

**RESOLUTION NO. 2007-215**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF FRESNO  
ESTABLISHING THE NUMBER OF POSITIONS AUTHORIZED IN THE  
VARIOUS DEPARTMENTS AND OFFICES OF THE CITY FOR FY 2008**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRESNO:

Part I

THAT the number of permanent full-time positions in which persons may be employed by the City during Fiscal Year 2008 is hereby established and shall be as set forth in Part V of this Resolution, and the number of permanent part-time and permanent intermittent positions in which persons may be employed by the City during Fiscal Year 2008 is hereby established and shall be as set forth in Part VI of this Resolution; and,

Part II

THAT a change in the total number of permanent full-time positions authorized in a department or office in any section of Part V or permanent part-time and permanent intermittent positions authorized in a department or office in any section of Part VI shall only be accomplished by Resolution of the Council. That the number of persons employed in permanent full-time positions shall not exceed the total number of authorized positions in a department or office in any section of Part V, and that the number of persons employed in permanent part-time or permanent intermittent positions shall not exceed the total number of authorized positions or their full-time equivalency in a department or office in any section of Part VI; except as noted in Part III(e); and,

Part III

THAT the number of permanent positions allocated by class to divisions is for budgeting consideration and convenience only, and is not intended to constitute separate authorization of permanent positions by class; provided, however,

(a) that the number of permanent full-time positions allocated to any division may be adjusted, provided that the total number of permanent full-time positions authorized in any section of Part V does not change, and that there are sufficient unspent appropriations available to provide funds for the adjustment; and,

(b) that the City Manager or his designee may, upon the recommendation of the Director of the Personnel Services Department, adjust the number of permanent full-time positions allocated by class within any section of Part V provided that the total number of permanent positions authorized in any section of Part V does not change, and that there are sufficient unspent appropriations as verified by the Budget Division available to provide funds for the adjustment; and,

(c) that the number of permanent part-time and permanent intermittent positions allocated to any division may be adjusted provided that the total number of permanent part-time and permanent intermittent positions or their full-time equivalency in a department or office in any section of Part VI does not change, and that there are sufficient unspent appropriations available to provide funds for the adjustment; and,

(d) that the City Manager or his designee may, upon recommendation of the Director of the Personnel Services Department, adjust the number of permanent part-time or permanent intermittent positions or their full-time equivalency allocated by class within any section of Part VI provided that the total number of permanent part-time and permanent intermittent positions or their full-time equivalency authorized in any section of Part VI does not change, and that there are

sufficient unspent appropriations as verified by the Budget Division available to provide funds for the adjustment; and,

(e) that the City Manager may, at his discretion, extend for a period of up to two months, positions scheduled to be eliminated so as to ensure a smooth transition due to bumping, demotions, and other personnel adjustments required by attempting to accommodate employees affected by layoffs, provided that funds have been budgeted for the transition period; and

(f) that any adjustment made pursuant to (a), (b), (c), (d), or (e) above shall only be made within guidelines established by the City Manager; and,

(g) by adoption of this Resolution, the City Council and Mayor hereby directs responsible City staff to make necessary technical and clerical corrections to this Resolution to implement the intent of the Council and Mayor. Such corrections shall not alter, in any manner, the substance or intent of the City Council and Mayor in adopting this budget Resolution.

#### Part IV

THAT pursuant to Charter Section 1000, permanent positions in the unclassified service shall be designated either by such charter section or by inclusion in the executive pay plan in any current salary resolution; and,

#### Part V

THAT the following permanent positions are authorized in the various departments and offices, as listed by section, in the attached ANNUAL POSITION AUTHORIZATION RESOLUTION FY2008.

	<u>Months Authorized</u>	<u>Number of Positions Authorized</u>
<b>COUNCIL DISTRICT 1 OFFICE</b>		
Section 1.1 Council District 1 Office Division	Full Year	2
<b>COUNCIL DISTRICT 2 OFFICE</b>		
Section 2.1 Council District 2 Office Division	Full Year	2
<b>COUNCIL DISTRICT 3 OFFICE</b>		
Section 3.1 Council District 3 Office Division	Full Year	2
<b>COUNCIL DISTRICT 4 OFFICE</b>		
Section 4.1 Council District 4 Office Division	Full Year	2
<b>COUNCIL DISTRICT 5 OFFICE</b>		
Section 5.1 Council District 5 Office Division	Full Year	2
<b>COUNCIL DISTRICT 6 OFFICE</b>		
Section 6.1 Council District 6 Office Division	Full Year	2
<b>COUNCIL DISTRICT 7 OFFICE</b>		
Section 7.1 Council District 7 Office Division	Full Year	3
<b>MAYOR'S OFFICE</b>		
Section 8.1 Office of the Mayor Division	Full Year	5
<b>CITY COUNCIL OPERATING</b>		
Section 9.1 Council Operating Division	Full Year	3
<b>AIRPORTS DEPARTMENT</b>		
Section 10.1 FYI Division; Airports Projects Administration Division	Full Year	76
	Oct-June	<u>1</u>
		77
Section 10.2 Chandler Downtown Airport Division	Full Year	3
<b>CITY ATTORNEY'S OFFICE</b>		
Section 11.1 City Attorney's Office Division	Full Year	43
<b>CITY CLERK'S OFFICE</b>		
Section 12.1 City Clerk's Division	Full Year	7
<b>CITY MANAGER'S OFFICE</b>		
Section 13.1 City Manager's Division; Office of Education Division; Customer Service Center Division	Full Year	21
<b>ECONOMIC DEVELOPMENT DEPARTMENT</b>		
Section 15.1 Economic Development Division; Film Commission Division	Full Year	9
	Oct-June	<u>1</u>
		10

		<u>Months Authorized</u>	<u>Number of Positions Authorized</u>
<b>FINANCE DEPARTMENT</b>			
Section	16.1 Administration Division; Accounting Division	Full Year	42
	16.2 Budget Division	Full Year	15
	16.3 Business License/Utility Billing and Collection Division	Full Year	73
<b>FIRE DEPARTMENT</b>			
Section	17.1 Administration Division; Fire Suppression and Emergency Response Division; Fire Prevention and Investigation Division; Training & Support Services Division	Full Year	445
<b>GENERAL CITY PURPOSE DEPARTMENT</b>			
Section	18.1 Redevelopment Services Division	Full Year	3
	18.2 Retirement Division	Full Year	9
<b>GENERAL SERVICES DEPARTMENT</b>			
Section	19.1 General Services Administration Division	Full Year	4
	19.2 Purchasing Division	Full Year	17
	19.3 Central Printing Division	Full Year	8
	19.4 Fleet Management Division; Fleet Equip Acq Division	Full Year	70
		Oct-June	<u>2</u>
			72
Section	19.5 Facilities Management Division; Facilities Special Projects Division	Full Year	36
<b>INFORMATION SERVICES DEPARTMENT</b>			
Section	20.1 Information Services Administration Division; System Application Division; Computer Services Division	Full Year	61
		Oct-June	<u>1</u>
			62
	20.2 Communication Services Division	Full Year	13
<b>PARKS, RECREATION, AND COMMUNITY SERVICES DEPARTMENT</b>			
Section	21.1 Parks & Recreation Administration Division; Community Services Division; Recreation Division; Parks Division	Full Year	143
		Oct-June	4
		Aug21-June	<u>6</u>
			153
	21.2 Zoo Division	Full Year	10
<b>PERSONNEL DEPARTMENT</b>			
Section	22.1 Personnel Services Administration Division; Organizational Dev. & Training Division; Human Resources Operations Division; Human Resources Services Division; Labor Relations Division; Human Resources Class & Comp Division	Full Year	31
	22.2 Risk Management Division	Full Year	10

2nd Council Amendment 8/21/07  
Supersedes 1st Council Amendment

**PLANNING & DEVELOPMENT DEPARTMENT**

		<u>Months Authorized</u>	<u>Number of Positions Authorized</u>
Section	23.1 Administration Division; Planning Division; Building & Safety Services Division	Full Year	115
	23.2 Housing & Community Development Division; Code Enforcement Division	Full Year	83
		Oct-June	3
		Jan8-June	<u>1</u>
			87
<b>POLICE DEPARTMENT</b>			
Section	24.1 Office of the Chief Division; Administrative Services Division; Patrol Division; Patrol Support Division; Investigative Services Division; Grant Orgs Division	Full Year	1,263
		Aug21-Jun	2
		Oct-June	23
		Sep1-June	<u>1</u>
			1,289
<b>DEPARTMENT OF PUBLIC UTILITIES</b>			
Section	25.1 Administration Division	Full Year	20
	25.2 Water Division	Full Year	160
		Oct-June	<u>5</u>
			165
	25.3 Solid Waste Management Division	Full Year	253
		Oct-June	<u>4</u>
			257
	25.4 Sewer Maintenance Division; Wastewater Management Division	Full Year	159
		Oct-June	<u>5</u>
			164
	25.5 Community Sanitation Division	Full Year	58
<b>PUBLIC WORKS DEPARTMENT</b>			
Section	26.1 Administration Division; Engineering Services Division; Capital Management Division; Street Maintenance Division; Traffic Signals and Streetlights Division	Full Year	249
		Oct-June	<u>4</u>
			253
	26.2 Parking Services Division	Full Year	21
	26.3 Public Works Capital	Full Year	53
<b>TRANSPORTATION DEPARTMENT</b>			
Section	27.1 FAX Operating Division; Transportation Maintenance Division; Transportation Administration Division; Transportation Planning Division	Full Year	379
		Oct-June	10
		Oct31-June	<u>11</u>
			400

Part VI

THAT the following permanent part-time and permanent intermittent positions and their full-time equivalencies are authorized in the various departments and offices, as listed by section, as follows:

	<u>Months Authorized</u>	<u>Number of Positions Authorized</u>	<u>Full-Time Equivalent</u>
<b>FINANCE DEPARTMENT</b>			
Section 16.1 Administration Division; Accounting Division	Full Year	1	0.65
<b>PARKS, RECREATION, &amp; COMMUNITY SERVICES DEPARTMENT</b>			
Section 21.1 Parks & Recreation Administration Division; Community Services Division; Recreation Division; Parks Division	Full Year	23	17.95
<b>PLANNING &amp; DEVELOPMENT DEPARTMENT</b>			
Section 23.2 Housing and Community Development Division; Code Enforcement Division	Full Year	2	1.03
<b>POLICE DEPARTMENT</b>			
Section 24.1 Office of the Chief Division; Administrative Services Division; Patrol Division; Patrol Support Division; Investigative Services Division; Grant Orgs Division	Full Year	22	15.80
<b>PUBLIC WORKS DEPARTMENT</b>			
Section 26.1 Administration Division; Engineering Services Division; Capital Management Division; Street Maintenance Division; Traffic Signals and Streetlights Division	Full Year	13	10.40
<b>TRANSPORTATION DEPARTMENT</b>			
Section 27.1 FAX Operating Division; Transportation Maintenance Division; Transportation Administration Division; Transportation Planning Division	Full Year	26	20.80

**CLERK'S CERTIFICATION**

STATE OF CALIFORNIA )  
COUNTY OF FRESNO ) ss.  
CITY OF FRESNO )

I, REBECCA E. KLISCH, City Clerk of the City of Fresno, certify that the foregoing Resolution was adopted by the COUNCIL of the City of Fresno, California, at a regular meeting thereof, held on the day of \_\_\_\_\_, 2007.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

Mayor Approval: \_\_\_\_\_, 2007  
Mayor Approval/No Return: \_\_\_\_\_, 2007  
Mayor Veto: \_\_\_\_\_, 2007  
Council Override Veto: \_\_\_\_\_, 2007

REBECCA E. KLISCH  
City Clerk

\_\_\_\_\_

APPROVED AS TO FORM  
CITY ATTORNEY'S OFFICE

BY: \_\_\_\_\_  
Assist. City Attorney