

## **RANGEMASTER/ARMORER**

### **Class Definition**

Under supervision, organizes, coordinates, and conducts comprehensive training in the use of firearms for regular and reserve officers; maintains firearms and the firearms training facility.

### **Distinguishing Characteristics**

Rangemaster/Armorer is a single non-sworn position assigned to the Police Department. The incumbent is responsible for providing instruction in firearms proficiency and safety and maintaining and repairing all City-owned weapons and officer-owned weapons which may be carried on duty. The incumbent also performs preventive maintenance and repair of the firing range, which may include routine building maintenance, repair, or renovation. Incumbents may be assigned to work any shift, including nights, weekends, and holidays.

### **Typical Tasks**

(This list is neither inclusive nor exclusive. Consequently, this information may not reflect Essential Functions for this class.)

Operates the firing range; schedules quarterly firearms qualifications.

Provides for, and participates in, firearms training of new sworn employees.

Assists in the long-range planning and development of the range facility by projecting needs and recommending appropriate projects for expansion. Monitors expenses associated with the ammunition and supply budget.

Designs, operates, and maintains a reactive-type shooting curriculum, with multiple shooters and varying courses, for quarterly qualification.

Prepares and maintains complete and accurate records related to firing range use, shooting scores, and quarterly weapon type usage.

Inspects and maintains City-owned weapons and officer-owned weapons.

Orders supplies and equipment; maintains inventory control for all departmental weapons, including pistols, rifles, shotguns, and machine guns.

Provides expert testimony in court.

Consults with and renders advice to superiors, officers, and other personnel on weapons, their use, maintenance, and related issues.

Performs related duties as required.

### **Knowledge, Abilities, and Skills**

Knowledge of the techniques, methods, materials, equipment, and practices involved in the operation and maintenance of a reactive shooting facility.

Knowledge and training in the operation, function, and repair of Smith & Wesson and Beretta handguns and Remington shotguns.

Knowledge of federal and state codes regarding weapon destruction and alteration.

Ability to acquire knowledge of Fresno Police Department policies and procedures related to on and off duty use of firearms and related types of weapons, including, but not limited to, the inspection and operation of acceptable off duty weapons.

Ability to engineer, build, maintain, and repair a pneumatic reactive targeting system.

Ability to instruct basic and advanced firearms safety and tactics.

Ability to schedule routine maintenance and repair of department weapons (e.g., S&W, Beretta, Remington, H&K).

Ability to qualify as an expert witness in court testimony regarding department firearms and training.

Ability to maintain accurate records.

Ability to effectively communicate orally and in writing.

Ability to establish and maintain effective working relationships with those contacted in the performance of assigned duties.

### **Minimum Qualifications**

Two years of experience in the operation of a firing range, which included, or is supplemented by, one year of experience in the use of reactive target and training systems. Successful completion of a P.O.S.T. - approved Basic Firearms Instructors Course may be required.

### **Necessary Special Requirements**

Must be 21 years of age at time of appointment.

Must possess a permit to carry concealed weapons within 30 days of appointment.

Possession of a valid California Drivers' License may be required at time of appointment.

Must successfully complete a polygraph test, a psychological examination, a medical examination, and an extensive background investigation prior to appointment.

APPROVED: (Signature on file)  
Director of Personnel Services

DATE: 11/03/98