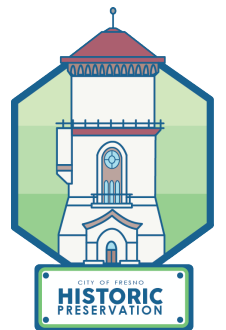


# HISTORIC PRESERVATION

Mitigation Program Application Packet





# INTRODUCTION

## Mitigation Program Application Packet

### PURPOSE

To benefit projects which preserve, rehabilitate, restore, or reconstruct character-defining features on qualified historic properties.

### QUALIFICATIONS

1. Projects must be conducted on properties which are individually listed in the Local, State, or National register, are Contributors to a listed historic district, or are Heritage Properties;
2. Projects must preserve, rehabilitate, restore, or reconstruct exterior character-defining features visible from the public right-of-way;
3. Funds shall be provided to each approved applicant as a reimbursement subsequent to all work being completed to the satisfaction of the Director;
4. The maximum grant amount per property shall be \$7,500.00 or 40% of project costs, whichever is less;
5. The program will initially award grants to eligible projects on a first come, first served basis until such time that the funds are exhausted prior to the end of the fiscal year, at which time the Director may institute a competitive ranking system for the following fiscal year;
6. The Director may, in the Director's sole discretion, limit the total amount of program funds or number of grants received by any individual or group of related individuals, or any entity or group of related entities, as is reasonably necessary to allow broad community participation in the program.

### PROCEDURE

The point of contact for the application process is Laura van Onna, Historic Preservation Specialist, who can be reached at [laura.vanonna@fresno.gov](mailto:laura.vanonna@fresno.gov) or by phone at (559) 621-8439.

Following the submittal of the Historic Preservation Mitigation Program Application Form and required attachments, the Historic Preservation Specialist will review application materials and inform the property owner whether the proposed work has been approved to benefit from the Historic Preservation Mitigation Program. Upon approval, funds will be calculated and encumbered for the property owner based on the cost estimate documentation that was submitted with the application. Upon project completion, the property owner will provide supporting documentation in the form of photographs and itemized receipts in order to satisfy the reimbursable grant requirements and receive the Historic Preservation Mitigation Program grant award. Funds may not be available for projects that extend more than 30 days beyond the project's estimated completion date.

# INTRODUCTION

## Mitigation Program Application Packet

### TO BE SUBMITTED TO THE COMMENCEMENT OF WORK AND APPROVAL OF FUNDS

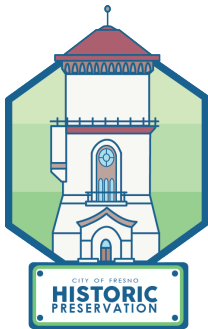
- HISTORIC PRESERVATION MITIGATION PROGRAM APPLICATION FORM
  
- BEFORE PHOTOGRAPHS
  
- DETAILED VISUALS AND DESCRIPTIONS FOR THE PROPOSED WORK
  
- CONSTRUCTION BIDS OR QUOTES (IN ORDER TO PROVIDE AN ITEMIZED COST ESTIMATE)
  
- GRANT DEED (OWNER NAME MUST MATCH APPLICATION FORM)

### TO BE SUBMITTED UPON APPROVAL OF FUNDS AND PROJECT COMPLETION

- AFTER PHOTOGRAPHS
  
- ITEMIZED RECEIPTS (IN ORDER TO CALCULATE FINAL PROJECT COST)

# HISTORIC PRESERVATION

## Mitigation Program Application Form



# HISTORIC PRESERVATION



## Mitigation Program Application Form

DATE:  PROPERTY ADDRESS:

### OWNER INFORMATION:

OWNER(S) OF PROPERTY:

OWNER(S) MAILING ADDRESS:

HOME TELEPHONE:

WORK TELEPHONE:

MOBILE TELEPHONE:

ALTERNATE TELEPHONE:

OWNER(S) EMAIL:

ALTERNATE EMAIL:

### PROPERTY INFORMATION:

ASSESSOR PARCEL NUMBER (APN):

COUNCIL DISTRICT NO.:

HISTORIC NAME:

HISTORIC USE:

CURRENT USE:

CONSTRUCTION DATE:

DATE OF DESIGNATION:

### APPLICANT INFORMATION (IF DIFFERENT FROM OWNER):

APPLICANT:

APPLICANT MAILING ADDRESS:

HOME TELEPHONE:

WORK TELEPHONE:

MOBILE TELEPHONE:

ALTERNATE TELEPHONE:

APPLICANT EMAIL:

ALTERNATE EMAIL:

### DESIGNATION (SELECT ALL THAT APPLY) :

- National Historic Landmark
- National Register of Historic Places
  - Individual
  - Contributor to a Historic District
    - District Name: \_\_\_\_\_
- California Historic Landmark
- California Register of Historical Resources
  - Individual
  - Contributor to a Historic District
    - District Name: \_\_\_\_\_
- Local Register of Historic Resources
  - Individual
    - Historic Property No.: \_\_\_\_\_
  - Contributor to a Historic District
    - District Name: \_\_\_\_\_
- Heritage Property
  - Heritage Property No.: \_\_\_\_\_

# HISTORIC PRESERVATION

## Mitigation Program Application Form



### PROJECT DESCRIPTION:

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE PROPOSED PROJECT:

PLEASE DESCRIBE HOW THIS PROJECT WILL PRESERVE, REHABILITATE, RESTORE, OR RECONSTRUCT CHARACTER DEFINING FEATURES. HOW WILL THE WORK BE CARRIED OUT AND BY WHOM? INCLUDE A DESCRIPTION OF ELEMENTS TO BE REHABILITATED OR REPLACED, IF NEEDED, AND WHAT PRESERVATION TECHNIQUES WILL BE USED (PLEASE FEEL FREE TO USE CONTINUATION SHEETS IF NEEDED).

WHAT IS THE PROJECT'S TOTAL ESTIMATED COST? \_\_\_\_\_

WHAT IS THE PROJECT'S ESTIMATED COMPLETION DATE? \_\_\_\_\_

I AM (WE ARE) THE PRESENT OWNER(S) OF THE PROPERTY DESCRIBED ABOVE AND HEREBY APPLY FOR A MILLS ACT CONTRACT

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name



City of  
**FRESNO** 