### Department of Public Works

**PLAN CHECKING PROCEDURE FOR SIGNING AND STRIPING**

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<tbody>
<tr>
<td>1.</td>
<td>☐ RECORD PLAN INFORMATION IN PLAN CHECK LOG: DATE___________</td>
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<td>2.</td>
<td>ROUTE SET OF PLANS TO ☐ TRAFFIC ENGINEERING  ☐ STREET MAINTENANCE (TSSL)  ☐ CONSTRUCTION MANAGEMENT</td>
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| 3. | IF ANY PART OF THE WORK IS OUTSIDE THE CITY OF FRESNO JURISDICTION, MAIL OR DELIVER SET OF PLANS TO (AS APPROPRIATE):
   Fresno County Public Works and Development Services Department  
   Development Services Division  
   2220 Tulare Street, Sixth Floor  
   Fresno, CA 93721  
   (559) 453-5122  
   City of Clovis, Engineering Division  
   Attn:  Steve White, City Engineer  
   1033 Fifth Street  
   Clovis, CA 93612  
   (559) 324-2000  
   Caltrans  
   (fill in) |
| 4. | ☐ CHECK PLANS IN ORDER OF DATE RECEIVED: DATE ___________  
   (2 SETS FOR SIGNING AND STRIPING) |
| 5. | ☐ a.  Are street lighting plans needed?  
   ☐ b.  Are traffic signal or safety lighting needed?  
   ☐ c.  Shall existing signal equipment be relocated?  
   ☐ Northwest Corner  
   ☐ Southwest Corner  
   ☐ Northeast Corner  
   ☐ Northwest Corner |
| 6. | ☐ ENTER SITE PLAN ☐ C.U.P. ☐ REZONE ☐ PARCEL MAP ☐ U.G.M. ☐ ACCOUNT ☐ WORK ORDER  
   ☐ PUBLIC WORKS FILE NUMBER IN PLAN CHECK LOG |
| 7. | ☐ a.  Has Construction Management returned plans?  
   ☐ b.  Has Streets/Traffic Signals & Streetlights returned plans?  
   ☐ c.  Has TOC/ITS staff returned plans?  
   ☐ d.  Has Traffic Engineering returned plans?  
   ☐ e.  Has Fresno County, Clovis, or Caltrans returned plans? |
| 8. |   |
**STREET NAME:**

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9. □ SHEET SIZE (24X36) (12X40 OR 12X42) FOR SIGNING & STRIPING  
□ SCALE (1" = 40')

10. **PLACE ON PLAN (ONLY THOSE THAT APPLY):**
    □ a. Site Plan No.  
    □ b. C.U.P. No.  
    □ c. Rezone No.  
    □ d. Parcel Map No.  
    □ e. U.G.M. No. (if required)  
    □ f. Federal Project No. (when FHWA funded)  
    □ g. C.I.P. No. (PW ID, Fund, Org, KRA)

11. **PLACE ON PLAN:**
    □ a. BENCHMARK  
    □ b. NORTH ARROW  
    □ c. SCALE  
    □ d. TITLE BLOCK  
    □ e. OWNER’S NAME  
    □ f. FEE BLOCK  
    □ g. LEGEND  
    □ h. SYMBOLS  
    □ i. PREPARED BY  
    □ j. SIGNING & STRIPING NOTES ON EACH PAGE  
    □ k. ENGINEER’S STAMP, SIGNATURE, EXPIRATION DATE ON ALL SHEETS (1 ½" IN DIAMETER)

12. **Show all signs and striping necessary for the development including interim signs and striping, guard fences, etc.** The signing and striping plans prepared by the Design Engineer shall conform to the following general requirements:
    □ a. A separate sheet shall be used for “Signing and Striping” plans.
    □ b. The following shall be shown on the plans:
        □ Right-of-way: width and centerline  
        □ Face of curb: location relative to R/W and centerline  
        □ Edge of pavement: location relative to centerline and right of way edge in the case of partial improvements or where existing improvements are involved.  
        □ Raised or dirt median islands width(s) and location(s) relative to face of curb or edge of pavement  
        □ A typical symbol legend shall be included with the plans.  
        □ Show conform ends  
        □ See the general signing & striping notes

14. **STRIPING**
    □ a. The following items shall be shown with the necessary location and dimensioning  
    □ b. Information
        □ All striping including centerlines, lane lines, channelizing line, two-way left turn lanes, edge lines, bike lanes, etc.  
        □ All pavement markings and legends including arrows, stop bars, crosswalks, etc.  
        □ Crosswalks, school legends, etc.  
        □ All striping shall be located and dimensioned relative to face of curb or other existing feature.  
        □ Show lane widths: center-to-center or face of curb to center of stripe.  
        □ Show limits and lengths of transitions, tapers, lane width variations, etc. Show minimum (or maximum) where appropriate.  
        □ Show proper transitions to existing striping that will “remain.”  
        □ Caw out all striping that is to be “removed.”
Show proper transitions to existing striping that will “remain.”
Caw out all striping that is to be “removed.”
If median nose interferes with crosswalk, do we need a min. 4 feet crosswalk width past the nose?

15. **PARKING**
   - a. Adequate on-site parking is available if on-street parking is eliminated.
   - b. Add appropriate signing or curb painting if on-street parking is eliminated.
   - c. Add, remove or relocate parking meters if necessary.

CERTIFICATION OF APPLICANT: Read each of the statements below. After you have read the statements and understand them, please sign and date in the space provided at the end of this section:

1) I certify that I have read the plan check correction list thoroughly, followed any and all instruction, and have supplied the necessary information to allow staff to review my plans or application and that the supplied information is true and correct information herein to the best of my knowledge and belief.

2) I understand that falsification or misrepresentation on my part of any of the information that I have supplied above constitutes sufficient grounds for return of my submittal, or should any of my responses be determined false, misleading and/or incomplete will subject my application/plans to review delays and may result in the requirement for the application to pay additional review fees.

Project:____________________________________________________

Checked By:_________________________ Date:____________________