



AGENDA ITEM NO.

COUNCIL MEETING 02-27-07

APPROVED BY \_\_\_\_\_

DEPARTMENT DIRECTOR 

CITY MANAGER

February 27, 2007

**FROM:** RANDY R. BRUEGMAN, Fire Chief  
Fire Department

**SUBJECT:** APPROVE AMENDMENT NO. 1 TO CONSULTANT SERVICES AGREEMENT  
BETWEEN THE CITY OF FRESNO AND RRM DESIGN GROUP FOR MSC ANNEX  
MASTER PLANNING STUDY

### KEY RESULT AREA

Resource Management

### RECOMMENDATIONS

Staff recommends Council authorize the Fire Chief to execute Amendment No. 1 to the Consultant Service Agreement with RRM Design Group in the amount of \$59,890, which represents an additional \$35,500 over the original agreement. The scope of work is for the needs use analysis and creation of a master site plan for the MSC Annex site located at Belmont and Valentine Avenues.

### EXECUTIVE SUMMARY

RRM Design has previously completed a needs use analysis for the Fire Department's Fire Training Facility and Fire Station placement at the MSC Annex site on Belmont between Valentine and Marks. With the intended shared use of the property between the Public Works Department and the Fire Department, a further needs analysis is necessary to determine Public Works space requirements and then develop a master site plan to allow each department to proceed with their planning. This study will also facilitate the relief of the current overcrowding at the existing MSC.

### KEY OBJECTIVE BALANCE

Council approval of the amendment to the original agreement for a Master Site Plan will result in the Key Objectives being balanced. Financial Management is achieved through creation of a combined use site that maximizes the City's resources and infrastructure investments. Additional financial benefits are created by maximizing cross departmental use of limited city resources. Employee Satisfaction will be enhanced through relieving the congestion at the existing MSC and updating or enhancing service, storage and office facilities. Customer satisfaction will benefit from improved response times and greater efficiency achieved by affected departments. Customer Service to the public is further improved with the building of an additional fire station.

REPORT TO THE CITY COUNCIL

Approve Amendment No. 1 to Consultant Services Agreement Between the City of Fresno and RRM Design Group for MSC Annex Master Planning Study

February 27, 2007

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**BACKGROUND**

The City's existing 14-acre Municipal Service Center is severely impacted in terms of space and traffic flow during peak use times. The City-owned 28-acre site on Belmont between Valentine and Marks has the ability to relieve some of the current congestion and accommodate additional uses.

The City of Fresno Public Works Department currently owns and occupies 28 acres, which abuts the Union Pacific Railroad on the south side. Raw materials are stored, recycled, and loaded at this location. Some storage and recycle activities are also conducted on this site. There is a tire recycling center available to the public utilizing the Franklin Avenue access. The Fresno Fire Department has prepared a site plan to include a new fire station on Belmont and a proposed training facility. The Fire Department's plan also included a joint use repair facility for fire apparatus as well as light duty code 3 vehicles.

This end result of this amendment is designed to create a single joint use footprint, which will allow each department to proceed with design and construction. This plan will also allow for future growth of existing needs and expansion for new purposes. It is also intended to relieve some of the current overcrowding at the existing Municipal Service Center.

The master planning of the 28 acres in combination with accommodation for future growth and needs and the additional uses intended by the Fire Department create an opportunity to streamline operations and improve overall efficiency for Public Works as well.

**FISCAL IMPACT**

Approval of this amendment will authorize the Fire Chief to execute the attached amendment agreement with RRM Design. The cost of the work currently proposed is \$59,890 which represents an addition of \$35,500 to the original April 2004 agreement. The new total cost would be \$79,200. Funding for these additional costs are budgeted through the Fire Department through existing resources.

KN/jbm 02/15/2007

Attachment:

Exhibit A-1: Scope/Fee

**AMENDMENT NO. 1 TO AGREEMENT**

THIS AMENDMENT NO. 1 TO AGREEMENT, is made and entered into effective February 27, 2007, by and between the CITY OF FRESNO, a municipal corporation (hereinafter referred to as "City"), and RRM Design Group, a California corporation, (hereinafter referred to as "Consultant".)

**RECITALS**

WHEREAS, the City and Consultant entered into an Agreement, dated April 29, 2004, (hereinafter collectively referred to as the "Agreement"), for professional services in relation to the Fire Department Fire Training Facility Study, (hereinafter the "Project"); and

WHEREAS, the parties desire to modify the Agreement to extend the term of the Agreement to allow the Consultant to complete the requested additional services, increase funding, and add to scope of work as detailed in **Exhibit A-1: Scope / Fee**, upon the terms and conditions herein.

NOW THEREFORE, in consideration of the above recitals, which recitals are contractual in nature, the mutual promises herein contained, and for other good and valuable consideration hereby acknowledged, the parties agree as follows:

1. The term of the Agreement is hereby extended through June 1, 2007, at no cost to the City, subject to such termination rights as are provided for hereunder.
2. The Agreement is hereby modified to include the Additional Services, Exhibit A-1: Scope/Fee.
3. The current not to exceed contract amount of \$43,725 is increased to \$79,200.
4. All capitalized terms not otherwise defined herein shall have the meaning ascribed to such terms in the Agreement.
5. In all other regards, the Agreement as amended by this Amendment No. 1 shall be and remain in full force and effect.

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IN WITNESS WHEREOF, the Parties authorized agents have executed this Amendment No. 1 to Agreement at Fresno, California, the day and year first above written.

CITY OF FRESNO  
a Municipal Corporation

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a [\_\_\_\_\_]

By:

By:

By:

Reviewed By:

ATTEST:  
Rebecca E. Klisch  
City Clerk

By:

APPROVED AS TO FORM:  
James C. Sanchez

CONSULTANT:  
(name)

By:

Deputy

CITY:  
(address)

CONSULTANT:  
(address)

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 San Juan Capistrano, CA 92675  
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**EXHIBIT A-1: SCOPE/FEE**

City of Fresno  
 MSC Annex Site Master Planning Study - Phase 2

TASK 1: PRE-DESIGN SERVICES		
A	MSC Annex Kickoff / Site tours (MSC & Annex) / Workshop (all day)	\$ 3,960
B	MSC Annex Space Needs Analysis & 1 Review Meeting	\$ 15,480
C	Develop (2) MSC Annex Site Plan Alternatives & 1 Review Meeting	\$ 12,040
D	Develop Illustrative MSC Annex Site Master Plan & 1 Review Meeting	\$ 10,420
E	MSC Annex Initial Opinion of Probable Cost	\$ 4,950
F	Summary Report and Final Review Meeting	\$ 8,040

**Total Task 1 Value** \$ 54,890

**Total Labor Value** \$ 54,890

**Estimated Reimbursable Expenses Budget** \$ 5,000

**Total Project Value** \$ 59,890