

**FIREFIGHTER SPECIALIST****DEFINITION**

Under supervision, performs skilled and technical fire suppression and prevention activities.

**SUPERVISION RECEIVED/EXERCISED**

Receives supervision from a Fire Captain or a Fire Investigations Unit Supervisor. Exercises no supervision.

**DISTINGUISHING CHARACTERISTICS**

Firefighter Specialist is the technical working level class in the fire service. Assigned to either the Fire Operations or Training Division, and-or the Investigative Services Unit incumbents may drive and operate fire apparatus; conduct fire prevention inspections; test fire equipment; and conduct fire investigations. This class differs from Fire Captain in that incumbents of the latter have full supervisory responsibility for a fire company on a continuing basis. It differs from Firefighter in that incumbents of the latter perform journey level firefighting duties in the protection of life and property.

**EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES**

*May include, but are not limited to, the following:*

Drives fire apparatus to fire incidents and emergency calls; prepares for pumping operations and pumps water to fire at proper pressure; operates aerial trucks and all devices therein.

Inspects pumping and other equipment to insure that apparatus is in good working condition and notifies Fire Captain of any defects; inspects, cleans, and maintains equipment.

Assists in keeping fire station in a clean and orderly condition; maintains an accurate running log of out-of-service streets and hydrants in the City.

Conducts fire prevention inspections of assigned occupancies and tests fire protection equipment; detects hazardous conditions or violations of fire and building ordinances and laws; issues citations and warnings for violations; may conduct training of civilian and Fire personnel in applicable fire code regulations, fire inspection methods and procedures, and fire safety.

Investigates causes of fires, seeking evidence of arson or of fire code violations; prepares follow-up correction notices and letters pertaining to initial inspections; issues citations of warrants for the arrest of violators; testifies in court on criminal complaints filed by the Fire Investigative Services Unit on offenses against fire laws, ordinances, and regulations.

Performs related duties as required.

### **JOB RELATED AND ESSENTIAL QUALIFICATIONS**

#### **Knowledge of:**

Operation and maintenance of modern firefighting apparatus and equipment.

Fire inspection and investigation methods and techniques.

Codes and ordinances pertaining to fire prevention.

Fire alarm systems and fire related water delivery systems.

First aid methods and skill in their application.

Geography of the City.

#### **Ability to:**

React quickly and calmly in emergencies.

Operate firefighting apparatus and equipment.

Maintain effective working relationships with fellow employees and the public.

Write and speak clearly and distinctly.

### **MINIMUM QUALIFICATIONS**

#### **Experience:**

Three years of continuous service as a Firefighter with the City of Fresno Fire Department.

**AND**

#### **Education:**

Incident Command System 200; California State Fire Marshal Driver Operator IA; and California State Fire Marshal Driver Operator IB.

**AND**

#### **Certificates:**

Signed off as a qualified Acting Engineer in accordance with FFD Administrative Manual Section 101.4 Acting Policy.

California State Fire Marshal Firefighter II certificate.

**Necessary Special Requirements:**

Possession of valid Class B California Driver License, without Air Brake restriction, and with Tank endorsement. Or, effective January 1, 2011, possession of a valid Class C California Drivers License with a firefighter endorsement.

An incumbent hired into the City of Fresno fire service after July 1, 1986 must possess and maintain a current Emergency Medical Technician I Ambulance (EMT I-A) certificate. Required training will be provided by the City.

**Special Requirements:**

Obtain the California State Fire Marshal Driver Operator I Certificate or Fire Apparatus Pump Certificate shall be completed within one year of appointment.

Pursuant to Career Development Program 103.1 of the Fire Department's Administrative Manual, incumbents may substitute two years of required experience for each required California State Fire Marshal (CSFM) class. If substitution experience for classes, incumbents must successfully obtain the required classes prior to the end of their probation.

An incumbent hired into the City of Fresno fire service after July 1, 1986, must possess and maintain a current Emergency Medical Technician I Ambulance (EMT I-A) certificate. Required training will be provided by the City.

Employees originally hired on and after December 1, 1990 will not smoke or use any tobacco product on duty. Employees shall sign an agreement acknowledging that they have read and understood these requirements. Said understanding will be maintained in the employee's personnel file.

Firefighter Specialists assigned to the Fire Investigative Services Unit must successfully complete a polygraph test, psychological examination and an extensive background investigation prior to appointment.

NOTE: Permanent appointment means one who has been appointed from an eligible list and has satisfactorily completed the probationary period.

APPROVED: Signature on File  
Director of Personnel Services

DATE: 4.7.17