

POOL SUPERVISOR

DEFINITION

Under general direction, supervises the staff and programs of a swimming pool facility.

SUPERVISION RECEIVED/EXERCISED

Receives general direction from a division manager. Exercises supervision over Senior Lifeguards, Lifeguards, and Services Aides as assigned.

DISTINGUISHING CHARACTERISTICS

Pool Supervisor is the supervisory level of the lifeguard series. An incumbent is responsible for the operation of a pool facility. This class is distinguished from the higher level class of Recreation Supervisor in that the latter has broader administrative and supervisory responsibility. Pool Supervisor is differentiated from the lower level class of Senior Lifeguard, in that the former is the lead responsible party for the operation of a pool facility.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

may include, but not limited to, the following:

Directs the program and supervises staff of the pool.

Prepares reports on activities, personnel, and expenditure items as required.

Responsible for establishing operating procedures including rules, regulations, records, reports, maintenance, and operation.

Assigns and supervises staff in registration procedures of patrons in various aquatic classes offered.

Records receipts and accounts for fees paid by patrons.

Conduct reports on attendance and activities of the pool.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Water-rescue and accident-prevention techniques, emergency procedures, simulation drills, water-safety policies, first aid, and CPR.

Operational safety and maintenance requirements for aquatics facilities and amenities.

