






# APPLICATION CHECK LIST

**TO BE SUBMITTED PRIOR TO THE COMMENCEMENT OF WORK AND APPROVAL OF FUNDS**

- HISTORIC PRESERVATION MITIGATION PROGRAM APPLICATION FORM 
- BEFORE PHOTOGRAPHS 
- DETAILED VISUALS AND DESCRIPTIONS FOR THE PROPOSED WORK 
- CONSTRUCTION BIDS OR QUOTES (IN ORDER TO PROVIDE AN ITEMIZED COST ESTIMATE) 
- GRANT DEED (OWNER NAME MUST MATCH APPLICATION FORM) 

**TO BE SUBMITTED UPTON THE APPROVAL OF FUNDS AND PROJECT COMPLETION**

- AFTER PHOTOGRAPHS 
- ITEMIZED RECEIPTS (IN ORDER TO CALCULATE FINAL PROJECT COST) 

# HISTORIC PRESERVATION MITIGATION PROGRAM



## PURPOSE

To benefit projects which preserve, rehabilitate, restore, or reconstruct character-defining features on qualified historic properties. The City of Fresno adopted the Historic Preservation Mitigation Program in 2018.

## SUMMARY OF QUALIFICATIONS

1. Properties must be individually listed, designated as a Contributor to a listed historic district, or listed as a Heritage Property;
2. Projects must be visible from the public right-of-way;
3. Approved funds shall be provided as a reimbursement subsequent to all work being completed;

4. The maximum grant amount per property shall be \$7,500.00 or 40% of project costs, whichever is less;
5. Grants are currently awarded on a first come, first served basis until such time that the funds are exhausted prior to the end of a given fiscal year; and
6. In order to allow broad community participation in the program, the Director may limit funding received by an individual, group, or relation thereof.

## PROCEDURE

The Application Check List on the back of the brochure provides a description of submittal materials required prior to the commencement of work and approval of funds and upon project completion.

Please visit the City of Fresno Historic Preservation web page: <https://www.fresno.gov/darm/historic-preservation/> and look for more information about, including the application packet for, the Historic Preservation Mitigation Program under the tab "Economic Incentives for Qualified Historic Properties."

The point of contact for the application process is Laura Groves van Onna, Historic Preservation Specialist, who can be reached at [laura.vanonna@fresno.gov](mailto:laura.vanonna@fresno.gov) or by phone at (559) 621-8439.

