

SENIOR COMMERCIAL BUILDING INSPECTOR**DEFINITION**

Under supervision, examines, evaluates, and approves complex building construction, electrical, plumbing and mechanical installations in residential, commercial, and industrial buildings in accordance with applicable regulations of the Fresno Municipal Code. Provides assistance to the Supervising Commercial Building Inspector in advising others on work methods and practices, assignment and dispatching of work, training, and field assistance to subordinates.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from a Supervising Commercial Building Inspector. This classification does not exercise supervision. This class provides lead direction and/or assistance to lower level staff.

DISTINGUISHING CHARACTERISTICS

Senior Commercial Building Inspector is the advanced working level class in the construction commercial building inspector series. Incumbents of this class examine, evaluate, and approve the more complex building construction, electrical, plumbing and mechanical installations in commercial and industrial buildings whose plans and specifications require the signature of a professional licensed by the State of California, and provides building construction, electrical, plumbing, and mechanical consulting services to architects, engineers, designers, contractors, and owners. This class is distinguished from Commercial Building Inspector in that incumbents of the latter do not have full-time lead responsibilities. This class is distinguished from Supervising Commercial Building Inspector in that incumbents of the latter are first-line supervisors.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

(May include, but are not limited to, the following:)

Examines, evaluates, and approves complex building construction, electrical, plumbing and mechanical installations in commercial and industrial buildings.

Maintains plan files, progress reports, permit inspections, time and cost records.

Investigates alleged violations of the Fresno Municipal Code and related policies.

May perform field work necessary for the issuance of permits for construction, alterations, or change of occupancy of existing structures, including preparation of subsequent reports.

May perform or assist in plan review of proposed projects for code compliance.

Issues correction and stop work notices.

Assists the public in completing applications of building permits and understanding the phases of inspection.

Assists other inspectors performing similar duties.

Provides assistance to the Supervising Commercial Building Inspector in advising others on work methods and practices, assignment and dispatching of work, training, and field assistance to subordinates.

May be assigned inspection duties as a resident inspector on long term projects.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Specifications, codes, ordinances, regulations, and practices used in the design and installation of electrical systems in residential, commercial, and industrial occupancies and accessory structures.

Skill to:

Operate modern office equipment including computer equipment.

Ability to:

Establish and maintain cooperative and effective working relationships.

Read and interpret construction plans and specifications and compare them with work in progress.

Conduct inspections; issue notices and enforce regulations.

Speak clearly and concisely, make sound decisions and establish and maintain effective working relationships.

Read and prepare clear, concise, and comprehensive written materials, including inspection correction lists and permit inspection records.

Detect substandard work and materials.

MINIMUM QUALIFICATIONS

Experience:

Three (3) years of journey level trades experience as a contractor (with electrical, plumbing, or mechanical emphasis); OR, Three (3) years of journey level trades experience as an electrician, plumber, or air conditioning mechanic involved in commercial/ industrial construction;

AND

Education:

Completion of sixty (60) units from an accredited college or university with major course work in one of the following: Construction technology, architectural drafting, industrial technology, electrical engineering, mechanical engineering, engineering, engineering technology or closely related field.

Additional experience may be substituted for the required education on a year-for-year basis.

Special Requirements

Possession of a valid California Driver's License.

Incumbents selected after January 1, 1994 must acquire certification from the International Code Council or International Association of Plumbing and Mechanical Officials as a Certified Commercial Building, Commercial Electrical, Commercial Plumbing or Commercial Mechanical Inspector during the first two years of employment and maintain the required certificate for the entire term of employment in this job classification.

Certification as a Commercial Combination Inspector or a Combination Inspector is desirable.

APPROVED: _____ DATE: _____
Director of Personnel Services