



Development and Resource Management Department

2600 Fresno Street • Third Floor
Fresno, California 93721-3604
(559) 621-8277 FAX (559) 498-1012

Mark Scott
Interim Director

TO: PLANNING STAFF
FROM: BONIQUE EMERSON, PLANNER
RE: **PROCESS FOR USING THE NEW STREAMLINED CONDITIONS OF APPROVAL**
DATE: FEBRUARY 9, 2012

The purpose of this memo is to summarize how and when to use the new documents.

1. Send out a correction list. This correction list will include the Correction Letter, Initial Project Comments from Planning (which will include 3 attachments: Performance Standards for Parking Lot Shading, General Notes and Requirements for Entitlement Applications, General Plan Design Guidelines), all of the memos and letters submitted from other agencies or departments, and any marked-up exhibits.
2. The applicant will submit revised exhibits and any other documentation needed.
3. The approval letter containing the final Conditions of Approval will be sent.