

LABORER

DEFINITION

Under supervision, performs a variety of building, equipment, grounds or manual maintenance work and operates light equipment.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from assigned Supervisor. May receive lead direction from leadworker. This class does not exercise supervision.

DISTINGUISHING CHARACTERISTICS

Laborer is a semiskilled working level maintenance class in which incumbents perform a variety of services on City facilities and property. Depending upon area of assignment, responsible for general custodial work, grounds keeping, general building maintenance and laborer work. Incumbents may be required to work with adult offenders and parolees. Incumbents may also be required to work weekends and holidays and may work independently or as a member of a work crew.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

(may include, but not limited to, the following:)

Participates in the repair of streets and gutters, including concrete maintenance and minor construction.

Assists in the cleaning, flushing, and repair of sewers and related structures.

Participates in the installation, maintenance, and repair of the water production and distribution and wastewater collection and treatment systems.

Assists in the assembly, installation, maintenance, and removal of traffic control signs.

Participates in the light fabrication and maintenance of bus stops, signs, shelters, and benches.

Participates in street sweeping and cleaning operations.

Assists in reconditioning and general maintenance of facilities, equipment, buildings, and grounds; opens rooms and sets up for the public.

Assists in setting up and taking down displays, stages, and stage equipment.

Assists in preparing refuse bins for repair; cleans refuse bins.

Assists with the operation of a variety of equipment including pressure washers, free sprayers, paint trailer units and boom lifts to remove graffiti.

Clean, fuel, and prepare City vehicles and equipment for operation.

Mow (no gang mower), edge and fertilize grass and grounds; plant and prune plants, trees and shrubs.

Performs a variety of unskilled and semiskilled duties involving light or heavy manual labor in maintenance and construction throughout the City.

Operates light equipment and various hand tools.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Common hand and power tools and equipment utilized in assigned area of responsibility.

Occupational hazards and safety precautions of the trade.

Assigned department rules, regulations, and procedures.

Basic custodial, equipment, building, or grounds maintenance practices.

Ability to:

Perform light and heavy manual labor for extended periods and under adverse weather conditions.

Understand and follow oral and written instructions.

Complete daily reports and forms.

Read and write English at the level necessary to perform the job.

Work on an assigned schedule or route and to work alone on assigned routine tasks.

Safely operate light equipment and various hand tools.

Work at heights not to exceed 35 feet and in confined spaces.

Establish and maintain effective working relationships.

MINIMUM QUALIFICATIONS

One year of continuous, full-time paid general labor or comparable experience.

Special Requirements

Depending upon assignment, possession of a valid California Class C Driver's License may be required at time of appointment.

APPROVED: _____
Director of Personnel Services

DATE: _____

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