WHERE DO I START?

Start with the Planning Division by submitting a Major Revised Exhibit – Development Permit through the online Citizen Portal Fresno FAASTER. This review is typically 3-4 weeks. Please note that once the project is approved by Planning, submit to the Building Division to obtain a building permit.

WHAT IS REQUIRED?

☐ Operational Statement:
  ☐ Project address & APN
  ☐ Project description (scope of work)
  ☐ Number of parking spaces proposed to be removed (if any)
  ☐ Landscaping/Trees proposed to be removed

☐ Overall Site Plan (does not need to be to scale but shall be legible):
  ☐ Outline the entire parcel with an area indicating the scope of work
  ☐ Property line dimensions & easements
  ☐ Vicinity map with north arrow
  ☐ Project address & APN

☐ Detailed Site Plan (minimum scale of 1"=30’):
  ☐ Include fully dimensioned parking stalls that depict the equipment is not in the 9 ft. x 18 ft. stall.
  ☐ Provide the aisle width behind the stall and the opposite stall size if there is parking behind the proposed EV stall.
  ☐ Include the following notes:
    ▪ Any survey monuments within the area of construction shall be preserved or reset by a person licensed to practice land surveying in the state of California.
    ▪ Repair all damaged and/or off-grade concrete street improvements as determined by the construction management engineer prior to occupancy.
    ▪ Two working days before commencing excavation operations within the street right-of-way and/or utility easements, all existing underground facilities shall have been located by Underground Services Alert (USA). Call 1-800-642-2444

☐ Accessible EV charging stalls shall comply with Sections 11B-228.3 and 11B-812 of the California Building Code.

☐ Elevation: Include the height of all stations, transformers, etc.

☐ Owner Authorization

EXAMPLES OF INFORMATION REQUIRED

Overall Site Plan

Detailed Site Plan

Planning Review Fees

- 1 to 4 stations - $462*
- 5 to 25 stations - $807*
- 25+ stations - $2,923*

* If review by other Agencies/Divisions is required, additional fees may apply.