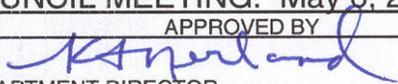


AGENDA ITEM NO.

COUNCIL MEETING: May 6, 2008

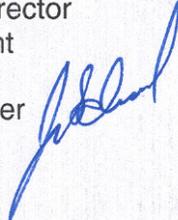
APPROVED BY

  
DEPARTMENT DIRECTOR

CITY MANAGER

May 6, 2008

**FROM:** KENNETH A. NERLAND, Director  
General Services Department

**BY:** JAMES H. SCHAAD, Manager  
Fleet Management Division 

**SUBJECT:** AWARD A CONTRACT IN THE AMOUNT OF \$114,535.00 TO WEST STAR ENVIRONMENTAL, INC. OF FRESNO, CA FOR PHASE II ENHANCED VAPOR RECOVERY (EVR) UPGRADE OF CITY FUEL SITES  
BID FILE NO. 2764

**KEY RESULT AREA:** One Fresno

**RECOMMENDATIONS**

Staff recommends that the City Council award a contract for Phase II EVR upgrade of city fuel sites in the amount of \$114,535.00 to West Star Environmental, Inc. of Fresno, CA.

**EXECUTIVE SUMMARY**

The General Services Department, Fleet Management Division is seeking to upgrade city-owned gasoline fueling stations with Phase II Enhanced Vapor Recovery (EVR) systems as mandated by the San Joaquin Valley Unified Air Pollution Control District. The station upgrades are required to be completed by April 2009 and are intended to significantly reduce smog-forming gasoline vapor emissions resulting from fueling of vehicles.

The current vapor recovery system used at city-owned gasoline fueling stations is a passive system that relies on a tight seal around the rubber boot on the fuel nozzle to prevent vapors escaping into the atmosphere. The new Phase II EVR system to be installed creates a vacuum at the fuel nozzle boot that positively pulls vapors from the vehicle fuel tank back into the fueling station equipment and prevents those vapors from escaping into the atmosphere where they react with sunlight to produce ozone pollution.

Staff recommends that the City Council award a contract for Phase II EVR upgrade of city fuel sites in the amount of \$114,535.00 to West Star Environmental, Inc. of Fresno, CA.

**KEY OBJECTIVE BALANCE**

The Phase II EVR upgrade of city fuel sites will balance all the Key Objectives. Customer Satisfaction and Employee Satisfaction will be enhanced through lower emissions and enhanced safety while fueling gasoline vehicles. Financial Management will be enhanced by reducing costs for compliance with air quality regulations and reduced employee health risk liability.

**BACKGROUND**

The General Services Department, Fleet Management Division is seeking to upgrade city-owned gasoline fueling stations with Phase II Enhanced Vapor Recovery (EVR) systems as mandated by the San Joaquin Valley Unified Air Pollution Control District. The station upgrades are required to be completed by April 2009 and are intended to significantly reduce smog-forming gasoline vapor emissions resulting from fueling of vehicles.

The current vapor recovery system used at city-owned gasoline fueling stations is a passive system that relies on a tight seal around the rubber boot on the fuel nozzle to prevent vapors escaping into the atmosphere. The new Phase II EVR system to be installed creates a vacuum at the fuel nozzle boot that positively pulls vapors from the vehicle fuel tank back into the fueling station equipment and prevents those vapors from escaping into the atmosphere where they react with sunlight to produce ozone pollution.

Specifications were prepared and sent out to seven (7) prospective bidders. A Notice Inviting Bids was published on February 15, 2008, and posted on the City's website. Two (2) bid proposals were received on April 3, 2008. The bid proposals for the Phase II EVR upgrade of city fuel sites ranged from \$114,535.00 to \$144,983.00. West Star Environmental, Inc. of Fresno, CA is considered the lowest responsive and responsible bidder for the project. This determination was posted on the City's website on April 29, 2008.

Staff recommends that the City Council award a contract for Phase II EVR upgrade of city fuel sites in the amount of \$114,535.00 to West Star Environmental, Inc. of Fresno, CA.

**FISCAL IMPACT**

Funding is available for this project as appropriated within the Fleet Management Division Adopted FY 08 Budget.

**Attachments:**

- Fiscal Impact Statement
- Evaluation of Bid Proposals

FISCAL IMPACT STATEMENT

ORGANIZATION: GENERAL SERVICES –Fleet Management Division - Fund: 50501 Org. 530401

<u>RECOMMENDATION</u>	<u>TOTAL OR CURRENT FY</u>	<u>ANNUALIZED COST</u>
Direct Cost	<u>\$114,535.00</u>	<u>\$ 0</u>
Indirect Cost	<u>\$ 0</u>	<u>\$ 0</u>
TOTAL COST	<u>\$114,535.00</u>	<u>\$ 0</u>
Additional Revenue or Savings Generated	<u>\$ 0</u>	<u>\$ 0</u>
Net City Cost	<u>\$114,535.00</u>	<u>\$ 0</u>
Amount Budgeted (If none budgeted, identify source.)	<u>\$150,000.00</u>	<u>\$ 0</u>

**EVALUATION OF BID PROPOSALS**

FOR: EVR PHASE II UPGRADE OF CITY FUEL SITES

Bid File No. 2764  
Bid Opening: April 3, 2008

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<b>BIDDERS'S</b>	<b>TOTAL NET BID AMOUNT</b>
1. West Star Environmental, Inc. 4688 W Jennifer, #101 Fresno, CA 93722	\$114,535.00
2. Franzen-Hill Corporation 1100 N "J" Street Tulare, CA 93274	\$144,983.00

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Each bidder has agreed to allow the City sixty-two (62) days from date bids are opened to accept or reject their bid proposal. Purchasing requests that you complete the following sections and return this bid evaluation to the Purchasing Division at the latest by Wednesday, April 30, 2008, 5:00 P.M.

The Engineer's Estimate for this expenditure is \$150,000. The contract price is 24% below the Engineer's Estimate.

BACKGROUND OF PROJECT (To be completed by Evaluating Department/  
Division. Explain need for project/equipment):

Included in the Fleet Management Division Operations Budget for FY 08 is the upgrade of city-owned gasoline fueling stations with Enhanced Vapor Recovery (EVR) systems as mandated by the San Joaquin Valley Unified air Pollution Control District. The station upgrades must be completed by April 2009 and are intended to significantly reduce smog-forming gasoline vapor emissions resulting from fueling of vehicles.

The current system that city fueling stations use is a passive vapor recovery system that can have some vapor loss. The new system will actively create a vacuum at the fuel fill nozzle during fueling to prevent vapors from escaping to the atmosphere where they react with sunlight to produce ozone pollution.

EVALUATION OF BID PROPOSALS

FOR: EVR PHASE II UPGRADE OF CITY FUEL SITES

Bid File No. 2764  
Bid Opening: April 3, 2008

DEPARTMENT CONCLUSIONS AND RECOMMENDATION:

Award a contract in the amount of \$ 114,535.00  
to West Star Environmental, Inc.  
as the lowest responsive and responsible bidder.

Remarks:

Reject all bids. Reason:

Division Head Approval



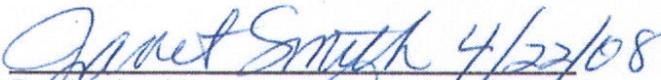
Title Fleet Manager

Date 4/17/2008

- Approve Dept. Recommendation       Approve GSD/Purchasing Recommendation
- Disapprove       Disapprove
- See Attachment

GENERAL SERVICES DEPARTMENT

CITY MANAGER

  
Purchasing Manager      Date 4/22/08

  
City Manager or Designee      Date 4/28/08

  
Director      Date 4/22/08