



**HISTORIC PRESERVATION COMMISSION
2019 MEETING DATES & SUBMITTAL DEADLINES**

Meetings are on the 4th Monday of each month unless otherwise noted.*
Meetings begin at 6:00PM and are held in Conference Room 2165 on the second floor of City Hall, 2600 Fresno St.

MEETING DATES: Mondays at 6:00PM	SUBMITTAL DEADLINES FOR PROJECT PROPOSALS are at NOON ON THE DATE LISTED BELOW (Thursdays)	SUBMITTAL DEADLINES FOR LOCAL REGISTER AND HERITAGE PROPERTY NOMINATIONS
January 28, 2019	December 27, 2018	November 29 - December 13, 2018
February 25	January 24	December 27, 2018 - January 10, 2019
March 25	February 21	January 24 - February 7
April 22	March 21	February 21 - March 7
May 20*	April 18	March 21 - April 4
June 24	May 23	April 25 - May 9
July 22	June 20	May 23 - June 6
August 26	July 25	June 27 - July 11
September 23	August 22	July 25 - August 8
October 28	September 26	August 29 - September 12
November 25	October 24	September 26 - October 10
December 16*	November 14	October 17 - October 31
NOTES:	<ul style="list-style-type: none"> A. Applicants are encouraged to have a pre-submittal meeting with the Historic Preservation Specialist prior to the submission of application materials (559-621-8439). B. For more complex projects, Development Review Committee (DRC) meetings will be pre-scheduled and are held on Tuesdays and Thursdays in Conference Room 3054. C. Items for consideration at a Commission meeting shall be submitted to the Current Planning Division in a completed format by NOON on the submittal deadlines. D. Typical submittal materials include the application, existing photographs, to scale elevation drawings, floor plans, materials list and a statement about the proposed project. (Please note additional materials may be required.) E. The Specialist may approve, in the name of the Commission, non-substantial alterations based on the application presented. 	<ul style="list-style-type: none"> A. A pre-submittal meeting is required for Local Register and Heritage Property nominations. Nominations are heard by the Commission within 45 days of the date the Historic Preservation Specialist determines that the application is adequate and complete. B. Applications shall be submitted to the Specialist in a completed format within the submittal periods. C. Submittal requirements include the completed application, a copy of the grant deed, completed California Department of Parks and Recreation Primary Record and Building, Structure and Object forms for the proposed historic resource, current photographs of all aspects of the proposed historic resource supplemented by sketches, drawings or other descriptive materials, and any other information determined necessary by the Specialist.