

Submittal Requirements for Map Pre-Application Reviews by the Development Review Committee (DRC)

Required	Please use this as a checklist to assemble the materials required when submitting your pre-application in the FAASTER system. The following items must be submitted in order schedule your project for pre-application review. Please follow ALL hyperlinks. <u>If the plans are not legible, or do not contain the information listed below, your application will be deemed incomplete and rejected.</u>
<input type="checkbox"/>	Instructions: <ol style="list-style-type: none"> 1. All plans and documents <u>must</u> be uploaded in PDF format. 2. A separate PDF document is required for each plan type (i.e. separate PDF required for site plans, separate PDF for landscape plans, etc.). 3. Each plan type should only have one PDF uploaded (i.e. if there is more than one site plan exhibit, upload a multi-page PDF). 4. If FAASTER system requires a document type not included on this checklist, upload blank PDF document called "Dummy Document".
<input type="checkbox"/>	Complete Application in FAASTER (www.fresno.gov/faaster). Choose "Map Pre-application"
<input type="checkbox"/>	<u>Operational Statement</u> This shall detail number of lots, acreage, other applications planned to be submitted concurrently etc.
<input type="checkbox"/>	Proposed Tentative Subdivision Map Exhibit (electronic, uploaded into the system) Map shall detail proposal and be to scale and dimensioned.
<input type="checkbox"/>	Proposed Tentative Subdivision Map Exhibit (Six [6] full-size scaled hard copies) The tentative tract map shall be a minimum 18 by 24 inches and a maximum 24 by 36 inches. All submitted maps are to be folded to a dimension of approximately 8"x11" and are to be folded so that the tract number is visible when the map is folded. Drop these off to Israel Trejo at Counter 11, Room 3043 (Fresno City Hall) or mail to the address above. Please put a cover sheet on these plans with the application number (P20-0XXXX). These must be received within one business day of submitting the application in the FAASTER system.
	Optional: Elevations, Floor Plans, Site photographs