



RESOLUTION NO. 2020-160

A RESOLUTION OF THE COUNCIL OF THE CITY OF FRESNO  
ESTABLISHING THE NUMBER OF POSITIONS AUTHORIZED IN  
THE VARIOUS DEPARTMENTS AND OFFICES OF THE CITY  
FOR FISCAL YEAR 2021

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRESNO:

Part I

THAT the number of permanent full-time positions in which persons may be employed by the City during Fiscal Year 2021 is hereby established and shall be as set forth in Part V of this Resolution, and the number of permanent part-time and permanent intermittent positions in which persons may be employed by the City during Fiscal Year 2021 is hereby established and shall be as set forth in Part VI of this Resolution; and,

Part II

THAT a change in the total number of permanent full-time positions authorized in a department or office in any section of Part V or permanent part-time and permanent intermittent positions authorized in a department or office in any section of Part VI shall only be accomplished by Resolution of the Council. That the number of persons employed in permanent full-time positions shall not exceed the total number of authorized positions in a department or office in any section of Part V, and that the number of persons employed in permanent part-time or permanent intermittent positions shall not exceed the total number of authorized positions or their full-time equivalent in a department or office in any section of Part VI; except as noted in Part III (e); and,

Part III

THAT the number of permanent positions allocated by class to divisions is for budgeting consideration and convenience only, and is not intended to constitute separate authorization of permanent positions by class provided; however,

(a) that the number of permanent full-time positions allocated to any division may be adjusted, provided that the total number of permanent full-time positions authorized in any section of Part V does not change, and that there are sufficient unspent appropriations available to provide funds for the adjustment; and,

(b) that the City Manager or his designee may, upon the recommendation of the Director of the Personnel Services Department, adjust the number of permanent full-time positions allocated by class within any section of Part V



provided that the total number of permanent positions authorized in any section of Part V does not change, and that there are sufficient unspent appropriations as verified by the Budget and Management Studies Division available to provide funds for the adjustment; and,

(c) that the number of permanent part-time and permanent intermittent positions allocated to any division may be adjusted provided that the total number of permanent part-time and permanent intermittent positions or their full-time equivalency in a department or office in any section of Part VI does not change, and that there are sufficient unspent appropriations available to provide funds for the adjustment; and,

(d) that the City Manager or his designee may, upon recommendation of the Director of the Personnel Services Department, adjust the number of permanent part-time or permanent intermittent positions or their full-time equivalency allocated by class within any section of Part VI provided that the total number of permanent part-time and permanent intermittent positions or their full-time equivalency authorized in any section of Part VI does not change, and that there are sufficient unspent appropriations as verified by the Budget and Management Studies Division available to provide funds for the adjustment; and,

(e) that the City Manager may, at his discretion, extend for a period of up to two months, positions scheduled to be eliminated so as to ensure a smooth transition due to bumping, demotions, and other personnel adjustments required by attempting to accommodate employees affected by layoffs, provided that funds have been budgeted for the transition period; and,

(f) that any adjustment made pursuant to (a), (b), (c), (d), or (e) above shall only be made within guidelines established by the City Manager; and,

(g) by adoption of this Resolution, the City Council and Mayor hereby directs responsible City staff to make necessary technical and clerical corrections to this Resolution to implement the intent of the Council and Mayor. Such corrections shall not alter, in any manner, the substance or intent of the City Council and Mayor in adopting this budget Resolution; and,

#### Part IV

THAT pursuant to Charter Section 1000, permanent positions in the unclassified service shall be designated either by such Charter section or by inclusion in the executive pay plan in any current salary resolution; and,

#### Part V

THAT the following permanent positions are authorized in the various departments and offices, as listed by section, in the attached ANNUAL POSITION AUTHORIZATION RESOLUTION FISCAL YEAR 2021; and,



Part VI

THAT the following permanent part-time and permanent intermittent positions are authorized in the various departments and offices, as listed by section, in the attached ANNUAL POSITION AUTHORIZATION RESOLUTION FISCAL YEAR 2021.

**CLERK'S CERTIFICATION**

STATE OF CALIFORNIA )  
COUNTY OF FRESNO ) **ss.**  
CITY OF FRESNO )

I, YVONNE SPENCE, City Clerk of the City of Fresno, certify that the foregoing Resolution was adopted by the Council of the City of Fresno, California, at a regular meeting thereof, held on the 30<sup>th</sup> day of June, 2020.

AYES : Bredefeld, Caprioglio, Chavez, Esparza, Karbassi, Soria, Arias  
NOES : None  
ABSENT : None  
ABSTAIN : None

Mayor Approval: \_\_\_\_\_ July 1<sup>st</sup>, 2020  
Mayor Approval/No Return: \_\_\_\_\_ N/A, 2020  
Mayor Veto: \_\_\_\_\_ N/A, 2020  
Council Override Veto: \_\_\_\_\_ N/A, 2020

YVONNE SPENCE, MMC CRM  
City Clerk

By: Briana Paine 7/14/2020  
Deputy Date

APPROVED AS TO FORM:  
CITY ATTORNEY'S OFFICE

BY: Tina R. Griffin 7/14/20  
TINA R. GRIFFIN Date  
Assistant City Attorney



## Annual Position Authorization Resolution FY 2021

### Part V

THAT the following permanent positions are authorized in the various departments and offices, as listed by section, as follows:

Department	Months Authorized	Number of Positions Authorized
<b>MAYOR AND CITY MANAGER'S OFFICE</b>		
Section 1.1 Office of the Mayor Division; City Manager Division; Office of Independent Review; Economic Development Division; and, Budget Division	Full Year	29
<b>COUNCIL DISTRICT 1 OFFICE</b>		
Section 2.1 Council District 1 Office Division	Full Year	2
	FY19 7th PAR	1
		3
<b>COUNCIL DISTRICT 2 OFFICE</b>		
Section 3.1 Council District 2 Office Division	Full Year	2
<b>COUNCIL DISTRICT 3 OFFICE</b>		
Section 4.1 Council District 3 Office Division	Full Year	2
	FY19 7th PAR	1
		3
<b>COUNCIL DISTRICT 4 OFFICE</b>		
Section 5.1 Council District 4 Office Division	Full Year	2
	FY19 7th PAR	1
		3
<b>COUNCIL DISTRICT 5 OFFICE</b>		
Section 6.1 Council District 5 Office Division	Full Year	2
<b>COUNCIL DISTRICT 6 OFFICE</b>		
Section 7.1 Council District 6 Office Division	Full Year	2
<b>COUNCIL DISTRICT 7 OFFICE</b>		
Section 8.1 Council District 7 Office Division	Full Year	3
<b>CITY COUNCIL OPERATING</b>		
Section 9.1 Council City Support Division	Full Year	2
<b>AIRPORTS DEPARTMENT</b>		
Section 10.1 FYI Division; and, Airports Projects Administration Division	Full Year	94
	4th PAR	6
		100
10.2 Chandler Downtown Airport Division	Full Year	3
<b>CITY ATTORNEY'S OFFICE / NEIGHBORHOOD SERVICES</b>		
Section 11.1 City Attorney's Office Division	Full Year	49
11.2 Code Enforcement Division; Neighborhood Revitalization; and Rental Housing	Full Year	80
	9th PAR	4
		84
<b>CITY CLERK'S OFFICE</b>		
Section 12.1 City Clerk's Office Division	Full Year	6

**Note:** The FY 2020 Position Authorization Resolution (PAR) Amendments are reflected as full year additions in the Department totals when applicable.



## Annual Position Authorization Resolution FY 2021

Department	Months Authorized	Number of Positions Authorized
<b>FINANCE DEPARTMENT</b>		
Section 13.1 Accounting Division	Full Year	53
13.2 UB&C Payments & Special Billing	Full Year	63
13.3 Graphic Reproduction Services	Full Year	2
<b>FIRE DEPARTMENT</b>		
Section 14.1 Fire Administration Division; Fire Suppression and Emergency Response; Fire Prevention and Investigation Division; Fire Training Division; and, Fire Support Services Divisions	Full Year	349
<b>GENERAL CITY PURPOSE DEPARTMENT</b>		
Section 15.1 Retirement Division	Full Year	15
	1st & 3rd PARs	<u>2</u>
		17
<b>INFORMATION SERVICES DEPARTMENT</b>		
Section 16.1 Information Services Administration Division; Computer Services Division; Communication Services Division; and, Geographic Information System Division	Full Year 7th PAR	51 <u>1</u>
16.2 System Applications Division	Full Year	14
<b>PARKS, AFTER SCHOOL, RECREATION, AND COMMUNITY SERVICES DEPARTMENT</b>		
Section 17.1 Parks & Recreation Administration Division; Recreation Division; Parks Division; Community Services Division; Graffiti Abatement; and, Office of Neighborhood Safety & Community Engagement	Full Year	88
<b>PERSONNEL SERVICES DEPARTMENT</b>		
Section 18.1 HR Administration Division; Training Division; Human Resources Division; Labor Relations Division; Loss Control Division; Workers Compensation Division; and, HR Class and Comp	Full Year	28
18.2 Risk Management Division	Full Year	10
<b>PLANNING AND DEVELOPMENT DEPARTMENT</b>		
Section 19.1 Development Administration Division; Building & Safety Services Division; and, Planning Division	Full Year	99
19.2 Economic Development	Full Year	2
19.3 Parking Division	Full Year	24
19.4 Housing and Urban Development (HUD)	Full Year 8th PAR	11 <u>2</u>
		13
<b>POLICE DEPARTMENT</b>		
Section 20.1 Office of the Chief Division; Administrative Services Division; Patrol Services Division; Support & Special Services Division; Crime Scene Investigations; Federal Grants; and, Police Training Division	Full Year 2nd PAR 5th PAR 6th PAR	1,115 1 1 <u>16</u>
		1,133

**Note:** The FY 2020 Position Authorization Resolution (PAR) Amendments are reflected as full year additions in the Department totals when applicable.



## Annual Position Authorization Resolution FY 2021

Department	Months Authorized	Number of Positions Authorized
<b>DEPARTMENT OF PUBLIC UTILITIES</b>		
Section 21.1 Public Utilities Administration Division	Full Year	38
21.2 Water Division	Full Year	194
21.3 Solid Waste Management Division	Full Year	176
21.4 Wastewater Management Division	Full Year	181
<b>PUBLIC WORKS DEPARTMENT</b>		
Section 22.1 Administration Division; Engineering Services Division; Capital Management Division; Traffic Operations & Planning Division; Sustainable Fresno Division; Street Maintenance Division; Landscape Maintenance; Fulton Street Maintenance; and, Traffic Signal and Streetlights Division	Full Year	333
22.2 Facilities Management Division	Full Year	25
<b>TRANSPORTATION DEPARTMENT</b>		
Section 23.1 FAX Operating Division; Transportation Maintenance Division; Transportation Administration Division; Transportation Planning Division; and, Support Services Division	Full Year	434
23.2 Public Safety Fleet Maintenance Division; Fleet Management Operations Division; and, Fleet Equipment Acquisition Division	Full Year	92

### Part VI

THAT the following permanent part-time and permanent intermittent positions and their full-time equivalencies are authorized in the various departments and offices, as listed by section, as follows:

Department	Months Authorized	Number of Positions Authorized	Full-Time Equivalent
<b>AIRPORTS DEPARTMENT</b>			
Section 10.1 Security & Safety	Full Year	14	8.40
<b>PLANNING AND DEVELOPMENT DEPARTMENT</b>			
Section 19.3 Parking Services	Full Year	4	3.20
<b>TRANSPORTATION DEPARTMENT</b>			
Section 23.1 FAX Operating Division	Full Year	10	8.00



**BUDGET & MANAGEMENT STUDIES**

DATE: June 30, 2020

TO: YVONNE SPENCE, City Clerk

FROM: HENRY FIERRO, Budget Manager *H.F.*

SUBJECT: FY 2021 UPDATED ANNUAL APPROPRIATION RESOLUTION AND POSITION AUTHORIZATION RESOLUTION

Enclosed are the updated FY 2021 Annual Appropriation Resolution (AAR) and Position Authorization Resolution (PAR). The revised AAR and PAR documents are based on the original documents submitted plus additional motions approved by City Council on June 30th.

Please accept the following documents as the established FY 2021 Adopted Budget for public record as well as a replacement to previous submitted AAR and PAR documents.

Let me know if you have questions.

Thank-you



July 1, 2020

Council Adoption: 6/30/2020

TO: MAYOR LEE BRAND

Mayor Approval:

Mayor Veto:

Override Request:

FROM YVONNE SPENCE, MMC, CRM  
City Clerk

SUBJECT: TRANSMITTAL OF COUNCIL ACTION FOR APPROVAL OR VETO

At the City Council meeting of June 30, 2020, Council adopted the attached Resolution No. 2020-160, entitled **Adopt the FY 2021 Position Authorization Resolution**. Item 9:00 A.M. - E, File ID 20-00826, by the following vote:

Ayes	:	Arias, Bredefeld, Caprioglio, Chavez, Esparza, Karbassi, Soria
Noes	:	None
Absent	:	None
Abstain	:	None

Please indicate either your formal approval or veto by completing the following sections and executing and dating your action. Please file the completed memo with the Clerk's office on or before July 10, 2020. In computing the ten day period required by Charter, the first day has been excluded and the tenth day has been included unless the 10<sup>th</sup> day is a Saturday, Sunday, or holiday, in which case it has also been excluded. Failure to file this memo with the Clerk's office within the required time limit shall constitute approval of the ordinance, resolution or action, and it shall take effect without the Mayor's signed approval

**APPROVED** / **NO RETURN:** \_\_\_\_\_

**VETOED** for the following reasons: (Written objections are required by Charter; attach additional sheets if necessary.)

\_\_\_\_\_

DocuSigned by:

*Lee Brand*

Date: 7/1/2020

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Lee Brand, Mayor

**COUNCIL OVERRIDE ACTION:**

Date: \_\_\_\_\_

Ayes	:
Noes	:
Absent	:
Abstain	:

**RECEIVED**  
 2020 JUL -6 P 1:35  
 CITY OF FRESNO  
 CITY CLERK'S OFFICE