



Temporary Use of Fire Hydrant Permit

INSTRUCTIONS: Complete the Customer Information section of this application and submit to the Water Division, 1910 E. University Ave., Fresno, CA 93703. For questions, call (559) 621-5378.

CUSTOMER INFORMATION

Business Name: _____ FEIN: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

Contact Name (Person Responsible for Payment): _____

Phone Number: _____ Alt. Phone Number: _____

E-Mail Address: _____

The undersigned hereby requests temporary water service from a City or private fire hydrant and agrees to pay all necessary fees and user charges. Applicant also agrees to abide by the City of Fresno Water Division Temporary Use of Fire Hydrant Policy printed on the reverse side of this page.

Applicant Signature: _____ Date: _____

Name (Please Print): _____

PERMIT SPECIFICATIONS

Customer/Location ID: _____ Expiration Date: _____

Job Location: _____

Type of Work: _____ VIN #: _____

Meter Serial #: _____ Meter Condition: Excellent Good Fair Poor

Set Read: _____ Out Read: _____

Staff Signature: _____ Date: _____

Return Date: _____ Meter Condition: Excellent Good Fair Poor

Number of Days Late (If Applicable): _____

Staff Signature: _____ Date: _____

DEPOSITS AND FEES

Permit: \$ _____ Meter Deposit: \$ _____

Wrench: \$ _____ Test/Clean: \$ _____

Total Due: \$ _____ Amount Received: \$ _____ Check #: _____

Received By: _____ Date: _____

Account Set Up By: _____ Date: _____

Account Closed By: _____ Date: _____

Meter Set Up By: _____ Date: _____

Meter Removed By: _____ Date: _____

Temporary Use of Fire Hydrant Policies & Procedures

1. No person other than an authorized City employee may use water from, or connect any apparatus to, a fire hydrant – either public or private – without first obtaining a permit and travel meter from the Water Division.
2. Applicants must pay the required travel meter deposit and permit fee prior to the approval of a Temporary Use of Fire Hydrant Permit. Fees and charges are outlined in the current [Master Fee Schedule](#).
3. A copy of the permit shall be carried in the permit holder's vehicle and it must be provided for review by any City employee upon request.
4. Permit holders will be billed monthly for water consumption and standby charges. All charges must be paid when due. Late payment charges will be assessed by the Utilities Billing & Collections Division for all delinquent payments.
5. When a travel meter is not being used, it should be stored in a secure indoor location.
6. The maximum period of use for a Temporary Use of Fire Hydrant Permit is six (6) months.
7. **All travel meters returned after the permit expiration date will be assessed a late fee of \$10 per day.** The Water Division is not responsible for notifying customers prior to the permit expiration date.
8. The travel meter and hydrant wrench (if applicable) must be returned to the Water Division prior to the return of any deposit. The deposit may be forfeited if the meter and hydrant wrench are not returned on or before the due date given.
9. Charges related to the use of a travel meter such as the cost to clean and test the meter, parts and labor to repair the meter, and any unpaid charges for water used will be withheld from the original deposit.
10. Deposits will be returned to permit holders on their monthly bill once inspection of the travel meter is complete and all charges are assessed.
11. Travel meters returned with a "no read" or a read below the minimum charge will be billed a monthly minimum quantity charge, plus a standby charge for water use per the Master Fee schedule.
12. New permits or exchanges will not be issued unless all delinquent bills are paid.

I certify that I have read and understand the Temporary Use of Fire Hydrants Policies & Procedures.

Signature: _____ Date: _____

UNAUTHORIZED USE OF A FIRE HYDRANT

As outlined in the Master Fee Schedule, a fine of \$500 will be assessed for the first unauthorized use of a fire hydrant. Each incident thereafter will be assessed a fine of \$1,000. Additionally, pursuant to FMC Section 6-534(f), the applicable water rate shall be doubled for water used in violation, subject to the minimum charge. No Temporary Use of Fire Hydrant Permits will be issued until all such charges are paid.

For questions concerning the temporary use of fire hydrants, call (559) 621-5378.