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Public Works Department
 Patrick N. Wiemiller, Director

Department of Public Works PLAN CHECKING PROCEDURE FOR SIGNING AND STRIPING

1.	<input type="checkbox"/> RECORD PLAN INFORMATION IN PLAN CHECK LOG: DATE _____
2.	ROUTE SET OF PLANS TO <input type="checkbox"/> TRAFFIC ENGINEERING <input type="checkbox"/> STREET MAINTENANCE (TSSL) <input type="checkbox"/> CONSTRUCTION MANAGEMENT
3.	<p>IF ANY PART OF THE WORK IS OUTSIDE THE CITY OF FRESNO JURISDICTION, MAIL OR DELIVER SET OF PLANS TO (AS APPROPRIATE):</p> <p>Fresno County Public Works and Development Services Department Development Services Division 2220 Tulare Street, Sixth Floor Fresno, CA 93721 (559) 453-5122</p> <p>City of Clovis, Engineering Division Attn: Steve White, City Engineer 1033 Fifth Street Clovis, CA 93612 (559) 324-2000</p> <p>Caltrans (fill in)</p>
4.	<input type="checkbox"/> CHECK PLANS IN ORDER OF DATE RECEIVED: DATE _____ (2 SETS FOR SIGNING AND STRIPING)
5.	<input type="checkbox"/> a. Are street lighting plans needed? <input type="checkbox"/> b. Are traffic signal or safety lighting needed? <input type="checkbox"/> c. Shall existing signal equipment be relocated? <input type="checkbox"/> Northwest Corner <input type="checkbox"/> Southwest Corner <input type="checkbox"/> Northeast Corner <input type="checkbox"/> Northwest Corner
6.	<input type="checkbox"/> ENTER SITE PLAN <input type="checkbox"/> C.U.P. <input type="checkbox"/> REZONE <input type="checkbox"/> PARCEL MAP <input type="checkbox"/> U.G.M. <input type="checkbox"/> ACCOUNT <input type="checkbox"/> WORK ORDER <input type="checkbox"/> PUBLIC WORKS FILE NUMBER IN PLAN CHECK LOG
7.	<input type="checkbox"/> a. Has Construction Management returned plans? <input type="checkbox"/> b. Has Streets/Traffic Signals & Streetlights returned plans? <input type="checkbox"/> c. Has TOC/ITS staff returned plans? <input type="checkbox"/> d. Has Traffic Engineering returned plans? <input type="checkbox"/> e. Has Fresno County, Clovis, or Caltrans returned plans?
8.	

	STREET NAME: _____
9.	<input type="checkbox"/> SHEET SIZE (24X36) (12X40 OR 12X42) FOR SIGNING & STRIPING <input type="checkbox"/> SCALE (1" = 40')
10.	PLACE ON PLAN (ONLY THOSE THAT APPLY): <input type="checkbox"/> a. Site Plan No. <input type="checkbox"/> b. C.U.P. No. <input type="checkbox"/> c. Rezone No. <input type="checkbox"/> d. Parcel Map No. <input type="checkbox"/> e. U.G.M. No. (if required) <input type="checkbox"/> f. Federal Project No. (when FHWA funded) <input type="checkbox"/> g. C.I.P. No. (PW ID, Fund, Org, KRA)
11.	PLACE ON PLAN: <input type="checkbox"/> a. BENCHMARK <input type="checkbox"/> b. NORTH ARROW <input type="checkbox"/> c. SCALE <input type="checkbox"/> d. TITLE BLOCK <input type="checkbox"/> e. OWNER'S NAME <input type="checkbox"/> f. ENGINEER'S STAMP, SIGNATURE, EXPIRATION DATE ON ALL SHEETS (1 ½" IN DIAMETER) <input type="checkbox"/> f. FEE BLOCK <input type="checkbox"/> g. LEGEND <input type="checkbox"/> h. SYMBOLS <input type="checkbox"/> i. PREPARED BY <input type="checkbox"/> j. SIGNING & STRIPING NOTES ON EACH PAGE
12.	<p>Show all signs and striping necessary for the development including interim signs and striping, guard fences, etc. The signing and striping plans prepared by the Design Engineer shall conform to the following general requirements:</p> <input type="checkbox"/> a. A separate sheet shall be used for "Signing and Striping" plans. <input type="checkbox"/> b. The following shall be shown on the plans: <ul style="list-style-type: none"> <input type="checkbox"/> Right-of-way: width and centerline <input type="checkbox"/> Face of curb: location relative to R/W and centerline <input type="checkbox"/> Edge of pavement: location relative to centerline and right of way edge in the case of partial improvements or where existing improvements are involved. <input type="checkbox"/> Raised or dirt median islands width(s) and location(s) relative to face of curb or edge of pavement <input type="checkbox"/> A typical symbol legend shall be included with the plans. <input type="checkbox"/> Show conform ends <input type="checkbox"/> See the general signing & striping notes
14.	STRIPING <input type="checkbox"/> a. The following items shall be shown with the necessary location and dimensioning <input type="checkbox"/> b. Information <ul style="list-style-type: none"> <input type="checkbox"/> All striping including centerlines, lane lines, channelizing line, two-way left turn lanes, edge lines, bike lanes, etc. <input type="checkbox"/> All pavement markings and legends including arrows, stop bars, crosswalks, etc. <input type="checkbox"/> Crosswalks, school legends, etc. <input type="checkbox"/> All striping shall be located and dimensioned relative to face of curb or other existing feature. <input type="checkbox"/> Show lane widths: center-to-center or face of curb to center of stripe. <input type="checkbox"/> Show limits and lengths of transitions, tapers, lane width variations, etc. Show minimum (or maximum) where appropriate. <input type="checkbox"/> Show proper transitions to existing striping that will "remain." <input type="checkbox"/> Caw out all striping that is to be "removed."

	<input type="checkbox"/> Show proper transitions to existing striping that will “remain.” <input type="checkbox"/> Caw out all striping that is to be “removed.” <input type="checkbox"/> If median nose interferes with crosswalk, do we need a min. 4 feet crosswalk width past the nose?
15.	PARKING <input type="checkbox"/> a. Adequate on-site parking is available if on-street parking is eliminated. <input type="checkbox"/> b. Add appropriate signing or curb painting if on-street parking is eliminated. <input type="checkbox"/> c. Add, remove or relocate parking meters if necessary.

CERTIFICATION OF APPLICANT: Read each of the statements below. After you have read the statements and understand them, please sign and date in the space provided at the end of this section:

1) I certify that I have read the plan check correction list thoroughly, followed any and all instruction, and have supplied the necessary information to allow staff to review my plans or application and that the supplied information is true and correct information herein to the best of my knowledge and belief.

2) I understand that falsification or misrepresentation on my part of any of the information that I have supplied above constitutes sufficient grounds for return of my submittal, or should any of my responses be determined false, misleading and/or incomplete will subject my application/plans to review delays and may result in the requirement for the application to pay additional review fees.

Project: _____

Checked By: _____

Date: _____