

PARK EQUIPMENT MECHANIC I**DEFINITION**

Under supervision, performs minor maintenance, repair and service of parks and grounds maintenance equipment including small engine repair; and performs related work as required.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from a Parks Supervisor. Incumbents of this class exercise no supervision.

DISTINGUISHING CHARACTERISTICS

Park Equipment Mechanic I is the entry level class in the Park Equipment Mechanic series. Incumbents perform minor maintenance, service and repair on parks and grounds equipment. Equipment may include lawn mowers, edgers, sweepers, renovators, sod cutters, chain saws, leaf blowers, compressors, jack hammers, water pumps, cement mixers, pesticide and herbicide sprayers, and other standard and specialized non-automotive equipment.

Park Equipment Mechanic I/II positions are flexibly staffed. Incumbents are expected to progress to the experienced level of Park Equipment Mechanic II with appropriate training, experience and satisfactory performance. This classification is distinguished from the Park Equipment Mechanic II in that the latter functions at the journey level and independently performs maintenance and repair of parks and grounds equipment.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but are not limited to, the following:

Performs minor maintenance, repair and service on parks and grounds equipment including small engine repair; electrical repairs; tune ups; changing tires; fluid checks including oil and coolant; belt replacement; and other standard service to maintain equipment in working order.

Repairs and services equipment including lawn mowers, edgers, sweepers, renovators, sod cutters, chain saws, leaf blowers, compressors, jack hammers, water pumps, cement mixers, pesticide and herbicide sprayers, and other maintenance equipment.

Performs minor field and shop inspections to determine cause of mechanical failures and necessary repair.

Sharpens, backlaps, and adjusts mower reels.

Unpacks and stores parts and supplies in proper storage area.

Maintains basic service logs and records.

Assists with checking quality and quantity of items received against invoices, waybills and specification.

May assist other maintenance staff performing more complex repairs.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Methods, materials, techniques, parts, tools, and standard practices of the mechanics trade.

Operation and repair characteristics of light gasoline and diesel powered machinery and equipment used in parks and grounds maintenance work.

Principles and operation of internal combustion engines.

Safety policies and safe work practices.

Skill/Ability to:

Troubleshoot, diagnose, and complete minor repairs on parks and grounds equipment.

Perform preventative maintenance and service tools and equipment of the mechanical trade.

Determine necessary materials, time, and cost required to properly repair equipment.

Appropriately use personal safety equipment and dispose of hazardous materials.

Establish and maintain effective working relationships with staff and the public.

Communicate effectively both orally and in writing.

Operate a motor vehicle safely, when appropriate.

Operate modern office equipment including computer hardware and software applications in maintaining basic records and logs.

MINIMUM QUALIFICATIONS

Education:

High School Diploma or GED equivalent.

Experience:

One (1) year of experience in the maintenance, service and repair of parks and grounds maintenance and non-automotive equipment; or small non-automotive construction or powersports equipment.

Special Requirement:

Possession of a valid California Driver's License may be required at time of appointment.

APPROVED: *(Signature on File)*
Interim Director of Personnel Services

DATE: 5/1/2023

NEW: TJM:vp: 04/27/2023