

**CONCRETE FINISHER**

**DEFINITION**

Under general supervision, performs skilled work in concrete laying, finishing, and repair.

**SUPERVISION RECEIVED/EXERCISED**

Depending on assignment, receives supervision from a Street Maintenance Supervisor or Chief of Facilities Maintenance. Exercises no supervision.

**DISTINGUISHING CHARACTERISTICS**

Concrete Finisher is a skilled crafts class assigned to the Street or Facilities Maintenance Division of the Public Works Department. Incumbents are responsible for performing standard concrete finishing work on a variety of concrete jobs, such as manholes, sidewalks, curbs, gutters, and steps. Assignments at Facilities Maintenance may also include custom concrete, stamped concrete and decorative design and color work. Work is reviewed through periodic inspection and consultation.

**EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES**

*(May include, but are not limited to, the following:)*

Leads and participates in preliminary and finishing work of concrete repair including but not limited to, setting forms, and mixing concrete, wheeling and pouring concrete, screeding concrete to a level plane and troweling, grooving and edging the surface.

Measures sidewalks, curbs, corners, steps, walls, and other concrete construction repair jobs.

Works with concrete as specified in plans which include custom bollards and custom concrete work.

Patches new and old concrete where holes have developed.

Performs related duties as required.

**JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Knowledge of:**

Concrete tools, practices, mixtures, and their elementary properties.

ADA accessibility.

Special concrete mixes.

Procedures for moisture content.

Structural and reinforced concrete.

**Skill to:**

Use and care for concrete finishing tools and equipment.

Operate a motor vehicle safely.

**Ability to:**

Read blueprints and measure and set up forms preparatory to pouring and finishing.

Estimate job costs.

Lead a small crew.

Understand and follow written and oral instructions.

Perform work requiring good physical strength and agility.

**MINIMUM QUALIFICATIONS**

**Experience:**

One (1) year of journey-level experience in concrete finishing work.

**Special Requirements:**

Possession of a valid Class C California Driver's License at time of appointment. Class B California Driver's License is required for the classification and shall be obtained within six (6) months of appointment. Failure to obtain the required license within the specified time period shall be cause for termination from this class.

Underground Service Alert certification may be required at time of appointment for assignments in the Facilities Maintenance Division.

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APPROVED: (Signature on File)  
Director of Personnel Services

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