low- and moderate-income clientele.</p> <ul style="list-style-type: none"> <li>• Marjaree Mason Center – Critical Services to Survivors of Domestic Violence: \$438,985.73</li> <li>• Boys &amp; Girls Clubs of Fresno and Madera Counties – Educate and Inspire Fresno Youth: \$173,235</li> <li>• Highway City Development Corporation – Health and Wellness Access to Care: \$30,800</li> <li>• Poverello House – Rehabilitation-Aftercare Program: \$240,826.27</li> <li>• Central Valley Justice Coalition – Youth Advocacy and Mentorship Program: \$122,727</li> <li>• Southwest Fresno Development Corporation – Family Financial Literacy Nights: \$45,000</li> </ul>
Target Date	6/30/2025
Goal Indicators	Public service activities: 2,511 people assisted
Location Description	Citywide
Planned Activity	05: Public Services (24 CFR 570.201(e))

**Table 21 - IDIS Entry: Micro-Enterprise Assistance**

IDIS Field	IDIS Entry
IDIS Project ID Number	7
Project Name	Micro-Enterprise Assistance
Target Area	Citywide
Goals Supported	Community Services
Needs Addressed	Community Services
Funding	CDBG: \$40,000
Description	Technical assistance or general support services to owners and developers of microenterprises: <ul style="list-style-type: none"><li>• Chinatown Fresno Foundation - \$40,000</li></ul> A microenterprise is a business with five or fewer employees, including the owner(s).
Target Date	6/30/2025
Goal Indicators	Public service activities: 50 micro-enterprises assisted
Location Description	Citywide
Planned Activity	18C: Microenterprise Assistance (24 CFR 570.201(o))

**Table 22 - IDIS Entry: Emergency Solutions Grant (ESG)**

IDIS Field	IDIS Entry
IDIS Project ID Number	8
Project Name	Emergency Solutions Grant (ESG)
Target Area	Citywide
Goals Supported	Homeless and Homelessness Prevention
Needs Addressed	Homelessness
Funding	ESG: \$657,299.61 (including prior year reprogram funds)
Description	<p>ESG funds will be used to provide homeless prevention services, shelter assistance, street outreach, and rapid rehousing services for homeless people and people at risk of homelessness; and to provide Homeless Management Information Systems and Administration support for the grant program.</p> <ul style="list-style-type: none"> <li>Emergency Shelter/Street Outreach – 34.7% <ul style="list-style-type: none"> <li>Poverello House – HOPE Team: \$195,351</li> <li>Central Unified School District – Student Services Rapid Outreach Projects: \$33,000</li> </ul> </li> <li>Rapid Rehousing – 40.1% <ul style="list-style-type: none"> <li>Poverello House – Rapid Rehousing: \$168,294.61</li> <li>WestCare California – Project Unite: \$95,153</li> </ul> </li> <li>Homelessness Prevention – 15.1% <ul style="list-style-type: none"> <li>Central Unified School District – Student Services Rapid Outreach Projects: \$99,000</li> </ul> </li> <li>HMIS – 3.2% <ul style="list-style-type: none"> <li>Fresno Housing Authority: \$21,037</li> </ul> </li> <li>Administration – 6.9%: \$45,464</li> </ul>
Target Date	6/30/2025
Goal Indicators	<p>Emergency Shelter/Street Outreach: 1,116 people assisted</p> <p>Homelessness Prevention: 259</p> <p>Rapid rehousing: 39 households assisted</p>
Location Description	Citywide
Planned Activity	<p>Street Outreach</p> <p>Emergency Shelter</p> <p>Homeless Prevention</p> <p>Rapid Rehousing</p> <p>Grant Administration and Oversight</p>

**Table 23 - IDIS Entry: Housing Opportunities for People with AIDS/HIV**

IDIS Field	IDIS Entry
IDIS Project ID Number	9
Project Name	Housing Opportunities for People with AIDS/HIV
Target Area	Countywide
Goals Supported	Homeless and Homelessness Prevention
Needs Addressed	Homelessness
Funding	HOPWA: \$1,002,159
Description	<p>HOPWA funds will be used to provide housing assistance and housing-related supportive services for people living with AIDS/HIV and their families. HOPWA funds will be used for supportive services, housing information and referral services, tenant-based rental assistance, short-term rent, mortgage, and utility assistance.</p> <ul style="list-style-type: none"> <li>WestCare Living Room - \$1,002,159</li> </ul>
Target Date	6/30/2025
Goal Indicators	<p>Tenant-based rental assistance: 20 households assisted  Short-Term Rental, Mortgage, and Utility Assistance: 40 people assisted  Transition or Short-Term Housing: 8 housing units</p>
Location Description	Citywide
Planned Activity	<p>Supportive services  HIV/AIDS Housing Operations  Housing Information/Referral  Tenant-Based Rental Assistance  Short-Term Rent, Mortgage, and Utility Assistance</p>

**Table 24 - IDIS Entry: PARCS Play Structures Project**

IDIS Field	IDIS Entry
IDIS Project ID Number	10
Project Name	PARCS Play Structures Project
Target Area	Low/Mod Income Areas
Goals Supported	Public Infrastructure and Facilities
Needs Addressed	Public Infrastructure and City-Owned Facilities
Funding	CDBG: \$975,276
Description	<p>This project will improve two existing play areas at parks around Fresno. Improvements will include installation of shade structures and rubberized soft-fall safety surfacing as well as improvements to accessibility. The Bigby Villa Park and Lafayette Park play areas will be updated and play structures fully replaced as they are end-of-life.</p> <ul style="list-style-type: none"> <li>Bigby Villa Park - \$630,549</li> <li>Lafayette Park - \$344,727</li> </ul>
Target Date	6/30/2025
Goal Indicators	Public facility or infrastructure activities: 4,360 people assisted
Location Description	Low/Moderate Income Neighborhoods
Planned Activity	03: Parks and Recreational Facilities – 24 CFR 570.201(c); LMA: Low Moderate Income Area – 24 CFR 570.208(a)(1)

**Table 25 - IDIS Entry: Section 108 Loan Payment**

IDIS Field	IDIS Entry
IDIS Project ID Number	11
Project Name	Section 108 Loan Payment
Target Area	None
Goals Supported	N/A
Needs Addressed	N/A
Funding	CDBG: \$2,188,000
Description	CDBG funds (including program income to be received) will be used to pay Section 108 debt service
Target Date	6/30/2025
Goal Indicators	N/A
Location Description	2600 Fresno Street, Fresno, CA 93721
Planned Activity	19F: Section 108 Planned Repayment; national objective not applicable to Section 108 repayment

**Table 26 - IDIS Entry: CDBG Program Administration and Planning**

IDIS Field	IDIS Entry
IDIS Project ID Number	12
Project Name	CDBG Program Administration and Planning
Target Area	Citywide
Goals Supported	Compliance
Needs Addressed	Programmatic Compliance
Funding	CDBG: \$1,352,787
Description	Grant monitoring and administration, planning, historic preservation, and environmental assessments.
Target Date	6/30/2025
Goal Indicators	Stated goal: Full compliance with adopted Consolidated Plan, Annual Action Plans, Citizen Participation Plans, and all other applicable regulations (Federal, State, Local, and HUD)
Location Description	2600 Fresno Street, Fresno CA 93721
Planned Activity	21A: General Administration (24 CFR 570.206)

**Table 27 - IDIS Entry: HOME Program Administration**

IDIS Field	IDIS Entry
IDIS Project ID Number	13
Project Name	HOME Program Administration
Target Area	Citywide
Goals Supported	Compliance
Needs Addressed	Programmatic Compliance
Funding	HOME: \$200,000
Description	Grant administration and oversight of the program and HOME-funded projects.
Target Date	6/30/2025
Goal Indicators	Stated goal: Full compliance with adopted Consolidated Plan, Annual Action Plans, Citizen Participation Plans, and all other applicable regulations (Federal, State, Local, and HUD)
Location Description	2600 Fresno Street, Fresno CA 93721
Planned Activity	Grant monitoring and administration

**Table 28 - IDIS Entry: HOPWA Program Administration**

IDIS Field	IDIS Entry
IDIS Project ID Number	14
Project Name	Housing Opportunities for People with AIDS/HIV Program Administration
Target Area	Citywide
Goals Supported	Compliance
Needs Addressed	Programmatic Compliance
Funding	HOPWA: \$30,994
Description	HOPWA funds will be used for administrative and compliance oversight activities associated with HOPWA-funded projects.
Target Date	6/30/2025
Goal Indicators	Stated goal: Full compliance with adopted Consolidated Plan, Annual Action Plans, Citizen Participation Plans, and all other applicable regulations (Federal, State, Local, and HUD)
Location Description	2600 Fresno Street, Fresno CA 93721
Planned Activity	Grant monitoring and administration



**Table 29 - IDIS Entry: Fair Housing**

IDIS Field	IDIS Entry
IDIS Project ID Number	15
Project Name	Fair Housing
Target Area	Citywide
Goals Supported	Fair Housing
Needs Addressed	Promote Fair Housing
Funding	CDBG: \$50,000
Description	CDBG administration funds will be used to support fair housing outreach, education, and referral services consistent with the recommended activities of the 2020 Analysis of Impediments to Fair Housing Choice: <ul style="list-style-type: none"><li>Fresno Interdenominational Refugee Ministries - \$50,000</li></ul>
Target Date	6/30/2025
Goal Indicators	Stated goal: Outreach, education, and referral services for low- and moderate-income prospective homebuyers and tenants
Location Description	2600 Fresno Street, Fresno CA 93721
Planned Activity	21D: Fair Housing Activities (24 CFR 570.206(c))

## AP-50: Geographic Distribution

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

The 2020-2024 Consolidated Plan generally allocates CDBG, HOME, and ESG dollars according to low- and moderate-income (LMI) census tracts without specification of target areas. However, in alignment with the 2020 Analysis of Impediments to Fair Housing Choice, certain projects which are targeted to racially and ethnically concentrated areas of poverty (RECAPs) are given preference. These project types include public service activities, public infrastructure and facility improvements, and owner-occupied home repair programs. Affordable Housing development is prioritized in areas of opportunity.

### Geographic Distribution

**Table 30 - Geographic Distribution**

Target Area	Percentage of Funds
Citywide	100%

### Rationale for the priorities for allocating investments geographically

The 2020-2024 Consolidated Plan does not formally identify any specific target areas. The City will invest resources throughout the City, with the understanding that most funding will go toward the improvement of predominantly low- and moderate-income residential areas identified as racially and ethnically concentrated areas of poverty (RECAPs) to include south Fresno. RECAPs are defined by HUD as areas where the poverty rate is 40% or more, and the non-white population is 50% or more. The number of RECAPs located within the City increased from 26 in 2000 to 40 in 2010. Residents and stakeholders who participated in the 2023 needs assessment strongly identified the need to invest in these communities through services and infrastructure while emphasizing the need to provide more housing options in areas of opportunity to provide services and amenities more equitably and increase access to opportunity for people with low- and moderate-incomes.

HUD generally awards HOPWA funds on a regional basis to the largest city within a HOPWA-eligible region. Fresno, therefore, receives and administers HOPWA funding for the entirety of Fresno County, known as its “Eligible Metropolitan Statistical Area” or EMSA. The City is required to serve eligible people living anywhere within the EMSA and not just within City limits.

## AP-55: Affordable Housing

### Introduction

The City anticipates expending a significant portion of its federal allocation dollars on the preservation and provision of affordable housing. Over the 2024 program year, the City anticipates partnering with affordable housing developers to support the construction of 24 units affordable to low- and moderate-income households.

### One-Year Goals for the Number of Households to Be Supported

Note that the below totals represent the number of households to be supported using HOME funds only. Additional households will be supported through ESG, HOPWA, and CDBG funds for these activities as noted in the footnotes.

**Table 31 - Households Supported by Household Type**

Household Type	Number of Households Supported
Homeless	0
Non-Homeless	24
Special Needs	0
<i>Total</i>	<i>24</i>

**Table 32 - Households Supported by Assistance Type**

Assistance Type	Number of Households Supported
Rental Assistance	0 <sup>1</sup>
The Production of New Units	24
Rehab of Existing Units	0 <sup>2</sup>
Acquisition of Existing Units	0
<i>Total</i>	<i>24</i>

<sup>1</sup> 158 households to be assisted with ESG Rapid Rehousing, ESG rental assistance, HOPWA tenant-based rental assistance, HOPWA short-term rent, mortgage, and utility assistance, or HOPWA transitional/short-term housing

<sup>2</sup> 57 households to be assisted with CDBG-funded owner-occupied home repair programs through Self-Help Enterprises and the City of Fresno's Senior Exterior Repair Program.

## AP-60: Public Housing

### Introduction

Fresno residents are served by the Fresno Housing Authority, or Fresno Housing (FH). FH works to create vibrant communities, build quality-affordable housing, and empower nearly 50,000 residents throughout Fresno County to achieve their goals. The FH 2023 Annual Public Housing Agency (PHA) Plan identifies 448 traditional public housing units, many of which will undergo demolition, disposition, or conversion to Rental Assistance Demonstration (RAD) in coming years.

### Actions planned during the next year to address the needs to public housing

The FH is continually planning for and working toward improvements to its existing housing as well as the development of new units. FH administers the Housing Choice Voucher Program, provides housing and service programs, and develops high-quality, affordable units with an emphasis on sustainability and aesthetic designs that uniquely fit the neighborhood. Within Fresno, there are currently ten new properties under development or planned for rehabilitation and construction for the next year. In its 2023 Annual Plan, FH contemplates several mixed-finance developments that would potentially draw upon a variety of financing options, including Public Housing Capital Funds, rental subsidy, Project Based Vouchers, Project Based Rental Assistance Vouchers, and/or Public Housing Operating reserves. The FH 2023 Annual Plan states that six of the city's public housing sites are being considered for demolition or disposition and conversion to a different low-income housing type or community facility. These six sites are Desoto Gardens (28 units), Sequoia Courts (60 units), Sequoia Courts Terrace (78 units), Sierra Plaza (70 units), Fairview Heights Terrace (64 units), and Sierra Terrace (26 units). Nine sites are also planned for conversion under the RAD program between 2023 and 2024: Desoto Gardens (28 units), Sequoia Courts (60 units), Sequoia Courts Terrace (78 units), Sierra Plaza (70 units), Fairview Heights Terrace (64 units), Sierra Terrace (26 units), Yosemite Village II (69 units), Parc Grove Commons II (31 units), and Pacific Gardens (22 units). Conversion of these sites under the RAD program may include demolition, rehabilitation, or new construction at these sites.

### Actions to encourage public housing residents to become more involved in management and participate in homeownership

FH currently offers a number of virtual activities for residents to increase their involvement, improve their health goals, and include efforts to assist residents with goals related to homeownership. FH has a small portfolio of single-family homes designated for sale as part of its Public Housing Homeownership Opportunities Program (HOP). Existing participants in HOP make monthly rental payments and a portion of those payments are deposited into a reserve to be used for down payment assistance upon their eventual purchase of the home. Participating families receive homeownership counseling and financial literacy training as they work toward purchasing their home.

FH refers families inquiring about homeownership to HUD approved Local Housing Counseling agencies to pre-purchase housing counseling and financial management workshops. Families

are referred to resources regarding credit counseling and other homeownership ready workshops in the community as needed.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable – the Fresno Housing Authority is not designated as “troubled.”

## AP-65: Homeless and Other Special Needs Activities

### Introduction

The City is covered by the Fresno Madera Continuum of Care (FMCoC), a network of service providers covering Fresno and Madera counties. The FMCoC brings together housing and service providers to meet the needs of individuals and families experiencing homelessness.

Funding sources being utilized in the coordination of homelessness services include HUD entitlement funds, State of California Homeless Housing, Assistance, and Prevention (HHAP), one-time HUD COVID-19 emergency funds (CDBG-CV and ESG-CV), Federal Emergency Rental Assistance Funds, and State Emergency Rental Assistance Funds (through SB91).

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

Reaching out to homeless people (especially unsheltered people) and assessing their individual needs

During the 2024 program year, the City will award new federal entitlement funding to organizations and/or projects for the following street outreach and emergency shelter activities:

- Central Unified School District – Student Services Rapid Outreach Projects
- Poverello House – HOPE Team (Homeless Outreach Progressive Engagement)
- WestCare California – The Living Room
- WestCare California – Project UNITE

Federal entitlement funds will be used to complement existing street outreach, emergency shelter, and supportive services. The below totals represent funding planned to be used for these activities from July 1, 2019, through June 30, 2025 (excluding the new funds included in this plan):

- \$5,593,326 for Street Outreach, Homelessness Prevention, and Diversion – including funding for street outreach to Kings View and the Poverello House’s Homeless Outreach Progressive Engagement Team; homeless prevention and diversion to WestCare California’s Project UNITE program, and adding funding for tenant/landlord counseling
- \$88,682,857 for Emergency Shelter Services and Homeless Triage Centers – including funding for: the County of Fresno’s Joint COVID-19 homeless response providing 423 temporary beds through August 2021; Fresno Economic Opportunity Commission’s Homeless Youth Services, providing 6 beds; the Fresno Housing Authority’s Project Homekey shelter operations, providing 327 rooms; the City of Fresno’s acquisition and operation of the former Travel Inn site and at least one other site, providing at least 60 rooms; and funding for emergency shelter and rapid rehousing for victims of domestic violence

The City’s Homeless Assistance Response Team (HART) also assists people who are experiencing homelessness in more qualitative ways. Their goals are to protect, assess, and connect unhoused people and families with permanent housing, resources, and a pathway out

of homelessness; and manage street homelessness by providing compassionate, responsive, lawful, and effective outreach.

Helping homeless people (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will award new federal entitlement funding to nonprofit organizations for the following activities to prevent homelessness and to support people experiencing homelessness make the transition to permanent housing:

- Poverello House – Rapid Rehousing Program
- WestCare – Project UNITE
- WestCare – The Living Room

The City will also work to increase the availability of affordable housing in the City by using HOME funds to support the development of affordable housing, including housing for seniors and people with disabilities, and CDBG funds to provide housing rehabilitation for low-income homeowners. The City will also increase the availability of affordable housing for homeless individuals by using HOME-ARP funds to support the development of affordable rental housing.

The federal entitlement funds will be used to complement existing transitional housing and rental assistance services. The below totals represent funding planned to be used for these activities from July 1, 2019, through June 30, 2025 (excluding the new funds included in this plan):

- \$38,298,504 for Transitional Housing and Rental Assistance – including funding for direct rental assistance to landlords on behalf of tenants facing financial hardship through the State and Federal Emergency Rental Assistance Programs; tenant-based rental assistance provided by the Fresno Housing Authority; a rapid rehousing program offered by Poverello House, and additional deposit assistance and rental assistance programs included as part of the Joint COVID-19 homeless response, and the Citywide emergency homeless response

More than \$54 million in Homekey 2 funds have been allocated toward acquiring motels with the intent of converting them to permanent housing for people experiencing homelessness. The City is working to identify developers to begin conversion throughout the upcoming year.

An additional \$16 million in Homekey 2 funds were acquired in partnership with UPHoldings California, LLC, to acquire and rehabilitate a 79-unit property for permanent housing. Through the coming year, the City will work with UPHoldings California, LLC, to continue providing permanent housing to 24-units chronically homeless, 10-units homeless, 35-units homeless youth.

The City received Encampment Resolution Funds (ERF) to place 26 tiny home units that were constructed for individuals who were identified in the Downtown encampment area. The City is currently seeking developers to develop the property on which they will reside.

An additional \$1 million in ERF 2 funds were received to acquire 26 tiny home units for people identified in the Downtown encampment area. The City has released a Request for Proposals to develop those units.

In partnership with Fresno Mission, the City allocated \$9.5 million in Homekey 3 funds to develop its City Studios project which will create 22 units for people who are at risk of homelessness and 11 units for youth experiencing homelessness. Full occupancy is anticipated by February 2025.

An additional \$21.9 million in Homekey 3 funds will be used for the Welcome Home project which will construct 96 modular units on a vacant lot, 36 of which will be used for people experiencing homelessness and 60 units for youth experiencing homelessness. Full occupancy is anticipated by December 2024.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will award new federal entitlement funding to housing and service providers in the City to prevent homelessness in populations who are vulnerable or at risk of homelessness. The City will support the following homelessness prevention programs with federal entitlement funds during the program year:

- Central Unified School District – Student Services Rapid Outreach Projects
- WestCare – Project UNITE
- WestCare – Living Room

The federal entitlement funds will be used to complement existing transitional housing and rental assistance services. The below totals represent funding planned to be used for these activities from July 1, 2019, through June 30, 2025 (excluding the new funds included in this plan):

- \$10,028,374 for Supportive Services – including funding for a mobile medical clinic to provide services to homeless individuals in underserved parts of the City; family services provided by Poverello House and Marjaree Mason Center; a homeless employment program provided by Fresno County Economic Opportunities Commission; and additional funding for navigation services for both the joint COVID-19 homeless response and the Citywide emergency homeless response



## AP-70: HOPWA Goals

**Table 33 - HOPWA Goals**

HOPWA Activity	Households Assisted
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family (STRMU)	60
Tenant-based rental assistance (TBRA)	21
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	35
<i>Total</i>	<i>116</i>

## AP-75: Barriers to Affordable Housing

**Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment:**

The City will continue to implement activities that remove barriers to affordable housing, such as its Infill Incentive Program Fee Waiver and Residential BUILD Economic Disadvantaged Fee Waiver programs. In 2022 and 2023, the City's fee waiver program waived \$2.7 million in development fees for 20 projects. Through the Infill Incentive Program Fee Waiver initiative alone, the City eased the development of 344 multi-family units.

In 2022, the City adopted a Development Code Text Amendment to eliminate a maximum residential density on mixed-use zoned properties. This update, coupled with ministerial approvals for multi-family housing near bus stops, has the potential to positively impact the number of units in high opportunity areas throughout Fresno.

Additionally, the City was awarded its Prohousing Designation by the State of California in 2022 which earned it approximately \$2 million in funding toward developing affordable housing through the Local Housing Trust Fund. The designation also makes the City more competitive for other State programs like Affordable Housing & Sustainable Communities (AHSC), Infill Infrastructure Grant (IIG), Transformative Climate Communities (TCC), and more.

The City continues to strive toward improving reducing barriers to affordable housing development including reviewing the Fresno Municipal Code to eliminate zoning barriers to infill housing development wherever possible.

## AP-85: Other Actions

### Introduction

This section details the City's actions planned to ensure safe and affordable housing for its residents, along with plans to meet underserved needs, reduce poverty, develop institutional structure, and enhance coordination between public and private sector housing and community development agencies.

### Actions planned to address obstacles to meeting underserved needs

The City will continue to coordinate with the Fresno Madera Continuum of Care and the County of Fresno on a comprehensive coordinated homeless housing and services delivery system that assists people experiencing homelessness in making the transition from homelessness to independent or supportive permanent housing, and in accessing education, physical and mental health services, employment training, and life skills development.

The City will also continue to identify new funding sources to improve infrastructure and public services activities in areas of the City experiencing the greatest need. Examples include its application for Section 108 financing and construction of a senior center with affordable senior housing, the development of an Enhanced Infrastructure Financing District, and catalyzing projects implemented as part of the Transformative Climate Communities (TCC) Program. The City's Proactive Rental Housing Inspection Program and Reactive Rental Housing Teams will continue to address rental housing quality through baseline inspections and rental registry development.

In April 2022, the City announced its One Fresno Youth Jobs Corps Program which utilized a \$7.4 million grant from the State of California and California Volunteers to hire youth ages 16-30 years old, pay them a living wage, and provide training and wrap-around services. The goal of the program is to provide job training, case management, and mentorship to the city's most vulnerable youth.

### Actions planned to foster and maintain affordable housing

The City will fund multiple programs to foster housing affordability, including continuing to use HOME and State of California Permanent Local Housing Allocation (PLHA) funds to support development of affordable housing through partnerships with affordable housing developers and community housing development organizations. The City will also continue to support applications and provide technical assistance to developers utilizing low-income housing tax credits (LIHTC), and continuously identify and pursue other potential funding sources and strategies to encourage the development of affordable housing.

In addition to specific programs designed to foster and maintain affordable housing, the City will review its zoning ordinances for prospective barriers to affordable housing development and make amendments as needed. The City received a Local Early Action Planning (LEAP) grant to prepare a successful affordable housing trust fund proposal. The City established a local housing trust fund and received an award from the State of California for matching funds resulting in an additional \$5 million for affordable housing development.

The City was also made eligible for an additional \$11.9 million in federal entitlement funds under the American Rescue Plan Action through the HOME-ARP program to address affordable housing and mitigate the effects of COVID-19 amongst the City's most vulnerable populations.

The City has also allocated portions of its ARPA funds for the development of affordable housing (\$54.2 million) and a voucher assistance program (\$1 million). Furthermore, the City allocated \$3 million in general funds for an affordable housing development project.

In addition, the City submitted three applications to the State's Homekey Round 3 NOFA. The City applied jointly with Valley Teen Ranch for \$21,983,607 to build 96 units of permanent supportive housing for youth and general homeless. The City applied jointly with UPHoldings for \$16,450,000 to develop 59 units of permanent supportive housing for general homeless. The City applied jointly with Fresno Mission for \$9,800,000 to develop 34 units of permanent supportive housing for youth and general homeless.

The City was awarded Homekey Round 3 grants for two of the three applications and is continuing to work with the State on the third application for funding. The City was awarded \$21,983,604 for the Valley Teen Ranch project, and \$9,598,131 for the City Studios project. The City also submitted an application to the State's Pro-Housing Incentive Pilot Program NOFA and was awarded \$2,064,891.45.

The City hired a consultant to begin development of its Land Bank for the purpose of acquiring real property and land that will be available for reuse in the advancement of community and economic development in targeted areas.

#### **Actions planned to reduce lead-based paint hazards**

The City will continue to conduct lead-based paint inspections and, if a hazard is found, remediation. These actions will both reduce lead exposure risk and help to maintain the City's older, lower, and moderately priced housing. Any housing rehabilitation activities conducted using HOME and CDBG funds will continue to monitor closely for any potential lead exposure.

#### **Actions planned to reduce the number of poverty-level families**

One of the City's primary goals is to reduce the number of individuals who are homeless. The City will continue to collaborate with the FMCoC and the County to coordinate with homeless, housing, and service providers, particularly in the implementation of the City's COVID-19 homelessness response and emergency homeless response, and annual homelessness entitlement programs. The City assists individuals who are homeless or at risk of homelessness through its partnerships with non-profit agencies that provide job search and resume assistance and connections to workforce development opportunities, as well as emergency shelter; transitional housing; and services such as food, clothing, and childcare.

Another goal of City is to increase the development of affordable housing. As such, the City will also continue to focus on the development of affordable housing, both multi-family rental and single-family home ownership, that is located near transportation to help poverty-level families access more employment opportunities, while lowering transportation and housing costs. The City has multiple funding sources, in addition to its own general fund dollars, that will help

support its goal to increase the number of affordable housing units including: CDBG, HOME, ARPA, PLHA, Homekey, and LHTF.

#### **Actions planned to develop institutional structure**

The City has developed a robust administrative structure to manage its CDBG, HOME, ESG, and HOPWA funds. The City's Community Development Division (CDD) staff continues to seek online and in-person training to improve and enhance their knowledge of federal and state requirements. CDD also requires its subrecipients, CHDOs, and contractors to participate in annual technical assistance to ensure compliance with regulations. CDD also has a staff position dedicated to compliance activities to enhance its monitoring roles and responsibilities.

Additionally, the City's citizen participation process is designed to make engaged and informed citizens a vital part of the institutional structure. City plans focused on affordable housing, homelessness, and workforce development provide overarching goals and frameworks for collaboration among agencies and the use of federal, state, local, and other funding.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to participate as a member of the FMCoC and coordinate with other jurisdictional leaders and non-profit partners. The City will also enhance coordination between public and private housing and social service agencies both programmatically by coordinating the planning of available funds and through individual initiatives, such as the City's HART Team. The City's HART Team partners with local homeless providers, Fresno Police Department, CalTrans, and others to address homeless encampments living in dangerous conditions, such as along the City's highways, connecting individuals with services and emergency shelter. Many of the individuals are offered emergency shelter along Parkway Drive, where multiple hotels and motels were acquired by either the City or Fresno Housing Authority using State of California Project Homekey funds or City CARES Act funds, operated by various service providers in part utilizing ESG-CV and CDBG-CV funds.

To continue to grow and strengthen the relationship with the Fresno Housing Authority, the City focused on the creation of the Voucher Incentive Program. On December 9, 2021, the City Council elected to use a portion of the City's State and Local Fiscal Recovery Funds (SLFRF) allocation under the American Rescue Plan Act (ARPA) to support the COVID-19 public health and Economic Response by addressing the impact on low-income households by using funds to help increase the supply of affordable housing. As part of the fiscal year 2023 budget planning cycle efforts, the City allocated \$42 million of ARPA funds to support the execution of the One Fresno Housing Strategy. The Voucher Incentive Program aims to assist up to 500 existing, low-income housing voucher holders who are unable to find a lease and leverage existing vouchers. The program will be implemented by the Fresno Housing Authority. The Voucher Incentive Program will establish a signing incentive designed to attract new partner landlords and new affordable units in high opportunity areas, assist tenants with deposits and credit checks, establish a damage repair fund, and offer vacancy loss payments. The Voucher Incentive Program does not create a new voucher system, but it improves leasing success rates for existing voucher holders and assists low-income families through a variety of program elements. Signing incentives will encourage new landlords to join the Fresno Housing Authority

and rent to voucher holders. The program incentivizes housing units that are made available in high opportunity neighborhoods or small areas where fair market rent payment is standard.

## AP-90: Program Specific Requirements

### Introduction

Projects planned with CDBG funds expected to be available during the year are identified in the Projects Table (see AP-35). The following identifies program income that is available for use that is included in projects to be carried out.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

**Table 34 - CDBG Program Income**

Program Income Type	Program Income
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$364,631
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
<i>Total Program income</i>	<i>\$364,631</i>

### Other CDBG Requirements

**Table 35 - Other CDBG Requirements**

Program Income Type	Program Income
1. The amount of urgent need activities	0
2a. The estimated percentage of CDBG funds that will be used for activities that benefit people of low and moderate income.	100%
2b. Specify the years covered that include this Annual Action Plan.	2024

### HOME Investment Partnerships Program (HOME) Reference 24 CFR 91.220(l)(2)

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The City will not employ other forms of investment beyond those identified in Section 92.205.

**2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

The City will use the recapture provisions in all cases where a homebuyer subsidy exists. For HOME-funded homebuyer assistance loans, the Promissory Note, Deed of Trust, Declaration of Restrictions, and the Homebuyer Agreement are the enforcement mechanisms for the City's recapture provisions. The City will enforce minimum periods of affordability based on the amount of homebuyer subsidy provided to the buyer of not less than:

- Five years for less than \$15,000
- Ten years for between \$15,000-\$40,000 and
- Fifteen years for more than \$40,000

Recapture provisions are based on 24 CFR 92.254 (a) (5) (ii), which stipulates the conditions for recapture of the HOME investment used to assist low-income families in purchasing a home. Homebuyer recapture provisions are included in the recorded deed of trust that secures a HOME loan note, or as a deed restriction rider. This requires recapture of funds if the home does not continue to be the borrower's principal residence or if all or any part of the property or any interest in it is sold, rented, conveyed, or transferred during the affordability period. Recapture provisions also stipulate that only the direct subsidy to the homebuyer is subject to recapture, which includes down payment assistance, closing cost, other home assistance provided directly to homebuyer, and the difference between fair market value and the sales price.

The net proceeds are the sale price minus the senior loan payment (other than HOME funds) and any closing costs. If the net proceeds are not sufficient to recapture the full HOME investment plus enable the homeowner to recover the amount of the homeowner's down payment and any capital improvement investment made by the owner since the purchase, the City may share the net proceeds. The net proceeds may be divided proportionally between the City and the homeowner as set forth in the following mathematical formulas:

$$\frac{(HOME\ subsidy \times Net\ proceeds)}{(HOME\ subsidy + Homeowner\ investment)} = HOME\ amount\ to\ be\ recaptured$$

$$\frac{(Homeowner\ investment \times Net\ proceeds)}{(HOME\ subsidy + Homeowner\ investment)} = Amount\ to\ homeowner$$

In the event of foreclosure, the amount subject to recapture is based on the amount of net proceeds (if any) from the foreclosure sale.

**3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds-see 24 CFR 92.254(a)(4)-are as follows:**

The City does not use its HOME Program funds to refinance existing debt for multifamily housing projects.



**4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The City does not provide HOME funds for the refinancing of multi-family housing.

<b>Emergency Solutions Grant (ESG) Reference 91.220(l)(4)</b>
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**1. Include written standards for providing ESG assistance (may include as attachment)**

The City will continue to work cooperatively with Fresno County and the Fresno Madera Continuum of Care (FMCoC) to update the ESG Policies and Procedures. A copy of the current document is included in Appendix D. In addition, the City, Fresno County, and FMCoC are also continuing to update and document written standards.

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

The Homeless Management Information System (HMIS) is used by all local homeless providers participating in the FMCoC. HMIS is a database used to track performance and outcomes for the agencies. As the HMIS Lead of the FMCoC, the Fresno Housing Authority plays a critical role in coordinating the annual Point-in-Time Count (PITC), collecting data, and distributing results from the annual count. The work of the Fresno Housing Authority in this regard meets and exceeds HUD requirements for the implementation and compliance of Homeless Management Information System Standards.

The FMCoC's Coordinated Entry System utilizes a common assessment tool – the Vulnerability Index (VI). The VI gave the community a way to identify and triage individuals most at risk. The VI was enhanced to the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT), which further triaged individuals' priority for housing and other services.

All member agencies of the FMCoC have committed to using both the assessment tool and the Coordinated Entry System managed in partnership by FMCoC members. The assessment system is a client-centered process that streamlines access to the most appropriate housing interventions for individuals or families experiencing homelessness.

The Multi-Agency Access Program (MAP) Point at the Poverello House was the first coordinated physical entry point collectively developed by the Community Conversations stakeholder group. The MAP Point at the Poverello House serves as a physical location of the Coordinated Entry System. The program has proved successful in its first two years and has begun expansion. Main components of this process include:

1. Assessment
2. Navigation and case conferencing
3. Housing referral with choice
4. Data collection and communication

**3. Identify the process for making sub-awards and describe how the ESG allocation is made available to private nonprofit organizations (including community and faith-based organizations).**

The City issued a request for applications for the 2024-2025 program year. Prior to this release, the City consulted with the FMCoC on the needs of homeless in the community and the best use of ESG funds per category. Through the 2024 community needs assessment, the City has determined the following priorities:

- Provide eligible recipients with assistance paying utility bills
- Outreach to encampments with behavioral health and medical services
- Peer mentorship program where people who are formerly homeless can provide mentorship to people who are currently experiencing homelessness
- Develop and maintain an online database of resources for people experiencing homelessness
- Provide eligible recipients with rental assistance
- Programs that prioritize reducing the client-to-case manager ratio
- Programs that provide lockers or other storage for people experiencing homelessness

Proposals that provide these priorities were given additional points in the scoring process. Proposals providing ESG services to populations outside of the identified high priority populations or which included other services for homeless people were also considered for funding.

Applicants could propose to provide all or a portion of the ESG eligible activities stated above. Qualified/eligible vendor(s) are those agencies that are State certified non-profit entities, validly existing in California, with a tax-exempt IRS determination letter, as of the date the application is submitted, or public agencies that are qualified to receive ESG funds under applicable federal rules. Qualified/eligible vendors are those that have experience serving the beneficiary populations and experience utilizing federal, state, and/or local funding. The release date for the Consolidated NOFA was presented at each community needs workshop, and the NOFA was published on the City's website, promoted on social media, and distributed to an electronic distribution list of over 800 e-mail addresses.

**4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

During the development of the 2024-2025 Annual Action Plan, the City consulted with the FMCoC in making decisions related to ESG funds. The FMCoC includes representation from the homeless community, which meet the homeless participation requirement in 24 CFR 576.405(a).

**5. Describe performance standards for evaluating ESG.**

The following performance standards are outlined in the City's adopted written policies; however, updates to the standards are currently under way:

- Increase the percentage of participants in temporary housing placements (e.g. emergency shelter, transitional housing, and bridge housing) into permanent housing by 10% over the prior program year.
- Increase the number of participants who entered an employment program with no income and exited the program with earned income or an alternate source of income.

## Appendix A: Public Notices and Citizen Outreach

In support of the 2024 Annual Action Plan, the City completed the following key citizen participation and consultation activities.

### Public Notice & Workshop/Hearing Promotion

The City issued a public notice on October 30, 2023. The Public Notice included information about the HUD CPD programs to be funded through the 2024-2025 Annual Action Plan, the priorities of the 2020-2024 Consolidated Plan, and a schedule of activities including the Community Meetings, Public Hearings, Notice of Funding Availability, Comment Period, and City Council consideration. The City distributed the notice along with flyers and social media promoting participation in the workshops in October and November 2023.

The Notice & Workshop/Hearing Promotional materials were distributed through the following methods:

- Public Notice in the Fresno Bee
- English and Spanish public notices posted to websites of the City Clerk and Housing and Community Development Division (HCDD)
- Public notice promoting workshops and hearing emailed to HCDD's distribution list (800+ recipients)
- Facebook posts in English, Spanish, and Hmong directing residents to a flyer promoting the workshops (9,800 reach, 10,500 impressions; 355 engagements)
- Digital flyers in English, Spanish, and Hmong distributed to Fresno Unified, Central Unified, and Sanger Unified school district families
- Digital flyers posted to online calendars for local media outlets: KMPH Fox 26, KFSN ABC30 Action News, YourCentralValley (KSEE/NBC, KGPE/CBS)
- Door-to-door flyer distribution in English, Spanish, and Hmong in the areas surrounding each community needs workshop venue
- On Fresno Area Express (FAX) bus routes in English, Spanish, and Hmong

### Community Needs Consultation Questionnaire

The City prepared a questionnaire which was distributed to all organizations that were consulted for previous Annual Action Plans/Consolidated Plans, as well as any organizations that applied previously for Notice of Funding Availability, or residents who signed up for the HCDD email distribution list. A link was provided to complete the questionnaire using an online survey tool. The objective was to collect as much information as possible regarding community needs from subject matter experts and community leaders representing a broad array of City constituents. As each questionnaire was completed, an email template was sent out to be forwarded to their friends, family, and constituents inviting them to participate in the upcoming community meetings and public hearing.

### Community Needs Workshops

Four in-person and four virtual community needs workshops were held between November 7, 2023, and November 29, 2023. The workshops were hosted at the Chinatown Fresno Foundation, West Fresno Family Resource Center, Live Again Fresno, Teague Community Resource Center, and on the Zoom platform. The meetings featured a presentation regarding the Annual Action Plan followed by facilitated break-out rooms. All sessions featured Spanish, Hmong, and American Sign Language interpretation available on request. In total, 60 people attended the meetings.

### **Community Needs Public Hearing**

A Public Hearing was held before the Council of the City of Fresno on December 7, 2023, at 10:05 AM. Spanish, Hmong, and ASL interpretation was available. The City Council received 3 public comments.

### **Notice of Funding Available**

The City released a Notice of Funding Availability (NOFA) on January 2, 2024, for five project types: homeless & homelessness prevention, community services, owner-occupied rehabilitation, fair housing, and public infrastructure and facility improvements. Applications were requested from City departments, units of local government, and non-profit organizations.

Availability of the notice was promoted at community workshops, on the City's Facebook page, noticed in the Fresno Bee, and emailed to a distribution list of 800+ stakeholders and residents who had signed up to receive updates from the City's Housing and Community Development Division.

The NOFA was supported with a detailed handbook and four virtual webinars which were recorded and posted to the City's website for continued access.

## Public Outreach Exhibits

### Fresno Bee Public Notice – October 30, 2023

10/25/23, 4:00 PM

Adportal Self Service Advertising Confirmation

#### THANK YOU for your legal submission!

Your legal has been submitted for publication. Below is a confirmation of your legal placement. You will also receive an email confirmation.

##### ORDER DETAILS

**Order Number:**  
IPL0145531  
**Order Status:**  
Submitted  
**Classification:**  
Legals & Public Notices  
**Package:**  
FRS - Legal Ads  
**Final Cost:**  
\$3,115.72  
**Payment Type:**  
Account Billed  
**User ID:**  
IPL0024907

##### ACCOUNT INFORMATION

##### TRANSACTION REPORT

**Date**  
October 25, 2023 5:00:33 PM EDT  
**Amount:**  
\$3,115.72

##### SCHEDULE FOR AD NUMBER IPL01455310

October 30, 2023  
The Fresno Bee Print

##### PREVIEW FOR AD NUMBER IPL01455310

**PUBLIC NOTICE**

**CITY OF FRESNO**  
**PLANNING AND DEVELOPMENT DEPARTMENT**  
**2024-2025 ANNUAL ACTION PLAN**  
**HOUSING AND COMMUNITY DEVELOPMENT NEEDS**  
**NOTICE OF PUBLIC HEARINGS AND PUBLIC COMMENT OPPORTUNITIES**

The City of Fresno will receive approximately \$12 million of federal funding from the U.S. Department of Housing and Urban Development Office of Community Planning and Development (HUD-CPO) to fund programs and projects to implement the City's housing and community development strategies to benefit low- and moderate-income persons. The funds will be administered by programs and projects awarded by City, Countywide or eligible non-profit organizations to address the most critical community needs outlined in the City's adopted 5-year Consolidated Plan available at [www.fresno.gov/housing](https://www.fresno.gov/housing).

**The City requests input to identify the most effective activities to implement the following strategies:**

- Provide assistance to the homeless and those at risk of becoming homeless through with low-cost shelter options, housing-first collaborations, and associated supportive services.
- Improve access to affordable housing for low-income and special needs households by partnering with interested developers to increase development of low-income and affordable housing in high opportunity areas, and by providing the preservation and rehabilitation of existing affordable housing units.
- Provide quality of life and neighborhood revitalization through improvements to current public infrastructure and facilities, and by closing gaps in areas with aging, lower quality or non-existent public infrastructure and facilities.
- Provide services to low-income and special needs households that develop human capital and improve quality of life.
- Provide services to residents and housing providers to enhance fair housing.
- Plan and administer funding for community development, housing, and homelessness activities with improved transparency, increased community involvement, and full compliance with federal regulations.

**The City expects to receive the following funds for fiscal year 2024-2025:**

- \$1,011,000 – Community Development Block Grant (CDBG)
- \$1,011,000 – HOME Investment Partnerships (HOME)
- \$284,100 – Housing Opportunities for Persons with Disabilities (HOPWID)
- \$611,600 – Emergency Shelter Voucher (ESV)

Community Needs Workshops and a Public Hearing will be held to request input about which eligible activities residents would like to see funded, and how these activities can be most effectively implemented.

Community Needs Workshop #1	Virtual Community Needs Workshop #1
November 7, 2023, 11 AM – 1 PM Children's Peace Foundation 812 F Street, Fresno 93701 Register at <a href="https://bit.ly/AMF-work1">https://bit.ly/AMF-work1</a>	November 6, 2023, 11 AM – 1 PM Join using Zoom: <a href="https://cityof-fresno.zoom.us/j/222891">https://cityof-fresno.zoom.us/j/222891</a>
Community Needs Workshop #2	Virtual Community Needs Workshop #2
November 13, 2023, 6 PM – 8 PM Woodward Community Resource Center 402 S. California Ave, Fresno 93701 Register at <a href="https://bit.ly/AMF-work2">https://bit.ly/AMF-work2</a>	November 27, 2023, 6 PM – 8 PM Join using Zoom: <a href="https://bit.ly/AMF-work2">https://bit.ly/AMF-work2</a>
Community Needs Workshop #3	Virtual Community Needs Workshop #3
November 16, 2023, 6 PM – 8 PM Live Again Fresno 1185 N. Hughes Ave., Fresno 93728 Register at <a href="https://bit.ly/AMF-work3">https://bit.ly/AMF-work3</a>	November 29, 2023, 6 PM – 8 PM Join using Zoom: <a href="https://bit.ly/AMF-work3">https://bit.ly/AMF-work3</a>
Community Needs Workshop #4	Virtual Community Needs Workshop #4
November 16, 2023, 6 PM – 8 PM Woodward Community Resource Center 402 S. California Ave, Fresno 93701 Register at <a href="https://bit.ly/AMF-work4">https://bit.ly/AMF-work4</a>	November 29, 2023, 6 PM – 8 PM Join using Zoom: <a href="https://bit.ly/AMF-work4">https://bit.ly/AMF-work4</a>

**Community Needs Public Hearing**  
December 7, 2023, at 10:00 PM at the Greater City Hall, 600 Fresno Street, 93721  
Participation instructions will be available 72 hours before the hearing at [www.fresno.gov/calendar.aspx](https://www.fresno.gov/calendar.aspx)

Following the Public Hearing, the City will prepare a Notice of Funding Availability (NOFA) for HUD-CPO funding. Eligible organizations may submit applications for funding for the projects described in the NOFA.

**Notice of Funding Availability**  
Anticipated Release Date: December 18, 2023 Applications Due: January 25, 2024 at 5 PM  
Interested organizations should register their interest in the NOFA at [www.fresno.gov/housing](https://www.fresno.gov/housing) under "Notice of Funding Availability."

The City will evaluate applications according to the criteria outlined in the NOFA and prepare a draft Annual Action Plan. Residents are invited to submit comments on the draft plan, which will be addressed in the final version submitted to the City Council for consideration prior to adopting the plan.

**2024-2025 Annual Action Plan Public Comment Period**  
March 4, 2024 – April 4, 2024, at 5 PM

The draft plan will be available at [www.fresno.gov/housing](https://www.fresno.gov/housing) under "Public Comment Opportunities".  
The following options are available for submitting comments:

Submit Comments by Mail	Submit Comments by Email
City of Fresno Planning and Development Department Attn: Community Development Division 2600 Fresno Street Room 3065, Fresno CA 93721	<a href="mailto:HUDCPO@fresno.gov">HUDCPO@fresno.gov</a> Please include "2024 Annual Action Plan" in the subject line.
Submit Comments by Fax: 559-457-1579	Submit Comments Online: <a href="https://www.aunetynetwork.com/24-25AMP/pdp">https://www.aunetynetwork.com/24-25AMP/pdp</a>
Submit Comments by Phone: 559-457-8030	Submit Comments by Text: 559-457-8271

The Council of the City of Fresno will conduct a public hearing to discuss residents' input regarding the plan and will thereafter consider the plan for adoption.

**City Council Annual Action Plan Public Hearing**  
April 18, 2024 at 10:00 PM or thereafter

Participation instructions will be available 72 hours before the hearing at [www.fresno.gov/calendar.aspx](https://www.fresno.gov/calendar.aspx).  
Spanish, Chinese, Punjabi, and ASL interpretation will be available at no charge upon request. Forward by the Executive Order, and in accordance with the Americans with Disabilities Act, if you need additional accommodations at public hearings, such as interpreters, sign language, or the services of a translator, please contact the Community Development Division by calling 559-457-8300, or emailing [HUDCPO@fresno.gov](mailto:HUDCPO@fresno.gov), or by TTY at 559-921-4721. To ensure availability, you are advised to make your request at least three business days prior to the meeting.

9/20/2020/0003  
Oct 30 2023

[<< Click here to print a printer friendly version >>](#)

## Public Notice 1 – City Clerk Website, HCDD Website (1 of 1)

### – Current Annual Action Plan Schedule

The City of Fresno prepares an Annual Action Plan each year for projects to be funded by the U.S. Department of Housing and Urban Development's Office of Community Development goals outlined in the City's 5-Year Consolidated Plan for HUD CPD programs.

To prepare the Annual Action Plan, the City conducts workshops, hearings, and consultations to invite the public, local service providers, community organizations, interested parties, and other stakeholders. For more information on the process, visit the 'Plans and Reports' section of this site.

Activities for the development of the current year's Annual Action Plan are below. This web page will be regularly updated with notices for public participation opportunities.

#### Annual Action Plan Schedule

The schedule of key dates is provided below. Dates are subject to change due to unforeseen circumstances such as delays in HUD funding allocation announcements.

**Community Workshops** – November 7, 2023 – November 16, 2023  
(see below for more information)

**Public Hearing** on community development needs – December 7, 2023

Release of **Consolidated Notice of Funding Availability** – December 18, 2023

**Consolidated Notice of Funding Availability** Applications Due – January 26, 2024 at 5 PM

Public Review and Comment Opportunity on Draft 2024-2025 Annual Action Plan – March 4, 2024 – April 4, 2024

**Public Hearing and City Council Meeting** to Adopt 2024-2025 Annual Action Plan – April 18, 2024

Adopted **Annual Action Plan Submission Deadline** to Department of Housing and Urban Development – May 15, 2024

\* Dates subject to change

#### Public Notices

October 30, 2023: Notice of Public Hearings and Public Comment Opportunities on 2024-2025 Annual Action Plan for Housing and Community Development

- Public Notice – English

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## Program Year 2024-2025 Annual Action Plan Community Meetings and Public Hearing

The City of Fresno's Community Development Division will be developing the 2024-2025 Annual Action Plan and needs community input.

**Overview:** In the coming fiscal year, the City will receive approximately \$12 million in federal funding from the U.S. Department of Housing and Urban Development. This funding aims to address the housing and community development needs of low- and moderate-income families and their neighborhoods.

**Your Input Counts:** Your perspective is vital in determining the activities your community needs to implement key goals. These goals include providing assistance for people experiencing homelessness, enhancing access to affordable housing, contributing to neighborhood revitalization, and more.

**Community Engagement Opportunities:** To best hear from you, we have organized a series of Community Needs Workshops, each with on-site

Subscribe	Past Issues	Translate
<ul style="list-style-type: none"><li>• <b>Community Needs Workshop #1:</b><ul style="list-style-type: none"><li>◦ <b>Date:</b> November 7, 2023</li><li>◦ <b>Time:</b> 11 AM – 1 PM</li><li>◦ <b>Location:</b> Chinatown Fresno Foundation, 912 F Street, Fresno 93706</li><li>◦ <b>Register:</b> <a href="#">Chinatown Fresno Foundation Registration</a></li></ul></li><li>• <b>Virtual Community Needs Workshop #1:</b><ul style="list-style-type: none"><li>◦ <b>Date:</b> November 8, 2023</li><li>◦ <b>Time:</b> 11 AM – 1 PM</li><li>◦ <b>Location:</b> Online - <a href="#">Join using Zoom</a></li></ul></li><li>• <b>Community Needs Workshop #2:</b><ul style="list-style-type: none"><li>◦ <b>Date:</b> November 13, 2023</li><li>◦ <b>Time:</b> 6 PM – 8 PM</li><li>◦ <b>Location:</b> West Fresno Family Resource Center, 1802 E. California Ave, Fresno 93706</li><li>◦ <b>Register:</b> <a href="#">West Fresno Family Resource Center Registration</a></li></ul></li><li>• <b>Community Needs Workshop #3:</b><ul style="list-style-type: none"><li>◦ <b>Date:</b> November 14, 2023</li><li>◦ <b>Time:</b> 6 PM – 8 PM</li><li>◦ <b>Location:</b> Live Again Fresno, 1146 W. Hedges Ave., Fresno 93728</li></ul></li></ul>		

Subscribe	Past Issues	Translate
<ul style="list-style-type: none"><li>◦ <b>Date:</b> November 16, 2023</li><li>◦ <b>Time:</b> 6 PM – 8 PM</li><li>◦ <b>Location:</b> Teague Community Resource Center, 4718 N. Polk Ave., Fresno 93722</li><li>◦ <b>Register:</b> <a href="#">Teague Community Resource Center Registration</a></li><li>• <b>Virtual Community Needs Workshop #2:</b><ul style="list-style-type: none"><li>◦ <b>Date:</b> November 27, 2023</li><li>◦ <b>Time:</b> 6 PM – 8 PM</li><li>◦ <b>Location:</b> Online - <a href="#">Join using Zoom</a></li></ul></li><li>• <b>Virtual Community Needs Workshop #3:</b><ul style="list-style-type: none"><li>◦ <b>Date:</b> November 28, 2023</li><li>◦ <b>Time:</b> 6 PM – 8 PM</li><li>◦ <b>Location:</b> Online - <a href="#">Join using Zoom</a></li></ul></li><li>• <b>Virtual Community Needs Workshop #4:</b><ul style="list-style-type: none"><li>◦ <b>Date:</b> November 29, 2023</li><li>◦ <b>Time:</b> 11 AM – 1 PM</li><li>◦ <b>Location:</b> Online - <a href="#">Join using Zoom</a></li></ul></li><li>• <b>Community Needs Public Hearing:</b><ul style="list-style-type: none"><li>◦ <b>Date:</b> December 7, 2023</li><li>◦ <b>Time:</b> 10:05 PM or thereafter</li></ul></li></ul>		




Public Notice Email (5 of 6)

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Thank you for considering this opportunity to contribute to the well-being of our community. Your involvement is instrumental in shaping the future of Fresno and making a lasting impact.

For additional information about these events, including accommodations, please contact the Community Development Division at 621-8300.

[fresno.gov/housing](https://fresno.gov/housing)

 Share  Tweet  Forward

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Public Notice Email (6 of 6)

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## Community Needs Questionnaire – Email

Hi <name>,

The City is in the process of developing its upcoming Annual Action Plan for HUD entitlement funding. As part of our stakeholder interview process, I'd like to set up a time to meet with you to talk about the City's greatest needs. If you're available, **I'd like to meet with you sometime between November 8<sup>th</sup> and November 29<sup>th</sup>**. We can meet in-person or virtually; whichever works best for you.

If you're not available to meet, we also have a survey containing eight open-ended questions requesting input on how the City should address the priorities identified in its 5-year plan. Specific activity recommendations are welcome and encouraged.

For context, the Annual Action Plan allocates the City's funding from HUD through the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS/HIV (HOPWA). Your input is needed to help the City prepare an Annual Action Plan that effectively plans for the use of entitlement funds to address the most important needs of Fresno's low- and moderate-income residents.

To schedule a meeting, please reply with the dates and times you are available.

To complete the Questionnaire, please visit <https://www.surveymonkey.com/r/24-25AAPwsInput>. Responses are appreciated by November 29, 2023.

For more information about the 2024-2025 Annual Action Plan, including public participation and comment opportunities, visit <https://www.fresno.gov/housing>, or you can call me at 559-621-8512.

**Brandon Sisk | Senior Management Analyst**

Community Development Division | Planning & Development

**2600 Fresno Street | Fresno CA 93721**

559.621.8512

[Brandon.Sisk@Fresno.gov](mailto:Brandon.Sisk@Fresno.gov)



Resources: [Housing & Community Development](#)

Social Media Posts Promoting Workshops and Hearings – Facebook (1 of 3)



**City of Fresno, California** ·  
Published by Fabiola Ramirez Muñoz · October 31, 2023 ·

...

The City is expecting \$12 million in Federal funds to improve housing and community development.

Join us and share your ideas on how the City should spend those funds through the 2024-2025 Annual Action Plan.

For more information, go to [fresno.gov/housing](https://fresno.gov/housing)



# 2024–2025 Annual Action Plan

## WORKSHOPS

City of  
**FRESNO**  
[fresno.gov/housing](https://fresno.gov/housing)

**NOVEMBER**

**7** **Chinatown Fresno Foundation**  
11 AM – 912 F Street, 93706

**13** **West Fresno Family Resource Center**  
6 PM – 1802 E California Ave, 93706

**14** **Live Again Fresno**  
6 PM – 1145 W Hedges Ave, 93728

**16** **Teague Community Resource Center**  
6 PM – 4718 N Polk Ave, 93722

**For virtual workshop options, scan the QR code.**



[See insights and ads](#) **Boost post**

 7

3 comments 4 shares

 Like

 Comment

 Share

Most relevant ▾



Write a comment...





Social Media Posts Promoting Workshops and Hearings – Facebook (2 of 3)

**ONE FRESNO** City of Fresno, California  
Published by Fabiola Ramirez Muñoz · November 13, 2023 ·

Come share your ideas on affordable housing, community services, and much more at one of our upcoming Annual Action Plan workshops!

For more information, go to: [www.fresno.gov/planning/housing-community-development/](http://www.fresno.gov/planning/housing-community-development/)

 **2024–2025 Annual Action Plan WORKSHOPS**

**NOVEMBER**

**7 Chinatown Fresno Foundation**  
11 AM – 912 F Street, 93706

**13 West Fresno Family Resource Center**  
6 PM – 1802 E California Ave, 93706

**14 Live Again Fresno**  
6 PM – 1145 W Hedges Ave, 93728

**16 Teague Community Resource Center**  
6 PM – 4718 N Polk Ave, 93722

**For virtual workshop options, scan the QR code.**



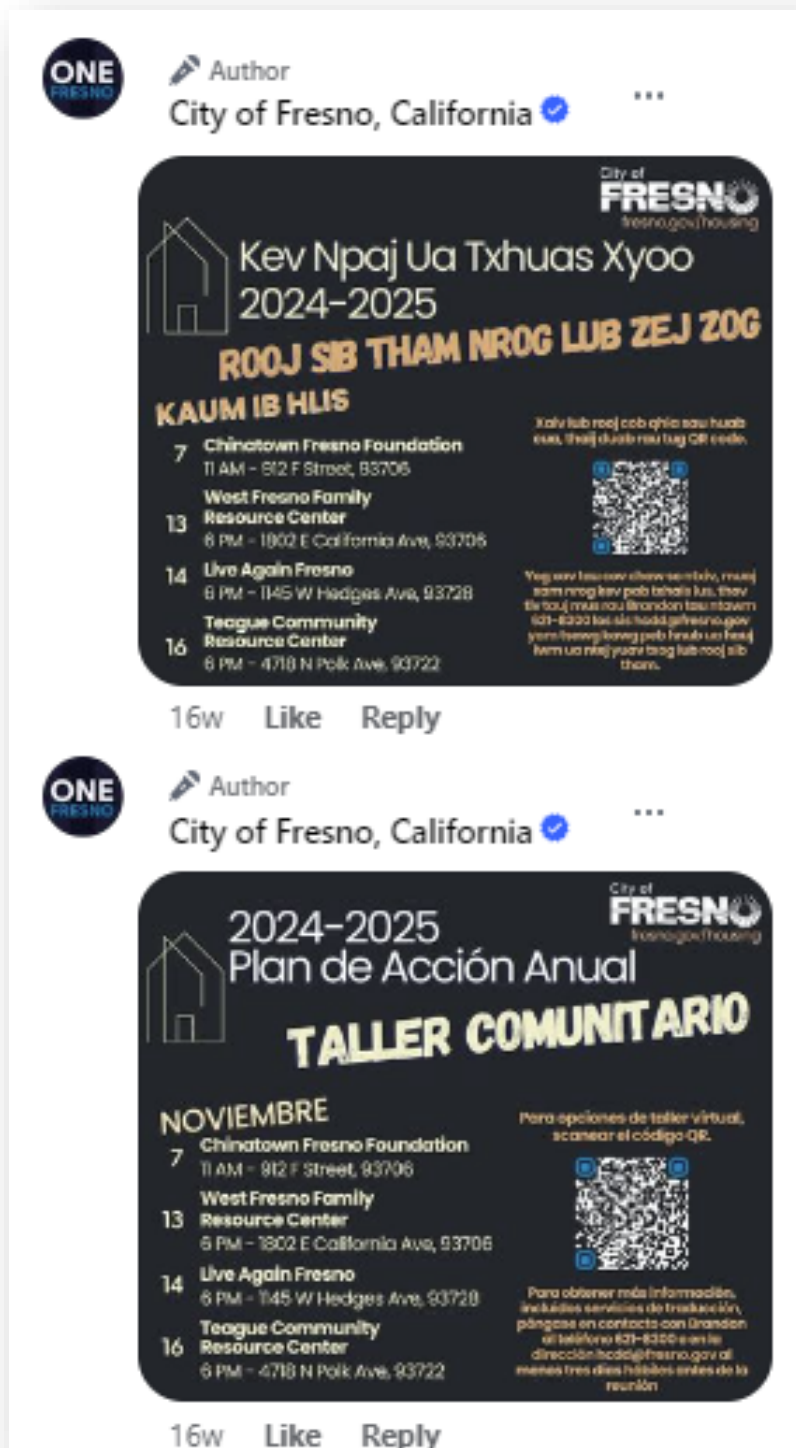
[See insights and ads](#) [Boost post](#)

13 16 shares

Like Comment Share

**ONE FRESNO** Write a comment...

Social Media Posts Promoting Workshops and Hearings – Facebook – Hmong and Spanish (3 of 3)





2024-2025  
Annual Action Plan  
Plan de Acción Anual  
Kev Npaj Ua Txhuas Xyoo  
2024-2025



# WORKSHOPS TALLER COMUNITARIO ROOJ SIB THAM NROG LUB ZEJ ZOG

**NOVEMBER**  
**NOVIEMBRE**  
**KAUM IB HLIS**

- |    |   |                                     |
|----|---|-------------------------------------|
| 7  | <b>Chinatown Fresno Foundation</b>        | 11 AM – 912 F Street, 93706         |
| 13 | <b>West Fresno Family Resource Center</b> | 6 PM – 1802 E California Ave, 93706 |
| 14 | <b>Live Again Fresno</b>                  | 6 PM – 1145 W Hedges Ave, 93728     |
| 16 | <b>Teague Community Resource Center</b>   | 6 PM – 4718 N Polk Ave, 93722       |

**Four virtual workshops. Scan the QR code for more info.**

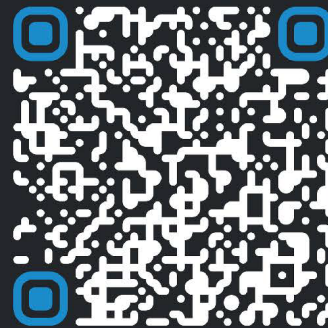
**For additional accommodations, including translation services, please contact Brandon at 621-8300 or [hcdd@fresno.gov](mailto:hcdd@fresno.gov) at least three business days prior to the meeting**

Cuatro reuniones adicionales de comunidad virtual en Zoom. Scanear el código QR para más información.

Para obtener más información, incluidos servicios de traducción, póngase en contacto con Brandon al teléfono 621-8300 o en la dirección [hcdd@fresno.gov](mailto:hcdd@fresno.gov) al menos tres días hábiles antes de la reunión

**Plaub lub rooj sib tham ntawm zej zog hauv virtual ntawm Zoom. Scan daim QR code kom paub ntau ntxiv.**

**Yog xav tau cov chaw so ntxiv, muaj xam nrog kev pab txhais lus, thov tiv tauj mus rau Brandon tau ntawm 621-8300 los sis [hcdd@fresno.gov](mailto:hcdd@fresno.gov) yam tsawg kawg pib hnuv ua hauj lwm ua ntej yuav txog lub rooj sib tham.**



City of  
**FRESNO**  
[fresno.gov/housing](https://fresno.gov/housing)

City of  
**FRESNO**

**LET'S TALK  
HOUSING AND  
COMMUNITY  
DEVELOPMENT**

**HABLEMOS DEL  
DESARROLLO  
DE VIVIENDA Y  
COMUNIDAD**

The City is expecting \$12 million in Federal funds to improve housing and community development. Join us and share your ideas on how the City should spend those funds through the 2024-2025 Annual Action Plan.

La ciudad de Fresno está esperando \$12 millones de fondos federales para improvisar el desarrollo de vivienda y comunidad. Únete a nosotros y comparte tus ideas en cómo la ciudad de Fresno debe usar estos fondos en el Plan de Acción Anual 2024-2025.

**NOVEMBER  
NOVIEMBRE**

**7 Chinatown Fresno Foundation**  
11 AM - 912 F Street, 93706

Register by scanning this QR code

Regístrate escaneando este código QR

Four additional virtual community meetings on Zoom. Scan the QR code for more information.

Cuatro reuniones adicionales de comunidad virtual en Zoom. Scanear el código QR para más información.

Call 559-621-8300 for more information  
LLamar al (559) 621-8300 para más información.

City of  
**FRESNO**

**LOS HAIS TXOG  
KEV TXHIM KHO  
VAJ TSEV NYOB  
THIAB ZEJ ZOG**

Lub Nroog tab tom cia siab tias yuav muaj nyiaj pab \$12 million ntawm tsoom fwm cov peev txhawm rau los txhim kho vaj tsev thiab zej zog. Koom nrog peb thiab qhia koj cov tswv yim hais txog tias yuav ua li cas siv cov nyiaj pab ntawm lub nroog no rau cov Kev Npaj Ua Txhuas Xyoo 2024-2025.

**KAUM IB HLIS**


**7 Chinatown Fresno Foundation**  
11 AM - 912 F Street, 93706

Sau npe los ntawm kev luam theej duab QR code

Plaub lub rooj sib tham ntawm zej zog hauv virtual ntawm Zoom. Scan daim QR code kom paub ntau ntxiv.

Hu rau 559-621-8300 txhawm rau kom paub ntxiv





**LET'S TALK  
HOUSING AND  
COMMUNITY  
DEVELOPMENT**

The City is expecting \$12 million in Federal funds to improve housing and community development. Join us and share your ideas on how the City should spend those funds through the 2024-2025 Annual Action Plan.


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DESARROLLO  
DE VIVIENDA Y  
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La ciudad de Fresno está esperando \$12 millones de fondos federales para improvisar el desarrollo de vivienda y comunidad. Únete a nosotros y comparte tus ideas en cómo la ciudad de Fresno debe usar estos fondos en el Plan de Acción Anual 2024-2025.

**NOVEMBER  
NOVIEMBRE**

**13**



**West Fresno Family  
Resource Center**  
6 PM - 1802 E California Ave, 93706

 **Register** by scanning this QR code

**Four additional virtual community meetings** on Zoom. Scan the QR code for more information.

**Regístrate** escaneando este código QR

**Cuatro reuniones adicionales de comunidad virtual** en Zoom. Scanear el código QR para más información.

Call 559-621-8300 for more information  
LLamar al (559) 621-8300 para más información.



**LOS HAIS TXOG  
KEV TXHIM KHO  
VAJ TSEV NYOB  
THIAB ZEJ ZOG**

Lub Nroog tab tom cia siab tias yuav muaj nyiaj pab \$12 million ntawm tsoom fvv cov peev txhawm rau los txhim kho vaj tsev thiab zej zog. Koom nrog peb thiab qhia koj cov tswv yim hais txog tias yuav ua li cas siv cov nyiaj pab ntawm lub nroog no rau cov Kev Npaj Ua Txhuas Xyoo 2024-2025.

**KAUM IB HLIS**

**13**

**West Fresno Family  
Resource Center**  
6 PM - 1802 E California Ave, 93706

 Sau npe los ntawm kev luam theej duab **QR code**

 Plaub lub rooj sib tham ntawm zej zog hauv virtual ntawm **Zoom**. Scan daim **QR code** kom paub ntau ntxiv.




Hu rau 559-621-8300 txhawm rau kom paub ntxiv

City of  
**FRESNO** 

**LET'S TALK  
HOUSING AND  
COMMUNITY  
DEVELOPMENT**

The City is expecting \$12 million in Federal funds to improve housing and community development. Join us and share your ideas on how the City should spend those funds through the 2024-2025 Annual Action Plan.

**HABLEMOS DEL  
DESARROLLO  
DE VIVIENDA Y  
COMUNIDAD**

La ciudad de Fresno está esperando \$12 millones de fondos federales para improvisar el desarrollo de vivienda y comunidad. Únete a nosotros y comparte tus ideas en cómo la ciudad de Fresno debe usar estos fondos en el Plan de Acción Anual 2024-2025.

**NOVEMBER  
NOVIEMBRE**

**14**

**Live Again Fresno**  
6 PM - 1145 W Hedges Ave, 93728

 **Register by scanning this QR code**

**Four additional virtual community meetings on Zoom. Scan the QR code for more information.**

**Cuatro reuniones adicionales de comunidad virtual en Zoom. Scanear el código QR para más información.**

**Regístrate escaneando este código QR**




Call 559-621-8300 for more information  
LLamar al (559) 621-8300 para más información.

City of  
**FRESNO** 

**LOS HAIS TXOG  
KEV TXHIM KHO  
VAJ TSEV NYOB  
THIAB ZEJ ZOG**

Lub Nroog tab tom cia siab tias yuav muaj nyiaj pab \$12 million ntawm tsoom fwv cov peev txhawm rau los txhim kho vaj tsev thiab zej zog. Koom nrog peb thiab qhia koj cov tswv yim hais txog tias yuav ua li cas siv cov nyiaj pab ntawm lub nroog no rau cov Kev Npaj Ua Txhuas Xyoo 2024-2025.

**KAUM IB HLIS**

**14**

**Live Again Fresno**  
6 PM - 1145 W Hedges Ave, 93728


 Sau npe los ntawm kev luam theej duab **QR code**

 Plaub lub rooj sib tham ntawm zej zog hauv virtual ntawm **Zoom**. Scan daim **QR code** kom paub ntau ntxiv.




Hu rau 559-621-8300 txhawm rau kom paub ntxiv





**LET'S TALK  
HOUSING AND  
COMMUNITY  
DEVELOPMENT**

The City is expecting \$12 million in Federal funds to improve housing and community development. Join us and share your ideas on how the City should spend those funds through the 2024-2025 Annual Action Plan.


**HABLEMOS DEL  
DESARROLLO  
DE VIVIENDA Y  
COMUNIDAD**

La ciudad de Fresno está esperando \$12 millones de fondos federales para improvisar el desarrollo de vivienda y comunidad. Únete a nosotros y comparte tus ideas en cómo la ciudad de Fresno debe usar estos fondos en el Plan de Acción Anual 2024-2025.

**NOVEMBER  
NOVIEMBRE**

**16**



**Teague Community Resource Center**  
6 PM - 4718 N Polk Ave

 **Register by scanning this QR code**


**Four additional virtual community meetings on Zoom. Scan the QR code for more information.**

**Cuatro reuniones adicionales de comunidad virtual en Zoom. Escanear el código QR para más información.**

**Regístrate escaneando este código QR**

Call 559-621-8300 for more information  
LLamar al (559) 621-8300 para más información.



**LET'S TALK  
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**NOVEMBER  
NOVIEMBRE**



**16**

**Teague Community Resource Center**  
6 PM - 4718 N Polk Ave

 **Sau npe los ntawm kev luam theej duab QR code**

 **Plaub lub rooj sib tham ntawm zej zog hauv virtual ntawm Zoom. Scan daim QR code kom paub ntau ntxiv.**

**Regístrate escaneando este código QR**

Hu rau 559-621-8300 txhawm rau kom paub ntxiv

## Community Meetings & Public Hearings

### Homeless Housing, Assistance, and Prevention Funding Community Workshop

The Homeless Services Division is seeking community input on the types of homeless services and housing projects to prioritize using Homeless Housing, Assistance, and Prevention Funding. Multiple workshops are available in coordination with surrounding jurisdictions.

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**October 30, 2023, 4:00 PM – 6:00 PM**

Madera Rescue Mission  
332 Elm Street, Madera, 93638  
*Hosted by County of Madera*

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**November 7, 2023, 11:00 AM – 1:00 PM**

Chinatown Fresno Foundation  
912 F Street, Fresno, 93706  
*Hosted by City of Fresno*

[Click here to register](#)

---

**November 9, 2023, 9:00 AM – 10:30 AM**

General Meeting  
*Hosted by City of Fresno*

[Click here to Join](#)

---

**November 13, 2023, 5:30 PM – 7:30 PM**

Selma City Hall  
1710 Tucker Street,  
Selma, CA 93662  
*Hosted by County of Fresno*

[Click here to Join](#)

---

**November 15, 2023, 5:30 PM – 7:30 PM**

Mendota City Hall  
643 Quince Street, Mendota, CA 93640  
*Hosted by County of Fresno*

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**November 30, 2023, 10:30 AM – 12:30 PM**

Zoom Meeting  
*Hosted by City of Fresno and Jurisdictional Partners*

[Click here to register](#)

### 2024–2025 Annual Action Plan Community Workshops

The City is expecting \$12 million in Federal funds to improve housing and community development. Join us and share your ideas on how the City should spend those funds through the 2024-2025 Annual Action Plan at any of our eight community workshops.

Childcare will be available at all in-person meetings. Interpreters are available on request by calling 621-8300. Please give at least three days' notice if interpretation is needed.

---

**November 7, 2023, 11:00 AM – 1:00 PM**

Chinatown Fresno Foundation  
912 F Street, Fresno, 93706

[Click here to register](#)

---

**November 8, 2023, 11:00 AM – 1:00 PM**

Virtual Community Workshop #1

[Click here to register](#)

---

**November 13, 2023, 6:00 PM – 8:00 PM**

West Fresno Family Resource Center  
1802 E. California Ave., Fresno 93706

[Click here to Join](#)

---

**November 14, 2023, 6:00 PM – 8:00 PM**

Live Again Fresno  
1146 W. Hedges Ave., Fresno 93728

[Click here to register](#)

---

**November 16, 2023, 6:00 PM – 8:00 PM**

Teague Community Resource Center  
4718 N. Polk Ave., Fresno 93722

[Click here to register](#)

---

**November 27, 2023, 6:00 PM – 8:00 PM**

Virtual Community Workshop #2  
Zoom

[Click here to register](#)

---

**November 28, 2023, 6:00 PM – 8:00 PM**

Virtual Community Workshop #3  
Zoom

[Click here to register](#)

---

**November 29, 2023, 11:00 AM – 1:00 PM**

Virtual Community Workshop #4  
Zoom

[Click here to register](#)

## Community Needs Questionnaire – Web Form (1 of 3)



### Program Year 2024-2025 Annual Action Plan Questionnaire

**This questionnaire is for Fresno residents, community organizations, and local/regional units of government to provide input into the City's 2024-2025 Annual Action Plan for funding from the U.S. Department of Housing and Urban Development's Office of Community Planning and Development (HUD CPD). The Annual Action Plan allocates the City's funding from the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS/HIV (HOPWA).**

**The input that you provide is critical to help the City understand the most pressing needs of its low- and moderate-income residents, and to identify activities which most effectively address those needs.**

**The questionnaire is divided into the six strategic areas outlined in the City's 5-year Consolidated Plan, which can be found at [www.fresno.gov/housing](http://www.fresno.gov/housing). You may provide input to all six strategic areas, or provide input only pertaining to the strategies most important to your organization.**



### Program Year 2024-2025 Annual Action Plan Questionnaire

**For each of the following strategic priority areas, please explain the activities most needed based on your experience. Information on how those needs have changed in the past year would be particularly welcome, as well as input on how the City should specifically implement the activities.**

1. What is most needed to address the following priority?

Provide assistance for the **homeless and those at risk of becoming homeless** through safe low-barrier shelter options, housing first collaborations, and associated supportive services.

## Community Needs Questionnaire – Web Form (2 of 3)

2. What is most needed to address the following priority?

Improve access to **affordable housing** for low-income and special needs households by partnering with interested developers to increase development of low-income and affordable housing in high opportunity areas, and by promoting the preservation and rehabilitation of existing affordable housing units.

3. What is most needed to address the following priority?

Promote quality of life and neighborhood revitalization through improvements to current **public infrastructure and facilities**, and by closing gaps in areas with aging, lower quality, or nonexistent public infrastructure and facilities.

4. What is most needed to address the following priority?

**Provide services to low-income and special needs households** that develop human capital and improve quality of life.

5. What is most needed to address the following priority?

Provide services to residents and housing providers to **advance fair housing**.

6. What is most needed to address the following priority?

**Plan and administer funding** for community development, housing, and homelessness activities with improved transparency, increased community involvement, and full compliance with federal regulations.





## Community Needs Questionnaire – Web Form (3 of 3)

### Program Year 2024-2025 Annual Action Plan Questionnaire

7. From your perspective, what is the biggest challenge facing the City of Fresno today?



### Program Year 2024-2025 Annual Action Plan Questionnaire

**Please provide your contact information.**

8. Name

9. Name of Organization or Unit or Government (if applicable)

10. Title

11. Email

12. Would you like to **sign up for email updates** from the Housing and Community Development Division? Recipients receive invites to community meetings, notices of funding availability, and invitations to comment on plans and reports.

2024-2025  
Annual Action Plan  
Plan de Acción Anual  
Kev Npaj Ua Txhuas Xyoo  
2024-2025



WORKSHOPS  
TALLER COMUNITARIO  
ROOJ SIB THAM NROG LUB ZEJ ZOG

NOVEMBER  
NOVIEMBRE  
KAUM IB HLIS

7 Chinatown Fresno Foundation 11 AM - 912 F Street, 93706

13 West Fresno Family Resource Center 6 PM - 1802 E California Ave, 93706

14 Live Again Fresno 6 PM - 1145 W Hedges Ave, 93728

16 Teague Community Resource Center 6 PM - 4718 N Polk Ave, 93722

For virtual workshop options, scan the QR code.

For additional accommodations, including translation services, please contact the Community Development Division at 621-8300 or [hccd@fresno.gov](mailto:hccd@fresno.gov) at least three business days prior to the meeting

Para opciones de taller virtual, scanear el código QR.

Para obtener más información, incluidos servicios de traducción, póngase en contacto con La Division de Desarrollo Comunitario al teléfono 621-8300 o en la dirección [hccd@fresno.gov](mailto:hccd@fresno.gov) al menos tres días hábiles antes de la reunion.

**Xaiv lub rooj cob qhia sau huab cua, thajj duab rau tug QR code.**

**Yog xav tau kev pab ntxiv, thiab kev txhais lus, thov tiv tauj mus rau Community Development Division ntawm 621-8300 los sis [hccd@fresno.gov](mailto:hccd@fresno.gov) yam tsawg kawg peb hnub ua ntej yuav txog lub rooj sib tham.**



City of  
**FRESNO**  
[fresno.gov/housing](https://fresno.gov/housing)

OMB Control No: 2506-0117

City of Fresno PY 2024 Annual Action Plan

Page 90 of 147

5/14/24, 12:35 PM

Adportal Self Service Advertising Confirmation

**THANK YOU for your legal submission!**

Your legal has been submitted for publication. Below is a confirmation of your legal placement. You will also receive an email confirmation.

**ORDER DETAILS**

**Order Number:**  
IPL0173518  
**Order Status:**  
Submitted  
**Classification:**  
Legals & Public Notices  
**Package:**  
FRS - Legal Ads  
**Final Cost:**  
\$436.00  
**Referral Code:**  
AAP Public Hearing  
**Payment Type:**  
Account Billed  
**User ID:**  
IPL0024907

**PREVIEW FOR AD NUMBER IPL01735180**

**ACCOUNT INFORMATION**

**TRANSACTION REPORT**

**Date**  
May 14, 2024 3:35:21 PM EDT  
**Amount:**  
\$436.00

**SCHEDULE FOR AD NUMBER IPL01735180**

May 17, 2024  
The Fresno Bee Print

<https://placelegal.mcclatchy.com/legals/fresno/home/confirmation.html?id=169236&returnto=>

1/4

5/14/24, 12:35 PM

Adportal Self Service Advertising Confirmation

PUBLIC NOTICE

**CITY OF FRESNO  
PLANNING AND DEVELOPMENT  
DEPARTMENT  
2024-2025 ANNUAL  
ACTION PLAN  
HOUSING AND COMMUNITY  
DEVELOPMENT  
REVISED NOTICE OF  
PUBLIC HEARING  
AND PUBLIC COMMENT  
OPPORTUNITY**

The City of Fresno will receive approximately \$11.5 million of Federal funding from the U.S. Department of Housing and Urban Development Office of Community Planning and Development (HUD CPD) to fund programs and projects to implement the City's housing and community development strategies to benefit low- and moderate-income people. The funds will be sub-awarded to programs and projects operated by City Departments or eligible non-profit organizations to address the most critical community needs outlined in the City's adopted 5-year Consolidated Plan. Both plans are available for review at [www.fresno.gov/housing](http://www.fresno.gov/housing)

On June 6, 2024, the City will conduct a Public Hearing at approximately 9:25 A.M., prior to City Council consideration of the draft 2024-2025 Annual Action Plan. For participation instructions, visit <https://fresno.legistar.com/Calendar.aspx> and select the agenda for the June 6, 2024 meeting. For additional accommodations, please contact the office of the City Clerk at (559) 621-7650 or [clerk@fresno.gov](mailto:clerk@fresno.gov)

<https://picadlegal.mccatchy.com/legals/fresno/home/confirmation.html?id=166236&returnto=>

3/4

Fresno Bee Public Notice – May 17, 2024 (3 of 3)

5/14/24, 12:35 PM

Adportal Self Service Advertising Confirmation

at least three business days prior to  
the meeting.  
W000000000  
May 17 2024

[<< Click here to print a printer friendly version >>](#)

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4/4





## Social Media Posts Promoting Workshops and Hearings – Facebook – Hmong



Author

City of Fresno, California

Nyob rau Lub Rau Hli Ntuj Tim 6, 2024, thaum 9:25 Sawv Ntxov., hauv lub nroog tau teem caij los ua qhov Kev Txiav Txim Los Ntawm Zej Tsoom tuaj mus rau Tsoom Thawj Tawm Tswv Yim Hauv Nroog qhov kev txiav txim siab txog ntawm Daim Phiaj Xwm Kev Nqis Tes Ua Ntawm Xyoo 2024-2025 txog ntawm Kev Txhim Kho Vaj Tsev thiab Lub Zej Zog. Koom nrog qhov kev txiav txim txhawm rau los nthuav tawm koj txoj kev xav txog ntawm qhov Lub Nroog qhov kev thov los mus siv pob nyiaj \$11.5 phav txhiab rau HUD qhov kev pab peev nyiaj. Txog cov ntaub ntawv ntau dua no, mus rau [fresno.gov/housing](https://fresno.gov/housing).



## Social Media Posts Promoting Workshops and Hearings – Facebook – Punjabi



Author

City of Fresno, California

6 ਜੂਨ, 2024 ਨੂੰ, ਸਵੇਰੇ 9:25 ਵਜੇ, ਸਿਟੀ ਹਾਊਸਿੰਗ ਅਤੇ ਕਮਿਊਨਿਟੀ ਡਿਵੈਲਪਮੈਂਟ ਲਈ ਸਿਟੀ ਦੇ ਡਰਾਫਟ 2024-2025 ਸਲਾਨਾ ਐਕਸ਼ਨ ਪਲਾਨ 'ਤੇ ਸਿਟੀ ਕੌਂਸਲ ਦੇ ਵਿਚਾਰ ਤੋਂ ਪਹਿਲਾਂ ਜਨਤਕ ਸੁਣਵਾਈ ਕਰਨ ਲਈ ਤਹਿ ਕੀਤੀ ਗਈ ਹੈ। ਆਪਣੇ ਵਿਚਾਰ ਸਾਂਝੇ ਕਰਨ ਲਈ ਸੁਣਵਾਈ ਵਿੱਚ ਸ਼ਾਮਲ ਹੋਵੋ ਕਿ ਸਿਟੀ ਕਿਵੇਂ HUD ਹੱਕਦਾਰੀ ਫੰਡਿੰਗ ਵਿੱਚ \$11.5 ਮਿਲੀਅਨ ਖਰਚ ਕਰਨ ਦਾ ਪ੍ਰਸਤਾਵ ਕਰ ਰਿਹਾ ਹੈ। ਹੋਰ ਜਾਣਕਾਰੀ ਲਈ, [fresno.gov/housing](https://fresno.gov/housing) 'ਤੇ ਜਾਓ।





## Social Media Posts Promoting Workshops and Hearings – Facebook – Spanish



Author

City of Fresno, California

El 6 de junio de 2024, a las 9:25 a.m., la Ciudad tiene programada una Audiencia Pública previa a la consideración por parte del Concejo Municipal del Borrador del Plan de Acción Anual 2024-2025 para Vivienda y Desarrollo Comunitario de la Ciudad. Únase a la audiencia para compartir su opinión sobre la forma en que la Ciudad propone gastar \$11.5 millones en fondos del HUD. Para obtener más información, vaya a [fresno.gov/housing](https://fresno.gov/housing).



## Social Media Posts Promoting Workshops and Hearings – X – English



## Appendix B: Citizen Input and Public Comments

The City endeavored to gather feedback from community members and stakeholder organizations about activity ideas identified to assist the City in meeting the goals outlined in the 5-Year Consolidated Plan in 2020. Community members were invited to vote on suggestions at virtual and in-person meetings. The goals, and activity suggestions, are outlined below to provide a high-level overview of input received.

### Public Infrastructure and Facilities

- Most Popular Suggestions
  - ADA improvements and sidewalk construction at Hughes area around 99 and Parkway Drive
  - Include landscape improvements, tree planting, and additional greenery in scope of work in areas that are getting street improvements
  - More lighting in the area around Live Again Fresno (north of Roeding Park)
  - Sidewalks in the Jane Addams area around Olive and Marks
  - More drainage at Dudley and Hughes area
  - Build parks in the Olive and Brawley and 8<sup>th</sup>/Orange and Ventura areas
  - Develop more emergency shelters. Include shelters that allow men
- Additional Suggestions
  - Street improvements at
    - Warren and White Street
    - Jensen Ave from 41
    - Blithe and Dakota to Ashlan
    - North Ave to Jensen by MLK
    - Irwin and Fresno
    - Canal Street to Shields
    - Valentine to Dakota
  - Creation of a Chinatown Plaza or canopies to support a local marketplace in the China Alley and F Street area
  - Improvements to infrastructure surrounding affordable housing development
  - Commission to give business owners an opportunity to provide input in areas where affordable housing is being developed to ensure businesses and affordable housing can coexist
  - 2400 and 2500 blocks of S. Elm Ave need street light improvements
  - Trees and substantial landscape improvements on Park Strip
  - More education about FresGo (e.g. what it does, how to utilize it)
  - Bulk trash pick-up like Operation Clean Up at 93728 and other side of 99
  - Public restrooms and showers
  - Public trash cans
  - Cleaner parks
  - Drainage at 10<sup>th</sup> and Ventura
  - Single-person restrooms specifically for children at all parks
  - Bus stop structure improvements
  - Make bulk trash bins available near encampments

## **Fair Housing/Compliance**

- Most Popular Suggestions
  - Use Certified Housing Counsellors to provide guidance and assistance
  - Promote fair housing providers even if they're not City-funded
  - Provide education in Ukrainian, Spanish, and Mixteco
  - Provide fair housing education for undocumented tenants and their property owners
- Additional Suggestions
  - Increase fair housing education
  - Provide a City-approved process for levying penalties against tenants or property owners who violate fair housing laws
  - Have the City replicate the CA Apartment Association's templates for rental agreements

## **Public Services**

- Most Popular Suggestions
  - Better coordinate funds, goals, and operations with other governmental and agency partners in the area, and use common terms
  - Provide services focusing on youth and future opportunities
  - Vocational training
  - Partner with other community agencies, schools, outreach organizations, and satellite centers to provide senior services in the Olive and Brawley area
- Additional Suggestions
  - Increase street outreach
  - Façade improvements for small businesses in low-income areas
  - Better access to services/hire assistants to help people navigate the system
  - Provide more transitional housing
  - Create job trusts with case management, counseling, etc.
  - Better collaboration between community providers
  - Foster youth-focused services
  - More community gardens
  - Free transportation to and from services
  - Street outreach to provide medical services
  - Create a program to help pay fees associated with owning a vehicle (CA DL, registration, smog, etc.)
  - Provide domestic violence services in Hmong and Indigenous languages
  - Provide on-demand translation services
  - Develop an agency for non-English speakers to find jobs
  - Create more substance use treatment services
  - Help cover the cost of transportation and fees for youth sports. Provide more youth sports
  - More security and police in all areas, but especially in areas where kids are going to and from school
  - Mobile clinic in the 8<sup>th</sup> and Venture or Orange and Ventura area

- Mobile bus with technology services where laptops, Wi-Fi, and other technological services are available to people experiencing homelessness

### **Homelessness and Homelessness Prevention**

- Most Popular Suggestions
  - Help paying utilities
  - Outreach to encampments with behavioral health and medical services
  - Develop a peer sponsor program where people who are formerly homeless can mentor people experiencing homelessness. Provide a stipend for mentors
  - Develop a central website where people can sign up for and find out about resources
  - Provide emergency rental assistance
  - Fund more case managers to lower client/manager ratio
  - Provide lockers and storage for homeless people
- Additional Suggestions
  - Engage single-family home property owners with incentives to enable people experiencing homelessness to be housed
  - Expand the target population to include single adults
  - Provide supportive services, like mental health services, substance use treatment, life skills, job training, in a healthy and safe environment
  - Develop an affordable housing community with wrap around services
  - Peer support specialist for ongoing case management and linkages to supportive services
  - Hire staff who are knowledgeable about and trained to work with special populations
  - Make services more accessible to everyone with transparency on rules
  - Develop safe and sober transitional homes
  - Create programs for families with children
  - Develop job trusts
  - Programs to help people overcome barriers like legal fees, credit repair, financial assistance
  - Fund more hotel vouchers
  - Address the encampments at Ashlan & West and Shaw & West
  - Provide public restrooms near encampments

### **Affordable Housing**

- Most Popular Suggestions
  - Develop tiny home villages for families with rent-to-own option
  - Develop better outreach methods for affordable housing assistance programs and home repair programs
  - Develop more permanent housing for low-income families
  - Develop rental units for low-income (30% AMI)
  - Develop temporary housing for youth
  - Provide vouchers for families to utilize ADUs as transitional housing
  - Provide housing programs for undocumented immigrants

- Additional Suggestions
  - Rehabilitate existing units
  - Develop land trusts
  - Create housing co-ops
  - Develop multi-family units with mixed income tenants
  - Develop single-family rental units
  - Develop affordable housing throughout the city
  - Utilize client-driven housing choice to allow people to stay in their neighborhoods
  - Provide deposit assistance for rental units
  - Give property owners incentives to keep up their rental units
  - Program to assist people with the application process
  - Program to improve landscaping around low-income households
  - Additional security around mobile home parks
  - Mobile home repair program
  - More vouchers
  - Provide housing counseling on items like credit score improvement
  - Develop a mortgage assistance program for undocumented immigrants with interest rate buydowns
  - Develop mixed-use housing (commercial and residential)

On December 7, 2023, the City conducted a Public Hearing to gather additional input from residents. In total, three comments were received. All comments are summaries of comments had; however, full comments may be viewed at [https://fresno.granicus.com/player/clip/1537?view\\_id=1&redirect=true](https://fresno.granicus.com/player/clip/1537?view_id=1&redirect=true) beginning at the 6:20:22 mark.

**Brandi Nuse-Villegas:** Appreciates that staff listened to previous suggestions and conducted community needs meetings in areas where people who are impacted are more likely to reside. Additional warming centers are needed. Resilience centers should be funded to keep people safe. Integrate more veterinary services as a community service for unhoused people and the general public. Would like to see actions that mitigate impact of climate like watering stations and other resources. Having day centers in multiple parts of town. Wants services to help people get a job and housing. Needs areas for showers and opportunities to clean clothes.

**[City Response:**

In response to your comment, the City added water, laundry, shower, and restroom stations as a priority project in its Notice of Funding Availability for Public Infrastructure projects. Veterinary services, as a stand-alone project, are not considered an eligible activity under CDBG, ESG, HOME, or HOPWA.

This comment has been considered and accepted.]

**Lisa Flores:** Would like to remind staff that according to the Housing Element that the rental vacancy rate is 3.8% as of 2022 which is scary to seniors who are disabled because 45% of senior population is disabled. Would like the number one issue addressed in Plan to be rent stabilization. Would also like the City to force landlords to let renters keep their animals because rentals that allow animals are increasing in price. Would like the City to look into the possibility of increasing the number of mobile home parks because it is a form of affordable housing.

**[City Response:**

The City recognizes the importance of keeping seniors in their homes and providing them with affordable housing. To achieve those goals, the City continues to support its Senior Exterior Repair Program using CDBG funds. Through the Senior Exterior Repair Program, low- and moderate-income senior homeowners can receive no-cost repairs to their home's windows, exterior paint, screens, water heaters, roofs, minor electrical issues, accessibility, fencing, and lead hazards. Additionally, the City, in partnership with FCTC, L.P., is in the process of developing 180 affordable multi-family senior housing units in the Fancher Creek Drive and Marion Avenue area using HOME funds.

This comment has been considered and accepted.]

**Dez Martinez:** Would like the City to re-do the meeting at Chinatown Fresno Foundation because there were a lot of people there and it was conducted concurrently with another meeting for HHAP 5 funding. Land trust, mobile home, rent control, RV homes, tiny homes, affordable housing capped at 30% of income, safe camps for people wanting help to get them off our streets. We need sober homes. We need a detox center. More mental health locations that are open more than 30 days. More resources and outreach to individuals that is done door-to-door to make them aware of the Annual Action Plan and other resources. Infrastructure behind the shelters have no sidewalks. There are fire hydrants in the middle of the sidewalks. Low-income neighborhoods have soft easily ripped. More speed bumps are needed in low-income neighborhoods near schools. Utilize the bus system, door-knocking, sending out flyers to neighborhoods to address the issues we're having advertising these (community needs) meetings.

**[City Response:**

The City conducted seven community needs meetings after the Chinatown Fresno meeting to obtain feedback. Four of the meetings were available online, and three were in person at varying times of the day and varying days of the week to provide the greatest opportunity for feedback possible.

This comment has been considered and accepted.]

On June 6, 2024, the City conducted a Public Hearing to gather additional input from residents on the final draft of the 2024-2025 Annual Action Plan. Summaries of comments follow; however, full comments can be viewed at [https://fresno.granicus.com/player/clip/1651?view\\_id=1&redirect=true](https://fresno.granicus.com/player/clip/1651?view_id=1&redirect=true) beginning at the 2:01:28 mark.

**Kiel Lopez-Schmidt, South Tower Community Land Trust:** Recently, WestCare moved its The Living Room services out of the Tower District to an area near the airport. This move makes those services more difficult for people to access them, and it moves the services away from an area where people in the LGBTQIA+ community feel safe.

The facilities in west Belmont are not well-maintained, so he would like that to be taken into consideration when determining whether WestCare should be a provider of HOPWA services.

**[City Response:**

This comment has been considered and accepted.]

**Lisa Flores:** Echoes need for HOPWA services in the Tower District, and wonders what the results the community has experienced given the resources that have been awarded in the past five years. She wonders what proof of improvement the City has for HOPWA beneficiaries and is concerned that the City is not holding applicants accountable if they are unable to meet goals.

**[City Response:**

The City submits a report annually to the HUD Office of Community Planning and Development (CPD) called the Consolidated Annual Performance Evaluation Report (CAPER). In the CAPER, the City details its goals and outcomes for the preceding year for activities funded using Federal entitlement funds. The community is given an opportunity to provide feedback on the CAPER prior to its submission to HUD CPD.

This comment has been considered and accepted.]

**Traci Robertson:** Leaving out individuals, adults, and older adults who are not mentally ill by using WestCare as a provider. Would like a category added for people who are not currently homeless. Asked for an 'exception to policy' for people who do not fit neatly into categories of people who can receive aid. Young children are at Olive and 99, she would like to see a cooling center placed in the area.

**[City Response:**

This comment has been considered and accepted.]

**Miss 5250:** Is upset that the Public Hearing was scheduled for 9:25 AM but was not taken up until 10:45 AM. States that it is an insult and inconsiderate of the public's time. Would like the City to spell out acronyms it provides. Wants more information on the activities that are being funded. Also wants more information about how funds are used by subrecipients.

**[City Response:**

A list of acronyms can be found in Appendix C.

Each application submitted to the City's Consolidated Notice of Funding Activity (NOFA) can be found in the 'Attachments' at

<https://fresno.legistar.com/LegislationDetail.aspx?ID=6709424&GUID=94B03928-827A-4252-B1FA-8C84425A4EDF&Options=&Search=>. This document also contains a summary of each activity that was chosen for Federal funding.

This comment has been considered and accepted.]

**Brandi N.:** Notes that getting housing from shelters is very difficult. Supports funding for Marjaree Mason Center, Central Valley Justice Coalition, and Central Unified School District. Asks that a means to determine and improve compliance so that funding is used for the provided use.

Would like to see an oversight committee created with people who have lived experience. Would also like funding to be included to provide cooling stations and water fountains.

**[City Response:**

Each subrecipient undergoes a regular audit to ensure that funds are spent on activities and items that are eligible under Federal entitlement funding regulations and are consistent with the application that was submitted and approved.



This comment has been considered and accepted.]

## Appendix C: List of Acronyms

ADA	Americans with Disabilities Act
ARPA	American Rescue Plan Act
ASL	American Sign Language
CAPER	Consolidated Annual Performance Evaluation Report
CDBG	Community Development Block Grant
CDBG-CV	Community Development Block Grant - Coronavirus
CHDO	Community Housing Development Organization
EMSA	Eligible Metropolitan Statistical Area
ESG	Emergency Solutions Grant
ESG-CV	Emergency Solutions Grant - Coronavirus
FH	Fresno Housing Authority
FMCoC	Fresno-Madera Continuum of Care
HCD	California Housing and Community Development
HCDD	Housing and Community Development Division
HHAP	Homeless Housing, Assistance, and Prevention
HMIS	Homeless Management Information System
HOME	HOME Investment Partnerships Program
HOME-ARP	HOME Investment Partnerships - American Rescue Plan Act
HOP	Public Housing Homeownership Opportunities Program
HOPWA	Housing Opportunities for People with AIDS/HIV Grant
HUD	U.S. Department of Housing and Urban Development
LEAP	Local Early Action Planning
LIHTC	Low-Income Housing Tax Credits
LMI	Low- and Moderate-Income
MAP	Multi-Agency Access Program
NOFA	Notice of Funding Availability
PHA	Public Housing Agency
PITC	Point-in-Time Count
PLHA	Permanent Local Housing Allocation
RAD	Rental Assistance Demonstration
RECAP	Racially and Ethnically Concentrated Areas of Poverty
STRMU	Short-Term Rental and Mortgage Assistance
TBRA	Tenant-Based Rental Assistance
TCC	Transformative Climate Communities
TOD	Transit Oriented Development

## Appendix D: ESG Policies and Procedures

# City of Fresno and County of Fresno

## *Emergency Solutions Grant Policies and Procedures*

### **Program Description**

The Emergency Solutions Grant (ESG) is designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The City and County of Fresno, separately, are recipients of an annual allocation of ESG funding. Both will work together to prepare a joint notice of funding availability/request for proposals for awarding ESG funds to eligible sub-recipients ("agencies").

All funded agencies are required to follow federal guidelines in the implementation of the ESG. The City of Fresno and the County of Fresno have written the following policies and procedures to facilitate the agencies in implementing the ESG guidelines as set by the U.S. Department of Housing and Urban Development.

Agencies will provide assistance related to housing of persons at risk of becoming homeless and housing persons that are currently homeless, as well as provide housing relocation and stabilization services.

### **Target Population**

The funds under this program are intended to target two populations of persons facing housing instability: 1) individuals and families who are experiencing homelessness (residing in emergency or transitional shelters or on the street) and need temporary assistance in order to obtain housing and retain it, and 2) individuals and families who are currently in housing but are at risk of becoming homeless and need temporary rent or utility assistance to prevent them from becoming homeless or assistance to move to another unit.

# Emergency Solutions Grant Policies and Procedures

Each sub-grantee will first be directed to read and follow ESG guidelines as set forth issued by the U.S. Department of Housing and Urban Development, and as may be amended from time to time. The procedures contained herein serve to simplify the implementation of the regulations and identify the activities selected for funding by the City and the County of Fresno.

Sub-grantees will serve the population and provide the financial assistance and stabilization services as identified in the budget and scope of work as found in each of their contracts. Preliminary steps to be taken in implementing their ESG activities are as follows:

1. Execute all HMIS required documents, as requested by the Housing Authority of the City and County of Fresno (Housing Authority), as applicable.
2. Ensure all insurance documents, as required by the ESG contract with the City and County, have been submitted and approved by the City/County.
3. Provide the City and/or County with an outreach plan for identifying potential clients and/or marketing your agency's program.

## **Eligible Activities**

*Funding will only be provided as tenant based rental assistance for the following eligible activities:*

### **1. Rapid Re-Housing – Rental Assistance**

Eligible rental assistance includes:

- a. short-term rental assistance (up to 3 months)
- b. medium-term rental assistance (up to 24 months)
- c. one-time payment for up to 6 months of rent in arrears, to include late fees

Eligible costs includes: rental application fees, security deposits, last month's rent, utility deposits, utility payments (with a limit of 6 months in utility payment arrears), moving costs (including storage costs up to 3 months)

### **2. Rapid Re-Housing – Housing Relocation and Stabilization Services**

Eligible services include: housing search and placement, housing stability case management mediation, legal services, and credit repair. Eligible services under case management include: including centralized coordinated assessments, initial

evaluation, counseling, and coordinating services (for a complete list of eligible case management activities please reference 24 CFR 576.105(b)(2)).

### **3. Homelessness Prevention - Rental Assistance**

Eligible rental assistance includes:

- a. short-term rental assistance (up to 3 months)
- b. medium-term rental assistance (up to 24 months)
- c. one-time payment for up to 6 months of rent in arrears, to include late fees

Eligible costs includes: rental application fees, security deposits, last month's rent, utility deposits, utility payments (with a limit of 6 months in utility payment arrears), moving costs (including storage costs up to 3 months)

### **4. Homelessness Prevention - Housing Relocation and Stabilization Services**

Eligible services include: housing search and placement, housing stability case management, mediation, legal services, and credit repair. Eligible services under case management include: including centralized coordinated assessments, initial evaluation, counseling, and coordinating services (for a complete list of eligible case management activities please reference 24 CFR 576.105(b)(2)).

### **5. Emergency Shelter and Street Outreach Component**

Eligible emergency shelter costs include: costs of providing essential services to homeless families and individuals in emergency shelters, renovating buildings to be used as emergency shelter for homeless families and individuals, and operating emergency shelters as identified in 24 CFR 576.102. Shelter services shall be restricted to the following populations: 1) domestic violence victims (provided by a domestic violence victim service provider), 2) homeless youth, and 3) families with children.

Eligible street outreach costs include: costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, nonfacility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility, as further identified in 24 CFR 576.101. For the purposes of this section, the term "unsheltered homeless people" means individuals and families who qualify as homeless under paragraphs (1)(i) of the "homeless" definition under 24 CFR 576.2.

### **6. HMIS - All agencies receiving ESG assistance will be required to participate in the local HMIS.**

## **Client Eligibility Verification**

There is a three-step process for determining a client's eligibility, as noted below. Additionally, all sub-grantees must evaluate and certify the eligibility of ESG program participants (per the three steps below) at least once every three months for all households receiving homelessness prevention assistance, and once annually for households receiving rapid re-housing assistance.

### **A. FIRST STEP: Initial Consultation**

Subrecipient's must conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under 24 CFR 576.400(d) and the written standards established under 24 CFR 576.400(e).

Documentation to verify the requirements of this section have been met include completing a client in-take form. Sub-recipients may use their own form, if pre-approved by the City/County. All sub-grantees must keep verification of this requirement in each client file.

### **B. SECOND STEP: Verification of Income below 30% of the Area Median Income (see verification of income section below)**

### **C. THIRD STEP: Verification of Homelessness or Risk of Homelessness**

To receive assistance under **RAPID RE-HOUSING, or EMERGENCY SHELTER/STREET OUTREACH**, client(s) must be Homeless at the time assistance is requested. HUD has defined Homeless to mean:

#### **To be considered Homeless, per HUD definition, an individual or family must be:**

- (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
  - (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
  - (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters,

transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or

- (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
- (ii) Has no other residence; and
- (iii) Lacks the resources or support networks, *e.g.*, family, friends, faithbased or other social networks, to obtain other permanent housing; and
- (iv) lives in an emergency shelter or other place described in paragraph (1) above.

**ADDITIONALLY: The individual or family must have insufficient resources immediately available to attain housing stability.**

- The sub-grantee must confirm that the individual or family does not have sufficient resources or support networks, *e.g.*, family, friends, faithbased or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the homeless definition [in 24 CFR § 576.2].”

Note, HUD has provided additional guidance for determining eligibility of client(s) under the “homeless” definition, and this can be found at:

<http://hudhre.info/index.cfm?do=viewResource&ResourceID=4636>.

Subgrantees are also required to abide by the guidelines found at this web page.

**To receive assistance under HOMELESSNESS PREVENTION, client(s) must be at risk of becoming homeless and rental assistance is only necessary to prevent**



**the individual or family from moving into an emergency shelter or other place not meant for human habitation as identified in the ESG regulations.**

**The individual or family must have insufficient resources immediately available to attain housing stability.**

- The sub-grantee must confirm that the individual or family does not have sufficient resources or support networks, e.g., family, friends, faithbased or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the homeless definition [in § 24 CFR 576.2].”

**ADDITIONALLY: The individual or family must meet one of the following definitions of “homeless”:**

- (1) An individual or family who will imminently lose their primary nighttime residence provided that:
  - (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
  - (ii) No subsequent residence has been identified; and
  - (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;
- (2) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
  - (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e–2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 786(b)) or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
  - (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;

- (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
  - (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or
- (3) Any individual or family who:
- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
  - (ii) Has no other residence; and
  - (iii) Lacks the resources or support networks, *e.g.*, family, friends, faithbased or other social networks, to obtain other permanent housing.

**ADDITIONALLY: The individual or family must also meet one of the following conditions:**

- (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
- (B) Is living in the home of another because of economic hardship;
- (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;

- (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;
- (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;
- (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or

Note, HUD has provided additional guidance and criteria for each of the categories above, to be used for determining a client's eligibility as "at risk of becoming homeless", and this can be found at:

[http://www.hudhre.info/documents/AtRiskofHomelessnessDefinition\\_Criteria.pdf](http://www.hudhre.info/documents/AtRiskofHomelessnessDefinition_Criteria.pdf).

Subgrantees are also required to abide by the guidelines found at this web page.

### **Documenting Client Eligibility**

All sub-grantees must keep verification of client's eligibility in each client file at minimum as described below.

- A. Sub-grantees are required to ensure that the client does not have sufficient resources or support networks, *e.g.*, family, friends, faithbased or other social networks, immediately available, as follows:

*For Rapid Re-Housing and Emergency Shelter/Street Outreach clients:*  
as needed to obtain other permanent housing

*For Homelessness Prevention clients:* immediately available to attain housing stability and meets one or more of the conditions under paragraph (1)(iii) of the definition of "at risk of homelessness" in 24 CFR § 576.2;

- B. All subgrantees will ensure that all documentation is obtained and placed in the file in accordance with 24 CFR § 576.500 "Recordkeeping and reporting requirements", as required in the regulation for Rapid Re-Housing and/or Homelessness Prevention clients.
- C. The most reliable evidence that should be used in addressing the documentation required in A and B above includes, in order of priority:
  - 1. Source documents including check stubs, verification of employment, general relief documentation from the County of

Fresno, award letters from Social Security Administration, retirement income verification from source, leases, contracts, etc.

2. If source documents are unavailable: a written statement by the relevant third party, or a written statement by intake staff of the oral verification by the relevant third party of the required information and written verification by intake staff as to why source documentation could not be obtained.
3. If source documents AND written third party verification is unobtainable, a written statement by the client or client's intake staff describing the efforts taken to obtain the required evidence AND self-certification by client, identifying the required information needed.

### **Income Determination**

All sub-grantees are required to determine a client's annual income, to verify that the client is income-eligible (annual income is at or below 30% of the area median income). To qualify for ESG assistance persons and/or households must earn 30 percent or below of the Area Median Income, as these are set annually by HUD, by household size. Annual income limits will be provided to each sub-recipient as they are made available by HUD. In determining the annual income of an individual or family, the subrecipient must use the standard for calculating anticipated annual income under 24 CFR 5.609.

- a) Annual income means all amounts, monetary or not, that go to, or are on behalf of, the family head or spouse (even if temporarily absent) or to any other family member 18 years old or older, or all amounts anticipated to be received from a source outside the family, during the 12-month period following admission or annual reexamination effective date. In determining income, sub-grantees must also determine the household size as directed in the section below "Determining Household Size".
- b) All sub-grantees must keep income verification documents in a client file, for each client (or household).
- c) All sub-grantees must have each client fill out a Household Composition form, as included in Exhibit A, to verify the size of the client household and to assist in determining income eligibility.
- d) Additionally, the income calculation worksheet, as included in Exhibit B, is required to be utilized by sub-grantee case managers to verify income. The worksheet can also be provided in excel format from the City/County upon request.

## **Treatment of Assets**

Clients will be required to spend down their assets to an amount of \$500.00 before they become eligible to receive financial assistance. The assets to be considered for the draw down will be limited only to balances in a personal checking or savings account held by any household member. Assets held in a retirement or education account, or personal property are not included as part of this requirement.

## **Determining Household Size**

Income limits are published based on the number of persons in the household (for example, 1 person, 2 persons, 3 persons) with increasingly higher income limits for families with more members.

When determining family size for establishing income eligibility, the sub-grantee must include all persons living in the unit except the following:

- a. Live-in aide
  - (1) A person who resides with one or more elderly persons, near-elderly persons, or persons with disabilities, and who:
    - (a) Is determined to be essential to the care and wellbeing of the person(s);
    - (b) Is not obligated for the support of the person(s); and
    - (c) Would not be living in the unit except to provide the necessary supportive services.
  - (2) To qualify as a live-in aide:
    - (a) The sub-grantee must verify the need for the live-in aide. Verification that the live-in aide is needed to provide the necessary supportive services essential to the care and well-being of the person must be obtained from the person's physician, psychiatrist or other medical practitioner or health care provider. The sub-grantee must approve a live-in aide if needed as a reasonable accommodation in accordance with 24 CFR Part 8 to make the program accessible to and usable by the family member with a disability. The sub-grantee may verify whether the live-in aide is necessary only to the extent necessary to document that applicants or tenants who have requested a live-in aide have a disability-related need for the requested accommodation. This may

include verification from the person's physician, psychiatrist or other medical practitioner or health care provider. The sub-grantee may not require applicants or tenants to provide access to confidential medical records or to submit to a physical examination.

- (b) Expenses for services provided by the live-in aide, such as nursing services (dispensing of medications or providing other medical needs) and personal care (such as bathing or dressing), that are out-of-pocket expenses for the tenant and where the tenant is not reimbursed for the expenses from other sources, are considered as eligible medical expenses. Homemaker services such as housekeeping and meal preparation are not eligible medical expenses (see below for more information on medical expenses.)
  - (c) Qualifies for occupancy only as long as the individual needing supportive services requires the aide's services and remains a tenant. The live-in aide may not qualify for continued occupancy as a remaining family member.
  - (d) Income of a live-in aide is excluded from annual income.
- (3) A relative may be considered to be a live-in aide if they meet the requirements in 1(a) through (c), above.
  - (4) An adult child is eligible to move into an assisted property after initial occupancy only if they are essential to the care or well-being of the elderly parent(s). The adult child may be considered a live-in aide if all of the requirements in 1, above, apply and there is a verified need for a live-in aide in accordance with 2(a), above.
  - (5) An adult child is not eligible to move into an assisted property after initial occupancy unless they are performing the functions of a live-in aide and are eligible to be classified as a live-in aide for eligibility purposes.

b. Foster children or foster adults.

c. Guests.

When determining family size for income limits, the sub-grantee must include the following individuals who are not living in the unit:

a. Children temporarily absent due to placement in a foster home;

- b. Children in joint custody arrangements who are present in the household 50% or more of the time;
- c. Children who are away at school but who live with the family during school recesses;
- d. Unborn children of pregnant women.
- e. Children who are in the process of being adopted.
- f. Temporarily absent family members who are still considered family members. For example, the sub-grantee may consider a family member who is working in another state on assignment to be temporarily absent;
- g. Family members in the hospital or rehabilitation facility for periods of limited or fixed duration. These persons are temporarily absent as defined in subparagraph f above; and
- h. Persons permanently confined to a hospital or nursing home. The family decides if such persons are included when determining family size for income limits. If such persons are included, they must not be listed as the head, co-head, or spouse on the lease or but may be listed as other adult family member. This is true even when the confined person is the spouse of the person who is or will become the head. If the family chooses to include the permanently confined person as a member of the household, the sub-grantee must include income received by these persons in calculating family income.

### **Client's Share of Rent Costs**

The City/County will enforce a graduated subsidy format for determining the ESG client's share of rental costs. A graduated subsidy declines in steps based upon a fixed timeline, until the household assumes full responsibility for monthly housing costs. A graduated subsidy will help reduce the destabilizing cliff effect of a deep subsidy suddenly ending. Declining subsidies allow the household to gradually take over the responsibility of paying rent, and builds both a cushion and confidence along the way.

Initial assistance can be as much as 100% of rental assistance, then decreasing monthly, or every other month, in accordance with client needs and case plan objectives that are developed by the client and the sub-grantee's case manager. Timelines are based on maximum term of assistance; however, clients should be transitioned off of assistance in as short of a timeframe as is appropriate for them to successfully obtain housing stability.

Housing	Homeless Prevention		Rapid Re-Housing
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Month			
1	Case management, counseling assessment, initiate wrap-around services, linkages to service providers, facilitate life skills development, issue security and utility deposits, 100% housing subsidy + utility payment assistance		Case management, counseling assessment, initiate wrap-around services, linkages to service providers, facilitate life skills development, issue security and utility deposits, 100% housing subsidy + utility payment assistance
2	100% housing subsidy + utility payment assistance		100% housing subsidy + utility payment assistance
3	100% housing subsidy + utility payment assistance; 3 month evaluation		100% housing subsidy + utility payment assistance; 3 month evaluation
4	100% housing subsidy + utility payment assistance		100% housing subsidy + utility payment assistance
5	90% housing subsidy + utility payment assistance		90% housing subsidy + utility payment assistance
6	90% housing subsidy + utility payment assistance; 3 month evaluation		90% housing subsidy + utility payment assistance; 3 month evaluation
7	90% housing subsidy + utility payment assistance		90% housing subsidy + utility payment assistance
8	80% housing subsidy + utility payment assistance		80% housing subsidy + utility payment assistance
9	80% housing subsidy + utility payment assistance		80% housing subsidy + utility payment assistance
10	80% housing subsidy + utility payment assistance		80% housing subsidy + utility payment assistance
11	70% housing subsidy + utility payment assistance		70% housing subsidy + utility payment assistance
12	70% housing subsidy + utility payment assistance		70% housing subsidy + utility payment assistance
13	70% housing subsidy + utility payment assistance		70% housing subsidy + utility payment assistance
14	60% housing subsidy + utility payment assistance		60% housing subsidy + utility payment assistance
15	60% housing subsidy + utility payment assistance		60% housing subsidy + utility payment assistance
16	60% housing subsidy + utility payment assistance		60% housing subsidy + utility payment assistance
17	50% housing subsidy + utility payment assistance		50% housing subsidy + utility payment assistance
18	50% housing subsidy + utility payment assistance		50% housing subsidy + utility payment assistance



19	40% housing subsidy + utility payment assistance	40% housing subsidy + utility payment assistance
20	40% housing subsidy + utility payment assistance	40% housing subsidy + utility payment assistance
21	30% housing subsidy + utility payment assistance	30% housing subsidy + utility payment assistance
22	30% housing subsidy + utility payment assistance	30% housing subsidy + utility payment assistance
23	20% housing subsidy + utility payment assistance	20% housing subsidy + utility payment assistance
24	20% housing subsidy + utility payment assistance	20% housing subsidy + utility payment assistance
25	30-day Follow-up	30-day Follow-up
26	60-day Follow-up	60-day Follow-up
27	90-day Follow-up	90-day Follow-up

On a case by case basis, sub-grantees may be authorized to increase rental assistance (and not follow the decreasing subsidy scale above), only when extenuating circumstances arise for a client. Some of these extenuating circumstances may include, but is not limited to, reunification with a child, loss of employment (income), drop in income, medical emergency/illness, loss of other resources. In these cases, the sub-grantee will verify and document in each file the reasons for increasing financial assistance, and advise the City and/or County in regards to the specific circumstances of the client, to ensure the City/County will approve the change before it is enacted.

### **Determination of Unit Size Requirements**

The City and County will require each sub-grantee to determine the appropriate number of bedrooms needed by an individual or family when it determines family eligibility for financial assistance, based on the information below.

The following requirements apply when determining the family unit size:

- The unit size determination must provide for the smallest number of bedrooms needed to house a family without overcrowding, regardless of the amount of the payment standard.
- The unit size determinations must be applied consistently for all families of like size and composition.
- A child who is temporarily away from the home because of placement in foster care is considered a member of the family in determining the family's unit size.

- A family that consists of a pregnant woman only (with no other household members), must be treated as a two-person family.
- Two elderly or disabled household members may be given separate bedrooms.
- Any live-in aide (approved by the sub-grantee to reside in the unit to care for a family member who is disabled or is at least 50 years of age) must be counted in determining the family unit size.
- Unless a live-in aide resides with the family, the family unit size for any family consisting of a single person must be either a zero or one-bedroom unit. The City and County of Fresno will allow sub-grantees to provide for case-by-case exceptions to this rule, only after the following has been met:
  1. The client has searched for available zero or one-bedroom units, and at least 4 apartment complexes have been searched with no availability at that bedroom size as evidenced in writing. The sub-grantee may allow the client to rent up to a 2 bedroom unit as long as the payment is equal to the 0-1 bedroom payment.
  2. Client agrees in writing that they will not add additional person(s) to the lease nor move in any additional persons into the assisted unit without first seeking the approval of both the sub-grantee and the landlord. The client will have to be re-evaluated for eligibility on a monthly basis.

UNIT SIZE REQUIREMENTS	
Unit Size Range	Maximum Household Size
0 – 1 BR	2
2 BR	4
3-BR	6
4-BR	8
5-BR	10+

### **Rent Reasonableness**

Rental assistance paid cannot exceed the actual rental cost, which must be in compliance with HUD's standard of "rent reasonableness." "Rent reasonableness" means that the total rent charged for a unit must be reasonable in relation to the rents being charged during the same time period for comparable units in the private unassisted market and must not be in excess of rents being charged by the owner during the same time period for comparable non-luxury unassisted units. To make this determination, sub-grantees should consider (a) the location, quality, size, type, and

age of the unit; and (b) any amenities, housing services, maintenance and utilities to be provided by the owner. Comparable rents can be checked by using a market study, by reviewing comparable units advertised for rent, or with a note from the property owner verifying the comparability of charged rents to other units owned (for example, the landlord would document the rents paid in other units).

All sub-grantees will be required to fill out the attached Exhibit C: Rent Reasonableness Checklist and Certification in its entirety, for each client assisted with rent, and keep the record in the client file. The form includes several columns where the sub-grantee is expected to find comparables units and comparable rates. In filling out the form, sub-grantees cannot exclusively utilize units within the same apartment complex that the client will be renting, nor can the sub-grantee utilize units that are more than 1 mile away from the unit to be rented.

### **Rental, Security and Utility Payments**

Sub-grantees must not make payments directly to program participants, but only to third parties, such as landlords or utility companies. In addition, an assisted property may not be owned by the grantee, sub-grantee or the parent, subsidiary or affiliated organization of the sub-grantee.

Sub-grantees can only make rental payments and/or security deposits for clients that have a signed lease for their eligible unit. Additionally, the program participant must be named on the lease.

Therefore, assistance could not be provided to an individual renting from a friend or relative if a legal lease is not in place. In cases where an individual is renting a unit from a friend or relative and a legal lease is in place, sub-grantees providing assistance must ensure that the arrangement is not in violation of conflict of interest laws and the rent charged and the terms of the lease must be the same for the participant as they are for other tenants renting comparable units.

If two unrelated individuals are joint parties to a lease, a sub-grantee must consider total household income to determine eligibility (i.e., either the whole household is eligible for assistance, or the whole household is not).

A sub-grantee can provide rental assistance to a client residing at a board and care facility only as long as each resident of the group home, assisted living facility, or boarding house has an individual lease, and has been assessed and certified to be eligible to receive ESG assistance.

Please note that financial assistance for persons in a group home-type setting is limited to: rent, security deposits, utility deposits, and utility payments. Service fee charges that might be applied at assisted living facilities are not eligible. In addition, if there is another rental subsidy being provided, ESG cannot be used for rent, and if there is a utility subsidy being provided, ESG cannot be used for utilities.

If sub-grantee incurs late fees due to a late submittal of a rental payment, these cannot be reimbursed by, or paid out of, ESG funds.

In addition, the ESG Program also requires a rental assistance agreement between the sub-grantee and the housing owner.

### **Maximum Rent**

Rental assistance cannot be provided unless the rent does not exceed the Fair Market Rent established by HUD, as provided under 24 CFR part 888.

### **Habitability Standards**

Sub-grantees providing rental assistance with ESG funds will be required to conduct initial and any appropriate follow-up inspections of housing units into which a program participant will be moving. Units should be inspected on an annual basis and upon a change of tenancy. Inspection of each unit must include the filling out and filing of the attached Exhibit D: ESG Housing Habitability Standards Inspection Checklist. Sub-grantees are to ensure that experienced staff performs all habitability inspections

### **Rental Payments in Arrears**

Rental assistance may be used to pay up to 6 months of rental arrears for eligible program participants. Rental arrears may be paid if the payment enables the program participant to remain in the housing unit for which the arrears are being paid or move to another unit. If HPRP funds are used to pay rental arrears, arrears must be included in determining the total period of the program participant's rental assistance.

### **Lead Based Paint Visual Assessment Requirements**

Sub-grantees are required to provide a visual assessment of each selected property for client habitability to ensure that there are no hazards related Lead Based Paint. Visual assessments can be conducted by a HUD-Certified Visual Assessor under ESG, and must meet the requirements as outlined in the Lead-Based Paint Poisoning Prevention Act, as noted in Section VII.F of the Notice. A 20-minute online training course on conducting visual assessments can be found on HUD's website at <http://www.hud.gov/offices/lead/training/visualassessment/h00101.htm>. After successful completion of the online course, sub-grantees will receive a certificate of completion which qualifies them for conducting the assessments. All sub-grantees are required to have at least one staff member conduct the test and pass.

Sub-grantees are also required to fill out and sign the ESG Lead Screening Worksheet, as enclosed in **Exhibit E**, and the ESG Lead-Based Paint Document Checklist, as enclosed also in Exhibit F, for each client receiving assistance.

Please note, that the form has a last page that requires staff signature and date. Sub-grantees will ensure that the form is signed and dated properly.

## **Reporting Requirements**

### **HMIS**

Sub-grantees are required to input HMIS client data as soon as feasibly possible, and at least on a bi-weekly basis. City and County staff will be working with the Housing Authority to pull data on a monthly basis and will contact sub-grantees who have not utilized HMIS as required. This reporting requirement is set forth to facilitate sub-grantee's quarter-end reporting process and to assist the City/County in its quarterly reporting to the federal government and HUD.

Sub-grantees who fail to meet this requirement will be in default of their agreement, which will trigger a performance review by the City and/or County.

### **Monthly/Quarterly Reporting**

Sub-grantees are required to provide a monthly activity report to the City and/or County in addition to a quarterly performance report to the City and/or County, in the form attached as Exhibit G: Performance Reports.

## **Request for Disbursements**

Sub-grantees will be allowed to request disbursements in arrears, for services provided during the preceding month, and only as identified in their appropriate ESG Agreements/Contracts. Reimbursements shall be made in compliance with the terms of the agreement(s). All requests for disbursements must be accompanied by sufficient supportive documentation verifying actual costs incurred.

City/County staff will review funding disbursement requests to ensure that funds requested are for allowable costs and are within the budget as established in the Agreements/Contracts.

All requests for disbursements will be only in the form(s) as provided in the attached Exhibit H: ESG Funds Disbursement Request.

## **Policy on Security and Utility Deposits**

HUD is giving grantees the discretion to determine how to handle returned security deposits.

The City/County of Fresno will not require its sub-grantees to recover a utility security deposit (i.e. PG&E) as these are credited as payment toward a final bill if service is turned off within the first 12 months of service. Beyond 12 months, the deposit is credited toward the 13 month of service (or close to it) if there are 12 consecutive on-time payments made. If there are not 12 consecutive on time payments, the deposit will be used for the final month of service.

Each sub-grantee who provides a utility deposit on behalf of an eligible client using ESG services shall make payment of such deposit directly to the vendor (utility provider, landlord or property manager) on behalf of the client. Clients are not eligible to receive a reimbursement for utility deposits which have been previously paid by them or paid on their behalf.

Each sub-grantee who provides a utility deposit shall count the deposit payment as one additional month of support for that eligible client.

In case of security deposits on housing units each sub-grantee who provides a security deposit on behalf of an eligible client using ESG services shall make payment of such deposit directly to the landlord or property manager on behalf of the client. Clients are not eligible to receive a reimbursement for deposits which have been previously paid by them or paid on their behalf.

Each sub-grantee who provides a rental deposit shall count the deposit payment as one additional month of support for that eligible client.

The security deposit minus any portion kept from the deposit, that may be needed to pay for costs incurred by the tenant such as damages to the unit, shall be returned to the sub-grantee and treated as program income. This program income can be utilized by the sub-grantee to pay for other eligible client deposits following the same method. Program income must be accounted for separately by each sub-grantee, and reported to the City/County.

## **Immigration Status**

All sub-grantees are required to verify if a proposed client is a qualified alien. The City and County of Fresno have provided alternate requirements for victims of domestic violence due to the imminent danger these clients are facing.

Additionally:

- As long as there is one adult with legal status in the household and he/she is the primary lessee on the lease, the sub-grantee can serve that household.
- The sub-grantee will count ALL adults and children in the household, and enter them in HMIS
- The sub-grantee will only count income from/for those individuals who have legal status.
- The sub-grantee will NOT count income from those who do not have legal status because their income is not legal.

### **Confidentiality**

Each sub-grantee must develop and implement procedures to ensure:

1. The confidentiality of records pertaining to any individual provided with assistance; and
2. That the address or location of any assisted housing will not be made public, except to the extent that this prohibition contradicts a preexisting privacy policy of the grantee.

Such procedures must be provided to the City/County before implementation of the program commences.

### **Termination of Housing Assistance**

A sub-grantee may terminate assistance to a program participant who violates program requirements. Sub-grantees may resume assistance to a program participant whose assistance was previously terminated. In terminating assistance to a program participant, the sub-grantee must provide a formal process that recognizes the rights of individuals receiving assistance to due process of law.

This process, at a minimum, must consist of:

1. Written notice to the program participant containing a clear statement of the reasons for termination;
2. A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision; and
3. Prompt written notice of the final decision to the program participant.

Such procedures must be provided to the City/County before implementation of the program commences.

## **Non-Discrimination**

No person in the United States shall, on the ground of race, color, religion, national origin or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity funded in whole or in part with funds made available through the City's ESG Program, or any program or activity receiving Federal financial assistance.

## **Appeals**

If an application is turned down by a sub-grantee, the applicant may appeal, in writing, within ten (10) days after the occurrence. The appeal must clearly state the reasons for the appeal. The appeal will be filed with the sub-grantee, who will review the appeal and respond.

For City of Fresno Applicants: If the appellant is not satisfied with the response of the sub-grantee, the appeal may be presented to the City of Fresno Homeless Policy and Prevention Manager within thirty (30) days of the sub-grantee's response. The City will attempt to resolve the grievance within fifteen (15) days. The ruling of the City will be final.

For County of Fresno Applicants: If the appellant is not satisfied with the response of the sub-grantee, the appeal may be presented to the County of Fresno ESG County Coordinator within thirty (30) days of the sub-grantee's response. The County will attempt to resolve the grievance within fifteen (15) days. The ruling of the County will be final.

## **City/County Administration of the Program**

The City and County of Fresno propose to jointly administer their respective ESG Programs, including updates as needed to this policies and procedures manual. Both agencies will jointly issue a request for funding availability, and work together to select the agencies (sub-grantees) who will receive ESG funding, based on the allocation levels identified in the Action Plans. Each entity will contract individually with each selected vendor. The City/County propose to administer ESG sub-grantee agreements over a two term period.

## **Monitoring**

City/County of Fresno staff will meet with all service providers on a monthly basis to discuss performance, rules, and processes, coordinate services, collaboratively exchange best practices and discuss concerns in administering the program. City/County staff will conduct on-site monitoring and audits of all selected service providers to ensure proper administration of the program. All sub-grantees will be



required to submit monthly, quarterly and yearly reports to the City/County to ensure performance measures are being met. Additionally, the City/County will audit all requests for reimbursement of ESG funds before these are paid to the selected City service providers.

### **Amendments To Program Rules**

The Fresno City Manager's office, or his/her designee(s), may change City program requirements from time to time to meet program objectives. The County Administrative Officer, or his/her designee(s), may change County program requirements from time to time to meet program objectives. All changes will be required to meet ESG guidelines.

*Updated June 5, 2012*

**EXHIBIT A**

**HOUSEHOLD COMPOSITION**

HOUSEHOLD COMPOSITION						
HH Mbr #	Last Name	First Name & Middle Initial	Relationship to Head of Household	Date of Birth (MM/DD/YYYY)	F/T Student (Y or N)	Social Security or Alien Reg. No.

I certify that the information presented in this document is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Applicant

## EXHIBIT B

### ESG Income Eligibility Calculation Worksheet

To be eligible for ESG households must be at or below 30% of the Area Median Income (and meet other ESG eligibility requirements, as identified in federal regulation). Grantees may use this worksheet to determine whether an applicant household meets the ESG income eligibility threshold. A copy of this worksheet should be kept in the ESG participant case file.

Household Member Number	Household Member Name	Age of Household Member
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
	<b>Total Household Members (Household size)</b>	
	<b>30% of Area Median Income (AMI) for Household Size</b>	\$

Household Member Number/ Name	Sources of Household Income	Gross Documented Current Income Amount	Frequency of Income	Number of Payments per Year	Annual Gross Income (gross income amount X # of payments per year)
	Earned Income (for ADULT household members only)	\$			\$
	Earned Income (for ADULT household members only)	\$			\$
	Earned Income (for ADULT household members only)	\$			\$
	Self-employment/business income	\$			\$
	Self-employment/business income	\$			\$
	Interest & Dividend Income	\$			\$
	Interest & Dividend Income	\$			\$
	Pension/Retirement Income	\$			\$
	Pension/Retirement Income	\$			\$
	Unemployment & Disability Income	\$			\$
	Unemployment & Disability Income	\$			\$
	TANF/Public Assistance	\$			\$
	TANF/Public Assistance	\$			\$
	Alimony, Child Support and Foster Care Income	\$			\$
	Alimony, Child Support and Foster Care Income	\$			\$
	Armed Forces Income	\$			\$
	Armed Forces Income	\$			\$
	Other (specify):	\$			\$
	Other (specify):	\$			\$
<b>Total Annual Gross Income from all Sources</b>			\$		-
<b>30% of Area Median Income for Household Size</b>			\$		-
<b>Variance (If less than AMI, then household is income eligible)</b>			\$		-
<b>Is the household at or below 30% Area Median Income?</b>			<b>YES-Income Eligible</b>		

## Exhibit C: RENT REASONABLENESS CHECKLIST AND CERTIFICATION

	Proposed Unit	Unit #1	Unit #2	Unit #3
Address				
Number of Bedrooms				
Square Feet				
Type of Unit/Construction				
Housing Condition				
Location/Accessibility				
Amenities				
Unit:				
Site:				
Neighborhood:				
Age in Years				
Utilities (type)				
Unit Rent				
Utility Allowance				
Gross Rent				
Handicap Accessible?				

### CERTIFICATION:

A. Compliance with Payment Standard

Proposed Contract Rent + Utility Allowance = Proposed Gross Rent

The Proposed Contract Rent ☐ does ☐ does not exceed the maximum allowed monthly rent by bedroom count, as established by the U.S. Department of Housing and Urban Development for the use of the local public housing authority in administering the Housing Choice Voucher Program as follows:

Bedroom Count	Payment Standard
0	\$638.00
1	\$702.00
2	\$829.00
3	\$1,206.00
4	\$1,299.00
Payment standards Effective Date: October 1, 2011	

B. Rent Reasonableness

Based upon a comparison with rents for comparable units, I have determined that the proposed rent for the unit ☐ is ☐ is not reasonable.

<b>DEPARTMENT/AGENCY NAME:</b>	<b>SIGNATURE:</b>	<b>DATE:</b>
--------------------------------	-------------------	--------------

## Exhibit D: ESG Housing Habitability Standards Inspection Checklist

### About this Tool

These standards apply only when a program participant is receiving financial assistance and moving into a new (different) unit. Inspections must be conducted upon initial occupancy and then on an annual basis for the term of ESG assistance.

The habitability standards are different from the Housing Quality Standards (HQS) used for other HUD programs. Because the HQS criteria are more stringent than the habitability standards, a grantee could use either standard. In contrast to HQS inspections, the habitability standards do not require a certified inspector. As such, ESG program staff could conduct the inspections, using a form such as this one to document compliance.

**Instructions:** Mark each statement as 'A' for approved or 'D' for deficient. The property must meet all standards in order to be approved. A copy of this checklist should be placed in the client file.

Approved or Deficient	Element
	1. <i>Structure and materials:</i> The structures must be structurally sound so as not to pose any threat to the health and safety of the occupants and so as to protect the residents from hazards.
	2. <i>Access:</i> The housing must be accessible and capable of being utilized without unauthorized use of other private properties. Structures must provide alternate means of egress in case of fire.
	3. <i>Space and security:</i> Each resident must be afforded adequate space and security for themselves and their belongings. Each resident must be provided with an acceptable place to sleep.
	4. <i>Interior air quality:</i> Every room or space must be provided with natural or mechanical ventilation. Structures must be free of pollutants in the air at levels that threaten the health of residents.
	5. <i>Water Supply:</i> The water supply must be free from contamination.
	6. <i>Sanitary Facilities:</i> Residents must have access to sufficient sanitary facilities that are in proper operating condition, may be used in privacy, and are adequate for personal cleanliness and the disposal of human waste.
	7. <i>Thermal environment:</i> The housing must have adequate heating and/or cooling facilities in proper operating condition.
	8. <i>Illumination and electricity:</i> The housing must have adequate natural or artificial illumination to permit normal indoor activities and to support the health and safety of residents. Sufficient electrical sources must be provided to permit use of essential electrical appliances while assuring safety from fire.

	9. <i>Food preparation and refuse disposal:</i> All food preparation areas must contain suitable space and equipment to store, prepare, and serve food in a sanitary manner.
	10. <i>Sanitary condition:</i> The housing and any equipment must be maintained in sanitary condition.
	11. <i>Fire safety:</i> Both conditions below must be met to meet this standard. <ul style="list-style-type: none"> <li>a. Each unit must include at least one battery-operated or hard-wired smoke detector, in proper working condition, on each occupied level of the unit. Smoke detectors must be located, to the extent practicable, in a hallway adjacent to a bedroom. If the unit is occupied by hearing-impaired persons, smoke detectors must have an alarm system designed for hearing-impaired persons in each bedroom occupied by a hearing-impaired person.</li> <li>b. The public areas of all housing must be equipped with a sufficient number, but not less than one for each area, of battery-operated or hard-wired smoke detectors. Public areas include, but are not limited to, laundry rooms, day care centers, hallways, stairwells, and other common areas.</li> </ul>

(Source: U.S. Department of Housing and Urban Development, Docket No. FR-5307-N-01, Notice of Allocations, Application Procedures, and Requirements for Homelessness Prevention and Rapid Re-Housing Grantees under the Recovery Act)

## CERTIFICATION STATEMENT

I certify that I am not a HUD certified inspector and I have evaluated the property located at the address below to the best of my ability and find the following:

- ☐ Property meets all of the above standards.  
☐ Property does not meet all of the above standards.

Therefore, I make the following determination:

- ☐ Property is approved.  
☐ Property is not approved.

Case Name: _____
Street Address: _____
Apartment: _____ City: _____ State: _____ Zip: _____
Evaluator's Signature: _____ Date: _____
Please Print. Name: _____
CBO Exec. Dir. Initial: _____

## Exhibit E

### ESG Lead Screening Worksheet

#### About this Tool

The *ESG Lead Screening Worksheet* is intended to guide grantees through the lead-based paint inspection process to ensure compliance with the rule. ESG staff can use this worksheet to document any exemptions that may apply, whether any potential hazards have been identified, and if safe work practices and clearance are required and used. A copy of the completed worksheet along with any additional documentation should be kept in each program participant's case file.

### Instructions

To prevent lead-poisoning in young children, ESG grantees must comply with the Lead-Based Paint Poisoning Prevention Act of 1973 and its applicable regulations found at 24 CFR 35, Parts A, B, M, and R. Under certain circumstances, a visual assessment of the unit is not required. This screening worksheet will help program staff determine whether a unit is subject to a visual assessment, and if so, how to proceed. A copy of the completed worksheet along with any related documentation should be kept in each program participant's file.

Note: ALL pre-1978 properties are subject to the disclosure requirements outlined in 24 CFR 35, Part A, regardless of whether they are exempt from the visual assessment requirements.

#### Basic Information

Name of Participant  
Address                      Unit Number  
City                      State                      Zip  
ESG Program Staff

### Part 1: Determine Whether the Unit is Subject to a Visual Assessment

If the answer to one or both of the following questions is 'no,' a visual assessment is not triggered for this unit and no further action is required at this time. Place this screening worksheet and related documentation in the program participant's file.

If the answer to both of these questions is 'yes,' then a visual assessment is triggered for this unit and program staff should continue to Part 2.

1. Was the leased property constructed before 1978?

☐ Yes

☐ No

2. Will a child under the age of six be living in the unit occupied by the household receiving ESG assistance?

☐ Yes

☐ No

## Part 2: Document Additional Exemptions

If the answer to any of the following questions is 'yes,' the property is exempt from the visual assessment requirement and no further action is needed at this point. Place this screening sheet and supporting documentation for each exemption in the program participant's file.

If the answer to all of these questions is 'no,' then continue to Part 3 to determine whether deteriorated paint is present.

1. Is it a zero-bedroom or SRO-sized unit?  
☐ Yes  
☐ No
2. Has X-ray or laboratory testing of all painted surfaces by certified personnel been conducted in accordance with HUD regulations and the unit is officially certified to not contain lead-based paint?  
☐ Yes  
☐ No
3. Has this property had all lead-based paint identified and removed in accordance with HUD regulations?  
☐ Yes  
☐ No
4. Is the client receiving Federal assistance from another program, where the unit has already undergone (and passed) a visual assessment within the past 12 months (e.g., if the client has a Section 8 voucher and is receiving ESG assistance for a security deposit or arrears)?  
☐ Yes (Obtain documentation for the case file.)  
☐ No
5. Does the property meet any of the other exemptions described in 24 CFR Part 35.115(a).  
☐ Yes  
☐ No

Please describe the exemption and provide appropriate documentation of the exemption.

## Part 3: Determine the Presence of Deteriorated Paint

To determine whether there are any identified problems with paint surfaces, program staff should conduct a visual assessment prior to providing ESG financial assistance to the unit as outlined in the following training on HUD's website at:

<http://www.hud.gov/offices/lead/training/visualassessment/h00101.htm>.

If no problems with paint surfaces are identified during the visual assessment, then no further action is required at this time. Place this screening sheet and certification form (Attachment A) in the program participant's file.

If any problems with paint surfaces are identified during the visual assessment, then continue to Part 4 to determine whether safe work practices and clearance are required.

1. Has a visual assessment of the unit been conducted?  
☐ Yes



- ☐ No
2. Were any problems with paint surfaces identified in the unit during the visual assessment?
- ☐ Yes
- ☐ No (Complete Attachment A – Lead-Based Paint Visual Assessment Certification Form)

#### **Part 4: document the level of identified problems**

All deteriorated paint identified during the visual assessment must be repaired prior to clearing the unit for assistance. However, if the area of paint to be stabilized exceeds the de minimus levels (defined below), the use of lead safe work practices and clearance is required.

If deteriorating paint exists but the area of paint to be stabilized does not exceed these levels, then the paint must be repaired prior to clearing the unit for assistance, but safe work practices and clearance are not required.

1. Does the area of paint to be stabilized exceed any of the de minimus levels below?

- 20 square feet on exterior surfaces ☐ Yes ☐ No
- 2 square feet in any one interior room or space ☐ Yes ☐ No
- 10 percent of the total surface area on an interior or exterior component with a small surface area, like window sills, baseboards, and trim ☐ Yes ☐ No

If *any* of the above are 'yes,' then safe work practices and clearance are required prior to clearing the unit for assistance.

#### **Part 5: Confirm all identified deteriorated paint has been stabilized**

Program staff should work with property owners/managers to ensure that all deteriorated paint identified during the visual assessment has been stabilized. If the area of paint to be stabilized does not exceed the de minimus level, safe work practices and a clearance exam are not required (though safe work practices are always recommended). In these cases, the ESG program staff should confirm that the identified deteriorated paint has been repaired by conducting a follow-up assessment.

If the area of paint to be stabilized exceeds the de minimus level, program staff should ensure that the clearance inspection is conducted by an independent certified lead professional. A certified lead professional may go by various titles, including a certified paint inspector, risk assessor, or sampling/clearance technician. Note, the clearance inspection cannot be conducted by the same firm that is repairing the deteriorated paint.

1. Has a follow-up visual assessment of the unit been conducted?

- ☐ Yes
- ☐ No

2. Have all identified problems with the paint surfaces been repaired?

- ☐ Yes
- ☐ No

3. Were all identified problems with paint surfaces repaired using safe work practices?

☐ Yes  
☐ No  
☐ Not Applicable – The area of paint to be stabilized did not exceed the de minimus levels.

4. Was a clearance exam conducted by an independent, certified lead professional?

☐ Yes  
☐ No  
☐ Not Applicable – The area of paint to be stabilized did not exceed the de minimus levels.

5. Did the unit pass the clearance exam?

☐ Yes  
☐ No  
☐ Not Applicable – The area of paint to be stabilized did not exceed the de minimus levels.

Note: A copy of the clearance report should be placed in the program participant's file.

## Exhibit F

### ESG Lead-Based Paint Document Checklist

#### About this Tool

The following checklist provides ESG grantees with an overview of common documents that can be used to verify compliance with the Lead-Based Paint Poisoning Prevention Act. Note that this checklist does not cover all of the documentation that providers would want to include in all instances. For example, additional documentation may be required if the property is found to meet exemptions listed under Part 2 of the Lead Screening Worksheet.

Document Name	Purpose	✓
Application	Documents age of children	
Screenshot of property record from online tax database	Documents age of property	
Lead Screening Worksheet	Documents exemptions (additional documentation will vary based on exemption)	
Lead-Based Paint Visual Assessment Certification	Documents that a visual assessment was conducted and problems with paint surfaces were not identified	
Owner Certification (if applicable)	Documents owner certification that any identified problems with paint surfaces have been repaired and that safe work practices were followed, as applicable	
Clearance Report (if applicable)	Documents that unit passed clearance	
Documentation of ongoing maintenance activities: <ul style="list-style-type: none"> <li>Visual Assessment Certification Forms</li> <li>Clearance report from each maintenance job involving painted surfaces above the de minimis threshold</li> <li>Notice of lead hazard reduction for each maintenance job involving painted surfaces</li> </ul>	Documents that a visual assessment is performed at least annually during the assistance period and that any deteriorated paint was appropriately addressed (including clearance and notice of lead hazard reduction)	
Documentation of response to EIBLL child: <ul style="list-style-type: none"> <li>Copies of risk assessment</li> <li>Abatement or clearance report</li> <li>Relocation documents</li> <li>Correspondence with health department</li> </ul>	Documents that if an EIBLL child was identified in the unit, the situation was addressed in accordance with the Lead Safe Housing Rule.	

## Exhibit G

### MONTHLY PERFORMANCE REPORT HOMLESS PREVENTION AND RAPID REHOUSING

Report To :	<input type="checkbox"/>	County of Fresno	or	<input type="checkbox"/>	City of Fresno
Name of Agency:					
Project:					
Reporting Month					

#### I. PROGRESS NARRATIVE

A. List specific accomplishments during this reporting period:

B. Problem areas:

C. Is the project following the approved implementation schedule?

D. Has there been any private sector involvement? If so, please provide information here.

#### II. STATUS OF HMIS REPORTING AND DATA INPUT

<b>III. NARRATIVE DESCRIBING SPECIFIC HOUSING RELOCATION &amp; STABILIZATION SERVICES PROVIDED DURING REPORTING PERIOD</b>
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<b>IV. NARRATIVE DESCRIBING SPECIFIC HABITABILITY INSPECTION SERVICES PERFORMED OR CONTRACTED OUT DURING REPORTING PERIOD</b>
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<b>V. PENDING ISSUES:</b>
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<b>VI. CONCLUSIONS:</b>
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<b>AGENCY</b>
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Name	Title	Date

<b>CITY/COUNTY USE ONLY</b>
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Reviewed by City/County Staff					Date

**Exhibit H**  
**ESG Funds Disbursement Request**

Report Period: \_\_\_\_\_

ORGANIZATION NAME: _____	ATTENTION: <b>Claudia Cazares</b>
PROJECT NAME: <b>ESG-</b> _____	HUD CONTRACT TIME LAPSED: 0%
CONTRACT NUMBER: _____	CONTRACT TIME LAPSED: 0%
	CONTRACT FUNDS EXPENDED: 0%

SEND THE MONTHLY INVOICE FORM TO \_\_\_\_\_ ALONG WITH COPIES OF ALL INVOICES VERIFYING  
EXPENDITURES TO THE FOLLOWING ADDRESS: City of Fresno, Planning and Development Department, Attn: Housing  
Manager, 2600 Fresno St., Room 3070, Fresno, CA 93721

Homeless Prevention - Financial Assistance				Homeless Prevention - Relocation & Stabilization			
	Budget	Month Expense	Year to Date		Budget	Month Expense	Year to Date
Rental Assistance				Case Management Services			
Security & Utility Deposits				Outreach and Engagement			
Utility Payments				Housing Search			
Moving Cost Assistance				Legal Service			
				Credit Repair			
Total		\$0.00		Total		\$0.00	

Rapid Re-Housing - Financial Assistance				Rapid Re-Housing - Relocation & Stabilization			
	Budget	Month Expense	Year to Date		Budget	Month Expense	Year to Date
Rental Assistance				Case Management Services			
Security & Utility Deposits				Outreach and Engagement			
Utility Payments				Housing Search			
Moving Cost Assistance				Legal Service			
				Credit Repair			
Total		\$0.00		Total		\$0.00	

Administrative Cost				Emergency Shelter/Street Outreach			
	Budget	Month Expense	Year to Date		Budget	Month Expense	Year to Date
Total				Total			

**FOR CONTRACTOR USE**

Submitted by:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

**Four /City/County Use Only:**

Approved By:

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

## Appendix E: Tables

**Table 1 – CDBG Sources and Uses**

Sources – CDBG	Amount	Uses – CDBG	%	Amount
Annual Entitlement	\$7,013,935	Public Infrastructure	13.2%	\$975,276
Program Income	\$364,631	Affordable Housing	23.3%	\$1,720,929
		Public Services	14.3%	\$1,051,574
		Micro-Enterprise Assistance	>1%	\$40,000
		Fair Housing	>1%	\$50,000
		Section 108 Loan Payment	29.7%	\$2,188,000
		Administration & Compliance	18.3%	\$1,352,787
<i>Subtotal</i>	<i>\$7,378,566</i>	<i>Subtotal</i>	<i>100%</i>	<i>\$7,378,566</i>

**Table 2 – HOME Sources and Uses**

Sources – HOME	Amount	Uses – HOME	%	Amount
Annual Entitlement	\$2,924,820	Affordable Housing	85%	\$3,637,696
Program Income	\$264,580	CHDO Housing Development	10.3%	\$438,723
Reprogrammed Funds	\$1,087,019	Administration & Compliance	4.7%	\$200,000
<i>Subtotal</i>	<i>\$4,276,419</i>	<i>Subtotal</i>	<i>100%</i>	<i>\$4,276,419</i>

**Table 3 – ESG Sources and Uses**

Sources – ESG	Amount	Uses – ESG	%	Amount
Annual Entitlement	\$606,188	Rapid Rehousing	40.1%	\$263,448
Reprogrammed Funds	\$51,112	Emergency Shelter/Street Outreach	34.7%	\$228,351
		Homelessness Prevention	15.1%	\$99,000
		HMIS	3.2%	\$21,037
		Administration & Compliance	6.9%	\$45,464
<i>Subtotal</i>	<i>\$657,300</i>	<i>Subtotal</i>	<i>100%</i>	<i>\$657,300</i>

**Table 4 – HOPWA Sources and Uses**

Sources – HOPWA	Amount	Uses – HOPWA	%	Amount
Annual Entitlement	\$1,033,153	Housing Opportunities for People with AIDS/HIV	97%	\$1,002,159
		Administration & Compliance	3%	\$30,994
<i>Subtotal</i>	<i>\$1,033,153</i>	<i>Subtotal</i>	<i>100%</i>	<i>\$1,033,153</i>



**Table 5 - Project Funding Summary**

PRIORITY AREA	PROJECT	CDBG	HOME	ESG	HOPWA
Homeless & Homelessness Prevention	Emergency Solutions Grant			\$657,300 <sup>1</sup>	
Homeless & Homelessness Prevention	Housing Opportunities for People with AIDS/HIV				\$1,002,159
Affordable Housing	Housing Rehabilitation (Non-Profit)	\$500,000			
Affordable Housing	Housing Rehabilitation (City Provided)	\$1,220,929			
Affordable Housing	Affordable Housing Development		\$3,637,695		
Affordable Housing	Affordable Housing Development – CHDO		\$438,724		
Public Infrastructure & Facilities	Facility Improvements	\$975,276			
Community Services	Non-Profit Public Services	\$1,051,574			
Community Services	Microenterprise Assistance	\$40,000			
Section 108 Loan Payment		\$2,188,000			
Administration & Compliance	Program Administration	\$1,402,787 <sup>2</sup>	\$200,000	See note	\$30,994
<b>TOTALS</b>		<b>\$7,378,566</b>	<b>\$4,276,419</b>	<b>\$657,300</b>	<b>\$1,033,153</b>

**Table 11 - Noticed Surplus Properties**

APN	Address	Lot Area	ZIP	Zoning
449-321-18	NW Corner of N. Parkway and W. Dennett	0.84	93728	Neighborhood Mixed Use
449-335-25	817 N. Parkway Dr.	0.83	93728	Neighborhood Mixed Use
449-3434-07T	1444 W. White Ave.	1.55	93728	Neighborhood Mixed Use

**Table 12 - Vacant City-Owned Parcels**

APN	Address	Lot Area	ZIP	Zoning
47019611T	3590 E. Liberty Ave	0.25	93702	Residential Single-family, Medium Density
44707521T	2929 N. Barton	0.09	93703	None
45809063T	None Assigned	2.25	93706	Park and Recreation
46404017T	1333 W <del>Whitesbridge</del> Ave	2.62	93706	Open Space
46404068T	None Assigned	1.06	93706	Open Space
46404085T	None Assigned	0.72	93706	Open Space
46410207T	None Assigned	0.11	93706	Corridor/Center Mixed Use
46410208T	2022 S. West Ave	0.44	93706	Corridor/Center Mixed Use
46427237T	1212 S. West Ave	1.05	93706	Residential Single-Family, Medium Density



46413222T	105 W. Kearney Blvd	1.24	93706	Park and Recreation
47810219T	None Assigned	0.34	93721	Light Industrial
47810220T	None Assigned	0.45	93721	Light Industrial
44204026T	Shields/Marks	1.42	93722	Commercial General
<a href="#">51134327ST</a>	None Assigned	0.3	93722	Residential Single-Family, Medium low Density
51134121ST	5990 W. Robinson Ave	0.16	93722	Residential Single-Family, Medium low Density
<a href="#">50703048ST</a>	6785 N Brawley Ave	14.58	93722	Office; Open Space
<a href="#">50808202ST</a>	5166 N Market St	0.78	93722	Residential Single-Family, Medium Density
<a href="#">51135125ST</a>	5980 W Fedora Ave	0.49	93722	Residential Single-Family, Medium low Density
51135201ST	5986 W Dayton Ave P/S	0.28	93722	Residential Single-Family, Medium low Density
<a href="#">51135225ST</a>	None Assigned	0.31	93722	Residential Single-Family, Medium low Density
<a href="#">48130033ST</a>	5344 E. Church Ave S/A	5.76	93725	Residential Single-Family, Medium low Density
48111053T	2546 S Willow Ave S/A	1.03	93725	Residential Sing-Family, low density
43814245T	3682 N Dearing Ave	3.03	93726	Open Space; Residential Single-Family, extremely low density
49420301T	4988 E Andersen Ave	0.26	93727	Light Industrial
49420303T	4998 E Andersen Ave	0.28	93727	Light Industrial
49420305T	5006 E Andersen Ave	0.28	93727	Light Industrial
49420307T	5012 E Andersen Ave	0.28	93727	Light Industrial
49420309T	5018 E Andersen Ave	0.28	93727	Light Industrial
49420311T	5024 E Andersen Ave	0.3	93727	Light Industrial
49420313T	2859 N Fine Ave	1.97	93727	Light Industrial
49420317T	2588 N Air Fresno Dr	1.15	93727	Light Industrial
49420319T	2694 N Air Fresno Dr	1.46	93727	Light Industrial
49622012T	None Assigned	7.9	93727	Public and Institutional
31332107T	None Assigned	0.46	93727	Residential Single-Family, Medium low Density

31382049T	None Assigned	0.15	93727	Residential Single-Family, Medium low Density
31644158T	1146 S Armstrong Ave	0.26	93727	Residential Single-Family, Medium low Density
49418020T	2880 N Grove Industrial Dr S/A	2.18	93727	Light Industrial
49420213T	2537 N Air Fresno Dr	1.18	93727	Light Industrial
49420426T	2560 N Fine Ave	4.3	93727	Light Industrial
49622004T	None Assigned	33.65	93727	Open Space; public and Institutional
45021106T	929 N Fruit Ave	0.21	93728	Residential Single-Family, Medium Density
45026003T	507 N Thorne Ave P	0.21	93728	Commercial Main Street
45211434T	724 E Elizabeth St	0.64	93728	Public and Institutional
48111042T	None Assigned	10.23	93725	Residential Single-Family, Medium Density
46411313T	130 W Lemon Ave	0.14	93706	Residential Single-Family, Medium Density
46715507T	1107 B St	0.15	93706	Residential Single-Family, Medium Density
<a href="#">48128117ST</a>	2507 S Rabe Ave	0.27	93727	Residential Multi-Family, Medium High Density
45603034T	5471 E Belmont Ave	4.17	93727	Residential Multi-Family, Medium High Density
51120030T	3520 N Milburn Ave	4.05	93722	Park and Recreation
43811227T	4727 E GARLAND AVE	5.50	93726	OS+RS-1
43814127T	4777 E FEDORA AVE	2.54	93726	OS+RS-2
49408103T	4826 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408104T	4832 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408105T	4838 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408106T	4844 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408107T	4850 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408108T	4856 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density

49408109T	4862 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408110T	4868 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408111T	4874 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408112T	4880 E SHIELDS AVE	0.19	93726	Residential Single-Family, Medium low Density
49408115T	None Assigned	0.18	93703	Residential Single-Family, Medium low Density
31399070ST	None Assigned	1.06	93727	Residential Single-Family, Medium low Density
31399071ST	None Assigned	0.16	93728	Residential Single-Family, Medium low Density