



RESOLUTION NO. 2013-99

A RESOLUTION OF THE COUNCIL OF THE CITY OF FRESNO ESTABLISHING THE NUMBER OF POSITIONS AUTHORIZED IN THE VARIOUS DEPARTMENTS AND OFFICES OF THE CITY FOR FY 2014

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRESNO:

Part I

THAT the number of permanent full-time positions in which persons may be employed by the City during Fiscal Year is hereby established and shall be as set forth in Part V of this Resolution, and the number of permanent part-time and permanent intermittent positions in which persons may be employed by the City during Fiscal Year is hereby established and shall be as set forth in Part VI of this Resolution; and,

Part II

THAT a change in the total number of permanent full-time positions authorized in a department or office in any section of Part V or permanent part-time and permanent intermittent positions authorized in a department or office in any section of Part VI shall only be accomplished by Resolution of the Council. That the number of persons employed in permanent full-time positions shall not exceed the total number of authorized positions in a department or office in any section of Part V, and that the number of persons employed in permanent part-time or permanent intermittent positions shall not exceed the total number of authorized positions or their full-time equivalency in a department or office in any section of Part VI; except as noted in Part III(e); and,

Part III

THAT the number of permanent positions allocated by class to divisions is for budgeting consideration and convenience only, and is not intended to constitute separate authorization of permanent positions by class provided, however;

(a) that the number of permanent full-time positions allocated to any division may be adjusted, provided that the total number of permanent full-time positions authorized in any section of Part V does not change, and that there are sufficient unspent appropriations available to provide funds for the adjustment; and,

(b) that the City Manager or his designee may, upon the recommendation of the Director of the Personnel Services Department, adjust the number of permanent full-time positions allocated by class within any section of Part V provided that the total number of permanent positions authorized in any section of Part V does not change, and that there are sufficient unspent appropriations as verified by the Budget and Management Studies Division available to provide funds for the adjustment; and,



(c) that the number of permanent part-time and permanent intermittent positions allocated to any division may be adjusted provided that the total number of permanent part-time and permanent intermittent positions or their full-time equivalency in a department or office in any section of Part VI does not change, and that there are sufficient unspent appropriations available to provide funds for the adjustment; and,

(d) that the City Manager or his designee may, upon recommendation of the Director of the Personnel Services Department, adjust the number of permanent part-time or permanent intermittent positions or their full-time equivalency allocated by class within any section of Part VI provided that the total number of permanent part-time and permanent intermittent positions or their full-time equivalency authorized in any section of Part VI does not change, and that there are sufficient unspent appropriations as verified by the Budget and Management Studies Division available to provide funds for the adjustment; and,

(e) that the City Manager may, at his discretion, extend for a period of up to two months, positions scheduled to be eliminated so as to ensure a smooth transition due to bumping, demotions, and other personnel adjustments required by attempting to accommodate employees affected by layoffs, provided that funds have been budgeted for the transition period; and,

(f) that any adjustment made pursuant to (a), (b), (c), (d), or (e) above shall only be made within guidelines established by the City Manager; and,

(g) by adoption of this Resolution, the City Council and Mayor hereby directs responsible City staff to make necessary technical and clerical corrections to this Resolution to implement the intent of the Council and Mayor. Such corrections shall not alter, in any manner, the substance or intent of the City Council and Mayor in adopting this budget Resolution; and,

Part IV

THAT pursuant to Charter Section 1000, permanent positions in the unclassified service shall be designated either by such charter section or by inclusion in the executive pay plan in any current salary resolution; and,

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Part V

THAT the following permanent positions are authorized in the various departments and offices, as listed by section, in the attached ANNUAL POSITION AUTHORIZATION RESOLUTION FY 2014; and,



Part VI

THAT the following permanent part-time and permanent intermittent positions are authorized in the various departments and offices, as listed by section, in the attached ANNUAL POSITION AUTHORIZATION RESOLUTION FY 2014.



STATE OF CALIFORNIA }
COUNTY OF FRESNO } ss.
CITY OF FRESNO }

I, YVONNE SPENCE, City Clerk of the City of Fresno, certify that the foregoing Resolution was adopted by the Council of the City of Fresno, California, at a regular meeting thereof, held on the 21st Day of June, 2013

AYES : Brand, Brandau, Caprioglio, Olivier
NOES : Baines, Quintero, Xiong
ABSENT : None
ABSTAIN: None

Mayor Approval: _____ June 26, 2013
Mayor Approval/No Return: _____ N/A, 2013
Mayor Veto: _____ N/A, 2013
Council Override Veto: _____ N/A, 2013

YVONNE SPENCE, CMC
City Clerk

BY: *Yvonne Spence*
Deputy

APPROVED AS TO FORM
CITY ATTORNEY'S OFFICE

BY: *Tina R. Griffin*
Tina R. Griffin, Senior Deputy City Attorney

June 21, 2013

Council Adoption: 6/21/2013
Mayor Approval:
Mayor Veto:
Override Request:



RECEIVED

2013 JUN 26 PM 12:55

CITY CLERK, FRESNO CA

TO: MAYOR ASHLEY SWEARENGIN

FROM: YVONNE SPENCE, CMC
City Clerk

SUBJECT: TRANSMITTAL OF COUNCIL ACTION FOR APPROVAL OR VETO

At the Council meeting of 6/21/2013, Council adopted the attached Resolution No. 2013-99 entitled **Establishing the number of positions authorized in the various departments and offices of the City for fiscal year 2014** Item No. **8:30 B**, by the following vote:

Ayes : Brand, Brandau, Caprioglio, Olivier
Noes : Baines, Quintero, Xiong
Absent : None
Abstain : None

Please indicate either your formal approval or veto by completing the following sections and executing and dating your action. Please file the completed memo with the Clerk's office on or before July 2, 2013. In computing the ten day period required by Charter, the first day has been excluded and the tenth day has been included unless the 10th day is a Saturday, Sunday, or holiday, in which case it has also been excluded. Failure to file this memo with the Clerk's office within the required time limit shall constitute approval of the ordinance, resolution or action, and it shall take effect without the Mayor's signed approval.

Thank you.

APPROVED/NO RETURN: _____

VETOED for the following reasons: (Written objections are required by Charter; attach additional sheets if necessary.)


Ashley Swearingin, Mayor

Date: 6/26/13

COUNCIL OVERRIDE ACTION:

Date: _____

Ayes :
Noes :
Absent :
Abstain :



ANNUAL POSITION AUTHORIZATION RESOLUTION FY 2014

Part V

THAT the following permanent positions are authorized in the various departments and offices, as listed by section, as follows:

| Department | Months Authorized | Number of Positions Authorized |
|---|-----------------------|--------------------------------|
| MAYOR AND CITY MANAGER'S OFFICE | | |
| Section 1.1 Office of the Mayor Division; City Manager Division; Office of Independent Review | Full Year | 13 |
| 1.2 Economic Development | Full Year | 5 |
| COUNCIL DISTRICT 1 OFFICE | | |
| Section 2.1 Council District 1 Office Division | Full Year | 2 |
| COUNCIL DISTRICT 2 OFFICE | | |
| Section 3.1 Council District 2 Office Division | Full Year | 2 |
| COUNCIL DISTRICT 3 OFFICE | | |
| Section 4.1 Council District 3 Office Division | Full Year | 2 |
| COUNCIL DISTRICT 4 OFFICE | | |
| Section 5.1 Council District 4 Office Division | Full Year | 2 |
| COUNCIL DISTRICT 5 OFFICE | | |
| Section 6.1 Council District 5 Office Division | Full Year | 2 |
| COUNCIL DISTRICT 6 OFFICE | | |
| Section 7.1 Council District 6 Office Division | Full Year | 2 |
| COUNCIL DISTRICT 7 OFFICE | | |
| Section 8.1 Council District 7 Office Division | Full Year | 2 |
| CITY COUNCIL OPERATING | | |
| Section 9.1 Council City Support Division | Full Year | 2 |
| AIRPORTS DEPARTMENT | | |
| Section 10.1 FYI Division; Airports Projects Administration Division; Transportation Capital Division | Full Year | 72 |
| 10.2 Chandler Downtown Airport Division | Full Year | 4 |
| CITY ATTORNEY'S OFFICE | | |
| Section 11.1 City Attorney's Office Division | Full Year | 33 |
| CITY CLERK'S OFFICE | | |
| Section 12.1 City Clerk's Office Division | Full Year | 5 |
| DEVELOPMENT AND RESOURCE MANAGEMENT DEPARTMENT | | |
| Section 13.1 Administration Division; Building & Safety Services Division; and, Planning Division | Full Year Oct-June | 64 <u>5</u> 69 |
| 13.2 Parking Services | Full Year | 21 |
| 13.3 Community Revitalization Division | Full Year | 47 |
| 13.4 Sustainable Fresno Division | Full Year Oct-June | 9 <u>2</u> 11 |
| 13.5 Economic Development | Full Year | 3 |
| 13.6 Housing and Community Development Division | Full Year | 10 |



ANNUAL POSITION AUTHORIZATION RESOLUTION FY 2014

| Department | | | Months Authorized | Number of Positions Authorized |
|---|---|--|-------------------|--------------------------------|
| FINANCE DEPARTMENT | | | | |
| Section 14.1 | Finance Administration Division; Accounting Division | | Full Year | 23 |
| 14.2 | Budget Division | | Full Year | 9 |
| 14.3 | Business License Division | | Full Year | 12 |
| 14.4 | Purchasing Division | | Full Year | 10 |
| 14.5 | Central Printing Division | | Full Year | 2 |
| | | | | |
| FIRE DEPARTMENT | | | | |
| Section 15.1 | Fire Administration Division; Fire Suppression and Emergency Response Division; Fire Prevention and Investigation Division; Fire Training & Support Services Division | | Full Year | 346 |
| | | | July-Sept | <u>1</u> |
| | | | | 347 |
| | | | | |
| GENERAL CITY PURPOSE DEPARTMENT | | | | |
| Section 16.1 | Redevelopment Services Division | | Full Year | 1 |
| 16.2 | Retirement Division | | Full Year | 10 |
| | | | | |
| INFORMATION SERVICES DEPARTMENT | | | | |
| Section 17.1 | Information Services Administration Division; System Applications Division; Computer Services Division | | Full Year | 48 |
| 17.2 | Communication Services Division | | Full Year | 4 |
| | | | | |
| PARKS, AFTER SCHOOL, RECREATION, AND COMMUNITY SERVICES DEPARTMENT | | | | |
| Section 18.1 | Parks & Recreation Administration Division; Recreation Division; Parks Division | | Full Year | 52 |
| | | | | |
| PERSONNEL SERVICES DEPARTMENT | | | | |
| Section 19.1 | HR Administration Division; Training Division; Human Resources Division; Labor Relations Division; Loss Control Division; HR Class and Comp Division | | Full Year | 23 |
| 19.2 | Risk Management Division | | Full Year | 8 |
| | | | | |
| POLICE DEPARTMENT | | | | |
| Section 20.1 | Office of the Chief Division; Administrative Services Division; Patrol Division; Patrol Support Division; Investigative Services Division; Federal Grants Division; State Grants Division; Local Grants Division; Other Grants Division; Local Law Enforcement Block Grant Division | | Full Year | 955 |
| | | | | |
| DEPARTMENT OF PUBLIC UTILITIES | | | | |
| Section 21.1 | Public Utilities Administration Division | | Full Year | 15 |
| 21.2 | Water Division; Water Capital Division | | Full Year | 187 |
| | | | Oct-June | <u>13</u> |
| | | | | 200 |
| 21.3 | Solid Waste Management Division | | Full Year | 177 |
| 21.4 | Wastewater Management Division | | Full Year | 168 |
| 21.5 | Utility Billing & Collection Division | | Full Year | 58 |



ANNUAL POSITION AUTHORIZATION RESOLUTION FY 2014

| Department | Months Authorized | Number of Positions Authorized |
|---|-----------------------|--------------------------------|
| PUBLIC WORKS DEPARTMENT | | |
| Section 22.1 Administration Division; Engineering Services Division; Capital Management Division; Street Maintenance Division; Traffic Signals | Full Year | 258 |
| 22.2 Facilities Management Division; Facilities Special Projects Division | Full Year Oct-June | 13 <u>2</u> 15 |
| TRANSPORTATION DEPARTMENT | | |
| Section 23.1 FAX Operating Division; Transportation Maintenance Division; Transportation Administration Division; Transportation Planning Division; Support Services Division | Full Year | 338 |
| 23.2 Fleet Management Division; Fleet Equip Acq Division | Full Year | 69 |

Part VI

THAT the following permanent part-time and permanent intermittent positions and their full-time equivalencies are authorized in the various departments and offices, as listed by section, as follows:

| Department | Months Authorized | Number of Positions Authorized | Full-Time Equivalent |
|---|-------------------|--------------------------------|----------------------|
| AIRPORTS DEPARTMENT | | | |
| Section 10.1 Security & Safety | Full Year | 8 | 6.40 |
| DEVELOPMENT AND RESOURCE MANAGEMENT DEPARTMENT | | | |
| Section 13.2 Parking Services | Full Year | 7 | 5.60 |
| INFORMATION SERVICES DEPARTMENT | | | |
| Section 17.1 Computer Services Division | Full Year | 1 | 0.80 |