



March 6, 2007

AGENDA ITEM NO.

COUNCIL MEETING: \_\_\_\_\_

APPROVED BY \_\_\_\_\_

DEPARTMENT DIRECTOR 

CITY MANAGER

**FROM:** RENE A. RAMIREZ, Director   
Department of Public Utilities, Administration

**BY:** STEPHEN A. HOGG, Assistant Director   
Department of Public Utilities, Wastewater Management

**SUBJECT:** APPROVE AN INTERIM REQUIREMENTS CONTRACT TO POLYDYNE INC. OF RICEBORO, GEORGIA FOR CATIONIC POLYMER IN THE AMOUNT OF \$365,000.00 (BULK DELIVERY) (BID FILE NO. 8381)

**KEY RESULT AREA**

Public Safety

**RECOMMENDATION**

Staff recommends that the City Council authorize an interim contract with Polydyne Inc. of Riceboro, Georgia, for bulk delivery of Cationic Polymer in the amount of \$365,000. Cationic Polymer is used for de-watering anaerobically digested sludge for Fresno-Clovis Regional Wastewater Reclamation Facility (RWRf).

**EXECUTIVE SUMMARY**

The RWRf recently went through the bid process to award a requirement contract for Cationic Polymer. This process resulted in the rejection of all bids on February 27, 2007 due to the inability of bidders to meet delivery time. The contract for Cationic Polymer provided by Polydyne expired on February 28, 2007 necessitating the need for this interim contract.

To ensure uninterrupted service for the Cationic Polymer delivery to the RWRf, staff recommends that Council approve an interim contract for three months through May 31, 2007 in the amount of \$365,000. Polydyne Inc. is willing to extend the existing contract pricing through that date.

**KEY OBJECTIVE BALANCE**

This interim contract balances customer satisfaction, employee satisfaction, and financial management for the RWRf. Customer satisfaction is achieved through the RWRf's safeguarding the environment by conforming to the regulations. Employee satisfaction is enhanced by having available a satisfactory, reliable source of polymer, freeing employees from the added task of securing and negotiating an alternate source of polymer. The financial management goal is met by continuing the former contract price of the polymer until another contract is in place.

## **BACKGROUND**

The RWRF treats approximately 200 million gallons of anaerobic digested sludge annually. Cationic Polymer is primarily used to de-water anaerobic digested sludge and produce Biosolids that can be disposed of while complying with the Federal regulations of 40 CFR 503. These regulations are subject to enforcement by the U.S. Environmental Protection Agency.

All bids for cationic polymer were rejected on February 27, 2007; the RWRF staff recommends that Council approve the interim contract to ensure uninterrupted service of this product for solids handling processes.

The execution of the interim contract with the supplier establishes a firm price, secured through competitive bidding, ensures delivery for a specified time, and allows the City to make purchases as needed.

Cationic Polymer is an essential and vital chemical for the dewatering of digested sludge. Should Council choose to not approve this interim contract extension, RWRF will not be able to properly handle solids treatment and comply with regulatory requirements.

## **FISCAL IMPACT**

Funds are appropriated in the FY 07 budget for this contract extension.