

# **SELF-CERTIFICATION FORM**

## **Rental Housing Compliance**

**Property Address:**

<b>Exterior Inspection Checklist</b>		
<b><i>Check the Compliant box next to each item ONLY if the item is found to be in compliance</i></b>	<b>Compliant</b>	<b>Comments</b>
1. Building and grounds are kept clean, sanitary and free from garbage		
2. Adequate garbage receptacles (If provided by landlord)		
3. Adequate sewage disposal system (No evidence of raw sewage)		
4. Foundation does not appear to pose a risk to safety		
5. Wiring/Electrical maintained in good working order		
6. Roof and roof supports appear to be maintained in good working order (Structurally sound, waterproof, and does not pose a safety risk)		
7. Exterior walls with effective waterproofing and weather protection		
8. Windows maintained in good working order (Capable of locking if intended for use)		
9. Landings, stairways and railings are maintained in good working order		
10. Chimney does not pose a risk to safety		
11. Common areas in safe and sanitary condition. Walkways free of tripping hazards, pool, fencing, etc.		
12. Water heaters maintained in good working order (Installed in safe and good working order, including seismic strapping)		

**I certify that I have inspected the aforementioned unit and that the information is true and correct.** (Provide a copy of this form to the tenant and keep a copy for your records.)

**Name (Please Print):** \_\_\_\_\_

**Relationship to Property:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The Owner and/or local representative shall retain the completed Self-Certification Form for at least four years from the date the inspection was made, and shall produce all completed self-certification forms to any City representative upon request. *(Pursuant to Fresno Municipal Code Chapter 10, Article 16, Section 10-1607)*