



# HOME BEAUTY OPERATOR

Development and Resource Management Department  
2600 Fresno Street, 3<sup>rd</sup> Floor, Rm 3076  
Call (559) 621-8277 for an appointment or visit [www.fresno.gov](http://www.fresno.gov) for information

Policy and Procedure No.

# R-002

Date:

October 2012

## Target Audience:

Planning staff and the general public

## Purpose:

The Fresno Municipal Code requires the filing of a conditional use permit in order to establish a "Home Beauty Shop" in a residence. This requirement is codified under "Specific Definitions", Section 12-105-H-7. This policy will formally establish an acceptance procedure and the appropriate fee for a conditional use permit for a "Home Beauty Shop".

This policy is an amendment to a policy of the same name that went into effect on December 1, 1996. The purpose of these changes is to bring the policy into conformance with the new fee schedule that went into effect August 27, 2012.

## Procedures:

A conditional use permit application shall be submitted for review and approval whenever a Home Beauty Shop is proposed to be established as a "Home Occupation" in a residence.

1. Materials.
  - a) Application Form: If not signed by the owner, a letter of authorization is required.
  - b) Five copies of the required exhibits (site plan/plot plan, floor plan and pictures of house). Site plan and floor plan must be to scale but may be submitted on 8.5" x 11" sized paper.
  - c) Operational Statement indicating hours of operation, number of customers expected, type of equipment to be used, room where operations will take place, etc.
  - d) Grant deed for property

2. Fees. The following fees shall be assessed.

a)	Application fee:	\$2,135 (major revised exhibit)
	E. A. fee:	<u>\$1,181</u>
	TOTAL	\$3,316

3. This application shall be processed like any other conditional use permit.

## References:

Fresno Municipal Code

Section 12-105-H-7

Master Fee Schedule

Effective August 27, 2012

**Review and Responsibility:**

Development and Resource Management Department

**Signature:**   
Mike Sanchez, Planning Manager

Dated: 11/5/12

**Signature:**   
Mark Scott, Interim Director

Dated: 11-6-12