

CITY OF FRESNO

REQUEST FOR ISSUANCE OF PROCLAMATION

The Mayor and City Council are pleased to issue proclamations for many worthwhile community activities and causes. However, hundreds of requests for proclamations are received and we must ask the person or organization making the request provide a short statement (not more than 100 words) that describes the reasons for the proclamation (i.e. anniversary, commendable public service, etc.) This statement, if approved, will be included in the proclamation.

REQUESTING PARTY: _____

ADDRESS: _____

PHONE: (Home) _____ (Work) _____

(E-mail address) _____

NAME OF ORGANIZATION: _____

CHECK ONE: I WILL PICK UP PROCLAMATION. PLEASE ADVISE WHEN READY.
 PLEASE MAIL PROCLAMATION TO ABOVE ADDRESS.

NOTE: For presentation at a Council meeting, contact the office of either the Mayor or your Councilmember to request he/she authorize and schedule your proclamation.(Phone: 559-498-1560)

SUGGESTED "NAME" OF DAY, WEEK OR MONTH TO BE PROCLAIMED:

DATE(S) TO BE PROCLAIMED: _____

SHORT STATEMENT (NOT MORE THAN FOUR "WHEREAS" PARAGRAPHS) DESCRIBING THE REASONS FOR THE PROCLAMATION. ATTACHED SHEET IF NECESSARY.

RETURN: City Clerk's Office, 2600 Fresno St. Rm. 2133, Fresno, CA 93721 - **Phone:** 559-621-7650 - **Fax:** 559-457-1106