



ENGINEERING SERVICES DIVISION • (559) 621-8650
2600 FRESNO STREET RM 4064
FRESNO, CALIFORNIA 93721-3615
WWW.FRESNO.GOV

TO: JEFF BECK, Engineer II
E-MAIL: Jeff.Beck@fresno.gov
Phone: (559) 621-8560

FROM:
Phone No.
E-mail
Date:

DEED REVIEW SUBMITTAL CHECKLIST

Grantor(s) APN: Developer
Kind of deed: Log No. 201 -

- 1a. Deed with exhibit drawings on City Forms is consistent with California Code §27361.6. See City Standard Drawing P-17 for size and title block.
1b. Grantor(s) statement is to be consistent with type of dedication and ownership as indicated in the title report.
2. Preliminary Title Report (no older than 30 days)
3. Subordination Preparation Fee: Number of trust deeds X \$300.00 = \$
4. Entitlement that is requiring this dedication: REZONE CUP SPR PM TRACT OTHER
5a. Are street plans required? Yes No PLAT No.
5b. Have street plans been submitted for review? Yes No PW File No.
6a. Are sewer and water plans required? Yes No PLAT No.
6b. Have sewer and water plans been submitted for review? Yes No Water Job#
7. The proposed dedication is within the City County
a. County Board of Supervisors Approval, required only for condemnation proceedings.
b. Administrative fee (\$130.00) will be charged for the City to request Board of Supervisors Approval.
c. Engineer to provide exhibit for Board of Supervisors agenda, per County requirements.
d. Provide to City – County Fee of \$320.00 for Board of Supervisors agenda, Check made out to the County of Fresno.
8. Provide appropriate signature authority for all persons signing documents including subordinations.
9. The final drawing(s) provided should be of archive quality with Engineer or Land Surveyor stamp and signature in blue or purple ink.

Table with 2 columns: Fee Category and Amount. Rows include DEED REVIEW FEE (\$ 470.00 / deed), SUBORDINATION PREPARATION FEE, ADMINISTRATIVE FEE - COUNTY R/W LETTER, and TOTAL FEE.