

HISTORIC

PRESERVATION

MITIGATION

PROGRAM

APPLICATION PACKET





INTRODUCTION

PURPOSE

To benefit projects which preserve, rehabilitate, restore, or reconstruct character-defining features on qualified historic properties. The City of Fresno adopted the Historic Preservation Mitigation Program in 2018.

QUALIFICATIONS

1. Projects must be conducted on properties which are individually listed in the Local, State, or National register, are Contributors to a listed historic district, or are Heritage Properties;
2. Projects must preserve, rehabilitate, restore, or reconstruct exterior character-defining features visible from the public right-of-way;
3. Funds shall be provided to each approved applicant as a reimbursement subsequent to all work being completed to the satisfaction of the Director;
4. The maximum grant amount per property shall be \$7,500.00 or 40% of project costs, whichever is less;
5. The program will initially award grants to eligible projects on a first come, first served basis until such time that the funds are exhausted prior to the end of the fiscal year, at which time the Director may institute a competitive ranking system for the following fiscal year; and
6. The Director may, in the Director's sole discretion, limit the total amount of program funds or number of grants received by any individual or group of related individuals, or any entity or group of related entities, as is reasonably necessary to allow broad community participation in the program.

PROCEDURE*

Following the submittal of the Historic Preservation Mitigation Program Application Form and required materials on the application check list, the application submittal will be reviewed and the property owner will be informed when the application has received initial approval. Additional materials and further review may be required. Upon initial approval, funds will be calculated and encumbered for the property owner based on the cost estimate documentation that was submitted with the application. Upon project completion, the property owner will provide required supporting documentation in order to receive the Historic Preservation Mitigation Program grant award. Funds may not be available for projects that extend more than 30 days beyond the project's estimated completion date. Please refer to the next page for the application check list.

Please submit applications by mail, in person, or by email:

Historic Preservation

Planning and Development Department
City of Fresno
2600 Fresno Street, Room 3065
Fresno, CA 93721
Historic.Preservation@fresno.gov

**Please note: Proposed exterior alterations that have the potential to affect the historic character of a designated property are still subject to review by the Historic Preservation Specialist upon project proposal and prior to the commencement of work. Furthermore, proposed projects which require a permit are subject to review by the Current Planning and Building & Safety divisions. Approval of a Historic Preservation Mitigation Program application does not equate with formal project approval.*

APPLICATION CHECK LIST

TO BE SUBMITTED PRIOR TO THE COMMENCEMENT OF WORK AND APPROVAL OF FUNDS

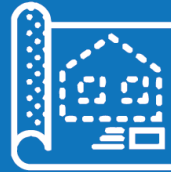
HISTORIC PRESERVATION MITIGATION PROGRAM APPLICATION FORM



BEFORE PHOTOGRAPHS



DETAILED VISUALS AND DESCRIPTIONS FOR THE PROPOSED WORK



CONSTRUCTION BIDS OR QUOTES (IN ORDER TO PROVIDE AN ITEMIZED COST ESTIMATE)



GRANT DEED (OWNER NAME MUST MATCH APPLICATION FORM)



TO BE SUBMITTED UPON APPROVAL OF FUNDS AND PROJECT COMPLETION

AFTER PHOTOGRAPHS



ITEMIZED RECEIPTS (IN ORDER TO CALCULATE FINAL PROJECT COST)



HISTORIC

PRESERVATION

MITIGATION

PROGRAM

APPLICATION FORM



HISTORIC PRESERVATION

MITIGATION PROGRAM

APPLICATION FORM



DATE: PROPERTY ADDRESS:

OWNER INFORMATION:

OWNER(S) OF PROPERTY:

OWNER(S) MAILING ADDRESS:

HOME TELEPHONE:

WORK TELEPHONE:

MOBILE TELEPHONE:

ALTERNATE TELEPHONE:

OWNER(S) EMAIL:

ALTERNATE EMAIL:

APPLICANT INFORMATION (IF DIFFERENT FROM OWNER):

APPLICANT:

APPLICANT MAILING ADDRESS:

HOME TELEPHONE:

WORK TELEPHONE:

MOBILE TELEPHONE:

ALTERNATE TELEPHONE:

APPLICANT EMAIL:

ALTERNATE EMAIL:

PROPERTY INFORMATION:

- -

ASSESSOR PARCEL NUMBER (APN):

COUNCIL DISTRICT NO.:

HISTORIC NAME:

HISTORIC USE:

CURRENT USE:

CONSTRUCTION DATE:

DATE OF DESIGNATION:

DESIGNATION (SELECT ALL THAT APPLY) :

- National Historic Landmark
- National Register of Historic Places
 - Individual
 - Contributor to a Historic District
 - District Name: _____
- California Historic Landmark
- California Register of Historical Resources
 - Individual
 - Contributor to a Historic District
 - District Name: _____
- Local Register of Historic Resources
 - Individual
 - Historic Property No.: _____
 - Contributor to a Historic District
 - District Name: _____
- Heritage Property
 - Heritage Property No.: _____

HISTORIC PRESERVATION

MITIGATION PROGRAM

APPLICATION FORM



PROJECT DESCRIPTION:

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE PROPOSED PROJECT:

PLEASE DESCRIBE HOW THIS PROJECT WILL PRESERVE, REHABILITATE, RESTORE, OR RECONSTRUCT CHARACTER DEFINING FEATURES. HOW WILL THE WORK BE CARRIED OUT AND BY WHOM? INCLUDE A DESCRIPTION OF ELEMENTS TO BE REHABILITATED OR REPLACED, IF NEEDED, AND WHAT PRESERVATION TECHNIQUES WILL BE USED (PLEASE FEEL FREE TO USE CONTINUATION SHEETS IF NEEDED).

WHAT IS THE PROJECT'S TOTAL ESTIMATED COST? _____

WHAT IS THE PROJECT'S ESTIMATED COMPLETION DATE? _____

I AM (WE ARE) THE PRESENT OWNER(S) OF THE PROPERTY DESCRIBED ABOVE AND HEREBY APPLY FOR THE CITY OF FRESNO HISTORIC PRESERVATION MITIGATION PROGRAM.

Owner Signature

Date

Owner Signature

Date

Print Name

Print Name



City of
FRESNO 