

CITY OF FRESNO



Office of the City Clerk
2600 Fresno Street
Fresno, CA 93721

Phone (559) 621-7650

Fax (559) 488-1005

PUBLIC RECORDS REQUEST FORM

Name _____

Address _____

City, State, Zip _____

Telephone _____ Fax _____

Date Requested _____

Description of Document(s)
Please be Specific

Requests will be filled as soon as possible, but **no later than 10 days of the request**, unless the response time is extended by the City's written notification to you. If for any reason we are unable to provide the information or the information requested is not available, you will also be notified in writing. (See Government Code Section 6253).