

ELECTRIC FENCE AGREEMENT PROCEDURES

08.06.18

The template to use was placed K:\Master Files - 2018\Covenant. It was also added to the Planning webpage listed below.

<https://webapp.fresno.gov/docs/darm/planning/default.asp>

When preparing the covenant for your project, swap out the **red text** with the correct project specific information (e.g. application number, property info, legal description, etc.). Note that additional changes will need to be made should a company other than Electric Guard Dog apply for an Electric Security Fence Permit.

Processing the agreement is a little different from the way we process covenants. The document still needs to be sent to the CAO to review as to form. However, when obtaining signatures we do not need notary acknowledgments because this doesn't get recorded with the County Recorder's Office. Below is the process for completing the Indemnification & Hold Harmless Agreement.

1. Upon receipt of the Electric fence application and payment of fees the Planner will prepare the Indemnification/HH Agreement.
2. Once the Agreement is complete, the Planner will send down to the CAO to be reviewed and approved as to form.
3. Following review and approval, the Planner will send the Agreement back to the applicant (electric fence company) for signatures.
4. The applicant (electric fence company) returns the signed agreement and insurance documents. **A sample Insurance form will be in the same K common folder.**
5. Planner obtains remaining signatures (e.g. Director, City Attorney, & City Clerk).
6. Once all signatures are obtained Planner sends completed Agreement down to Risk for verification of Insurance Requirements.

So long as all other conditions of approval have been met, Building Permits can be issued once the above process has been completed.