



DEVELOPMENT DEPARTMENT

DATE: May 30, 2001

TO: ALL STAFF MEMBERS
Planning Division

FROM: RAY BEACH, Planning Manager
Planning Division

SUBJECT: APPLICABLE FEE FOR REQUESTS FOR PROPERTY
OWNERSHIP LISTS AND/OR INFORMATION

Effective immediately, all requests for property ownership by APN number shall be subject to a fee of \$160.00.

HTE entry of this information may be processed similar to that of zoning inquiries, with the exception that requests of this type do not have to be entered into a log nor assigned a number. Under the "Project Description" category in HTE, the APN number may be used along with the words "APN Prop. Owners List."

