

AGENDA ITEM NO.

COUNCIL MEETING 02-26-08

APPROVED BY \_\_\_\_\_

DEPARTMENT DIRECTOR \_\_\_\_\_

CITY MANAGER

February 26, 2008

FROM: KENNETH P. HAMM, Director  
Department of Transportation/FAX

SUBJECT: APPROVAL OF AN INTERIM EXTENSION OF REQUIREMENTS CONTRACT FOR LEASING OF VANPOOL VEHICLES, AND AUTHORIZING A RESOLUTION OF THE COUNCIL OF THE CITY OF FRESNO ADOPTING THE 73<sup>RD</sup> AMENDMENT TO THE ANNUAL APPROPRIATIONS RESOLUTION NO. 2007-214 IN THE AMOUNT OF \$120,000 FOR THE PURPOSE OF FUNDING THE DOWNTOWN COMMUTER VANPOOL PROGRAM

### KEY RESULT AREA

Resource Management

### RECOMMENDATIONS

Staff recommends that the City Council approve the Director of Transportation to enter into an Interim Extension of Requirements Contract for leasing of vanpool vehicles to Enterprise Rideshare of San Leandro, California, to extend to no later than June 30, 2008, and adopt the 73<sup>rd</sup> Amendment to the Annual Appropriations Resolution No. 2007-214 to appropriate \$120,000 from COFCG funds for the FY2008 costs of the vanpool program.

### EXECUTIVE SUMMARY

The current contract with Enterprise Rideshare will expire on February 29, 2008. That contract needs to be extended on a month to month basis not to extend beyond June 30, 2008. This contract extension bridges the program for current vanpool participants.

The Department of Transportation/FAX has contracted for vanpool vehicles since 2004. As part of Measure C, the Council of Fresno County Governments (COFCG) will assume responsibility for vanpool services on or before July 1, 2008. The COFCG has approved \$120,000 of Measure C monies to reimburse FAX for operating the vanpool program through FY2008. The COFCG will assume responsibility for the vanpool services on or before July 1, 2008.

### KEY OBJECTIVE BALANCE

Customer Satisfaction: The citizens living and working in Fresno are provided with an alternative to taking their cars to work.

Employee Satisfaction: The Transportation Department is facilitating a program that contributes toward the goals of Operation Clean Air and takes pride in providing excellent service.

Financial Management: The vanpool program has been maintained and expanded through a variety of short-term clean air grants. The COFCG and the Department of Transportation's goal is to establish a long-term, self-sustaining commuter vanpool program.

**BACKGROUND**

In Fiscal Year 2004, under direction from the Mayor, Fresno Area Express (FAX) initiated a vanpool/rideshare program. The initial pilot program targeted people who work in the downtown area and encouraged them to leave their cars at home and vanpool to work each day. The vanpool program began with seven vans and 85 riders and has since grown to 18 vans with over 200 riders.

As the vanpool program has expanded so has the distance traveled by these vehicles. The average one-way vehicle trip length is 45 miles, with the longest trip being 110 miles originating in Bakersfield.

The COFCG is in the process of developing a County-wide vanpool program under the provisions of Measure C. It is anticipated the Request for Proposals (RFP) for this program will be released in the next 60 days.

The City Council is asked to approve the Director of Transportation to enter into an interim extension contract with Enterprise Rideshare. The interim contract will be in effect until June 30, 2008, or sooner, depending on the response to the new RFP.

The City Council is also asked to amend the AAR to appropriate the \$120,000 from the COFCG to the Department of Transportation budget to cover the Department's vanpool expenses incurred in FY2008.

The Council may reject this contract. If rejected, vanpool services will cease at the end of the existing contract, February 29, 2008.

**FISCAL IMPACT**

See attached

w:\kh190-Vanpool Interim Contract & AAR-CC Mtg Feb 26, 2008-02-19-08.doc

Attachments:

Fiscal Impact  
73<sup>RD</sup> Amendment to AAR No. 2007-214

**FISCAL IMPACT STATEMENT**

PROGRAM: Fresno Area Express Vanpool Services

<u>RECOMMENDATION</u>	<u>TOTAL OR CURRENT</u>	<u>ANNUALIZED COST</u>
Direct Cost	<u>\$120,000</u>	<u>\$0</u>
Indirect Cost	<u>\$ 0</u>	<u>\$0</u>
TOTAL COST	<u>\$120,000</u>	<u>\$0</u>
Additional Revenue or Savings Generated	<u>\$ 0</u>	<u>\$0</u>
Net City Cost	<u>\$120,000</u>	<u>\$0</u>
Amount Budgeted (If none budgeted, identify source)	<u>\$120,000</u>	<u>\$0</u>

Enterprise Rideshare  
January 10, 2008  
Diana Reynolds

**CONTRACT INTERIM EXTENSION**

**INTERIM REQUIREMENTS CONTRACT FOR LEASING OF VANPOOL VEHICLES  
Bid File No. 8651**

The terms of Interim Extension June 30, 2008 or sooner

Contractor to Complete

- 1.  We will extend the interim contract with no changes in the prices, terms or conditions.
- 2.  We propose to extend the interim contract with the enclosed changes, subject to City of Fresno acceptance, in accordance with the original contract terms.

\* Contractor to provide documentation in support of a request for any changes.

- 3.  We will not extend this contract.

Acknowledged Connie McGee  
Signature

Connie McGee, Rideshare Manager 1/23/08  
Print Name and Title Date

Enterprise Rideshare  
Company Name

2950 Merced St., #200  
Address

San Leandro, CA 94527 (510) 877-5412  
City State Zip Telephone Number

CITY ACCEPTANCE

\_\_\_\_\_  
Janet Smith, Purchasing Manager  
Pending approval from City Council if total contract exceeds \$50,000

These prices would be in effect for any new van deliveries of 2006 and 2007 model vans, and 2006 model year vans in current operation. Rates Reflect increases in insurance costs, maintenance costs, and van purchase costs.

**2007-2008 Rates****Luxury Vans**

Miles	Van Size	Mo. Rate
1260 or less	12-14 Passenger	\$1,250
1261-1575		\$1,275
1576-2100		\$1,300
2101-2625		\$1,350
2626-3150		\$1,410

1260 or less	9-10 Passenger	\$1,200
1261-1575		\$1,230
1576-2100		\$1,245
2101-2625		\$1,295
2626-3150		\$1,350

**Bench Vans**

1260 or less	12-15 Passenger	\$905
1261-1575		\$945
1576-2100		\$985
2101-2625		\$1,135
2626-3150		\$1,195

1260 or less	8 Passenger	\$900
1261-1575		\$950
1576-2100		\$1,000
2101-2625		\$1,025
2626-3150		\$1,220

1260 or less	7 Passenger	\$850
1261-1575		\$900
1576-2100		\$950
2101-2625		\$975
2626-3150		\$1,170

**2006 Rates****Luxury Vans**

Miles	Van Size	Mo. Rate
1260 or less	12-14 Passenger	\$1,200
1261-1575		\$1,225
1576-2100		\$1,250
2101-2625		\$1,300
2626-3150		\$1,360

1260 or less	9-10 Passenger	\$1,150
1261-1575		\$1,180
1576-2100		\$1,195
2101-2625		\$1,245
2626-3150		\$1,300

**Bench Vans**

1260 or less	12-15 Passenger	\$855
1261-1575		\$895
1576-2100		\$935
2101-2625		\$1,065
2626-3150		\$1,145

1260 or less	8 Passenger	\$850
1261-1575		\$900
1576-2100		\$950
2101-2625		\$975
2626-3150		\$1,170

1260 or less	7 Passenger	\$800
1261-1575		\$850
1576-2100		\$900
2101-2625		\$925
2626-3150		\$1,120

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE COUNCIL OF THE CITY OF FRESNO ADOPTING THE 73<sup>rd</sup> AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION NO. 2007-214 TO APPROPRIATE \$120,000 FOR THE PURPOSE OF FUNDING THE DOWNTOWN COMMUTER VANPOOL PROGRAM

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRESNO:

THAT PART III of the Annual Appropriation Resolution No. 2007-214 be and is hereby amended as follows:

	<u>Increase/(Decrease)</u>
TO: TRANSPORTATION DEPARTMENT	
Measure C Transit	\$ 120,000

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

Measure C Transit

Revenues:

Account: <b>31302</b> Measure "C" Revenue	<u>\$ 120,000</u>
Fund: <b>22505</b>	
Org Unit: <b>453001</b>	

Total Revenues \$ 120,000

Appropriations:

Account: <b>53402</b> Specialized Services/Tech	<u>\$ 120,000</u>
Fund: <b>22505</b>	
Org Unit: <b>451003</b>	
KRA: <b>0101001000</b>	

Total Appropriations \$ 120,000

THAT the purpose is to appropriate \$120,000 for the purpose of funding the Downtown Commuter Vanpool Program.

**CLERK'S CERTIFICATION**

STATE OF CALIFORNIA }  
COUNTY OF FRESNO } ss.  
CITY OF FRESNO }

I, REBECCA E. KLISCH, City Clerk of the City of Fresno, certify that the foregoing Resolution was adopted by the Council of the City of Fresno, California, at a regular meeting thereof, held on the \_\_\_\_\_ Day of \_\_\_\_\_, 2008

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

Mayor Approval: \_\_\_\_\_, 2008  
Mayor Approval/No Return: \_\_\_\_\_, 2008  
Mayor Veto: \_\_\_\_\_, 2008  
Council Override Veto: \_\_\_\_\_, 2008

\_\_\_\_\_  
REBECCA E. KLISCH  
City Clerk