

Even the most simple, common hand tools are available in a multitude of shapes and sizes. A tool that's the wrong size, or is used in the wrong way, won't get the job done—and can lead to injury. Some useful tips on how to select and use the right hand tool are offered.

**Tone: Actuality**

**Answers: 1. True, 2. B, 3. A & B, 4. C, 5. True, 6. Discussion**