

RENTAL HOUSING IMPROVEMENT PROGRAM

**REGISTRATION FORM**  
**Office of the City Attorney**

Rental Housing Division 2600 Fresno Street, Room 3076 • Fresno, California 93721  
(559) 621-RENT (7368) www.fresno.gov/rentalhousing

All residential rental properties are required to be registered and the registration updated whenever there is a change of ownership or contact information. Free, online registration is encouraged by completing the registration information and submitting it via the City of Fresno's Residential Rental Registry at www.fresno.gov/rentalhousing. All residential rental properties shall be registered, including those that may be considered exempt from inspections through the Rental Housing Improvement Act. This Registration Form may also be returned by mail to the address shown above. Registration is due no later than 30 days from receipt of initial notice.

**Property Owner Information**

To the extent legally permissible, the contact information shall remain confidential and for internal City of Fresno use only, and not available to any member of the public.

First and Last Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

**Local Representative/Property Manager Information**

If different from the Owner, please list the contact information for a local representative with full authority to act on behalf of the Owner for all purposes under the Rental Housing Improvement Act.

Local Representative Same as Property Owner:  YES  NO

First and Last Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

**Rental Property Information**

Rental Property Address: \_\_\_\_\_

APN: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Total Number of Rental Units: \_\_\_\_\_ \*Estimated Exempt Units: \_\_\_\_\_

*\*Rental Unit Exemption: Some rental units may be exempt from the inspection program. If you believe your property or a portion of units within qualify for exemption, complete the registration process. You may then submit an Application for Exemption.*

I declare that I am the owner or local representative with full authority to act on behalf of the owner for the referenced property.

I understand that it is unlawful for any person to knowingly make a false statement of fact or knowingly omit any information that is required to register a rental housing unit pursuant to Article 16 of Chapter 10 of the Fresno Municipal Code.

I acknowledge that it is my responsibility to update this information whenever there is a change of ownership and/or contact information.

I understand and acknowledge that, pursuant to Article 16 of Chapter 10 of the Fresno Municipal Code, all non-exempt rental housing properties and rental housing units are subject to routine periodic inspections by the City of Fresno.

By signing below, I certify that I have read and understand the information contained on this registration form.

\_\_\_\_\_  
Signature of Owner or Local Representative

\_\_\_\_\_  
Printed Name of Owner or Local Representative

\_\_\_\_\_  
Date