

TO MAYOR/COUNCIL FYI
Date 6/18/20 By Y. Teixeira



BUDGET & MANAGEMENT STUDIES

DATE: June 17, 2020

TO: MAYOR LEE BRAND
COUNCIL PRESIDENT MIGUEL ARIAS
CITY COUNCIL MEMBERS

THROUGH: WILMA QUAN, City Manager

FROM: HENRY FIERRO, Budget Manager *H.F.F.*

SUBJECT: FY 2020 CITYWIDE POSITION VACANCIES

On Tuesday, June 9, 2020, during the FY21 Budget Hearings, Council President Arias requested staff to provide a list of vacant positions citywide. The attached document provides a list of all authorized vacant positions citywide; however, not all vacant positions noted in the report will generate a cost savings. There are positions in the report that are identified as "Frozen", which are positions that did not receive funding in the current year Adopted Budget and are therefore defunded. These "Frozen" positions are authorized and have been included in the department Authorized Position and Vacant Position totals and will remain defunded until such time as funding becomes available.

C: Jane Sumpter, Assistant City Manager
Jim Schaad, Assistant City Manager
Tim Orman, Chief of Staff

Report ID: ZHRS0110
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010302 Council Support Dist 3

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
150085	00000488	Council Assistant	11/25/2019	206				6371	In Progress	3,124	9,421
Total Of 1 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 1 Not Filled Positions											

010402 Council Support Dist 4

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
150085	00003111	Council Assistant	11/14/2019	217					In Progress	3,124	9,421
Total Of 1 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 1 Not Filled Positions											

010502 Council Support Dist 5

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
150085	00000589	Council Assistant	06/15/2020	3				6790	In Progress	3,124	9,421
Total Of 1 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 1 Not Filled Positions											

010801 Council City Support

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
110002	00003614	Administrative Clerk II	01/20/2020	150				6467	+09/26/2020	2,768	3,316
Total Of 1 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 1 Not Filled Positions											

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Total Of 4 Vacant Positions in Department
Total Of 0 Frozen Positions in Department
Total Of 4 Not Filled Positions in Department

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100102 Support Office Of The Mayor

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
150085	00004442	Council Assistant	03/10/2020	100				6628	In Progress	3,124	9,421

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

100401 City Manager Admin and Mgmt

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
110002	00000308	Administrative Clerk II	10/01/2018	626					+09/26/2020	2,768	3,316

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

Total Of 2 Vacant Positions in Department
 Total Of 0 Frozen Positions in Department
 Total Of 2 Not Filled Positions in Department

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120102		Records Management										
	Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
	115028	00006433	Deputy City Clerk	05/07/2020	42		Yes		6754	+11/21/2020	3,169	3,799
Total Of	1	Vacant Positions										
Total Of	0	Frozen Positions										
Total Of	1	Not Filled Positions										
Total Of	1	Vacant Positions in Department										
Total Of	0	Frozen Positions in Department										
Total Of	1	Not Filled Positions in Department										

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140101 Legal Proceedings & Consult

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
115016	00005932	Legal Secretary II	03/18/2019	458						3,895	4,704
115022	00000336	Senior Law Clerk	04/15/2019	430						4,086	5,748
115022	00000337	Senior Law Clerk	04/15/2019	430						4,086	5,748
160001	00000451	Paralegal	07/01/2019	353	Yes				03/18/2021	4,969	6,014

Total Of 3 Vacant Positions
 Total Of 1 Frozen Positions
 Total Of 4 Not Filled Positions

140102 Anti-Slum Enforcemnt Team-ASET

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
110003	00005324	Senior Administrative Clerk	04/11/2020	68				6738	+08/23/2020	3,028	3,631
230053	00000126	Community Revitalization Spec	06/01/2019	383				6666	07/31/2021	4,850	5,853
230054	00002588	Sr Community Revitalization Sp	06/20/2014	2,190				6667		5,437	6,549
230054	00004747	Sr Community Revitalization Sp	04/13/2020	66						5,437	6,549
230054	00006216	Sr Community Revitalization Sp	02/18/2019	486						5,437	6,549
230059	00005522	Community Revitalization Techn	04/27/2020	52						3,374	4,052

Total Of 6 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 6 Not Filled Positions

Total Of 9 Vacant Positions in Department
 Total Of 1 Frozen Positions in Department
 Total Of 10 Not Filled Positions in Department

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Total Of 30 Not Filled Positions

152011 Recruiting

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
415002	00002950	Police Officer	07/08/2019	346					01/06/2021	5,602	7,509
Total Of 1 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 1 Not Filled Positions											

153001 SW Policing District

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
410026	00000457	Community Services Officer II	07/01/2019	353	Yes				08/13/2021	3,425	4,114
415002	00000315	Police Officer	06/08/2020	10					01/06/2021	5,602	7,509
415002	00004560	Police Officer	05/11/2020	38					01/06/2021	5,602	7,509
415002	00004586	Police Officer	05/25/2020	24					01/06/2021	5,602	7,509
Total Of 3 Vacant Positions											
Total Of 1 Frozen Positions											
Total Of 4 Not Filled Positions											

153002 CE Policing District

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
410026	00000459	Community Services Officer II	07/01/2019	353	Yes				08/13/2021	3,425	4,114
410026	00001863	Community Services Officer II	05/13/2019	402				5861	08/13/2021	3,425	4,114
415002	00004066	Police Officer	05/11/2020	38					01/06/2021	5,602	7,509
415002	00004075	Police Officer	01/06/2020	164					01/06/2021	5,602	7,509
415002	00004821	Police Officer	06/08/2020	10					01/06/2021	5,602	7,509
415002	00006137	Police Officer	02/02/2020	137					01/06/2021	5,602	7,509
415002	00006167	Police Officer	03/02/2020	108					01/06/2021	5,602	7,509
Total Of 6 Vacant Positions											

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Total Of 1 Frozen Positions
 Total Of 7 Not Filled Positions

153003 SE Policing District

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
410026	00000461	Community Services Officer II	07/01/2019	353	Yes				08/13/2021	3,425	4,114
415002	00004138	Police Officer	05/25/2020	24					01/06/2021	5,602	7,509
415002	00006168	Police Officer	05/25/2020	24					01/06/2021	5,602	7,509

Total Of 2 Vacant Positions
 Total Of 1 Frozen Positions
 Total Of 3 Not Filled Positions

153004 NE Policing District

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
410026	00000465	Community Services Officer II	07/01/2019	353	Yes				08/13/2021	3,425	4,114
415002	00004542	Police Officer	01/06/2020	164					01/06/2021	5,602	7,509

Total Of 1 Vacant Positions
 Total Of 1 Frozen Positions
 Total Of 2 Not Filled Positions

153005 NW Policing District

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
410026	00000467	Community Services Officer II	07/01/2019	353	Yes				08/13/2021	3,425	4,114
415002	00005095	Police Officer	05/11/2020	38					01/06/2021	5,602	7,509

Total Of 1 Vacant Positions
 Total Of 1 Frozen Positions
 Total Of 2 Not Filled Positions

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153010 Patrol Administration

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
410008	00005980	Crime Specialist	01/16/2020	154				6275	+04/04/2021	4,992	6,018
415002	00002175	Police Officer	06/06/2020	12					01/06/2021	5,602	7,509
415002	00005057	Police Officer	03/14/2020	96					01/06/2021	5,602	7,509
415002	00005099	Police Officer	05/12/2020	37					01/06/2021	5,602	7,509
415005	00002137	Police Lieutenant	05/30/2020	19						8,351	11,194
940005	00006024	Police Cadet I	06/08/2020	10					+07/28/2020	13,00	15.48

Total Of 6 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 6 Not Filled Positions

154016 K9 Unit

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
415002	00004253	Police Officer	01/06/2020	164					01/06/2021	5,602	7,509
415002	00005419	Police Officer	04/27/2020	52					01/06/2021	5,602	7,509
710005	00000515	Laborer	02/01/2020	138				6580	+03/13/2022	2,948	3,530

Total Of 3 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 3 Not Filled Positions

154017 Communications Center

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
410002	00000323	Emergency Svcs Dispatcher II	06/05/2020	13					+01/06/2021	4,100	4,927
410002	00000326	Emergency Svcs Dispatcher II	01/19/2020	151					+01/06/2021	4,100	4,927
410002	00000501	Emergency Svcs Dispatcher II	02/01/2020	138				6775	+01/06/2021	4,100	4,927
410002	00000502	Emergency Svcs Dispatcher II	02/01/2020	138					+01/06/2021	4,100	4,927
410002	00000506	Emergency Svcs Dispatcher II	02/01/2020	138					+01/06/2021	4,100	4,927
410002	00000508	Emergency Svcs Dispatcher II	02/01/2020	138					+01/06/2021	4,100	4,927

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Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
410002	00002336	Emergency Svcs Dispatcher II	01/03/2020	167				6425	+01/06/2021	4,100	4,927
410002	00004514	Emergency Svcs Dispatcher II	06/02/2020	16					+01/06/2021	4,100	4,927
410002	00006314	Emergency Svcs Dispatcher II	03/02/2020	108					+01/06/2021	4,100	4,927
410002	00006315	Emergency Svcs Dispatcher II	01/28/2020	142					+01/06/2021	4,100	4,927

Total Of 10 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 10 Not Filled Positions

154018 Duty Office

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
415002	00005784	Police Officer	03/16/2020	94					01/06/2021	5,602	7,509

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

154022 Information Services

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
125045	00001851	Database Administrator	03/16/2020	94						6,737	8,154

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

154023 Traffic Enforcement

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
415002	00005160	Police Officer	09/28/2019	264					01/06/2021	5,602	7,509
415002	00005176	Police Officer	05/25/2020	24					01/06/2021	5,602	7,509
415002	00005849	Police Officer	01/03/2020	167					01/06/2021	5,602	7,509
940006	00006074	Police Cadet II	04/13/2020	66						18.00	25.00

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Total Of 4 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 4 Not Filled Positions

154027 Records Bureau

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
115043	00000523	Police Support Services Clerk	02/01/2020	138				6624	+03/04/2021	3,084	3,695
115043	00000526	Police Support Services Clerk	02/01/2020	138				6625	+03/04/2021	3,084	3,695
115043	00000527	Police Support Services Clerk	02/01/2020	138				6626	+03/04/2021	3,084	3,695
115043	00004283	Police Support Services Clerk	05/30/2020	19				5589	+03/04/2021	3,084	3,695
115044	00002147	Police Support Services Tech	03/21/2020	89				6621	+11/26/2020	3,374	4,052
115045	00004363	Records Supervisor	02/03/2020	136				6759	10/16/2020	5,209	6,308

Total Of 6 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 6 Not Filled Positions

154029 MGPI

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
110003	00005899	Senior Administrative Clerk	01/20/2020	150				6631	+08/23/2020	3,028	3,631

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

155006 Street Violence Bureau

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
145010	00000516	Property and Evidence Tech	04/13/2020	66				6575		3,762	4,521
145010	00000517	Property and Evidence Tech	02/01/2020	138				6622		3,762	4,521
145010	00000518	Property and Evidence Tech	02/01/2020	138				6730		3,762	4,521

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Total Of 3 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 3 Not Filled Positions

155007 Family Justice Bureau

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
410055	00000498	Background Investigator	03/30/2020	80				6769		4,086	5,748
410055	00000500	Background Investigator	03/30/2020	80				6770		4,086	5,748

Total Of 2 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 2 Not Filled Positions

155012 MAGEC

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
415002	00002008	Police Officer	04/27/2020	52					01/06/2021	5,602	7,509
415002	00004494	Police Officer	03/02/2020	108					01/06/2021	5,602	7,509

Total Of 2 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 2 Not Filled Positions

158003 Regional Training Section

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
710005	00000514	Laborer	02/01/2020	138				6581	+03/13/2022	2,948	3,530

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

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Total Of 75 Vacant Positions in Department
Total Of 15 Frozen Positions in Department
Total Of 90 Not Filled Positions in Department

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160201 Suppression , EMS, and HAZMAT

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
425002	00000476	Firefighter	09/30/2019	262						5,480	7,348
425002	00000485	Firefighter	01/20/2020	150						5,480	7,348
425002	00000538	Firefighter	03/02/2020	108						5,480	7,348
425002	00002390	Firefighter	03/02/2020	108						5,480	7,348
425002	00002393	Firefighter	03/16/2020	94						5,480	7,348
425002	00004197	Firefighter	06/06/2020	12						5,480	7,348
425002	00005124	Firefighter	02/03/2020	136						5,480	7,348
425002	00005126	Firefighter	01/20/2020	150						5,480	7,348
425002	00006118	Firefighter	07/08/2019	346						5,480	7,348

Total Of 9 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 9 Not Filled Positions

160301 Inspection Services

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
420002	00000449	Fire Prevention Inspector II	01/01/2020	169	Yes				07/27/2020	4,862	5,853
420002	00005390	Fire Prevention Inspector II	04/10/2020	69				6733	07/27/2020	4,862	5,853

Total Of 1 Vacant Positions
 Total Of 1 Frozen Positions
 Total Of 2 Not Filled Positions

160502 EMS Trng, Edu & Safety Unit

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
425004	00000650	Fire Captain	08/15/2019	308			548			6,850	9,184

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

Total Of 11 Vacant Positions in Department
 Total Of 1 Frozen Positions in Department
 Total Of 12 Not Filled Positions in Department

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Total Of 0 Frozen Positions
Total Of 1 Not Filled Positions

170607 Communit Serv Admin

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
520016	00001049	Community Recreation Sup II	10/28/2019	234				6369		4,988	6,041
520016	00006347	Community Recreation Sup II	03/09/2019	467				5700		4,988	6,041

Total Of 2 Vacant Positions
Total Of 0 Frozen Positions
Total Of 2 Not Filled Positions

Total Of 8 Vacant Positions in Department
Total Of 0 Frozen Positions in Department
Total Of 8 Not Filled Positions in Department

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180212 Proj Mgt Cap Lbr to be Alloc

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
210100	00004860	Professional Engineer	04/11/2020	68				6732	In Progress	7,482	9,067
310007	00003592	Capital Development Specialist	05/16/2020	33					07/15/2021	6,482	7,856
310007	00003701	Capital Development Specialist	03/16/2020	94					07/15/2021	6,482	7,856
Total Of	3	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	3	Not Filled Positions									

180214 Design Services

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
210100	00005794	Professional Engineer	01/20/2020	150					In Progress	7,482	9,067
Total Of	1	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	1	Not Filled Positions									

180215 Design Svcs_Cap Lbr Alloc

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
210015	00004858	Engineer I	04/04/2020	75					10/19/2020	5,605	6,738
Total Of	1	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	1	Not Filled Positions									

180425 Const Mgt Cap Lbr to be Alloc

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
210095	00001304	Pub Wks/Pub Util Manager	09/02/2019	290				6219	In Progress	8,464	10,314
230076	00001279	Engineering Inspector II	02/03/2020	136				6478	05/13/2021	5,239	6,314

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Total Of 2 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 2 Not Filled Positions

180503 Land Section

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
210007	00002709	Senior Engineering Technician	04/27/2020	52				6731	In Progress	4,827	5,802

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

181201 Building Maintenance

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
730010	00003556	Electrician	10/14/2019	248				6271		6,022	6,022
730015	00006227	Painter	04/22/2020	57						5,291	5,291
810006	00001804	Property Maintenance Worker	05/02/2020	47				6755	+08/26/2021	3,664	4,453

Total Of 3 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 3 Not Filled Positions

181210 Special Projects

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
210007	00006171	Senior Engineering Technician	02/17/2020	122				6579	In Progress	4,827	5,802

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

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181615 LLMD/CFD Maintenance

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
710005	00001137	Laborer	11/23/2019	208					+03/13/2022	2,948	3,530
710005	00001361	Laborer	11/11/2019	220					+03/13/2022	2,948	3,530
710005	00005905	Laborer	11/25/2019	206					+03/13/2022	2,948	3,530
710005	00006396	Laborer	12/03/2019	198					+03/13/2022	2,948	3,530
710005	00006397	Laborer	02/17/2020	122					+03/13/2022	2,948	3,530

Total Of 5 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 5 Not Filled Positions

181620 Park Maintenance

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
710005	00006091	Laborer	12/09/2019	192				6574	+03/13/2022	2,948	3,530

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

181901 Fulton Street Maintenance

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
710005	00000212	Laborer	02/17/2020	122				6612	+03/13/2022	2,948	3,530

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

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182001 Streetlight Maintenance

	<u>Jobcode</u>	<u>Position</u>	<u>Description</u>	<u>Vacant Since</u>	<u>Days Vacant</u>	<u>Frozen</u>	<u>Future</u>	<u>Form 3</u>	<u>Req #</u>	<u>Elig List</u>	<u>Min</u>	<u>Max</u>
	730010	00001778	Electrician	04/10/2020	69				6744		6,022	6,022
Total Of	1	Vacant Positions										
Total Of	0	Frozen Positions										
Total Of	1	Not Filled Positions										
Total Of	27	Vacant Positions in Department										
Total Of	0	Frozen Positions in Department										
Total Of	27	Not Filled Positions in Department										

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400101 Administration & Management

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
125022	00004598	Programmer/Analyst III	02/04/2020	135			556		04/10/2021	5,933	7,160
130004	00006129	Principal Account Clerk	03/16/2020	94					11/26/2020	3,521	4,231
150021	00004967	Management Analyst II	02/03/2020	136				6524	10/23/2021	4,836	5,852
150160	00005594	Assistant Director	02/10/2020	129					+In Progress	9,588	13,460
Total Of	4	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	4	Not Filled Positions									

400204 Inspection Services

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
230015	00000120	Commercial Building Inspector	06/03/2020	15						5,389	6,495
Total Of	1	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	1	Not Filled Positions									

400205 Permit Center

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
210044	00003195	Supervising Plans Examiner	10/29/2018	598				6672	In Progress	7,137	8,649
220002	00000040	Plans and Permit Technician	02/03/2020	136				6489	+09/26/2020	4,752	5,716
Total Of	2	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	2	Not Filled Positions									

400301 Advance Planning

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
220006	00004239	Planner II	12/28/2019	173				6417	+10/01/2020	5,001	6,075

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220007 00005193 Planner III 12/02/2019 199 6392 +06/25/2020 5,672 6,870

Total Of 2 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 2 Not Filled Positions

400302 Current Planning

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
220007	00000389	Planner III	03/16/2020	94				6059	+06/25/2020	5,672	6,870
220007	00003894	Planner III	04/27/2020	52					+06/25/2020	5,672	6,870
220007	00003895	Planner III	12/09/2019	192				6393	+06/25/2020	5,672	6,870
220008	00005138	Supervising Planner	01/20/2020	150				6571	In Progress	6,305	7,632

Total Of 4 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 4 Not Filled Positions

400901 Downtown/Community Revitz

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
150090	00004878	Economic Development Coord	09/02/2019	290						3,124	9,421

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

401001 Parking

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
150024	00006175	Division Manager	03/02/2020	108						7,696	9,376
710121	00003984	Parking Enforcement Officer II	10/17/2019	245				6328	01/29/2021	2,913	3,439
710121	00004465	Parking Enforcement Officer II	02/21/2020	118					01/29/2021	2,913	3,439
710121	00007087	Parking Enforcement Officer II	10/01/2018	626					01/29/2021	2,913	3,439

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Total Of 4 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 4 Not Filled Positions

402105 CDBG Admin

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
130012	00000351	Accountant-Auditor II	09/18/2017	1,004					06/07/2021	4,647	5,594
150023	00000552	Senior Management Analyst	03/01/2020	109				6764	+06/26/2020	6,423	7,825
170002	00000553	Real Estate Finance Spec II	03/01/2020	109						4,365	5,254

Total Of 3 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 3 Not Filled Positions

402163 Housing Rehabilitation

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
230056	00005935	Housing Rehabilitation Special	10/05/2018	622						4,835	5,853

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

Total Of 22 Vacant Positions in Department
 Total Of 0 Frozen Positions in Department
 Total Of 22 Not Filled Positions in Department

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410102 Utility Engineering & Planning

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
150021	00005874	Management Analyst II	06/04/2019	380							
150065	00001384	Project Manager	02/17/2020	122				6507	10/23/2021	4,836	5,852
210094	00003304	PW/PU Mgr - Licensed Engineer	08/19/2019	304				6511	12/13/2021	6,186	7,496
210100	00005309	Professional Engineer	06/10/2019	374				6285	In Progress	9,795	11,932
220010	00004378	Planning Manager	03/16/2017	1,188					+06/28/2020	7,482	9,067
										8,464	10,314
Total Of	5	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	5	Not Filled Positions									

411001 Water Operations

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
210007	00001422	Senior Engineering Technician	08/08/2019	315					In Progress	4,827	5,802
610001	00003683	Water Conservation Rep	03/13/2020	97					+04/03/2021	3,373	4,051
610005	00003813	Landscape Water Cons Spec	06/20/2018	729				6611	09/04/2020	4,665	5,617
610033	00003543	Water Quality Technician	03/19/2020	91					In Progress	4,134	5,024
610033	00003547	Water Quality Technician	10/03/2019	259				6687	In Progress	4,134	5,024
610039	00001394	Sr Water Treat Plant Operator	04/13/2019	432					10/11/2020	5,677	6,899
610039	00005996	Sr Water Treat Plant Operator	08/04/2019	319					10/11/2020	5,677	6,899
610055	00001423	Water System Supervisor	07/08/2019	346				6095	In Progress	6,908	8,368
620025	00004981	Instrumentation Specialist	06/26/2019	358				5981		5,000	6,076
620096	00003948	Water/Wastewater Mgr-Certified	03/31/2017	1,175				5826	In Progress	8,849	10,782
710005	00001416	Laborer	09/04/2019	288			562		+03/13/2022	2,948	3,530
710005	00001417	Laborer	04/30/2018	780			562		+03/13/2022	2,948	3,530
730012	00003774	Industrial Electrician	03/31/2020	79				6397	01/11/2021	6,658	6,658
730012	00004174	Industrial Electrician	11/25/2019	206				6522	01/11/2021	6,658	6,658
Total Of	14	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	14	Not Filled Positions									

412007 Solid Waste Coll & Disp-Residen

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
110003	00001484	Senior Administrative Clerk	06/07/2019	377							
150021	00005081	Management Analyst II	10/14/2019	248				6296	+08/23/2020	3,028	3,631
									10/23/2021	4,836	5,852

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Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
640005	00005076	Solid Waste Safety/Train Spec	10/16/2017	976					09/26/2020	4,212	5,099
640021	00001473	Sanitation Operator	09/04/2019	288				6239	+10/04/2020	3,891	4,727
640021	00001519	Sanitation Operator	11/09/2019	222				6513	+10/04/2020	3,891	4,727
640021	00001550	Sanitation Operator	02/03/2020	136				6515	+10/04/2020	3,891	4,727
640021	00005805	Sanitation Operator	01/06/2020	164				6514	+10/04/2020	3,891	4,727
640021	00005806	Sanitation Operator	04/22/2020	57					+10/04/2020	3,891	4,727
640040	00005282	Solid Waste Manager	07/13/2015	1,802				6748		7,696	9,376
Total Of 9 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 9 Not Filled Positions											

412010 Litter Control

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
640005	00001477	Solid Waste Safety/Train Spec	02/03/2020	136				6516	09/26/2020	4,212	5,099
640022	00000167	Senior Sanitation Operator	10/01/2018	626				6288		4,415	5,366
Total Of 2 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 2 Not Filled Positions											

412011 Operation Clean Up

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
110002	00000349	Administrative Clerk II	10/01/2019	261					+09/26/2020	2,768	3,316
640021	00003920	Sanitation Operator	06/06/2020	12					+10/04/2020	3,891	4,727
640022	00000346	Senior Sanitation Operator	10/01/2019	261				6289		4,415	5,366
640022	00001576	Senior Sanitation Operator	06/09/2017	1,105				6290		4,415	5,366
640022	00004135	Senior Sanitation Operator	02/03/2020	136				6291		4,415	5,366
640026	00000343	Program Compliance Officer	10/01/2019	261				6604		3,854	4,665
640026	00000344	Program Compliance Officer	10/01/2019	261				6605		3,854	4,665
710005	00000341	Laborer	10/01/2019	261					+03/13/2022	2,948	3,530
710005	00003923	Laborer	05/01/2020	48					+03/13/2022	2,948	3,530
Total Of 9 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 9 Not Filled Positions											

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414004 Liquid WasteTreatment

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
130012	00006066	Accountant-Auditor II	10/17/2019	245				6695	06/07/2021	4,647	5,594
620025	00005894	Instrumentation Specialist	09/02/2019	290				6385		5,000	6,076
620042	00001629	Wastewater Treat Plant Spec	12/10/2018	556				6207	In Progress	4,789	5,820
620042	00001639	Wastewater Treat Plant Spec	01/11/2020	159				6752	In Progress	4,789	5,820
620042	00006184	Wastewater Treat Plant Spec	09/02/2019	290				6206	In Progress	4,789	5,820
620050	00003936	Wastewater Distributor	03/02/2020	108				6696		3,577	4,346
620055	00002559	Power Generation Oper/Mech	10/15/2018	612			552		12/10/2021	5,268	6,402
620055	00004444	Power Generation Oper/Mech	04/07/2020	72					12/10/2021	5,268	6,402
620062	00001661	Sr Wastewater Mechanical Spec	08/07/2019	316						4,789	5,820
620071	00001645	WW Sys Supervisor	10/14/2019	248				6313	In Progress	6,908	8,368
620071	00005910	WW Sys Supervisor	08/24/2019	299					In Progress	6,908	8,368
710025	00001649	Heavy Equipment Operator	03/03/2020	107			561		In Progress	4,415	5,366
710025	00003229	Heavy Equipment Operator	05/02/2020	47					In Progress	4,415	5,366
730010	00005313	Electrician	06/02/2020	16						6,022	6,022
730012	00004131	Industrial Electrician	07/13/2019	341				6100	01/11/2021	6,658	6,658

Total Of 15 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 15 Not Filled Positions

414006 Pretreatment

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
620001	00006185	Environmental Control Officer	04/11/2019	434			515		10/05/2020	4,671	5,617
620012	00001642	Laboratory Technician II	04/13/2020	66					12/16/2021	4,312	5,187
620020	00005855	Chemist	09/22/2018	635						4,735	5,707

Total Of 3 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 3 Not Filled Positions

414008 Wastewater Collection

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Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
630001	00005811	Collection Sys Maint Tech	06/02/2020	16					09/03/2021	3,934	4,782
630002	00003946	Collection Sys Maint Spec	11/22/2019	209				6398	06/10/2021	4,328	5,260

Total Of 2 Vacant Positions
Total Of 0 Frozen Positions
Total Of 2 Not Filled Positions

Total Of 59 Vacant Positions in Department
Total Of 0 Frozen Positions in Department
Total Of 59 Not Filled Positions in Department

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430102 FYI Operations & Maintenance

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
810001	00000394	Custodian	10/01/2019	261				6656	+02/19/2021	2,905	3,530
810001	00003925	Custodian	08/02/2019	321					+02/19/2021	2,905	3,530
810001	00005858	Custodian	04/27/2020	52					+02/19/2021	2,905	3,530
810001	00006355	Custodian	01/22/2020	148					+02/19/2021	2,905	3,530

Total Of 4 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 4 Not Filled Positions

430103 FYI Security & Safety

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
120015	00006353	Radio Dispatcher	12/09/2019	192				6492	+10/16/2020	3,312	3,919

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

430104 Field Operations & Maint

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
310009	00003313	Airports Operations Ofr II	09/03/2019	289				6763	+05/01/2021	4,788	5,821
310009	00004737	Airports Operations Ofr II	02/07/2020	132		Yes		6578	+05/01/2021	4,788	5,821
310010	00005448	Airports Operations Leadwrkr	06/08/2020	10				6747	In Progress	4,280	5,202

Total Of 3 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 3 Not Filled Positions

430108 Airports Finance

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
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Total Of 15 Vacant Positions in Department
Total Of 0 Frozen Positions in Department
Total Of 15 Not Filled Positions in Department

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451003 Night Service

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
320015	00000800	Bus Driver	06/08/2020	10				6783	+07/13/2020	3,984	4,843
320015	00004300	Bus Driver	06/02/2020	16				6782	+07/13/2020	3,984	4,843
320015	00005449	Bus Driver	02/13/2020	126				6720	+07/13/2020	3,984	4,843
320015	00007164	Bus Driver	10/29/2018	598					+07/13/2020	3,984	4,843
320015	00007165	Bus Driver	03/05/2018	836					+07/13/2020	3,984	4,843
320015	00007166	Bus Driver	07/01/2015	1,814					+07/13/2020	3,984	4,843
320015	00007167	Bus Driver	01/07/2019	528					+07/13/2020	3,984	4,843
320015	00007173	Bus Driver	01/07/2019	528					+07/13/2020	3,984	4,843
320015	00007174	Bus Driver	01/07/2019	528					+07/13/2020	3,984	4,843
320015	00007175	Bus Driver	07/01/2015	1,814					+07/13/2020	3,984	4,843
320015	00007176	Bus Driver	07/01/2015	1,814					+07/13/2020	3,984	4,843
320015	00007177	Bus Driver	07/01/2015	1,814					+07/13/2020	3,984	4,843
320015	00007178	Bus Driver	07/01/2015	1,814					+07/13/2020	3,984	4,843

Total Of 13 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 13 Not Filled Positions

451005 15 Minute Frequencies

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
320015	00000877	Bus Driver	02/12/2020	127				6779	+07/13/2020	3,984	4,843

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

451006 Special Services

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
320015	00004485	Bus Driver	06/06/2020	12				+6785	+07/13/2020	3,984	4,843

Total Of 1 Vacant Positions
 Total Of 0 Frozen Positions
 Total Of 1 Not Filled Positions

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453001 Administration

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
150001	00000932	Staff Assistant	06/06/2020	12					07/01/2021	3,564	4,276
310007	00006371	Capital Development Specialist	08/31/2019	292					07/15/2021	6,482	7,856
Total Of	2	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	2	Not Filled Positions									

456103 Public Safety Fleet-Fire

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
710076	00000356	Equipment Service Worker II	10/01/2019	261				6089	+04/01/2021	3,891	4,727
710076	00005490	Equipment Service Worker II	02/18/2019	486				6295	+04/01/2021	3,891	4,727
710076	00006430	Equipment Service Worker II	04/13/2020	66				6742	+04/01/2021	3,891	4,727
Total Of	3	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	3	Not Filled Positions									
Total Of	33	Vacant Positions in Department									
Total Of	0	Frozen Positions in Department									
Total Of	33	Not Filled Positions in Department									

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510101 Information Services Admin

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
150160	00004475	Assistant Director	08/03/2018	685					+In Progress	9,588	13,460
150230	00000182	Community Outreach Specialist	02/03/2020	136						4,086	5,748
Total Of	2	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	2	Not Filled Positions									

510301 Computer Services

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
125012	00001073	Computer Systems Spec III	11/05/2019	226				6357	03/23/2022	5,933	7,160
125012	00004450	Computer Systems Spec III	08/10/2018	678					03/23/2022	5,933	7,160
125030	00003226	Network Systems Specialist	04/01/2019	444				6768	07/05/2021	5,933	7,160
125030	00006379	Network Systems Specialist	05/25/2020	24				6776	07/05/2021	5,933	7,160
Total Of	4	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	4	Not Filled Positions									

510401 Communications Services

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
125030	00000379	Network Systems Specialist	10/01/2019	261				6218	07/05/2021	5,933	7,160
Total Of	1	Vacant Positions									
Total Of	0	Frozen Positions									
Total Of	1	Not Filled Positions									

511101 Geographic Information Systems

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
125045	00002701	Database Administrator	06/03/2020	15				6780		6,737	8,154

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Total Of 1 Vacant Positions
Total Of 0 Frozen Positions
Total Of 1 Not Filled Positions

Total Of 8 Vacant Positions in Department
Total Of 0 Frozen Positions in Department
Total Of 8 Not Filled Positions in Department

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Total Of 1 Not Filled Positions

520402 Utility Billing & Collect Adm

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
130012	00004194	Accountant-Auditor II	03/06/2020	104				6692	06/07/2021	4,647	5,594
Total Of 1 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 1 Not Filled Positions											

520403 Customer Service

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
115061	00000243	Customer Services Clerk II	02/26/2020	113				6633	09/20/2020	3,221	3,861
115061	00001429	Customer Services Clerk II	03/21/2020	89				6668	09/20/2020	3,221	3,861
Total Of 2 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 2 Not Filled Positions											

520406 UB&C Paymnts & Special Billing

Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
115061	00002351	Customer Services Clerk II	05/11/2020	38				6762	09/20/2020	3,221	3,861
115061	00001138	Customer Services Clerk II	02/25/2020	114				6629	09/20/2020	3,221	3,861
130003	00003827	Senior Account Clerk	05/11/2020	38				6761	+10/30/2020	3,220	3,861
Total Of 3 Vacant Positions											
Total Of 0 Frozen Positions											
Total Of 3 Not Filled Positions											

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540801 Workers' Comp Insurance												
	Jobcode	Position	Description	Vacant Since	Days Vacant	Frozen	Future	Form 3	Req #	Elig List	Min	Max
	110003	00000170	Senior Administrative Clerk	05/11/2020	38				6745	+08/23/2020	3,028	3,631
Total Of	1	Vacant Positions										
Total Of	0	Frozen Positions										
Total Of	1	Not Filled Positions										
Total Of	289	Vacant Positions In All Departments										
Total Of	17	Frozen Positions In All Departments										
Total Of	306	Not Filled Positions In All Departments										
Total Of	2	Future dated filled PCN										
Total Of	0	employees in inactive positions										

End of Report: Environment: HR89PROD