

| | |
|---|---|
| Subject: Citywide Dress Standards | Number: 6 – 21 |
| | Date Issued: November 16, 2001 Date Revised: November 16, 2001 |
| Responsible Department: City Manager | Approved: |

Purpose

The City of Fresno is a large and diverse service provider for the City. Maintaining a professional appearance, while serving our internal and external customers, is important to our mission. This policy statement and related guidelines have been developed to promote professionalism in an office setting on a day-to-day application within the City and within its field encounters with the public.

Policy

It is City policy that all employees assigned to an office work area must wear attire suitable and appropriate for a professional office setting. Staff assigned to field duties must wear attire suitable and appropriate for field duties.

General Policy Guidelines: Clothing should be clean, neat, and in favorable condition. Suitable undergarments should be worn. Personal hygiene should be practiced.

The City Manager will rely on employees to use good judgment in their day-to-day application of these guidelines within the City's office settings and within its field encounters with the public.

Good judgment must be exercised to accomplish the professional appearance standard of this policy. This policy is subject to review and refinement on a periodic basis. Any questions or concerns should be brought to the attention of Department Directors.