

Park Ranger I

DEFINITION

Under close supervision, performs non-sworn enforcement of State and municipal codes, rules, and regulations within public parks, trails and recreation facilities operated by the City of Fresno; provides information to the public on parks and recreation facilities, activities and environmental awareness and education on the proper use of park recreation facilities; issues warnings and citations; and performs related duties as required.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from a Police Sergeant. Exercises no supervision.

DISTINGUISHING CHARACTERISTICS

The Park Ranger classification performs non-sworn enforcement of State and municipal codes, rules and regulations within the public parks, trails and recreation facilities maintained and operated by the City. Responsibilities include patrol of city parks, trails, and recreation facilities; enforcing park and facility rules and regulations including issuing warnings and citations; locking and unlocking of site amenities; assisting with City-wide special events, public events and organized sporting groups; responding to non-emergency incidents; and observing and reporting instances that require assistance from a sworn law enforcement officer. The Park Ranger classification differs from the Community Service Officer in that the latter is focused in working with the public and community groups in crime and burglary prevention and the delivery of non-emergency police services throughout the City.

Park Ranger I is the entry level in the Park Ranger classification series. Incumbents are expected to progress to the experienced level of Park Ranger II with appropriate training, experience and satisfactory performance. Park Ranger I/II positions are flexibly staffed.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but are not limited to, the following:

Patrols assigned neighborhood and regional parks, trails and public recreation areas on foot, electric bicycle, and/or in an all-terrain or motor vehicle performing visual surveillance and assessments in city park facilities and responds to calls for service to determine if correction or intervention is needed.

Observes and reports incidents within City parks that requires response from sworn law enforcement; provides assistance as needed.

Enforces rules, regulations, codes, and ordinances related to park, parkway, bicycle trails or public recreation facility use; issues warnings and citations as needed.

Provides information to the public regarding park use and permit requirements; resolves park use disputes and enforces permit usage as authorized.

Inspects park facilities and recreation areas for safety hazards, vandalism, damage to grounds, equipment, and facilities; and reports areas or equipment repairs needed to appropriate City staff.

Prepares, completes, maintains, and files reports, citations, correspondence, and other materials to document occurrences within parks facilities.

Provides assistance at City-wide special events as needed.

Ensures park facilities are open and accessible during operating hours and secure when the facilities are closed.

Operates two-way radio, cellular devices, and other equipment to maintain activity logs and responds to calls from dispatch or requests calls for assistance.

May utilize OC Pepper Spray (Oleoresin Capsaicin) when necessary for self-defense in compliance with State law.

Responds to and helps coordinate response to emergencies; may administer First Aid and Cardiopulmonary Resuscitation (CPR).

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

State and municipal codes to enforce City park rules and regulations.

Parks and recreation facilities and assigned patrolling areas.

Principles and methods in observing and evaluating behavior and conduct.

Information gathering methods and techniques.

Principles and practices of records management and file maintenance.

Proper English usage, grammar, spelling, and punctuation.

Safety policies and safe work practices.

Principles and practices of effective customer service.

Basic First Aid and CPR.

Skill/Ability to:

Understand, interpret, and enforce State and municipal codes, rules and regulations governing City parks and recreation facilities.

Observe and record events accurately and concisely.

Assess situations and determine appropriate course of action including diffusing difficult situations.

Patrol and maintain an enforcement presence, work safely, react quickly and calmly in emergency situations.

Appropriately use personal safety equipment.

Establish and maintain effective working relationships with staff, and between the community and City of Fresno.

Communicate effectively both orally and in writing.

Operate a two-way radio and modern office equipment including computer hardware and software applications.

Prepare clear, concise, and comprehensive records, reports, correspondence, and other written materials.

Operate a motor vehicle including an all-terrain vehicle and/or electric bicycle safely.

Work outdoors and in various weather conditions.

MINIMUM QUALIFICATIONS

Education:

High School diploma or equivalent.

Experience:

One (1) year of work experience which involved a substantial amount of public contact.

Special Requirement(s):

Must be at least 18 years of age on or before administration of the examination process.

Possession of a valid California Driver's License is required and must be maintained during the entire term of employment in this class.

