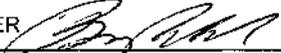


AGENDA ITEM NO.	1A
COUNCIL MEETING	01/16/14
APPROVED BY	
	
DEPARTMENT DIRECTOR	
CITY MANAGER 	

January 16, 2014

**FROM:** Department of Public Utilities

**BY:** MARTIN A. QUERIN, PE, Assistant Director  
Department of Public Utilities – Water Division 

**SUBJECT:** Award a Requirements Contract in the amount of \$143,181.68 to Metron Farnier LLC for Single Jet Water Meters for an one-year contract with provisions for two one-year extensions, total amount not to exceed \$429,545.04 - Bid File 9268 (Citywide)

### RECOMMENDATION

Staff recommends City Council award an one-year requirements contract with provisions for two one-year extensions to Metron Farnier LLC of Boulder, Colorado in the amount of \$143,181.68, total not to exceed \$429,545.04, to provide 3" – 8" single jet water meters.

### EXECUTIVE SUMMARY

The Department of Public Utilities - Water Division, solicited bids to establish a requirements contract for 3" to 8" single jet water meters. The City of Fresno has 220 large water meters ranging from 15 to 20 years old left in the system that are in need of being replaced with meters that conform to the new automated meter reading system the City now employs. The old meters lack the necessary technology to be reused and have lost their accuracy. Staff recommends award of a requirements contract to Metron Farnier LLC for 3" – 8" single jet water meters. Funding for this contract is included in the FY 2014 budget.

### BACKGROUND

The Department of Public Utilities - Water Division, considers the single jet water meter an extremely effective meter for the City of Fresno's water supply. It is unaffected by sand and/or small debris, very accurate at both low and high-end flows, and does not require maintenance. Over time, meters wear down, which diminishes the accuracy of the amount of water measured, thereby reducing revenue collected. The City of Fresno has 220 large water meters ranging from 15 to 20 years old that are in need of replacement to conform to the new automated meter reading system. These old meters lack the necessary technology to be reused and are unable to provide accurate readings.

A Notice Inviting bids was published November 6, 2013. Ten Building Exchanges were faxed Notice Inviting Bids, and 21 specifications were distributed to prospective bidders. The bid opening was on December 3, 2013, and will expire on March 3, 2014. Metron Farnier LLC was the sole bidder. The Notice of Staff Determination of Contract Award was posted on the City's website on December 23, 2013.

**REPORT TO THE CITY COUNCIL**

Award Bid Single Jet Meters

January 16, 2014

Page 2

Upon approval by the City Council, the agreement will be executed by the Director of Public Utilities his or designee, who has been delegated this authority by the City Manager.

**ENVIRONMENTAL FINDINGS**

By the definition provided in the California Environmental Quality Act Guidelines Section 15378 the award of this contract does not qualify as a "project" and is therefore exempt from the California Environmental Quality Act requirements.

**LOCAL PREFERENCE**

The local preference did not affect the award of this requirements contract because the sole bidder does not qualify as a local business according to the Fresno Municipal Code Section 4-108.

**FISCAL IMPACT**

The project, which is citywide, will not have any impact to the General Fund. Appropriations for the single jet water meters are included in Water Division's FY 2014 Capital Improvement Program budget within the 2010 Water Revenue Bond Fund (40119), as part of the citywide retrofit of commercial meters. Funding for this project was included in the water rate model used to create the four-year utility rate plan and subsequently adopted by City Council on August 15, 2013 (Resolution 2013-143).

**EVALUATION OF BID PROPOSALS**

FOR: REQUIREMENTS CONTRACT FOR SINGLE JET WATER METERS

Bid File No. 9268  
Bid Opening: 12/3/13

---

	<b>BIDDER'S</b>	<b>BID AMOUNT</b>
1.	Metron Farnier LLC 5665 Airport Blvd Boulder, CO 80301	\$143,181.68

---

Each bidder has agreed to allow the City ninety (90) days from date bids are opened to accept or reject their bid proposal. Purchasing requests that you complete the following sections and return this bid evaluation to the Purchasing Division at the latest by Wednesday, December 18, 2013 5:00 P.M.

The Budget Allocation for this expenditure is \$150,000.00. The contract price submitted by Metron Farnier LLC, the only responsive and responsible bidder is 4.5% below the Budget Allocation. If the overage is greater than 10% or only one bid was received, give explanation:

BACKGROUND OF PROJECT (To be completed by Evaluating Department/Division. Explain need for project/equipment): The City of Fresno has 220 large water meters ranging from 15 to 20 years old left in the system and are in need of being replaced with meters that conform to the new automated meter reading system the City now employs. The old meters lack the necessary technology to be reused and have lost their accuracy.

**EVALUATION OF BID PROPOSALS**

FOR: REQUIREMENTS CONTRACT FOR SINGLE JET WATER METERS

Bid File No. 9268  
Bid Opening: 12/3/13

**DEPARTMENT CONCLUSIONS AND RECOMMENDATION:**

Award a contract in the amount of \$ 143,181.68  
to Metron Farnier LLC  
as the lowest responsive and responsible bidder.

Remarks:

Reject all bids. Reason:

Department Head Approval

  
Title AD DPU - WATER  
Date 12-16-13

Approve Dept. Recommendation

Approve Finance/Purchasing Recommendation

Disapprove

Disapprove

See Attachment

FINANCE DEPARTMENT

CITY MANAGER

 12/20/13  
Purchasing Manager Date

 12/20/13  
City Manager or Designee Date

 12/20/13  
Assistant Controller Date

## FISCAL IMPACT STATEMENT

PROGRAM: REQUIREMENTS CONTRACT FOR SINGLE JET WATER METERS  
BID FILE NO. 9268

<u>RECOMMENDATION</u>	<u>TOTAL OR CURRENT</u>	<u>ANNUALIZED COST</u>
Direct Cost	<u>\$143,181.68</u>	<u>\$143,181.68</u>
Indirect Cost	<u>\$0.00</u>	<u>\$0.00</u>
TOTAL COST	<u>\$143,181.68</u>	<u>\$143,181.68</u>
Additional Revenue or Savings Generated	<u>\$0.00</u>	<u>\$0.00</u>
Net City Cost	<u>\$143,181.68</u>	<u>\$143,181.68</u>
Amount Budgeted (If none budgeted, identify source)	<u>\$150,000.00</u>	<u>\$150,000.00</u>

**This page intentionally left blank.**