



ENGINEERING SERVICES DIVISION • (559) 621-8650
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TO: JEFF BECK,
Engineer II
Phone (559) 621-8560
FAX No. (559) 488-1439
E-MAIL: Jeff.Beck@fresno.gov

FROM:
Phone No.
Contact Person
Job No.
Date:
E-mail

DEED REVIEW SUBMITTAL FORM CHECKLIST

Grantor(s) APN: Developer
Kind of deed: Log No. 201 -

- 1a. Deed with exhibit drawings on City Forms is consistent with California Code §27361.6. See City Standard Drawing P-17 for size and title block.
1b. Grantor(s) statement is to be consistent with type of dedication and ownership as indicated in the title report.
2. Preliminary Title Report (no older than 90 days)
3. Subordination Preparation Fee: Number of trust deeds X \$300.00 =
4. Entitlement that is requiring this dedication: REZONE CUP SPR PM TRACT OTHER
5a. Are street plans required? Yes No PLAT No.
5b. Have street plans been submitted for review? Yes No PW File No.
6a. Are sewer and water plans required? Yes No PLAT No.
6b. Have sewer and water plans been submitted for review? Yes No Water Job#
7. The proposed dedication is within the City County
a. Sewer and Water Easements can be processed without County Board Approval.
b. An administrative fee of \$130.00 will be charged for the City to process other deed(s) with County.
c. Provide exhibit showing City / County limits per County requirements.
d. Provide to City – County’s MSFee of \$288.00 by Check made out to the County of Fresno.
8. Provide appropriate signature authority for all persons signing documents including subordinations. (Corporate Resolution, Partnership Agreement, Trustee(s) of Trust, etc.)
9. The final drawing(s) provided should be of archive quality with Engineer or Land Surveyor stamp and signature in blue or purple ink. CM# - / /201

Table with 2 columns: Fee Name and Amount. Rows include DEED REVIEW FEE (\$ 470.00 / deed), SUBORDINATION PREPARATION FEE, ADMINISTRATIVE FEE - COUNTY R/W LETTER, and TOTAL FEE.