

DANCE PERMIT INSTRUCTIONS

FMC SECTION 7-300

FMC Section 7-306.5. Regulations. Any person, group or business establishment conducting, promoting, holding or allowing public dancing that is open to the public must first obtain a Dance Permit.

FMC Section 7-308. Violations. Failure to have a permit is a violation of this section and violators are subject to citations issued by Police Department and other remedies as may be deemed necessary.

Applications are available at the front counter of the Business Tax and Permits Section of the Finance Division located on the ground floor of City Hall, 2600 Fresno St, Fresno CA

The following provisions must be met prior to issuance of any Dance Permit:

- A. Provide a completed **Dance Permit Application** and pay processing fee of **\$25.00**, Police Department **investigation** fee of **\$328.00** and Fire Department inspection fee of \$84.00. Total due at time of application is \$437.00. A **Permit Fee of \$25.00** is due when permit is issued. Dance Permits are renewed every quarter except those for one-time events.
- B. Complete a **Business Tax Application** and pay processing fee of **\$10.00**. Taxes are usually at the retail rate for established businesses. A flat rate tax of \$7.00 will be charged for one-time events [see Master Fee Schedule]. Taxes becoming delinquent may result in suspension or revocation of the permit, and/or other remedies as may be deemed appropriate.
- C. Provide **Certificate of Insurance** with required limits naming City of Fresno as certificate holder.
- D. Complete and submit a **site plan** for the location (not required for one time events)

Processing permit application may take 45 days or more. Police, Fire and Development Departments must investigate the permit requests. Risk Management will verify insurance documents. **No Permit will be issued** until all departments have reviewed and approved requests in writing.

Generally, Dance Permits are required when engagements at private homes, rented premises, fraternal organizations or business establishments have:

1. Admission open to the public . . . usually for other than "a private party" with profit as motive and public [attendee/patron] dancing is part of promotion.
2. Cover charge, or entrance fee collected at gate and /or tickets are sold to public
3. Food and alcohol SOLD at gathering or included in " 2" above.
4. Music provided [by electronic equipment with or without DJ and/or live band].
5. Games as part of the entertainment package.
6. Sales or auction of 'benefit' items.

Generally Dance Permits are NOT required when Private engagements are held at private homes, rented premises, or fraternal organizations when:

1. **Attendance is by invitation only**; usually for relatives, friends, or members and **NOT open to the public**, such as weddings and private receptions.
2. Donations may be requested and/or gifts collected.
3. Food and alcohol may be served and 4 thru 6 are the same as above.

Professional dancers do not require Dance Permits when performing as an act or in stage productions such as Roger Rocka's in the Tower District.