

WATER MAINTENANCE MECHANIC TECHNICIAN

DEFINITION

Under supervision, participates, services, and assists in the maintenance, repair, installation, replacement, and construction of mechanical components of the City's water systems and facilities.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from a manager or designee. Exercises no supervision.

DISTINGUISHING CHARACTERISTICS

Water Maintenance Mechanic Technician is the entry level class in the Water Maintenance Mechanic series. Incumbents perform semiskilled duties in the maintenance, repair, installation, and replacement of mechanical components of the water system infrastructures. This class is distinguished from Water Maintenance Mechanic Specialist in that incumbents of the latter are the advanced working level class in which incumbents are expected to perform more complex and skilled duties with greater independence, and may provide lead instruction. It is distinguished from Laborer, in that it requires skills, knowledge and experience in water system repair, maintenance and installation. Incumbents may be required to work evenings, weekends, and holidays.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but are not limited to, the following:

Assists with and maintains a variety of equipment, machinery, and control systems in treatment plants to assure efficient plant operations.

Diagnoses problems and makes requests for necessary repairs; maintains records of work performed.

Installs or replaces ancillary parts for equipment and machinery; assists in plant installations and overhauls.

Services machinery and equipment through preventive maintenance by performing periodic lubrication, adjustment, cleaning, and inspections for worn parts.

Maintains clean and safe working environment around plant equipment and facilities.

Maintains logs of daily activities. Keeps accurate records.

May be required to wear and use applicable PPE consistent with state mandates.

Performs other related duties as assigned.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Practices, methods, tools, and materials of the mechanical and electrical trades.

Basic pump, motor, and related industrial equipment and machinery operations.

The materials, methods, practices, equipment and tools used in the installation and maintenance of valves, hydrants, water mains, meters, regulators, pumps, surface and groundwater treatment equipment, distribution and water services.

Occupational hazards and safety precautions of the industry; some knowledge of local, state and federal statutes, codes, rules and regulations governing water systems, surface and groundwater treatment and quality.

Principles and practices of water distribution maintenance and repair.

Basic principles of water treatment.

Common tools, materials, and motorized vehicles and equipment used in the maintenance and repair of a water distribution system.

Pumps, valves and backflow devices.

Basic mathematical principles.

Safe work practices and policies.

Ability to:

Diagnose and suggest corrective action for operating malfunctions in mechanical and electrical equipment and systems.

Keep simple, accurate records.

Follow and prepare oral and written instructions.

Safely operate assigned vehicles, tools and equipment in the installation and maintenance of the water system.

Plan and order materials necessary to accomplish assigned tasks.

Perform simple arithmetic and mathematical computations.

Perform confined space entry.

Perform heavy manual labor. Physical strength and agility to work outdoors under arduous conditions.

Work with the variety of tools related to water system maintenance.

Perform routine groundwater treatment procedures.

Read and understand schematic diagrams.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships at all organizational levels, including the public.

MINIMUM QUALIFICATIONS

HS Diploma or GED completion;

AND

One year of full-time work experience in the maintenance, cleaning, inspection, repair, installation, replacement, and construction of mechanical components of water systems.

Possession and continued maintenance of a valid Class "C" California Driver's License.

NECESSARY SPECIAL REQUIREMENTS

Within 12 months of appointment, possession and continued maintenance throughout entire term in this class, a valid Water Distribution Operator Certificate, Grade D1, issued by the State of California, State Water Resources Control Board. Failure to obtain and continue to maintain the valid certification within the specified time period above shall be cause for

termination from this class.

Depending on assignment area: 1) may be required to obtain and maintain a valid Commercial Class "A" or "B" California Driver's License with appropriate endorsements for entire term of employment.

APPROVED: (Signature on File)
Director of Personnel Services

DATE: 8/15/2017

NEW: 8/14/17