

**CITY OF FRESNO  
PUBLIC WORKS DEPARTMENT  
PARCEL MAP SUBMITTAL CHECKLIST**

Project Name: \_\_\_\_\_

Applicant: \_\_\_\_\_

CITIZEN ACCESS/FAASTER REFERENCE NUMBER: \_\_\_\_\_

THE FOLLOWING ITEMS ARE REQUIRED FOR PARCEL MAP SUBMITTAL:

Email a pdf of the following:

- ☐ Final Parcel Map.
- ☐ Approved Tentative Map with Conditions of Approval.
- ☐ Preliminary title report current to within 30 days of map submittal.
- ☐ Current vesting grant deed.
- ☐ All maps, documents, easements and deeds referenced on the map and preliminary title report.
- ☐ Map closure calculations.
- ☐ List of lot areas.
- ☐ Soil Engineer's Report with "R" values\*\*
- ☐ Engineer's cost estimate for the required public improvements\*\*
- ☐ Street Improvement Plans\*\*
- ☐ Streetlight Improvement Plans – One hardcopy to be submitted once pdf submittal is accepted \*\*
- ☐ Landscape Improvement Plans\*\*
- ☐ Sewer and Water Improvement Plans\*\*
- ☐ FMFCD Improvement Plans\*\*
- ☐ FID Improvement Plans\*\*
- ☐ Grading Plan\*\* – Primary submittal is to Planning and Development Department.

**To schedule an appointment for Final Parcel Map submittal, please contact Jairo Mata at (559) 621-8714 or by email at [Jairo.Mata@fresno.gov](mailto:Jairo.Mata@fresno.gov)**

DESCRIPTION	QUANTITY	FEE	TOTAL
Parcel Map Base Fee (4 parcels or less)		\$4,569.09*	
Parcel Map Base Fee (5 parcels or more)		\$6,135.93*	
	<b>TOTAL AMOUNT DUE</b>		

**\*Fee valid July 1, 2024, through June 30, 2025 (See latest City Master Fee Schedule).**

**\*\*Only if required per Conditions of Approval of Tentative Parcel Map**

NOTE: Omission of any of the above items may be cause for rejection of the submittal. Only complete submittals will be distributed and processed.

Applicant's signature: \_\_\_\_\_

DATE: \_\_\_\_\_